



Federal Geographic Data Committee Coordination Group Meeting

Tuesday, August 9, 2011

9:00 a.m. – 11:30 a.m.

FED ONLY SESSION: 12:30 p.m. – 3:00 p.m

Location: National Capital
Planning Commission
(NCPC)
401 9th Street, NW
Washington, DC 20004

Room: Suite 500 (5th Floor)

AGENDA

9:00 – 9:15	Welcome and Roll Call <ul style="list-style-type: none">Agency Activities of Special Interest	<i>Ivan DeLoatch, FGDC; Randy Fusaro, Census; Arista Maher, FGDC</i>
9:15 – 9:20	Previous Meeting Action Item Review	<i>Arista Maher, FGDC</i>
9:20– 10:05	FGDC Business Report	<i>Ken Shaffer, FGDC</i>
10:05 – 10:35	Executive Committee Liaison Update	<i>Jerry Johnston, EPA</i>
10:35– 11:05	Cultural and Demographic Statistics Work Group Report	<i>Randy Fusaro, Census</i>
11:05 – 11:30	Users/Historical Data Work Group Report	<i>Colleen Cahill, LoC</i>
11:30 – 12:30	Lunch	
	*** FED ONLY SESSION BEGINS***	
12:30 – 1:30	Establishing the 2012 GeoLoB Tasks	<i>Ivan DeLoatch, FGDC</i>

1:30 – 2:15	Geospatial Platform	<i>Ivan DeLoatch, FGDC</i>
2:15 – 2:45	A-16 Supplemental Guidance	<i>Ivan DeLoatch, FGDC</i>
2:45 – 3:00	Action Item Review & Next Meeting Agenda	<i>Arista Maher, FGDC</i>

*Read-ahead Documents	<ol style="list-style-type: none"> 1. Cultural Demographic Statistics WG Update - Randy Fusaro.ppt 2. FGDC Business Report CG 201100809 v2.pptx 3. GeoLoB Task Areas FY2012 8-5-11.pptx 4. Geospatial Platform Fact Sheet 072011.pdf 5. Metadata in ArcGIS Presentation Given at ESRI IUC 2011.pdf 6. Metadata SIG Presentation Given at ESRI IUC 2011.pdf 7. Standards Update - 2011-08-09.pdf 8. Standards Update 2011-08-09.xlsx 9. StandardsUseSurveyReport.docx 10. User-Historical Data WG Data Set Inventory.xlsx 11. User-Historical Work Group Update - Colleen Cahill.pptx
Other Relevant documents	

* Read-ahead documents are located at the my.usgs.gov site for member access.

CG Meeting Planning

<p>Coordination Group Meetings Topics (in addition to the following standing items)</p> <ul style="list-style-type: none"> - Welcome and Introductions; - Previous Meeting Action Item Review; - FGDC Business Update; - FGDC Secretariat Report; - Summary of Action Items / Next Meeting Agenda; - Adjourn - All meetings are scheduled from 9am to 3pm EST at NCPC in D.C., unless otherwise noted
<p>September 13, 2011</p> <ul style="list-style-type: none"> • Reports from: Geodetic Control SC (Joe Evjen).
<p>October 18, 2011</p> <ul style="list-style-type: none"> • Reports from: Vegetation SC (Ralph Crawford); Spatial Water Data SC (Tod Dabolt and Bob Pierce).
<p>November 8, 2011</p> <ul style="list-style-type: none"> • Reports from: Metadata WG (TBD); Wetlands SC (Bill Wilen); Transportation for the Nation SC (Mark Bradford).
<p>December 13, 2011</p> <ul style="list-style-type: none"> • Reports from: Geologic SC (Dave Soller).
<p>ExCom Liaison Schedule</p>
<ul style="list-style-type: none"> • September 13: Jim Kwolek • October 18: Stephen Lowe • November 8: Joe Klimavicz • December 13: Adrian Gardner



