

# ----- AMP Data Entry Page -----

## 1. Losing Facility Information

Type of Distribution to Consolidate: Orig & Dest MODS/BPI Office  
Facility Name & Type: Cumberland CSMPC  
Street Address: 215 Park St  
City: Cumberland  
State: MD  
5D Facility ZIP Code: 21502  
District: Baltimore  
Area: Capital Metro  
Finance Number: 232394  
Current 3D ZIP Code(s): 215, 267  
Miles to Gaining Facility: 138.7  
EXFC office: Yes  
Plant Manager: Sean O'Donnell  
Senior Plant Manager: Darrell Young  
District Manager: Kevin McAdams  
Facility Type after AMP: Post Office

## 2. Gaining Facility Information

Facility Name & Type: Baltimore P&DC  
Street Address: 900 E. Fayette St  
City: Baltimore  
State: MD  
5D Facility ZIP Code: 21233  
District: Baltimore  
Area: Capital Metro  
Finance Number: 230379  
Current 3D ZIP Code(s): 210-212, 214, 217, 219  
EXFC office: Yes  
Plant Manager: N/A  
Senior Plant Manager: Darrell Young  
District Manager: Kevin McAdams

## 3. Background Information

Start of Study: 09/15/11  
Date Range of Data: Jul-01-2011 : Jun-30-2012  
Processing Days per Year: 310  
Bargaining Unit Hours per Year: 1,746  
EAS Hours per Year: 1,820  
Date of HQ memo, DAR Factors/Cost  
of Borrowing/New Facility Start-up Costs  
Update: 11/23/11

Date & Time this workbook was last saved:

1/4/2013 12:09

## 4. Other Information

Area Vice President: David C. Fields  
Vice President, Network Operations: David E Williams  
Area AMP Coordinator: Janet Hester  
HQ AMP Coordinator: Barbara Brewington

rev. 02/27/12

# Approval Signatures

**Losing Facility Name and Type:** Cumberland CSMPC

Street Address: 215 Park St

City: Cumberland

State: MD

Facility ZIP Code: 21502

Finance Number: 232394

Current 3D ZIP Code(s): 215, 267

Type of Distribution to Consolidate: Orig & Dest

**Gaining Facility Name and Type:** Baltimore P&DC

Street Address: 900 E. Fayette St

City: Baltimore

State: MD

Facility ZIP Code: 21233

Finance Number: 230379

Current 3D ZIP Code(s): 210-212, 214, 219

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

**LOSING FACILITY:**

**Postmaster or Plant Manager:**

Sean O'Donnell

Printed Name

Signature

Date

**Senior Plant Manager:**

Darrell Young

Printed Name

Signature

Date

**District Manager:**

Kevin McAdams

Printed Name

Signature

Date

**GAINING FACILITY:**

**Plant Manager:**

N/A

Printed Name

Signature

Date

**Senior Plant Manager:**

Darrell Young

Printed Name

Signature

Date

**District Manager:**

Kevin McAdams

Printed Name

Signature

Date

**AREA OFFICE:**

**Area Vice President:**

David C. Fields

Printed Name

Signature

Date

Implementation Date: \_\_\_\_\_

**HEADQUARTERS:**

Approved:

Disapproved:

**Vice President, Network Operations:**

David E Williams

Printed Name

Signature

Date

Comments: \_\_\_\_\_

rev 12/31/2008

# Executive Summary

Last Saved: January 4, 2013

**Losing Facility Name and Type:** Cumberland CSMPC

**Street Address:** 215 Park St

**City, State:** Cumberland, MD

**Current 3D ZIP Code(s):** 215, 267

**Type of Distribution to Consolidate:** Orig & Dest

**Miles to Gaining Facility:** 138.7

**Gaining Facility Name and Type:** Baltimore P&DC

**Current 3D ZIP Code(s):** 210-212, 214, 217, 219

## Summary of AMP Worksheets

### Savings/Costs

Mail Processing Craft Workhour Savings =	<u>\$2,334,627</u>	from Workhour Costs - Proposed
Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) =	<u>\$7,601</u>	from Other Curr vs Prop
PCES/EAS Supervisory Workhour Savings =	<u>\$150,205</u>	from Other Curr vs Prop
Transportation Savings =	<u>(\$83,133)</u>	from Transportation (HCR and PVS)
Maintenance Savings =	<u>\$746,797</u>	from Maintenance
Space Savings =	<u>\$0</u>	from Space Evaluation and Other Costs
<b>Total Annual Savings =</b>	<b><u>\$3,156,097</u></b>	
<b>Total One-Time Costs =</b>	<b><u>\$12,500</u></b>	from Space Evaluation and Other Costs
<b>Total First Year Savings =</b>	<b><u>\$3,143,597</u></b>	

### Staffing Positions

Craft Position Loss =	<u>29</u>	from Staffing - Craft
PCES/EAS Position Loss =	<u>(13)</u>	from Staffing - PCES/EAS

### Volume

Total FHP to be Transferred (Average Daily Volume) =	<u>116,952</u>	from Workhour Costs - Current
Current FHP at Gaining Facility (Average Daily Volume) =	<u>3,909,245</u>	from Workhour Costs - Current
Losing Facility Cancellation Volume (Average Daily Volume) =	<u>36,582</u>	(= Total TPH / Operating Days)

### Service

#### Service Standard Impacts by ADV

First-Class Mail®  
Priority Mail®  
Package Services  
Periodicals  
Standard Mail

UPGRADED	DOWNGRADED	Unchanged + Upgrades	Unchanged + Upgrades
ADV	ADV	ADV	%
			99.9%
			99.7%
			100.0%
N/A*	N/A*	N/A*	N/A*
N/A*	N/A*	N/A*	N/A*

Code to destination 3-digit ZIP Code volume is not available

rev 10/15/2009

# Summary Narrative

Last Saved: January 4, 2013

**Losing Facility Name and Type:** Cumberland CSMPC

**Current 3D ZIP Code(s):** 215, 267

**Type of Distribution to Consolidate:** Orig & Dest

**Gaining Facility Name and Type:** Baltimore P&DC

**Current 3D ZIP Code(s):** 210-212, 214, 217, 219

## **BACKGROUND**

The Baltimore District with the assistance from the Capital Metro area office has completed an Area Mail Processing (AMP) study to determine the feasibility of relocating the Cumberland, MD CSMPC (215, 267) originating and destinating mail volumes for processing at the Baltimore, MD P&DC (210-212, 214, 217, 219).

Currently, the Cumberland CSMPC is an owned facility that processes all outgoing and incoming mail in the 215, 267 ZIP range. With the approved AMP, Cumberland's mail processing will transfer to the Baltimore MD P&DC. Along with processing operations, Cumberland serves as a Main Post Office that houses a Business Mail Entry Unit (BMEU) and a retail unit.

