

## Exempt Organizations Extracts (EXEMPTORG) - Privacy Impact Assessment

PIA Approval Date – Nov. 6, 2008

Requested Operational Date – Jan. 3, 2009

### System Overview

Exempt Organizations Extracts (EXMPTORG) is a legacy (CPE) project composed of a group of batch run extracts. This application extracts information from Business Master File accounts regarding Exempt Organizations. It operates on the IBM Mainframe, utilizing programs written in Assembler (ASM) code.

### System of Records Number

- Treas/IRS 50.222--Tax Exempt/Government Entities (TE/GE) Case Management Records.

### Data in the System

#### **1. Describe the information (data elements and fields) available in the system:**

- A. All data comes from either the Business Master File or the Business Master File Returns File. The taxpayer is identified by the TIN (Taxpayer Identification Number). All other taxpayer information from these files is available to meet the specific requirements of TE:GE requests.
- B. There is no IRS Employee data.
- C. There is no Audit Trail Information. This project consists of flat files which are accessed through batch jobs. Access is controlled by RACF.
- D. N/A

#### **2. Describe/identify which data elements are obtained from files, databases, individuals, or any other sources.**

- A. All data comes from the Business Master File (BMF) or the Business Master File Returns File (BMF RTF).
- B. The information on the BMF and BMF RTF originally comes from the taxpayer.
- C. The information on the BMF and BMF RTF contains codes which are generated by IRS employees.
- D. No input from other Federal Agencies.
- E. No input from State and Local Agencies.
- F. No third party input.

#### **3. Is each data item required for the business purpose of the system? Explain.**

Yes. The reports, lists, and data files only contain those elements requested by TE:GE customers.

#### **4. How will each data item be verified for accuracy, timeliness, and completeness?**

The data is verified by front-end input systems before it is placed on the BMF and BMF RTF. These systems include Integrated Submission and Remittance Processing (ISRP), e-file, and Generalized Mainline Framework (GMF).

#### **5. Is there another source for the data? Explain how that source is or is not used.**

No

**6. Generally, how will data be retrieved by the user?**

The user (TE:GE) will receive the requested data in the form of reports, lists and data files. The user has no direct access.

**7. Is the data retrievable by a personal identifier such as name, SSN, or other unique identifier?**

The data is selected from the BMF and BMF RTF by various requirements set by TE:GE. The reformatted output reports, lists, and data files can be searched by name, TIN, or other unique identifiers.

**Access to the Data**

**8. Who will have access to the data in the system (Users, Managers, System Administrators, Developers, Others)?**

The BMF and BMF RTF can only be accessed by batch job run in a production environment.

**9. How is access to the data by a user determined and by whom?**

The user (TE:GE) only has access to the reformatted data in the form of reports, lists, and data files.

**10. Do other IRS systems provide, receive, or share data in the system?**

Yes, the input comes from the BMF Posting runs.

**11. Have the IRS systems described in Item 10 received an approved Security Certification and Privacy Impact Assessment?**

Yes

**12. Will other agencies provide, receive, or share data in any form with this system?**

The US Office Of Personal Management receives a file of valid organizations for the CFC list, but other agencies and individuals may request information under IRC 6104.

**Administrative Controls of Data**

**13. What are the procedures for eliminating the data at the end of the retention period?**

This system only selects data and reformats it. The data is not maintained on this system.

**14. Will this system use technology in a new way?**

No

**15. Will this system be used to identify or locate individuals or groups?**

Output is used by TE:GE .

**16. Will this system provide the capability to monitor individuals or groups?**

The system does not itself monitor individuals or groups. Extracts are performed only based upon an approved request for information services.

**17. Can use of the system allow IRS to treat taxpayers, employees, or others, differently?**

N/A

**18. Does the system ensure "due process" by allowing affected parties to respond to any negative determination, prior to final action?**

N/A

**19. If the system is Web-based, does it use persistent cookies or other tracking devices to identify Web visitors?**

This is not Web based.

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