**Federal Geographic Data Committee
Coordination Group Meeting
ACTION ITEMS
Through July 19, 2011**

Due Date: 9/20/11		
Lead:	Jon Sperling, HUD	Action#: 20110419-04
Action:	Jon Sperling will share the Questionnaire on Agency use of Address Data Files with his contacts at FedStats.	
Contact:	Jon Sperling, HUD, jon.sperling@hud.gov	
Resolution/Response:	Jon has contacted FedStats and is waiting for their feedback and participation in the Questionnaire.	
Due Date: 9/20/11		
Lead:	Wendy Blake-Coleman, EPA	Action#: 20110419-07
Action:	Wendy will contact Dave Soller about nationally consistent geologic data sets and using watersheds as a model.	
Contact:	Wendy Blake-Coleman, EPA, Blake-Coleman.Wendy@epa.gov	
Resolution/Response:		
Due Date: 9/20/11		
Lead:	FGDC Secretariat	Action#: 20110419-12
Action:	The FGDC Secretariat will look into obtaining more information from DoD/Marine Corps about their portfolio management template.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/Response:	The FGDC Secretariat followed up with Dave LaBranche (DISDI), who forwarded the request to contacts at the Marine Corps. There has been no response yet.	
Due Date: 9/20/11		
Lead:	Don Buhler, BLM, and Bob Ader, BLM	Action#: 20110510-02
Action:	Don Buhler (BLM) and Bob Ader (BLM) will follow up with contacts at GSA on the Federal Excess Properties Map system.	
Contact:	Don Buhler, BLM, Don_Buhler@blm.gov , and Bob Ader, BLM, Bob_Ader@blm.gov	
Resolution/Response:		
Due Date: 9/20/11		
Lead:	Don Buhler, BLM, and Bob Ader, BLM	Action#: 20110510-03
Action:	Don Buhler (BLM) and Bob Ader (BLM) will work with contacts at the State of North Carolina on the transmission of parcel data and report back to the Coordination Group on this.	
Contact:	Don Buhler, BLM, Don_Buhler@blm.gov , and Bob Ader, BLM, Bob_Ader@blm.gov	
Resolution/Response:		
Due Date: 9/20/11		
Lead:	Coordination Group Members	Action#: 20110719-03
Action:	Coordination Group members are asked to contact Vaishal Sheth with their suggestions for improvement of the FGDC website.	

Contact:	Vaishal Sheth, FGDC, vsheth@fgdc.gov	
Resolution/Response:		
Due Date: 8/31/11		
Lead:	Coordination Group Members	Action#: 20110719-04
Action:	Coordination Group members should submit any ideas they have for building use cases demonstrating the benefits of the Geospatial Platform to the FGDC Secretariat staff.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/Response:	Use cases were submitted from	
Due Date: 8/5/11		
Lead:	FGDC Secretariat	Action#: 20110719-05
Action:	Scott Cameron's slide deck and spreadsheet on the Geospatial Portfolio Management Theme Lead Agency Roles and Responsibilities will be shared with the Coordination Group Federal members, along with instructions for those members to provide their questions or comments.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/Response:	Comments are in the process of being compiled by Grant Thornton.	
Due Date: 8/28/11		
Lead:	FGDC Secretariat	Action#: 20110809-01
Action:	The FGDC Secretariat will send out a message clarifying the guidance in the memorandum regarding re-designation of SAOGIs.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/Response:		
Due Date: ??		
Lead:	Coordination Group Members	Action#: 20110809-02
Action:	Coordination Group members are asked to work with leadership in their respective agencies to ensure that a response to the re-designation of SAOGIs memorandum is submitted to the FGDC Secretariat.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/Response:		
Due Date: 8/23/11		
Lead:	FGDC Secretariat/CG Members	Action#: 20110809-03
Action:	The FGDC Secretariat will share the Geospatial Platform value proposition document that is currently being developed with the Coordination Group members. Coordination Group members will be asked for their input on the business case document within a short time frame.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/Response:	The draft document was sent to the Steering Committee members with a cc to the CG members. SC members were asked to coordinate responses with the CG members. Comments were due 8/23/11. Complete.	
Due Date: 9/9/11		
Lead:	CG Primary Members	Action#: 20110809-04
Action:	CG Primary Members who are interested in self-nominating as Co-Chair are asked to submit their intent for self-nomination and statement of support from their SAOGIs to the FGDC Secretariat staff no later than COB September 9, 2011.	
Contact:	Arista Maher, FGDC, amaher@fgdc.gov	