## **FINANCIAL SUMMARY**

The annual baseline data for this AMP feasibility study is taken from the period of July 1, 2011 – June 30, 2012. Financial savings proposed for the consolidation of an average daily volume of 116,952 FHP from the Cumberland CSMPC into the Baltimore P&DC are:

Total Annual Savings	\$3,156,097
Total First Year Savings	\$3,143,597

## **ONE TIME COSTS**

A one-time cost of \$12,500 will be incurred for the relocation of one DIOSS transferred from the Cumberland CSMPC to the Baltimore P&DC

## **CUSTOMER & SERVICE IMPACTS**

There is a Bulk Mail Entry Unit (BMEU) at the Cumberland CSMPC which will continue to operate at the present location. There is a retail unit co-located inside the Cumberland CSMPC and no changes are expected. There are no changes to collection box times.

Specific service standard changes associated with this Area Mail Processing consolidation are contingent upon the resolution of both (a) the rulemaking in which current market dominant product service standards in 39 CFR Part 121 are being evaluated, and (b) all remaining AMP consolidation proposals that are part of the same network rationalization initiative. A complete file reflecting any new service standards will be published at [www.usps.com](http://www.usps.com) once all of the related AMP decisions that provide the foundation for new service standards are made. Priority and Express Mail service standards will be based upon the capability of the network.

rev 06/10/2009

# Summary Narrative *(continued)*

## TRANSPORTATION

Transportation supporting the Cumberland CSMPC AMP feasibility study contains only HCR service. The proposed HCR transportation to support the AMP will be operated at an annual cost of \$83,133. Existing HCR routes will be modified, eliminated or changed to accommodate the transportation of the mail volume to and from the Baltimore P&DC for Cumberland.

If the Cumberland AMP project is approved, the total estimated transportation cost to the postal service is \$83,133 annually. Detailed transportation information is located at the end of this summary narrative.

## EMPLOYEE IMPACTS

In this feasibility study, 97 craft employees and 4 management positions will be impacted at the Cumberland CSMPC. If the AMP is implemented, there will be a net reduction of 29 craft positions and an increase of 13 management positions. The additional management positions are due to the number of vacant positions at Baltimore.

Management and Craft Staffing Impacts							
	Cumberland			Baltimore			Net Diff
	Current On-Rolls	Proposed	Diff	Current On-Rolls	Proposed	Diff	
Craft	97	66	(31)	1,315	1,317	2	(29)
Management	4	3	(1)	77	91	14	13

Mail Processing Management to Craft Ratio				
Management to Craft Ratios	Current		Proposed	
	SDOs to Craft <sup>1</sup> (1:25 target)	MDOs+SDOs to Craft <sup>1</sup> (1:22 target)	SDOs to Craft <sup>1</sup> (1:25 target)	MDOs+SDOs to Craft <sup>1</sup> (1:22 target)
Cumberland	1 : 22	1 : 22	N/A	N/A
Baltimore	1 : 34	1 : 26	1 : 25	1 : 22

<sup>1</sup> Craft = F1 + F4 at Losing; F1 only at Gaining

As a matter of policy, the Postal Service follows the Worker Adjustment and Retraining Notification Act's ("WARN") notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN's requirements. Some or all of the impacted employees described above may not experience an employment loss within the meaning of WARN due to transfers or reassignments.

## **EQUIPMENT RELOCATION AND MAINTENANCE IMPACTS**

The AMP feasibility study projects an annual Maintenance savings of \$746,797. Equipment identified for relocation from the Cumberland CSMPC to support operations at the Baltimore P&DC includes 1 DIOSS. One AFCS and two DBCSs will be excessed from Cumberland.

The proposed One Time cost of \$12,500 is associated with relocating equipment to the Baltimore P&DC Facility.

## **SPACE IMPACTS**

Additional floor space will be acquired at the Cumberland CSMPC as a result of the relocation designated mail processing equipment.

# Summary Narrative *(continued)*

## Transportation Details

### **HCR 20293 - CUMBERLAND, MD to WASHINGTON NDC, MD**

Eliminate HCR. No transportation needed from Cumberland MD 215 to the Washington NDC 20Z or the Capital Metro STC 20H. Originating mail for Cumberland MD 215 will be processed and dispatched from Baltimore P&DC MD 212.

### **HCR 207ME - CAPITAL METRO STC, MD to PITTSBURGH L&DC, PA**

Remove Cumberland MD 215 enroute stop. Transportation from Capital Metro STC 20H to Pittsburgh L&DC PA 150PM would remain on the schedule. Capital Metro STC is the Administrative Official for this contract.

### **HCR 21511 - CUMBERLAND, MD to RANDOLPH ANNEX, VA**

Schedule to remain as is. Terminus has been changed from Randolph Annex VA to Dulles P&DC VA 201. Dulles P&DC currently processes Cumberland MD 215 Originating Express Mail due to its proximity to Cumberland.

### **HCR 21530 - CUMBERLAND, MD to GREEN SPRING, WV**

Schedule to remain as is. HCR services ZIP 215 and ZIP 267 Associate Offices out of Cumberland.

### **HCR 21531 - CUMBERLAND, MD to BALTIMORE P&DC, MD**

HCR will transport originating mail from Cumberland MD 215 to Baltimore P&DC MD 212 and return 5-digit mail to Cumberland. Additional trips will be added to accommodate the increase in mail volume and space required as a result of 5-digit mail separations. Proposed Annual Mileage and Proposed Annual Cost represent 3 round trips daily and 1 round trip operating on a K67 frequency with mileage adjusted from Cumberland to Baltimore, an additional 46.0 miles per trip. When Baltimore assumes responsibility for processing Cumberland's destinating mail, the van will be replaced with a tractor trailer on trips 7 and 8, it is estimated four additional trips will be needed to transport the processed destinating volume from Baltimore back to Cumberland. The cost of the van to tractor trailer conversion is not included in the cost/savings. The additional four tractors needed for the destinating mail to be \$538,689 annually based on the following –

- Miles between Baltimore P&DC and Cumberland MD 215: 138 miles per trip X 2 = 276 per round trip
- Rate per mile: \$1.61
- Frequency: K7 (Perpetual: 303.07)
- Number of vehicles: 4

Calculation: 276 miles X 303.07 days = 83,647.3 miles per year X \$1.61 rate per mile = \$134,672.18 a year per vehicle X 4 vehicles = **\$538,688.72 a year total**

Administrative Official for this HCR should be changed from Cumberland MD 215 to Baltimore P&DC MD 212.

