

## Exhibit 300: Capital Asset Plan and Business Case Summary

### Part I: Summary Information And Justification (All Capital Assets)

#### Section A: Overview (All Capital Assets)

1. **Date of Submission:** 2009-06-15 16:59:08
2. **Agency:** 023
3. **Bureau:** 10
4. **Name of this Investment:** Regional Business Application (RBA, fka ITOMS and ITSS) - Dashboard
5. **Unique Project (Investment) Identifier:** 023-10-01-14-01-1060-00
6. **What kind of investment will this be in FY 2011?:** Mixed Life Cycle
  - Planning
  - Full Acquisition
  - Operations and Maintenance
  - Mixed Life Cycle
  - Multi-Agency Collaboration
7. **What was the first budget year this investment was submitted to OMB?** FY2001 or earlier
8. **Provide a brief summary and justification for this investment, including a brief description of how this closes in part or in whole an identified agency performance gap; this description may include links to relevant information which should include relevant GAO reports, and links to relevant findings of independent audits.**

The FAS Regional Business Application (RBA) consisting of the It-Solutions Shop (ITSS), Integrated Task Order Management system (ITOMS) and GSA GWAC Management Module (GWAC MM), are key components of GSA's Regional IT Solutions Program. ITSS/ITOMS/GWAC MM are e-Business systems providing a means to transition from a semi-automated process to integrated acquisition management and financial processing and tracking. As such, this application directly supports the core mission of FAS which is to provide high-quality acquisition services to Government agencies. As an integrated e-Commerce workflow solution, the RBA supports FAS Staff, clients, and industry partners in the creation and management of task and delivery order processing. The RBA also automates the financial management process, providing tools to expedite the processing of customer funding documents and vendor invoices and provides electronic reporting to the Pegasys financial system in Fort Worth.

  - a. **Provide here the date of any approved rebaselining within the past year, the date for the most recent (or planned) alternatives analysis for this investment, and whether this investment has a risk management plan and risk register.**
9. **Did the Agency's Executive/Investment Committee approve this request? \***
  - a. **If "yes," what was the date of this approval? \***
10. **Contact information of Program/Project Manager?**
  - **Name:** \*
  - **Phone Number:** \*
  - **Email:** \*
11. **What project management qualifications does the Project Manager have? (per FAC-P/PM)? \***
  - Project manager has been validated according to FAC-PMPM or DAWIA criteria as qualified for this investment.
  - Project manager qualifications according to FAC-P/PM or DAWIA criteria is under review for this

investment.

- Project manager assigned to investment, but does not meet requirements according to FAC-P/OM or DAWIA criteria.
- Project manager assigned but qualification status review has not yet started.
- No project manager has yet been assigned to this investment.

**12. If this investment is a financial management system, then please fill out the following as reported in the most recent financial systems inventory (FMSI):**

Financial management system name(s)	System acronym	Unique Project Identifier (UPI) number
*	*	*

**a. If this investment is a financial management system AND the investment is part of the core financial system then select the primary FFMI compliance area that this investment addresses (choose only one): \***

- computer system security requirement;
- internal control system requirement;
- core financial system requirement according to FSIO standards;
- Federal accounting standard;
- U.S. Government Standard General Ledger at the Transaction Level;
- this is a core financial system, but does not address a FFMI compliance area;
- Not a core financial system; does not need to comply with FFMI

Section B: Summary of Funding (Budget Authority for Capital Assets)

**1.**

Table 1: SUMMARY OF FUNDING FOR PROJECT PHASES (REPORTED IN MILLIONS) (Estimates for BY+1 and beyond are for planning purposes only and do not represent budget decisions)									
	PY1 and earlier	PY 2009	CY 2010	BY 2011	BY+1 2012	BY+2 2013	BY+3 2014	BY+4 and beyond	Total
Planning:	*	\$0.0	\$0.0	\$0.0	*	*	*	*	*
Acquisition:	*	\$4.0	\$4.7	\$4.7	*	*	*	*	*
Subtotal Planning & Acquisition:	*	\$4.0	\$4.7	\$4.7	*	*	*	*	*
Operations & Maintenance:	*	\$6.0	\$6.4	\$6.4	*	*	*	*	*
Disposition Costs (optional):	*	\$0.0	\$0.0	\$0.0	*	*	*	*	*
<b>SUBTOTAL:</b>	*	\$10.0	\$11.1	\$11.1	*	*	*	*	*
<b>Government FTE Costs should not be included in the amounts provided above.</b>									
Government FTE Costs	*	\$0.3	\$0.3	\$0.4	*	*	*	*	*
Number of FTE represented by Costs:	*	\$3.0	\$3.0	\$3.0	*	*	*	*	*
<b>TOTAL(including FTE costs)</b>	*	\$13.3	\$14.4	\$14.5	*	*	*	*	*

**2. If the summary of funding has changed from the FY 2010 President’s Budget request, briefly explain those changes:**

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Section C: Acquisition/Contract Strategy (All Capital Assets)