Resolution/Response:		
Due Date: 8/29/11		
Lead:	Coordination Group Members	Action#: 20110809-05
Action:	Coordination Group members are asked to contribute any ideas they have for a theme for the 2011 FGDC Annual Report to Gita Urban-Mathieux as soon as possible.	
Contact:	Gita Urban-Mathieux, FGDC, burbanma@fgdc.gov	
Resolution/Response:		
Due Date: Complete		
Lead:	FGDC Secretariat	Action#: 20110809-06
Action:	The FGDC Secretariat will post a link to the EPA's Exchange Network Grant program on the FGDC website as a news item.	
Contact:	Vaishal Sheth, FGDC, vsheth@fgdc.gov	
Resolution/Response:	Posted 8/22/11 to the FGDC web site as a news item.	
Complete		
Lead:	FGDC Secretariat	Action#: 20110809-07
Action:	The slides on the FY 2012 GeoLoB tasks and subtasks will be posted to myUSGS so that Coordination Group members can review and send their comments to the FGDC Secretariat.	
Contact:	Arista Maher, FGDC, amaher@fgdc.gov	
Resolution/Response:	Slides have been posted to myUSGS under the 8/9/11 meeting folder, entitled: GeoLoB Task Areas FY2012 8-5-11.pptx	
Due Date: ??		
Lead:	FGDC Secretariat	Action#: 20110809-08
Action:	Task 2, Subtask 2 and Task 3 on the FY 2012 GeoLoB tasks will be revised by the FGDC Secretariat and will then be sent back to the CG Federal members for their input.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/Response:		
Due Date: ??		
Lead:	Coordination Group Members	Action#: 20110809-09
Action:	CG Members who have contacts in their agencies' E-Gov offices are asked to contact those offices if there are any outstanding interagency agreements relating to GeoLoB to help "close the loop," if necessary.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/Response:		
Due Date: 8/12/11		
Lead:	Coordination Group Members	Action#: 20110809-10
Action:	CG Members should submit any comments on the mapping of data sets to the themes to Ivan, Ken, and Arista by COB Friday, August 12. A follow-up teleconference will be set-up to discuss comments received.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/Response:		
Due Date: ??		

Lead:	FGDC Secretariat	Action#: 20110809-11
Action:	The draft implementation strategy document for the A-16 Supplemental Guidance will be added as an agenda item to the next MPT teleconference.	
Contact:	Ivan DeLoatch, FGDC, ideloatch@fgdc.gov	
Resolution/Response:		

ID (yyyymmdd-#)	Decision/Description
	Decisions provide a position/foundation on which actions are taken.



Federal Geographic Data Committee Coordination Group Meeting MEETING MINUTES August 9, 2011