### **HCR 21534 - CUMBERLAND, MD to BITTINGER, MD**

Schedule to remain as is. HCR services ZIP 215 and ZIP 267 Associate Offices out of Cumberland MD 215.

### **HCR 21535 - CUMBERLAND, MD to BARTON, MD**

Schedule to remain as is. HCR services ZIP 215 Associate Offices out of Cumberland MD 215.

### **HCR 21537 - CUMBERLAND, MD to THOMAS, WV**

Schedule to remain as is. HCR services ZIP 215 and ZIP 267 Associate Offices out of Cumberland MD 215.

### **HCR 21539 - CUMBERLAND, MD to ROMNEY, WV**

Schedule to remain as is. HCR services ZIP 267 Associate Offices out of Cumberland MD 215.

# Summary Narrative *(continued)*

**HCR 215L0 - CUMBERLAND, MD to PETERSBURG, WV**

Schedule to remain as is. HCR services ZIP 267 Associate Offices out of Cumberland MD 215. Some Associate Offices are in the 268 ZIP code area.

**HCR 25415 - MARTINSBURG, WV to CHARLESTON P&DC, WV**

Remove enroute stop at Cumberland MD 215. Entire schedule can be eliminated if direct transportation is not needed from Martinsburg WV 254 to Clarksburg P&DF WV 263 and Charleston P&DC WV 250. Martinsburg WV is the Administrative Official of this contract.



# 24 Hour Clock

Last Saved: January 4, 2013

**Losing Facility Name and Type: Cumberland CSMPC**

**Current 3D ZIP Code(s): 215, 267**

**Type of Distribution to Consolidate: Orig & Dest**

**Gaining Facility Name and Type: Baltimore P&DC**

**Current 3D ZIP Code(s): 210-212, 214, 217, 219**

Weekly Trends Beginning Day	24 Hour Indicator Report			80%	100%	100%	100%	Millions	100%	100%	86.9%	
			Facility	Cancelled by 2000 Data Source = EDW MCRS	OGP Cleared by 2300 Data Source = EDW EOR	OGS Cleared by 2400 Data Source = EDW EOR	MMP Cleared by 2400 Data Source = EDW EOR	MMP Volume On Hand at 2400 Data Source = EDW MCRS	Mail Assigned Commercial / FedEx BY 0230 Data Source = EDW SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW EOR	Trips On-Time 0400 - 0900 Data Source = EDW TIMES	BPI Performance Achievement
		%										
24-Mar	SAT	3/24	CUMBERLAND PO		100.0%			#VALUE!	100.0%	99.2%	100.0%	70.1%
31-Mar	SAT	3/31	CUMBERLAND PO		100.0%			#VALUE!	100.0%	91.6%	96.4%	69.8%
7-Apr	SAT	4/7	CUMBERLAND PO		99.5%			#VALUE!	100.0%	94.8%	94.6%	70.2%
14-Apr	SAT	4/14	CUMBERLAND PO		100.0%			#VALUE!	100.0%	95.8%	100.0%	70.0%
21-Apr	SAT	4/21	CUMBERLAND PO		100.0%			#VALUE!	100.0%	95.6%	88.9%	70.1%
28-Apr	SAT	4/28	CUMBERLAND PO		99.8%			#VALUE!	100.0%	96.5%	75.9%	70.2%
5-May	SAT	5/5	CUMBERLAND PO		99.8%			#VALUE!	100.0%	99.2%	100.0%	70.1%
12-May	SAT	5/12	CUMBERLAND PO		100.0%			#VALUE!	100.0%	99.0%	100.0%	69.9%
19-May	SAT	5/19	CUMBERLAND PO		100.0%			#VALUE!	100.0%	100.0%	90.7%	69.8%
26-May	SAT	5/26	CUMBERLAND PO		100.0%			#VALUE!	100.0%	95.9%	100.0%	69.9%
2-Jun	SAT	6/2	CUMBERLAND PO		100.0%			#VALUE!	100.0%	98.9%	89.3%	70.0%
9-Jun	SAT	6/9	CUMBERLAND PO		100.0%			#VALUE!	100.0%	95.0%	92.9%	69.9%
16-Jun	SAT	6/16	CUMBERLAND PO		100.0%			#VALUE!	100.0%	99.6%	100.0%	70.0%
23-Jun	SAT	6/23	CUMBERLAND PO		100.0%			#VALUE!	100.0%	95.0%	85.2%	70.0%
30-Jun	SAT	6/30	CUMBERLAND PO		100.0%			#VALUE!	100.0%	89.1%	77.5%	70.2%
7-Jul	SAT	7/7	CUMBERLAND PO		100.0%			#VALUE!	100.0%	99.0%	100.0%	70.2%
14-Jul	SAT	7/14	CUMBERLAND PO		99.0%			#VALUE!	100.0%	100.0%	100.0%	70.3%
21-Jul	SAT	7/21	CUMBERLAND PO		100.0%			#VALUE!	100.0%	100.0%	90.7%	70.3%
28-Jul	SAT	7/28	CUMBERLAND PO		100.0%			#VALUE!	100.0%	98.6%	98.2%	70.2%
4-Aug	SAT	8/4	CUMBERLAND PO		100.0%			#VALUE!	100.0%	95.4%	88.9%	70.4%
11-Aug	SAT	8/11	CUMBERLAND PO		100.0%			#VALUE!	100.0%	93.9%	96.3%	70.4%

