

Camp Lejeune Dependents Schools

DATE: _____

MEMORANDUM for: Parents/Sponsor of _____

SUBJECT: Student Use of Medication During the School Day

The school nurse accommodates parent requests for medication (including prescription, nonprescription, and over-the-counter) to be administered during the school day. According to *DoDEA Health Service Guide, DS Manual 2942.0*, school personnel may administer medications when certain criteria are met.

In order for school personnel to administer medications during school hours, the medicine and attached form ***MUST*** be brought to the school by an adult, and the form signed by the **parent** and a **physician**.

The medication will be in the original container, **properly labeled by the pharmacy or physician**. The label should indicate the name of the student and the physician, the medication, dosage, and frequency. The date of the prescription must be a current date.

All medications will remain at the school for the duration of the prescription. Any changes in the medication, dosage, or frequency will necessitate **a new form and a new, labeled container**.

Medications for acute illness (such as bacterial infections) are usually prescribed for administration three times a day and may be administered by the parent before school, after school, and before bedtime.

Please call _____ if you have any further concerns.

School Nurse