√	Coordination Group Attendees	Organization	√	Attendee	Organization
x	Shirley Hall	USDA- Farm Service Agency		Bill Wilen	DOI – US Fish & Wildlife Service
x	Marisa Capriotti	USDA – Natural Resources Conservation Service	x	Ivan DeLoatch	DOI – USGS/FGDC; Chair, CG
	Betsy Kanalley	USDA – US Forest Service	x	Dick Vraga	DOI – USGS
	Ralph Crawford	USDA – US Forest Service		Bob Pierce	DOI – USGS
	Juliana Blackwell	DOC – National Geodetic Survey		Dan Sandhaus	DOI - USGS
x	Tony LaVoi	DOC - NOAA		Edward Hugler	Dept of Labor – OASAM
x	Randy Fusaro	DOC – Census Bureau	x	Roy Standing	Dept of State
x	Anne O’Connor	DOC – Census Bureau		Mark Bradford	DOT - Research & Innovative Technology Admin
x	Steve Jackson	DOD - NGA		Raquel Wright	DOT – Federal Railroad Admin
	David LaBranche	DOD - DISDI		Elaine Boston	Dept of Treasury
	Mitchell Fiedler	DOD - DISDI		Pheakdey Lim	Dept of Veterans’ Affairs
x	Nancy Blyler	DOD – US Army Corps of Engineers		Tom Garin	Dept of Veterans’ Affairs
	Tai Phan	Dept. of Education – Institute of Ed Statistics	x	Wendy Blake-Coleman	EPA
	David Morehouse	Dept. of Energy – US Energy Info Administration		George Brilis	EPA
	Carl Kinkade	DHHS – CDC		Tod Dabolt	EPA – Office of Water
	Robert Shankman	DHHS – Office of Preparedness and Emergency Ops		Sandra Downie	GSA

	Jeff Booth	DHS – Office of the CIO		Philip Klokis	GSA
	Dennis Hardy	DHS		Autumn Wallin	GSA
	Jon Sperling	HUD – Policy Development & Research	x	Colleen Cahill	Library of Congress
	Salvatore Sclafani	HUD - Office of Community Planning & Development	x	Jacqueline Nolan	Library of Congress
	Antoinette Sebastian	HUD – Office of Environment & Energy		Gregory Mann	NASA
	David Chase	HUD – Policy Development & Research	x	Brett Abrams	NARA
	Don Buhler	DOI - BLM		Clifford Jacobs	National Science Foundation
	Doug Vandegraft	DOI – Bureau of Ocean Energy Mgmt, Regulation & Enforcement		Trisha Christian	Small Business Administration
	Steven Schwartz	DOI - BOEMRE	x	David Timmons	Social Security Administration
	Joe Gregson	DOI – Nat'l Park Service		Ray Mitchell	Tennessee Valley Authority
	Tim Smith	DOI – Nat'l Park Service			
	Robert Welsh	DOI – Office of Surface Mining			
	Christina Lett	DOI – US Fish & Wildlife Service			
	Other Attendees	Organization		Attendee	Organization
x	Bill Burgess	NSGIC	x	Julie Binder Maitra	FGDC
x	Teddy Dyer	DoE	x	Jeremy McHugh	NOAA
x	Hank Garie	GT	x	Catherine Nolan	GT
x	Leonard Gore	BLM	x	Ken Shaffer	FGDC
x	Jerry Johnston	EPA	x	Vaishal Sheth	FGDC
x	Roxanne Lamb	FGDC	x	Gita Urban-Mathieux	FGDC
x	Arista Maher	FGDC	x	Lucy Vogel	IHS
x	John Mahoney	FGDC	x	Linda Zellmer	WIU

Welcome, Roll Call, and Agency Activities of Special Interest – Ivan DeLoatch, FGDC; Randy Fusaro, Census; Arista Maher, FGDC

Ivan DeLoatch (FGDC) welcomed members to the meeting on behalf of himself and Randy Fusaro, Co-Chair (Census). Members were asked to introduce themselves. Ivan announced some general items of interest, including that David Hayes issued a memorandum to FGDC agencies asking for re-designation of their SAOGIs. However, the date for reporting this information is incorrect in the original memo; therefore, the FGDC Secretariat will send a message clarifying deadlines and requirements soon.

ACTION: The FGDC Secretariat will send out a message clarifying the guidance in the memorandum regarding re-designation of SAOGIs.

ACTION: Coordination Group members are asked to work with leadership in their respective agencies to ensure that a response to the re-designation of SAOGIs memorandum is submitted to the FGDC Secretariat.

Ivan also noted that he sent a memorandum to the FGDC Steering Committee, asking for their concurrence on the data themes by the end of next week. The Coordination Group will be kept informed of the results. In addition, the FGDC Secretariat is working to build the case for the Geospatial Platform. A document that states the case very simply is currently in development. A version of this document should be completed by the end of the week, and the Secretariat will send it to CG for a short turn-around review (it must be completed by the end of the month). The document will be the first iteration of a value proposition; the full-blown business case will be developed after this is reviewed. Use cases will be developed soon, as well.