		%										
24-Mar	SAT	3/24	BALTIMORE P&DC	47.7%	88.2%	87.0%	69.4%	0.2	97.7%	100.0%	84.4%	52.3%
31-Mar	SAT	3/31	BALTIMORE P&DC	52.4%	85.6%	75.5%	64.8%	0.4	95.5%	100.0%	78.3%	52.3%
7-Apr	SAT	4/7	BALTIMORE P&DC	55.6%	89.8%	73.1%	68.3%	0.4	99.0%	100.0%	83.2%	52.3%
14-Apr	SAT	4/14	BALTIMORE P&DC	60.4%	92.7%	89.4%	68.9%	0.3	98.8%	100.0%	82.7%	52.3%
21-Apr	SAT	4/21	BALTIMORE P&DC	61.5%	93.7%	83.7%	66.2%	0.4	99.9%	99.7%	88.7%	52.3%
28-Apr	SAT	4/28	BALTIMORE P&DC	57.9%	91.1%	83.1%	71.8%	0.2	98.3%	100.0%	83.5%	52.3%
5-May	SAT	5/5	BALTIMORE P&DC	51.3%	92.8%	94.5%	71.2%	0.3	100.0%	100.0%	85.2%	52.4%
12-May	SAT	5/12	BALTIMORE P&DC	60.6%	92.7%	90.0%	69.7%	0.3	100.0%	100.0%	88.1%	52.4%
19-May	SAT	5/19	BALTIMORE P&DC	58.2%	93.7%	72.6%	67.0%	0.3	100.0%	100.0%	87.2%	52.3%
26-May	SAT	5/26	BALTIMORE P&DC	60.8%	88.3%	82.3%	65.6%	0.2	92.6%	100.0%	90.3%	52.3%
2-Jun	SAT	6/2	BALTIMORE P&DC	57.4%	92.6%	91.3%	70.0%	0.2	99.7%	100.0%	94.8%	52.2%
9-Jun	SAT	6/9	BALTIMORE P&DC	57.1%	91.2%	93.4%	74.5%	0.3	99.3%	100.0%	93.2%	52.2%
16-Jun	SAT	6/16	BALTIMORE P&DC	55.6%	94.4%	97.9%	67.8%	0.2	99.8%	100.0%	90.1%	52.2%
23-Jun	SAT	6/23	BALTIMORE P&DC	61.9%	95.3%	89.2%	66.6%	0.2	98.5%	100.0%	91.0%	52.2%
30-Jun	SAT	6/30	BALTIMORE P&DC	58.6%	90.8%	87.9%	65.7%	0.3	96.9%	100.0%	93.4%	52.2%
7-Jul	SAT	7/7	BALTIMORE P&DC	61.4%	96.1%	94.2%	81.1%	0.4	100.0%	99.9%	95.0%	52.2%
14-Jul	SAT	7/14	BALTIMORE P&DC	82.6%	93.2%	87.8%	84.3%	0.2	100.0%	100.0%	97.7%	52.2%
21-Jul	SAT	7/21	BALTIMORE P&DC	67.1%	94.5%	94.6%	93.4%	0.1	100.0%	100.0%	97.1%	52.2%
28-Jul	SAT	7/28	BALTIMORE P&DC	67.9%	94.9%	87.7%	94.6%	0.2	100.0%	100.0%	96.6%	52.2%
4-Aug	SAT	8/4	BALTIMORE P&DC	70.5%	95.1%	68.7%	94.2%	0.2	99.7%	100.0%	96.8%	52.3%
11-Aug	SAT	8/11	BALTIMORE P&DC	68.5%	96.6%	87.1%	92.9%	0.1	96.8%	100.0%	94.6%	52.2%

rev 04/2/2008

# MAP

Last Saved: January 4, 2013

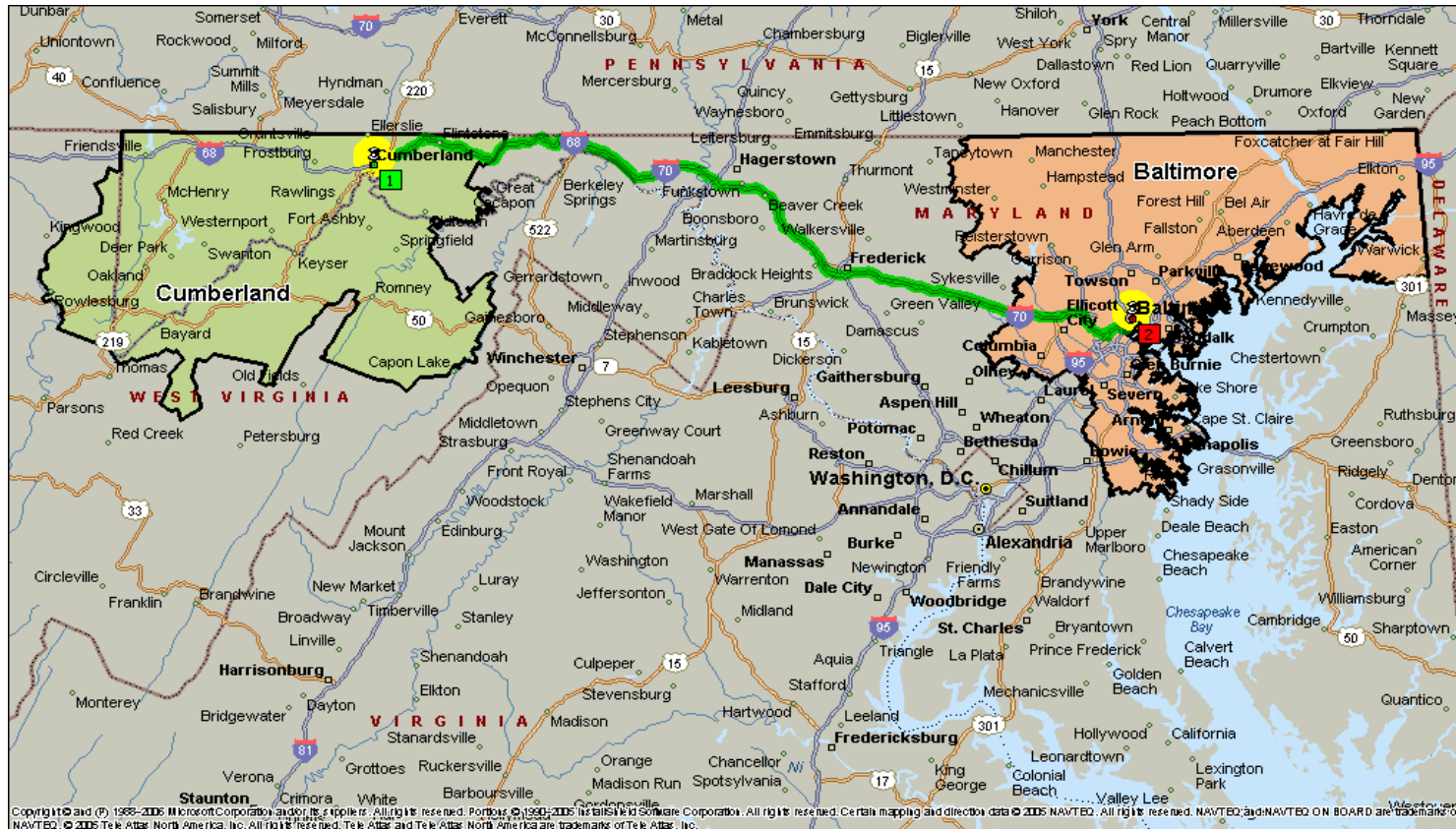
**Losing Facility Name and Type:** Cumberland CSMPC

