



All information contained in this brochure has been sourced from the following directives:

- **Reserve Policy Manual (RPM), M1001.28 (series)**
- **Personnel and Pay Procedures Manual (PPPM), M1000 (series)**
- **Coast Guard Pay Manual, M7220.29B (series)**

*For additional information or guidance, review the manual and/or General Message Board for the latest ALCOAST.*

### Types of Inactive Duty Training (IDT)

Inactive Duty Training is authorized training or other duty performed by reservists not on active duty. The primary purpose of inactive duty is to provide individual and/or unit readiness training. SELRES are authorized 48 paid IDT drills, and deployable units are authorized up to 60 paid IDT drills per fiscal year.

Types of inactive duty are:

- **Single IDT drill:**
  - Must be four or more hours.
  - Completed in one calendar day.
  - Will earn one retirement point.
- **Multiple IDT drill:**
  - Must be eight or more hours.
  - Completed in one calendar day.
  - Will earn two retirement points.
- **Readiness Management Period (RMP)**
  - See RPM for details.
- **Funeral Honors Duty (FHD)**
  - Includes preparation for and the actual performance of funeral honors at the funeral of a veteran.



Reservists who are unable to perform scheduled IDT must inform their supervisors immediately. Failure to do so could result in an unexcused absence.

### Meal Entitlements

Meal Eligibility:



Reserve Officers are not authorized payment for meals. See table below for enlisted reservist meal entitlements while on a typical weekend.

When an Enlisted Reservist	Meal Entitlements are
Commutes, arriving night before drill	1 <sup>st</sup> day all meals 2 <sup>nd</sup> day breakfast and lunch
Stays overnight between drills	1 <sup>st</sup> day lunch and supper 2 <sup>nd</sup> day breakfast and lunch
Works past 1800	Supper
Lives local or commutes but does not stay overnight	Lunch

### Berthing

- At unit discretion berthing is authorized for SELRES who must travel more than 50 miles from their residence to perform IDT.
- SELRES are not entitled to per diem while on IDT.
- SELRES are not entitled to Basic Allowance for Housing (BAH) while on IDT.

*Note: Check local policy for your unit's berthing process.*



### Scheduling Drills (PeopleSoft)

**When scheduling drills, remember:**

- Consult with your supervisor about your prospective drill dates.
- Combining different types of drills is not authorized.
- Funeral Honors Duty (FHD) may not be performed as part of scheduled IDT.
- You must attend 90% of the 48-60 scheduled, authorized paid IDT drills per fiscal year.

**To Schedule Drills in Direct Access, follow these 5 steps:**

**Step 1.**

Start Internet Explorer, sign into Direct Access (DA):

<https://ep.direct-access.us>

**Step 2.**

Select the Schedule Drills link from the tasks column in the Self Service group box. See below.



**TIP:** For more step-by-step instructions go to: <http://www.uscg.mil/hr/psc/ps/>