ACTION: The FGDC Secretariat will share the Geospatial Platform value proposition document that is currently being developed with the Coordination Group members. Coordination Group members will be asked for their input on the business case document within a short time frame.

Ivan highlighted a date change on the next Steering Committee meeting. It will be held on October 6 (instead of the previously scheduled date of October 4). The NGAC meeting will be held on October 4-5 in Shepherdstown, WV.

Previous Meeting Action Item Review – Arista Maher, FGDC

The previous meeting action items were reviewed for the Coordination Group, and the resolutions/responses to each action were discussed.

FGDC Business and Secretariat Report – Ken Shaffer, FGDC

[\[Presentation\]](#)

Ken Shaffer (FGDC) gave a summary of recent FGDC activities and meetings. An overview of the meeting's agenda was given. The various committees' activities and decisions were reviewed. At the July ExCom meeting, the National Geospatial-Intelligence Agency (NGA) vision and mission were discussed, along with the Geospatial Platform, the A-16 Supplemental Guidance Implementation, and the upcoming Steering Committee and NGAC meetings. The Steering Committee meeting will take place on October 6 at the American Institute of Architects in Washington, DC, preceded by the NGAC meetings on October 4-5 at the National Conservation Training Center in Shepherdstown, WV. Major agenda items were noted. The next ExCom meeting will take place on September 28, as the August 24 meeting has been cancelled. A change of date for the next Coordination Group meeting was noted; the next CG meeting will be held on Tuesday, September 20 from 9:00 a.m. to 3:00 p.m. ET at NCPC, with a Federal only session in the afternoon.

A new fact sheet on the Geospatial Platform has been developed and is available for download on myUSGS. The Steering Committee had asked the FGDC Secretariat to pull together this fact sheet as an item that puts Platform concepts into laymen's terms. The fact sheet is still a work in progress, and comments from CG members are welcome. Another item of note is that Randy Fusaro's term as Co-Chair of the CG will soon conclude. Randy was thanked for her service in this role. A call for nominations for a new CG Co-Chair was announced. Primary members may self-nominate, and must submit a statement of support from their SAOGIs. Nominations are due by COB September 9, 2011. They will then be compiled and a blind vote via email will take place. The basic roles and responsibilities of the Co-Chair were outlined.

ACTION: CG primary members who are interested in self-nominating as Co-Chair are asked to submit their intent for self-nomination and statement of support from their SAOGIs to the FGDC Secretariat staff no later than COB September 9, 2011.

CG members were asked to save the date for an upcoming all-day Metadata Summit, which will take place on Thursday, October 27, 2011 at the USGS Headquarters Building in Reston, VA. This meeting is intended to bring NSDI stakeholders up-to-date on International Organization for Standardization (ISO) metadata, to identify challenges, and set a course for implementation. A follow-up WebEx meeting will be held to present the results of the Summit and to solicit additional input. Anyone wanting more information on the Metadata Summit is encouraged to contact Jennifer Carlino (jcarlino@usgs.gov).

A brief update on the NGDA themes, data sets, and theme leads was given, including that the CG endorsed the themes list, which is now pending a Steering Committee vote. The CG has two actions in this area: to edit provided spreadsheets on dataset mappings and theme leads (due August 12) and to review and comment on the theme briefing from the last meeting (due August 5). An update on the Geospatial Line of Business and Geospatial Platform was given. Each of the five tasks and their related subtasks were outlined for the CG members, and the status of each was discussed. It was stated that the afternoon Fed Only session at today's meeting will have a portion devoted to task development for FY 2012.