**Current 3D ZIP Code(s):** 215, 267

**Miles to Gaining Facility:** 138.7

**Gaining Facility Name and Type:** Baltimore P&DC

**Current 3D ZIP Code(s):** 210-212, 214, 217, 219



rev 03/20/2008

# Service Standard Impacts

Last Saved: January 4, 2013

**Losing Facility:** Cumberland CSMPC

**Losing Facility 3D ZIP Code(s):** 215, 267

**Gaining Facility 3D ZIP Code(s):** 210-212, 214, 217, 219

Based on report prepared by Network Integration Support dated: 9/25/2012

<b>Service Standard Changes - Average Daily Volume</b> (data obtained from ODIS is derived from sampling and may vary from actual volume)																
	FCM						PRI		PER *		STD *		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change		% Change	All	% Change	All	% Change		% Change	All	% Change
UPGRADE		1.4%		0.0%		0.3%		0.4%		0.0%		0.0%		0.2%		0.3%
DOWNGRADE		0.0%		0.1%		0.1%		0.3%		0.0%		0.0%		0.0%		0.1%
TOTAL		1.4%		0.1%		0.4%		0.7%		0.0%		0.0%		0.2%		0.4%
NET UP+NO CHNG		1.4%		-0.1%		0.2%		0.1%		0.0%		0.0%		0.2%		0.2%
VOLUME TOTAL																

\* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

<b>Service Standard Changes - Pairs</b>																
	FCM						PRI		PER		STD		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE	12	66.7%	90	1.6%	102	1.8%	30	0.5%	704	12.6%	18	0.3%	18	0.3%	872	3.1%
DOWNGRADE	0	0.0%	100	1.8%	100	1.8%	14	0.3%	100	1.8%	0	0.0%	0	0.0%	214	0.8%
TOTAL	12	66.7%	190	3.4%	202	3.6%	44	0.8%	804	14.4%	18	0.3%	18	0.3%	1,086	3.9%
NET	12	66.7%	(10)	-0.2%	2	0.0%	16	0.3%	604	10.8%	18	0.3%	18	0.3%	658	2.4%

rev 10/16/2009

# Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: January 4, 2013

Stakeholder Notification Page 1

**Losing Facility:** Cumberland CSMPC

**AMP Event:** Start of Study


## Workhour Costs - Current

Last Saved: January 4, 2013

Losing Facility: **Cumberland CSMPC**

Gaining Facility: **Baltimore P&DC**

Date Range of Data: 07/01/11 <<==== : =====>> 06/30/12

Losing Current Workhour Rate by LDC		
LDC	Function 1	Function 4
11	\$37.05	\$33.23
12	\$0.00	\$34.71
13	\$0.00	\$36.20
14	\$43.25	\$35.15
15	\$36.28	\$50.07
16	\$0.00	\$0.00
17	\$42.52	\$0.00
18	\$41.52	\$36.94

Gaining Current Workhour Rate by LDC		
LDC	Function 1	Function 4
11	\$41.94	\$0.00
12	\$40.22	\$0.00
13	\$44.45	\$50.10
14	\$41.14	\$0.00
15	\$61.40	\$0.00
16	\$0.00	\$0.00
17	\$39.85	\$0.00
18	\$39.73	\$0.00

(1) Current Operation Numbers	(2) % Moved to Gaining	(3) Current Annual FHP Volume	(4) Current Annual TPH or NATPH Volume	(5) Current Annual Workhours	(6) Current Productivity (TPH or NATPH)	(7) Current Annual Workhour Costs
002	100.0%					\$225,050
010	100.0%					\$103,777
011	100.0%					\$1,943
013	100.0%					\$26,707
015	100.0%					\$76,841
021	100.0%					\$0
030	100.0%					\$9,745
035	100.0%					\$30,365
040	100.0%					\$3
043	100.0%					\$11,705
044	100.0%					\$25,957
055	100.0%					\$25,338
060	100.0%					\$16,240
066	100.0%					\$0
067	100.0%					\$0
070	100.0%					\$1,031
074	100.0%					\$61,298
120	100.0%					\$24,025
122	100.0%					\$77,493
124	100.0%					\$7,426
126	100.0%					\$0
130	100.0%					\$5,246
160	100.0%					\$4,120
175	100.0%					\$5,675
180	100.0%					\$444,340
185	100.0%					\$366
200	100.0%					\$952
208	100.0%					\$8,532
210	100.0%					\$316,667
212	50.0%					\$62,232
229	50.0%					\$83,694
231	75.0%					\$296,323
266	100.0%					\$289,801
291	100.0%					\$4,132
294	100.0%					\$29,025
295	100.0%					\$123
481	100.0%					\$11,463
891	100.0%					\$4
892	100.0%					\$37
894	100.0%					\$47,807

(8) Current Operation Numbers	(9) % Moved to Losing	(10) Current Annual FHP Volume	(11) Current Annual TPH or NATPH Volume	(12) Current Annual Workhours	(13) Current Productivity (TPH or NATPH)	(14) Current Annual Workhour Costs
002						\$1,534,697
010						\$806,945
004						\$124,628
004dup						
004dup						
021						\$0
030						\$1,671,235
140						\$3,457,775
040						\$861,993
150						\$2,147,297
044						\$223,243
055						\$2,196,927
060						\$877,336
004dup						
004dup						
060dup						
074						\$0
248						\$1,901,597
249						\$1,018,274
124						\$778,604
126						\$9,484
130						\$114,915
896						\$54,892
146						\$463,635
180						\$1,569,523
185						\$1,961
200						\$33,009
619						\$0
210						\$2,100,994
212						\$355,992
229						\$3,156,824
231						\$2,262,601
896dup						
381						\$57,783
384						\$1,957
385						\$40,342
481						\$817,415
891						\$596,572
891dup						
893						\$1,185,700













## Workhour Costs - Proposed

Last Saved: January 4, 2013

**Losing Facility:** Cumberland CSMPC

**Gaining Facility:** Baltimore P&DC

(1) Proposed Operation Numbers	(2) Proposed Annual FHP Volume	(3) Proposed Annual TPH or NATPH Volume	(4) Proposed Annual Workhours	(5) Proposed Productivity (TPH or NATPH)	(6) Proposed Annual Workhour Costs
002					\$0
010					\$0
011					\$0
013					\$0
015					\$0
021					\$0
030					\$0
035					\$0
040					\$0
043					\$0
044					\$0
055					\$0
060					\$0
066					\$0
067					\$0
070					\$0
074					\$0
120					\$0
122					\$0
124					\$0
126					\$0
130					\$0
160					\$0
175					\$0
180					\$0
185					\$0
200					\$0
208					\$0
210					\$0
212					\$31,116
229					\$41,847
231					\$74,081
266					\$0
291					\$0
294					\$0
295					\$0
481					\$0
891					\$0
892					\$0
894					\$0
896					\$0
918					\$0
919					\$0
018					\$335
161					\$898
172					\$1,986
240					\$4,949
549					\$544
554					\$6,333

