

<b>REQUEST FOR QUOTATION</b> (THIS IS NOT AN ORDER)		THIS RFQ <input type="checkbox"/> IS <input checked="" type="checkbox"/> IS NOT A SMALL BUSINESS SET ASIDE		PAGE 1	OF 2	PAGES
1. REQUEST NO. RFQ0018-13		2. DATE ISSUED 01/30/2013	3. REQUISITION/PURCHASE REQUEST NO. 2113FPRFD0008		4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING
5a. ISSUED BY Equal Employment Opportunity Comm. 131 M Street N.E. 4th Floor Washington DC 20507				6. DELIVERY BY (Date)		
				7. DELIVERY <input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)		
				9. DESTINATION		
5b. FOR INFORMATION CALL: (No collect calls)				a. NAME OF CONSIGNEE Field Programs - Revolving Fund		
NAME Gregory Browne		AREA CODE 202	TELEPHONE NUMBER NUMBER 663-4292		b. STREET ADDRESS 131 M Street N.E.	
8. TO:				c. CITY Washington		
a. NAME		b. COMPANY		Attn: PATRICIA FLOYD		
c. STREET ADDRESS				c. CITY Washington		
d. CITY		e. STATE	f. ZIP CODE		d. STATE DC	e. ZIP CODE 20507
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS (Date) 02/11/2013 1400 ET		IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.				

**11. SCHEDULE (Include applicable Federal, State and local taxes)**

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
0001	SEE NOTES CONTAINED IN ATTACHMENT NO. 1.  LEASE/RENTAL SPACE FOR FOUR (4) COURSES TO INCLUDE TRAINING AIDS (12 DAYS).  THE CONTRACTOR SHALL PERFORM THE REQUIRED EFFORT IN ACCORDANCE WITH THE ATTACHED STATEMENT OF WORK.  THE UNIT OF ISSUE "JA" MEANS JOB.	12	JA		
0002	FOOD AND BEVERAGES (12 DAYS).  Continued ...	12	JA		

12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS	
				NUMBER	PERCENTAGE

NOTE: Additional provisions and representations  are  are not attached

13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION	
a. NAME OF QUOTER			16. SIGNER		b. TELEPHONE	
b. STREET ADDRESS						
c. COUNTY			a. NAME (Type or print)		AREA CODE	
d. CITY		e. STATE	f. ZIP CODE	c. TITLE (Type or print)		NUMBER

**CONTINUATION SHEET**

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
RFQ0018-13

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NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0003	<p>THE CONTRACTOR SHALL PERFORM THE REQUIRED EFFORT IN ACCORDANCE WITH THE ATTACHED STATEMENT OF WORK.</p> <p>THE UNIT OF ISSUE "JA" MEANS JOB.</p> <p>LEASE/RENTAL OF AUDIOVISUAL (12 DAYS).</p> <p>THE CONTRACTOR SHALL PERFORM THE REQUIRED EFFORT IN ACCORDANCE WITH THE ATTACHED STATEMENT OF WORK.</p> <p>THE UNIT OF ISSUE "JA" MEANS JOB.</p>	12	JA		