The FY 2012 NSDI Cooperative Agreements Program (CAP) is expected to be open for proposal submissions in late October 2011. More information is available at www.fgdc.gov/grants. The GSDI Small Grants Program for 2011-12 opened on July 25 and closes on October 31. More information is available at: www.gsdi.org/sic1. Contributions to the 2011 FGDC Annual Report are in the process of being consolidated, and editing has already begun. The theme of the report has not been finalized. The CG will receive a copy of the Annual Report for a brief 2-week review in mid-September, and the final report is expected to be completed by mid-November.

ACTION: Coordination Group members are asked to contribute any ideas they have for a theme for the 2011 FGDC Annual Report to Gita Urban-Mathieux as soon as possible.

The FGDC standards update was given and it consisted of updates about FGDC, INCITS L1, OGC, and GWG standards activities, as well as information about the Standards Use Survey. Participants in the survey included 15 FGDC member agencies from 11 of the 31 FGDC departmental-level members. The summary survey results are available on myUSGS. Finally, an update on the Questionnaire on Agency Use of Address Data Files was given. Randy Fusaro (Census) and Jon Sperling (HUD) developed the questions. The end date of the survey was extended to July 27, and 36 responses were recorded. 88% of respondents standardize and/or geocode address data and 12% do not (the remainder did not answer the question). The full analysis of the Questionnaire will be presented at the September CG meeting.

Executive Committee Liaison Update – Jerry Johnston, EPA

[[Factsheet](#)]

Jerry Johnston (EPA) provided the Coordination Group members with a briefing on the recent activities of the FGDC Executive Committee (ExCom). He summarized the last ExCom meeting on Wednesday, July 27. A significant portion of time during the July ExCom meeting was spent discussing the National Geospatial-Intelligence Agency's (NGA) new vision and approach. This NGA initiative has a focus on "on-demand" access to geospatial intelligence. It was a shift in terms of which product delivery model is used— it is now a self-service model for product delivery instead of a direct-from-NGA delivery model. The initiative is designed to place the tools in users' hands and to watch how they use them. The model intuitively moves users to proactive assisted services (similar to the pop-up box on certain commercial websites that asks whether the user needs help). NGA is also working on bringing together technical full-service experts. This initiative operates on the notion of not trying to build "one-off" products, and rather to provide a series of commodity tools and study how people use them and adapt based on that usage.

Another topic the ExCom discussed was the Geospatial Platform initiative. Jerry noted that this topic will be discussed further in today's afternoon Fed Only session. During the ExCom meeting, Ivan gave a preview of the NGDA themes. Jerry thanked the CG for their work on this recommendation. The Steering Committee is currently voting on the themes list. Additionally, the ExCom discussed the upcoming Steering Committee and NGAC meetings in October. Dan Cotter (DHS) briefed ExCom on the Change Indicator dataset (this was the same as his CG briefing last month). Funding continues to be an issue in this initiative with many agencies – Jerry stated that EPA is looking into participating in FY 2012. He noted that DHS has done a good job brokering a deal that might allow for the Federal sphere to participate. Jerry also stated that he participated in the ConOps meeting, and provided a summary of that meeting.

Jerry talked about EPA's 2012 draft grant guidance for exchange network grants, and explained that it is now available. This is the eleventh year of the program, and \$160 million has since been given out. \$10.2 million has been set aside in FY 2012 for the grant program. Most awards are \$50K to \$200K. States, tribes, tribal consortia, and some others can participate. A common model is that a state leads the grant proposal, with the help of other partners (NGOs, etc.) The EPA is working to leverage the exchange network for geospatial purposes, including using it to build geospatial data coverage from state and tribal data flows. The exchange network has adopted GML and RSS standards. Furthermore, Jerry stated that geospatial grant categories for the exchange network grants have been expanded this year. The new categories focus on using the exchange network for local initiatives, including zoning, planning, and urban development. Prospective grantees should demonstrate partnerships between multiple levels of government. Jerry encouraged CG members to closely look at the grant guidance and spread the word to those who might be interested in applying. The exchange network is the underpinning behind federal reporting.

ACTION: The FGDC Secretariat will post a link to the EPA's Exchange Network Grant program on the FGDC website as a news item.