(7) Proposed Operation Numbers	(8) Proposed Annual FHP Volume	(9) Proposed Annual TPH or NATPH Volume	(10) Proposed Annual Workhours	(11) Proposed Productivity (TPH or NATPH)	(12) Proposed Annual Workhour Costs
002					\$1,640,147
010					\$855,571
004					\$108,553
004dup					\$0
004dup					\$0
021					\$0
030					\$1,655,159
140					\$3,472,003
040					\$849,066
150					\$2,125,889
044					\$243,847
055					\$2,187,355
060					\$880,113
004dup					\$0
004dup					\$0
060dup					\$0
074					\$56,564
248					\$1,375,616
249					\$1,409,593
124					\$785,564
126					\$9,484
130					\$118,033
896					\$171,541
146					\$345,442
180					\$1,777,725
185					\$2,132
200					\$33,393
619					\$22,236
210					\$2,249,373
212					\$385,152
229					\$3,196,040
231					\$2,401,447
896dup					\$0
381					\$131,345
384					\$20,690
385					\$36,367
481					\$1,372,856
891					\$762,051
891dup					\$0
893					\$1,466,998
896dup					\$0
918					\$4,211,815
919					\$3,984,080
018					\$434,852
161					\$0
172					\$0
240					\$0
549					\$121,837
554					\$619,498















# Other Workhour Move Analysis

Last Saved: January 4, 2013

Losing Facility: Cumberland CSMPC

Gaining Facility: Baltimore P&DC

Date Range of Data: 07/01/11 to 06/30/12

## Current Other Craft Workhours

Losing Facility					Gaining Facility				
Current MODS Operation Number	Percent Moved to Gaining (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)	Current MODS Operation Number	Percent Moved to Losing (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)
747	0.0%	48.0%		\$285,693	747				\$4,272,442
750	25.0%	75.0%		\$480,491	750				\$10,168,822
753	0.0%	100.0%		\$187,077	753				\$1,677,990
355				\$6,085	355				\$0
558				\$62,613	558				\$0
568				\$151,408	568				\$0
613				\$10,430	613				\$0
647				\$67,229	647				\$0
722				\$579	722				\$0
727				\$1,781,227	727				\$0
728				\$1,058,126	728				\$0
731				\$35,211	731				\$0
732				\$580	732				\$0
735				\$128	735				\$0
736				\$88	736				\$0
737				\$39,896	737				\$0
738				\$21,541	738				\$0
742				\$155,421	742				\$0
756				\$833,251	756				\$0
					510				\$6,281
					515				\$1,197
					566				\$145,868
					581				\$1,047,158
					582				\$272,184
					616				\$28,880
					617				\$2,233
					665				\$63,398
					666				\$61,412
					673				\$23,594
					679				\$353,916
					745				\$832,645
					754				\$73,441
					765				\$3,351,929
					766				\$4,233,541

## Proposed Other Craft Workhours

Losing Facility			Gaining Facility		
Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)	Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
747		\$148,560	747		\$4,272,442
750		\$0	750		\$10,296,597
753		\$0	753		\$1,677,990
355		\$6,085	355		\$0
558		\$62,613	558		\$0
568		\$151,408	568		\$0
613		\$10,430	613		\$0
647		\$67,229	647		\$0
722		\$579	722		\$0
727		\$1,781,227	727		\$0
728		\$1,058,126	728		\$0
731		\$35,211	731		\$0
732		\$580	732		\$0
735		\$128	735		\$0
736		\$88	736		\$0
737		\$39,896	737		\$0
738		\$21,541	738		\$0
742		\$155,421	742		\$0
756		\$833,251	756		\$0
			510		\$6,281
			515		\$1,197
			566		\$145,868
			581		\$1,047,158
			582		\$272,184
			616		\$28,880
			617		\$2,233
			665		\$63,398
			666		\$61,412
			673		\$23,594
			679		\$353,916
			745		\$832,645
			754		\$73,441
			765		\$3,351,929
			766		\$4,233,541











# Staffing - Management

Last Saved: January 4, 2013

**Losing Facility:** Cumberland CSMPC

**Data Extraction Date:** 09/02/12

**Finance Number:** 232394

<b>Management Positions</b>						
Line	(1) Position Title	(2) Level	(3) Current Auth Staffing	(4) Current On-Rolls	(5) Proposed Staffing	(6) Difference
1	POSTMASTER	EAS-22	1	0	1	1
2	MGR MAINTENANCE	EAS-17	1	1	0	-1
3	SUPV CUSTOMER SERVICES	EAS-17	2	2	2	0
4	SUPV DISTRIBUTION OPERATIONS	EAS-17	1	1	0	-1
5						
6						
7						
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79					
	<b>Totals</b>		<b>5</b>	<b>4</b>	<b>3</b>
					<b>(1)</b>

Retirement Eligibles:           1          

Position Loss: 1

Management Positions						
Line	(12) Position Title	(13) Level	(14) Current Auth Staffing	(15) Current On-Rolls	(16) Proposed Staffing	(17) Difference
1	SR PLANT MANAGER (1)	PCES-01	1	1	1	0
2	MGR IN-PLANT SUPPORT	EAS-25	1	1	1	0
3	MGR MAINTENANCE (LEAD)	EAS-25	1	0	1	1
4	MGR PROCESSING/DISTRIBUTION	EAS-25	1	0	1	1
5	SR MGR DISTRIBUTION OPERATIONS	EAS-25	1	2	1	-1
6	MGR DISTRIBUTION OPERATIONS	EAS-24	3	6	3	-3
7	MGR MAINTENANCE OPERATIONS	EAS-23	3	3	3	0
8	MGR TRANSPORTATION/NETWORKS	EAS-23	1	1	1	0
9	MGR DISTRIBUTION OPERATIONS	EAS-22	1	2	2	0
10	OPERATIONS INDUSTRIAL ENGINEER (FI	EAS-22	3	2	3	1
11	MGR MAINT ENGINEERING SUPPORT	EAS-20	1	1	1	0
12	MGR MAINTENANCE OPERATIONS SUPPT	EAS-20	1	1	1	0
13	OPERATIONS SUPPORT SPECIALIST	EAS-20	1	1	1	0
14	MAINTENANCE ENGINEERING SPECIALIST	EAS-19	1	1	1	0
15	MGR FIELD MAINT OPRNS (LEAD)	EAS-19	1	1	1	0
16	MGR PVS OPERATIONS	EAS-19	1	1	1	0
17	NETWORKS SPECIALIST	EAS-18	1	1	1	0
18	OPERATIONS SUPPORT SPECIALIST	EAS-18	1	1	1	0
19	OPERATIONS SUPPORT SPECIALIST	EAS-17	5	5	5	0
20	SUPV DISTRIBUTION OPERATIONS	EAS-17	39	29	39	10
21	SUPV MAINTENANCE OPERATIONS	EAS-17	13	10	13	3
22	SUPV MAINTENANCE OPERATIONS SUPPOR	EAS-17	1	0	1	1
23	SUPV TRANSPORTATION OPERATIONS	EAS-17	4	4	4	0
24	NETWORKS SPECIALIST	EAS-16	2	2	2	0
25	OPERATIONS SUPPORT SPECIALIST	EAS-15	1	1	1	0
26	ADMINISTRATIVE ASSISTANT (FLD)	EAS-12	1	0	1	1
27						
28						
29						
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79						
	<b>Total</b>		<b>90</b>	<b>77</b>	<b>91</b>	<b>14</b>

