

NOTIFICATION OF ASSESSMENT PERSONNEL REQUEST FOR ASSESSMENT

Privacy Act Notice: Authority to Collect Information: 20 U.S.C. 927(c) and 10 U.S.C. 2164(f), as amended; E.O 9387; the Privacy Act of 1974, as amended, 5 U.S.C. 552a. **Principal Purpose:** The information will be used within the DoD to determine the services to be provided to a student to assist the child to receive a free appropriate public education. **Disclosure** to the Agency of the information requested on this form is voluntary; but failure to provide all requested information may result in the delay or denial of student services. DoDEA may disclose information requested in this form to other DoD activities and contracted service providers who require the information to deliver educational services to the child and for valid medical, law enforcement or security purposes, or for use in litigation concerning the delivery of student. **Routine Uses:** Disclosure of information contained in this form is authorized outside the DoD in accordance with the "Blanket Routine Uses" described at the beginning of the Office of the Secretary of Defense's compilation of systems of records notices, published at <http://www.defenselink.mil/privacy/notice/osd>.

Date _____

To: _____

This memorandum is to inform you that an assessment plan was designed for the following student
_____. Identifying information regarding the student is:

Birthdate:

Grade:

Referring Person:

Suspected Disability:

Vision Screening:

Hearing Screening:

Primary Language in the home:

Permission for Evaluation valid until:

In-house deadline for test completion:

The Case Study Committee has included you in the assessment process. The assessment plan indicates the specific area(s) for which you are responsible.

If you have any questions regarding this assessment, please contact _____,
at _____.

*For secondary students, attach a copy of the student's schedule.