

PROJECT GRANTSMANSHIP

Project Grantsmanship was developed in 2007 as a partnership of the Annenberg Foundation, the California Community Foundation, and The Grantsmanship Center. Its purpose is to strengthen community-based organizations in Los Angeles County by training their leaders to: 1) plan more effective programs, 2) produce compelling grant proposals, and 3) collaborate with peer organizations. Project Grantsmanship is now supported by a growing number of foundations, including the Dwight Stuart Youth Fund and The Ralph M. Parsons Foundation.

HOW DOES PROJECT GRANTSMANSHIP WORK? The partner organizations underwrite up to 90 percent of the tuition for eligible nonprofit representatives to attend The Grantsmanship Center's five-day *Grantsmanship Training Program*[®], a comprehensive, hands-on workshop. Participants are trained in the full grant development process — from researching funding sources to writing and reviewing grant proposals — through individual exercises, small group projects, and lectures. Project Grantsmanship also provides all participants with 12 months of follow-up support, including proposal reviews and access to GrantDomain, The Grantsmanship Center's database of funders.

WHO MAY ATTEND? Board members or paid staff of organizations based in Los Angeles County with IRS 501(c)(3) public charity status and annual budgets at or below \$10 million are eligible. Each unique nonprofit organization may send up to two participants over the lifetime of Project Grantsmanship. (Sorry, volunteers and independent consultants are not eligible.)

WHAT IS THE FEE? \$200 per person for organizations with budgets less than \$750,000, and \$300 per person for organizations with budgets between \$750,000 and \$10 million. Each participant is eligible to receive a rebate of half of the payment when follow-up requirements are met. The standard tuition for this training is \$895 per person.

ARE THERE OTHER REQUIREMENTS? Because of the comprehensive nature of this training and the team approach to certain segments, participants are required to attend all scheduled sessions for all five days. Each participant in Project Grantsmanship is required to submit a draft proposal for review by The Grantsmanship Center within five months of completing the training. Participants receive specific guidelines for this proposal review during the training.

HOW TO APPLY:

Complete the Project Grantsmanship Registration Form. Submit Form with required documentation and fee. See next page for payment options. **Incomplete applications will not be accepted.** If you have any questions, please call the Project Grantsmanship Coordinator at (213) 482-9860 x248.

TRAINING DATES:

- Oct. 15-19, 2012
- Dec. 10-14, 2012
- Feb. 25 - Mar. 1, 2013
- May 13-17, 2013

TRAINING LOCATION:

The Grantsmanship Center
350 S. Bixel St., Suite 110
Los Angeles, CA 90017

TRAINING HOURS:

Monday - Thursday 8:30 AM to 5:30 PM
Friday 8:30 AM to 1:30 PM

(Participants have the option of working until 8 PM on **Wednesday**.)

PLEASE NOTE: You are not officially enrolled in this training until you have 1) submitted all required information, 2) submitted payment, and 3) received confirmation email from The Grantsmanship Center.

REGISTRATION FORM

Participant: _____ Job Title: _____

Organization Legal Name: _____

Organization Mailing Address: _____

City: _____ State: _____ Zip: _____ EIN: _____

Office Phone: _____ Cell Phone: _____ Emergency Phone: _____

Email Address: _____

How did you hear about Project Grantsmanship? _____

SELECT ONE:
 Paid Staff
 Board Member

TRAINING DATES: (select one)

- Oct. 15-19, 2012 Dec. 10-14, 2012 Feb. 25 - Mar. 1, 2013 May 13-17, 2013

TUITION: (select one)

- \$200 (per person for organizations with budgets less than \$750,000)
 \$300 (per person for organizations with budgets between \$750,000 and \$10 million)

Please state your organization's current annual budget: \$ _____

YOUR APPLICATION MUST INCLUDE THE FOLLOWING:

- This completed Project Grantsmanship Registration Form
 - Most recent Form 990, Form 990-N (submission confirmation), or copy of your organization's current annual operating budget as approved by the board
 - Confirmation that your organization is listed on Guidestar's database (www.guidestar.org)
 - Payment: (select one)**
 - Check (please make payable to The Grantsmanship Center)*
 - Credit Card — For your security, please provide a phone number for us to call for billing information
- Please do **not** include credit card number on this form. Phone Number: _____

HOW TO SUBMIT APPLICATION:

By Mail:
 The Grantsmanship Center
 Attn: Project Grantsmanship
 P.O. Box 17220
 Los Angeles, CA 90017-0220

By Email:
 Applications@tgci.com

By Fax:
 (213) 482-9863

* If you're mailing a check, please remember enrollment cannot be confirmed until payment is received.

QUESTIONS? Please call the Project Grantsmanship Coordinator at (213) 482-9860 x248.