1. **Table 1: Contracts/Task Orders Table**

Contract or Task Order Number	Type of Contract/ Task Order (In accordance with FAR Part 16)	Has the contract been awarded (Y/N)	If so what is the date of the award? If not, what is the planned award date?	Start date of Contract/ Task Order	End date of Contract/ Task Order	Total Value of Contract/ Task Order (M)	Is this an Interagency Acquisition? (Y/N)	Is it performance based? (Y/N)	Competitively awarded? (Y/N)	What, if any, alternative financing option is being used? (ESPC, UESC, EUL, N/A)	Is EVM in the contract? (Y/N)
GSGPNB SGS114-I DV-GS35 F0210J	Fixed Price and Time & Materials	Y	2008-09-25	2008-10-01	2009-09-30	\$9.1	N	Y	Y	*	*

2. If earned value is not required or will not be a contract requirement for any of the contracts or task orders above, explain why:

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3. Is there an acquisition plan which reflects the requirements of FAR Subpart 7.1 and has been approved in accordance with agency requirements? \*

a.If "yes," what is the date? \*

Section D: Performance Information (All Capital Assets)

Table 1: Performance Information Table

Fiscal Year	Strategic Goal(s) Supported	Measurement Area	Measurement Grouping	Measurement Indicator	Baseline	Target	Actual Results
2007	1.Stewardship:Lead Federal agencies in the economical/efficient management of Federal assets by spearheading effective policy development and by the exemplary mgmt of the buildings/workplaces, motor vehicles, and personal property provide by GSA.	Customer Results	Customer Satisfaction	Average Customer Satisfaction Score	4.3/5.0	Increase to 4.5	4.6
2007	2.Superior Workplaces:Deliver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Mission and Business Results	Goods Acquisition	Incorporated changes to improve organizational reporting and financial reconciliation	5% reduction in manual reporting and reconciliation	8-10% reduction in manual reporting and reconciliation	~10%
2007	3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and business solutions.	Processes and Activities	Efficiency	Technical Support Responsiveness average time for Priority 1 Incidents measured as time from incident open to closure	1.2 Days	Decrease to 1.175 days	1.2 Days
2007	4.Innovation:Develop new and better ways of conducting business that result in more productive and effective Federal policies and administrative operations.	Technology	IT Contribution to Process, Customer, or Mission	Quality of changes deployed including number of changes that were deployed containing errors	7% Error	Decrease to 5%	3% (Within 2 Significant and 2 Minor Releases)
2008	1.Stewardship:Lead Federal agencies in the economical/efficient management of Federal assets by	Customer Results	Customer Satisfaction	Average Customer Satisfaction Score	4.6/5.0	Increase to 4.7	Average customer satisfaction score through 3d quarter FY08 is 4.6

Table 1: Performance Information Table

Fiscal Year	Strategic Goal(s) Supported	Measurement Area	Measurement Grouping	Measurement Indicator	Baseline	Target	Actual Results
	spearheading effective policy development and by the exemplary mgmt of the buildings/ workplaces, motor vehicles, and personal property provide by GSA.						
2008	2.Superior Workplaces:Deliver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Mission and Business Results	Goods Acquisition	Incorporated changes to improve organizational reporting and financial reconciliation	10% reduction in manual reporting and reconciliation	15% reduction in manual reporting and reconciliation	Through 3d quarter FY08 approx 10% reduction in manual reporting and reconciliation
2008	3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and business solutions.	Processes and Activities	Complaints	Technical Support Responsiveness average time for Priority 1 incidents measured as time from incident open to closure	1.2 days	Decrease to 1 day	Technical support responsiveness through 3d Quarter FY08 is 1.2 days
2008	4.Innovation:Develop new and better ways of conducting business that result in more productive and effective Federal policies and administrative operations.	Technology	IT Contribution to Process, Customer, or Mission	Quality of changes deployed including number of changes that were deployed containing errors	No greater than 3% error rate on deployed software	No greater than 2% error rate on deployed software	Through 3d Quarter FY08, 3.5% (Within 2 Significant and 4 Minor Releases)
2009	1.Stewardship:Lead Federal agencies in the economical/efficient management of Federal assets by spearheading effective policy development and by the exemplary mgmt of the buildings/ workplaces, motor vehicles, and personal property provide	Customer Results	Customer Satisfaction	Average Customer Satisfaction Score	4.7 / 5.0	Increase to 4.75	Interim results in 1st Quarter FY09