Retirement Eligibles: 38

Position Loss: (14)

**Total PCES/EAS Position Loss: (13)** (This number carried forward to the *Executive Summary*)

rev 11/05/2008

# Staffing - Craft

Last Saved: January 4, 2013

**Losing Facility:** Cumberland CSMPC

**Finance Number:** 232394

**Data Extraction Date:** 09/02/12

Craft Positions	(1) Casuals/PSEs On-Rolls	(2) Part Time On-Rolls	(3) Full Time On-Rolls	(4) Total On-Rolls	(5) Total Proposed	(6) Difference
Function 1 - Clerk	3	0	26	29	0	(29)
Function 4 - Clerk	0	0	8	8	16	8
Function 1 - Mail Handler	0	1	5	6	0	(6)
Function 4 - Mail Handler	0	0	0		4	4
<b>Function 1 &amp; 4 Sub-Total</b>	<b>3</b>	<b>1</b>	<b>39</b>	<b>43</b>	<b>20</b>	<b>(23)</b>
Function 3A - Vehicle Service	0	0	0		0	0
Function 3B - Maintenance	0	0	10	10	2	(8)
Functions 67-69 - Lmtd/Rehab/WC	0	0	3	3	3	0
Other Functions	0	2	39	41	41	0
<b>Total</b>	<b>3</b>	<b>3</b>	<b>91</b>	<b>97</b>	<b>66</b>	<b>(31)</b>

Retirement Eligibles: 21

TEs and Relief Carriers not counted in craft staffing.

**Gaining Facility:** Baltimore P&DC

**Finance Number:** 230379

**Data Extraction Date:** 09/02/12

Craft Positions	(7) Casuals/PSEs On-Rolls	(8) Part Time On-Rolls	(9) Full Time On-Rolls	(10) Total On-Rolls	(11) Total Proposed	(12) Difference
Function 1 - Clerk	69	0	513	582	582	0
Function 1 - Mail Handler	36	15	344	395	395	0
<b>Function 1 Sub-Total</b>	<b>105</b>	<b>15</b>	<b>857</b>	<b>977</b>	<b>977</b>	<b>0</b>
Function 3A - Vehicle Service	1	0	89	90	90	0
Function 3B - Maintenance	6	0	204	210	212	2
Functions 67-69 - Lmtd/Rehab/WC	0	0	32	32	32	0
Other Functions	0	0	6	6	6	0
<b>Total</b>	<b>112</b>	<b>15</b>	<b>1,188</b>	<b>1,315</b>	<b>1,317</b>	<b>2</b>

Retirement Eligibles: 462

**Total Craft Position Loss:** 29 (This number carried forward to the Executive Summary)

(13) Notes: \_\_\_\_\_

Maintenance has vacant positions in Function 3B which are expected to be filled prior to PIR period

rev 11/05/2008

# Maintenance

Last Saved: January 4, 2013

**Losing Facility:** Cumberland CSMPC

**Gaining Facility:** Baltimore P&DC

**Date Range of Data:** Jul-01-2011 : Jun-30-2012

	(1) Current Cost	(2) Proposed Cost	(3) Difference
<b>Workhour Activity</b>			
LDC 36 Mail Processing Equipment	\$ 480,491	\$ 0	\$ (480,491)
LDC 37 Building Equipment	\$ 187,077	\$ 0	\$ (187,077)
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 285,693	\$ 148,560	\$ (137,133)
LDC 39 Maintenance Operations Support	\$ 0	\$ 0	\$ 0
LDC 93 Maintenance Training	\$ 21,470	\$ 0	\$ (21,470)
<b>Workhour Cost Subtotal</b>	<b>\$ 974,732</b>	<b>\$ 148,560</b>	<b>\$ (826,172)</b>
<b>Other Related Maintenance &amp; Facility Costs</b>			
<b>Total</b> Maintenance Parts, Supplies & Facility Utilities	\$ 180,465	\$ 129,943	\$ (50,522)
<b>Adjustments</b> <i>(from "Other Curr vs Prop" tab)</i>	\$ 0	\$ 0	\$ 0
<b>Grand Total</b>	<b>\$ 1,155,197</b>	<b>\$ 278,503</b>	<b>\$ (876,694)</b>

	(4) Current Cost	(5) Proposed Cost	(6) Difference
<b>Workhour Activity</b>			
LDC 36 Mail Processing Equipment	\$ 10,168,822	\$ 10,296,597	\$ 127,775
LDC 37 Building Equipment	\$ 1,751,431	\$ 1,751,431	\$ 0
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 4,272,442	\$ 4,272,442	\$ 0
LDC 39 Maintenance Operations Support	\$ 861,525	\$ 861,525	\$ 0
LDC 93 Maintenance Training	\$ 92,072	\$ 94,194	\$ 2,122
<b>Workhour Cost Subtotal</b>	<b>\$ 17,146,292</b>	<b>\$ 17,276,189</b>	<b>\$ 129,897</b>
<b>Other Related Maintenance &amp; Facility Costs</b>			
<b>Total</b> Maintenance Parts, Supplies & Facility Utilities	\$ 4,253,239	\$ 4,253,239	\$ 0
<b>Adjustments</b> <i>(from "Other Curr vs Prop" tab)</i>	\$ 0	\$ 0	\$ 0
<b>Grand Total</b>	<b>\$ 21,399,531</b>	<b>\$ 21,529,428</b>	<b>\$ 129,897</b>

**Annual Maintenance Savings:** **\$746,797** (This number carried forward to the Executive Summary)

(7) Notes: As per HQ Maint, Baltimore is currently understaffed in maintenance, especially in LDC 38. PIR results will likely show additional hours in maintenance functions.