Cultural and Demographic Statistics Work Group Report – Randy Fusaro, Census

[\[Presentation\]](#)

Randy Fusaro (Census) gave an update on the recent activities of the Cultural and Demographic Statistics Work Group (CDSWG), which she chairs. The mission and purpose of the work group was stated as “to promote the collection, use, sharing, and dissemination of cultural and demographic geospatially-referenced data pertinent to the needs of the Nation.” While the Work Group has not recently met, project teams have continued to meet on an ad-hoc basis. The Cultural Resources Standard Work Group met in both April and July, with separate Task Groups meeting more frequently. Following the acceptance of the address standard by the FGDC Steering Committee, the CDSWG is working on the USPS Publication 28 profile, as well as the National Emergency Numbering Association (NENA) profile. A CAP grant has been awarded to develop tools for data quality, and the team is seeking reviewers for working examples of data quality reports. The next meeting of the Cultural Resources Standard Work Group (CRSWG) will be held on Tuesday, October 25, 2011 at 3:00 p.m. ET. Location and call-in details are forthcoming. In the coming months, the CRSWG hopes to pursue better methods of communication with Tribes; to compile and distribute one-page summaries of all first priority existing standards and agency cultural data standards; and to distribute results from the Best Practices survey. The U.S. Thoroughfare, Landmark, and Postal Address Data Standard Work Group hopes to complete and post the USPS Publication 28 profile and NENA profile soon.

Users/Historical Data Work Group Report – Colleen Cahill, LoC

[\[Presentation\]](#)

Colleen Cahill (LoC), Chair of the Users/Historical Data Work Group (UHDWG), gave an update on the recent activities of the Work Group. The mission and purpose of the UHDWG is “to promote and coordinate activities among Federal agencies who are primary users of, not generators of, data.” The Work Group’s members were outlined. The UHDWG last met on January 24, 2011, during which time they made contact with potential working group members, provided feedback on the Geospatial Roadmap document, and developed the UHDWG information sheet. Ongoing projects of the UHDWG include: identifying points of contact in all pertinent Federal agencies; putting together an inventory of Geospatial Appraisal Documents, focusing on the government sector; and creating an inventory of Federal Government Data Stewards/Records Officers and the materials they preserve, based on the A-16 Supplemental Guidance. The starting point for this process is the Data Set Inventory, which was created by the Lifecycle Working Group. Parts I and II of the Data Set Inventory were outlined. The questions in Part I included: how many data set(s) do you have? Is it a single set or multiple sets? Are you a data set manager? Are you the POC for transferring the data set and/or for information about the data set? How often is the data set updated? The questions in Part II included: Is there an archive/backup of the data set, or do you maintain an archived copy of it? If yes, how far back do you maintain a copy? Is it easily accessible? Does the data set go by a different name or is it referred to internally by another descriptive name? Through this process, it was discovered that there are several identified POCs for data sets that are not up-to-date. Additionally, some identified data sets are more than a single data set, and some data sets are in more than one location. The next steps for the UHDWG were outlined. In the coming months, the group hopes to put together an inventory of current archival standards of interest to the geospatial community that affect UHDWG members and provide this as input to the Geospatial Data Preservation Resource Center. The UHDWG also plans on reviewing OMB Circular A-16 Supplemental Guidance Appendix E (November 10, 2010 version) to explore contacts for potential pilot projects for preserving historic data based on data theme. Finally, the UHDWG plans to encourage agencies to schedule the disposition of geospatial data to NARA and the Library of Congress.

Action Item Review & Next Meeting Agenda – Arista Maher, FGDC

Action items were briefly reviewed, and CG members were asked to bring up any items they would like to see on the next meeting’s agenda. There was some interest in having an update from someone involved in the set-up of the U.S. Agency for International Development (USAID)’s geographic information center. Jacquie Nolan (LoC) stated that she knows of a contact (Carrie Stokes) and will provide her contact information to the FGDC Secretariat so that they can contact her about presenting at the next CG meeting.

Adjourn

***** FED ONLY SESSION BEGINS*****