Table 1: Performance Information Table

Fiscal Year	Strategic Goal(s) Supported	Measurement Area	Measurement Grouping	Measurement Indicator	Baseline	Target	Actual Results
by GSA.							
2009	2.Superior Workplaces:Deliver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and related services.	Mission and Business Results	Goods Acquisition	Incorporated changes to improve organizational reporting and financial reconciliation	15% reduction in manual reporting and reconciliation	20% reduction in manual reporting and reconciliation	Interim results in 1st Quarter FY09
2009	3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and business solutions.	Processes and Activities	Efficiency	Technical Support Responsiveness average time for Priority 1 incidents measured as time from incident open to closure	1 Business day	No increase beyond 1 business day	Interim results in 1st Quarter FY09
2009	4.Innovation:Develop new and better ways of conducting business that result in more productive and effective Federal policies and administrative operations.	Technology	IT Contribution to Process, Customer, or Mission	Quality of changes deployed including number of changes that were deployed containing errors	No greater than 2% error rate on deployed software	No greater than 1.75% error rate on deployed software	Interim results in 1st Quarter FY09
2010	1.Stewardship:Lead Federal agencies in the economical/efficient management of Federal assets by spearheading effective policy development and by the exemplary mgmt of the buildings/ workplaces, motor vehicles, and personal property provide by GSA.	Customer Results	Customer Satisfaction	Average Customer Satisfaction Score	4.75 / 5.0	Increase to 4.8	Interim results in 1st Quarter FY10
2010	2.Superior Workplaces:Deliver and maintain productive workplaces consisting of office space, furnishings, technology, supplies, and	Mission and Business Results	Goods Acquisition	Incorporated changes to improve organizational reporting and financial reconciliation	20% reduction in manual reporting and reconciliation	25% reduction in manual reporting and reconciliation	Interim results in 1st Quarter FY10

Table 1: Performance Information Table

Fiscal Year	Strategic Goal(s) Supported	Measurement Area	Measurement Grouping	Measurement Indicator	Baseline	Target	Actual Results
	related services.						
2010	3.Best Value:Develop and deliver timely, accurate, and cost-effective acquisition services and business solutions.	Processes and Activities	Efficiency	Technical Support Responsiveness average time for Priority 1 incidents measured as time from incident open to closure	1 Business Day	.9 Business Days	Interim results in 1st Quarter FY10
2010	4.Innovation:Develop new and better ways of conducting business that result in more productive and effective Federal policies and administrative operations.	Technology	IT Contribution to Process, Customer, or Mission	Quality of changes deployed including number of changes that were deployed containing errors	No greater than 1.75% error rate on deployed software	No greater than 1.5% error rate on deployed software	Interim results in 1st Quarter FY10



## Part II: Planning, Acquisition And Performance Information

### Section A: Cost and Schedule Performance (All Capital Assets)

#### 1. Comparison of Actual Work Completed and Actual Costs to Current Approved Baseline

Description of Milestones	Planned Cost (\$M)	Actual Cost (\$M)	Planned Start Date	Actual Start Date	Planned Completion Date	Actual Completion Date	Planned Percent Complete	Actual Percent Complete
ITSS/ITOMS Maintenance FY04 and Earlier	\$51.0	\$51.0	2003-10-01	2003-10-01	2004-09-30	2004-09-30	100.00%	100.00%
DME (FY10)	\$4.6	\$1.5	2009-10-01	2009-10-01	2010-09-30		32.00%	31.00%
O&M (FY10)	\$9.2	\$2.5	2009-10-01	2009-10-01	2010-09-30		25.00%	26.00%
DME (FY11)	*	*	2010-10-01		2011-09-30		0.00%	0.00%
O&M (FY11)	*	*	2010-10-01		2011-09-30		0.00%	0.00%
DME (FY12)	*	*	2011-10-01		2012-09-30		0.00%	0.00%
O&M (FY12)	*	*	2011-10-01		2012-09-30		0.00%	0.00%
DME (FY13)	*	*	2012-10-01		2013-09-30		0.00%	0.00%
O&M (FY13)	*	*	2012-10-01		2013-09-30		0.00%	0.00%
ITSS/ITOMS Maintenance FY05	\$12.2	\$12.5	2004-10-01	2004-10-01	2005-09-30	2005-09-30	100.00%	100.00%
ITSS/ITOMS Maintenance FY06	\$13.7	\$13.7	2005-10-01	2005-10-01	2006-09-30	2006-09-30	100.00%	100.00%
DME (FY07)	\$4.3	\$3.0	2006-10-01	2006-10-01	2007-09-30	2007-09-30	100.00%	100.00%
O&M (FY07)	\$12.0	\$10.4	2006-10-01	2006-10-01	2007-09-30	2007-09-30	100.00%	100.00%
DME (FY08)	\$4.0	\$4.0	2007-10-01	2007-10-01	2008-09-30	2008-09-30	100.00%	100.00%
O&M (FY08)	\$6.3	\$6.4	2007-10-01	2007-10-01	2008-09-30	2008-09-30	100.00%	100.00%
DME (FY09)	\$4.3	\$4.3	2008-10-01	2008-10-01	2009-09-30	2009-09-30	100.00%	100.00%
O&M (FY09)	\$8.0	\$7.4	2008-10-01	2008-10-01	2009-09-30	2009-09-30	100.00%	100.00%

\* - Indicates data is redacted.