**Transportation - PVS**  
Last Saved: January 4, 2013

**Losing Facility:** Cumberland CSMPC  
**Finance Number:** 232394  
**Date Range of Data:** 07/01/11 -- to -- 06/30/12

**Gaining Facility:** Baltimore P&DC  
**Finance Number:** 230379

	(1) Current	(2) Proposed	(3) Difference
<b>PVS Owned Equipment</b>			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
<b>PVS Transportation</b>			
Total Number of Schedules			0
Total Annual Mileage			0
<b>Total Mileage Costs</b>			<b>\$0</b>
<b>PVS Leases</b>			
Total Vehicles Leased			0
<b>Total Lease Costs</b>			<b>\$0</b>
<b>PVS Workhour Costs</b>			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
<b>Adjustments</b> (from "Other Curr vs Prop" tab)		\$0	
<b>Total Workhour Costs</b>	\$0	\$0	\$0

	(4) Current	(5) Proposed	(6) Difference
<b>PVS Owned Equipment</b>			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
<b>PVS Transportation</b>			
Total Number of Schedules			0
Total Annual Mileage			0
<b>Total Mileage Costs</b>			<b>\$0</b>
<b>PVS Leases</b>			
Total Vehicles Leased			0
<b>Total Lease Costs</b>			<b>\$0</b>
<b>PVS Workhour Costs</b>			
LDC 31 (617, 679, 764)	\$356,150	\$356,150	\$0
LDC 34 (765, 766)	\$7,585,470	\$7,585,470	\$0
<b>Adjustments</b> (from "Other Curr vs Prop" tab)		\$0	
<b>Total Workhour Costs</b>	\$7,941,620	\$7,941,620	\$0

**PVS Transportation Savings (Losing Facility):**

**PVS Transportation Savings (Gaining Facility):**

**Total PVS Transportation Savings:**  <<== (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: \_\_\_\_\_







1	2	3	4	5	6	7
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

Totals 1,634,361 1,063,392

Proposed Trip Impacts	Current Losing	Moving to Gain (-)	Other Changes (+/-)	Trips from Gaining	Proposed Result

HCR Annual Savings (Losing Facility): \$1,057,713

8	9	10	11	12	13	14
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile

Totals 0 708,600

Proposed Trip Impacts	Current Gaining	Moving to Lose (-)	Other Changes (+/-)	Trips from Losing	Proposed Result

HCR Annual Savings (Gaining Facility): (\$1,140,846)

Total HCR Transportation Savings: (\$83,133)

<<== (This number is summed with Total from 'Trans-PVS' and carried forward to the Executive Summary as Transportation Savings)

rev 11/05/2008

## Distribution Changes

Last Saved: January 4, 2013

**Losing Facility:** Cumberland CSMPC

**Type of Distribution to Consolidate:** Orig & Dest

Indicate each DMM labeling list affected by placing an "X" to the left of the list.

DMM L001	DMM L011
<b>X</b> DMM L002	<b>X</b> DMM L201
<b>X</b> DMM L003	DMM L601
DMM L004	DMM L602
<b>X</b> DMM L005	DMM L603
DMM L006	DMM L604
DMM L007	DMM L605
<b>X</b> DMM L008	DMM L606
DMM L009	DMM L607
DMM L010	DMM L801

If revisions to DMM L005 or DMM L201 are needed, indicate proposed DMM label change below.

From:		
Action Code*	Column A - 3-Digit ZIP Code Prefix Group	Column B - Label to
D	215, 267	SCF Cumberland MD 215
CF	212, 217, 219	SCF Baltimore MD 212
To:		
Action Code*	Column A - 3-Digit ZIP Code Prefix Group	Column B - Label to
CT	212, 215, 217, 219, 267	SCF Baltimore MD 212

\*Action Codes: A=add D=delete CF=change from CT=change to

**Important Note:** Section 2 & 3 illustrate possible changes to DMM labeling lists. Section 2 relates to consolidation of Destination Operations. Section 3 pertains to Originating Operations. The Area Distribution Network group will submit appropriate requests for DMM changes after AMP approval.

**(3) DMM Labeling List L201 - Periodicals Origin Split**

Action Code*	Column A - Entry ZIP Codes	Column B - 3-Digit ZIP Code Destinations	Column C - Label to
D	215, 267	005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-489, 492, 498-516, 520-528, 530-532, 534, 535, 537-551, 553-566, 600-620, 622-631, 633-641, 644-658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716, 717, 719-731, 734-738, 740, 741, 743-749	OMX CUMBERLAND MD 215
CF	210-212, 214, 217, 219	005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-489, 492, 498-516, 520-528, 530-532, 534, 535, 537-551, 553-566, 600-620, 622-631, 633-641, 644-658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716, 717, 719-731, 734-738, 740, 741, 743-749	OMX Baltimore MD 212
Action Code*	Column A - Entry ZIP Codes	Column B - 3-Digit ZIP Code Destinations	Column C - Label to
	210-212, 214, 215, 217, 219, 267	005, 010-098, 100-212, 214-268, 270-329, 334-339, 341, 342, 344, 346, 347, 349-352, 354-418, 420-427, 430-489, 492, 498-516, 520-528, 530-532, 534, 535, 537-551, 553-566, 600-620, 622-631, 633-641, 644-658, 660-662, 664-668, 680, 681, 683-693, 700, 701, 703-708, 710-714, 716, 717, 719-731, 734-738, 740, 741, 743-749	OMX Baltimore MD 212
Action Code*	Column A - Entry ZIP Codes	Column B - 3-Digit ZIP Code Destinations	Column C - Label to
Action Code*	Column A - Entry ZIP Codes	Column B - 3-Digit ZIP Code Destinations	Column C - Label to

\*Action Codes: A=add D=delete CF=change from CT=change to

**(4) Drop Shipments for Destination Entry Discounts - FAST Appointment Summary Report**

Month	Losing/Gaining	NASS Code	Facility Name	Total Sched Appts	No-Show		Late Arrival		Open		Closed		Unschd Count
					Count	%	Count	%	Count	%	Count	%	
July '12	<b>Losing Facility</b>	215	Cumberland CSMPC	68	18	26%	12	18%	0	0%	50	74%	1
Aug '12	<b>Losing Facility</b>	215	Cumberland CSMPC	82	13	16%	9	11%	0	0%	69	84%	4
July '12	<b>Gaining Facility</b>	212	Baltimore P&DC	693	216	31%	226	33%	0	0%	474	68%	33
Aug '12	<b>Gaining Facility</b>	212	Baltimore P&DC	751	229	30%	256	34%	0	0%	520	69%	34

(5) **Notes:** With the approval of the AMP, labeling list changes will be coordinated with the area and local FAST coordinators.

## MPE Inventory

Last Saved: January 4, 2013

Lossing Facility: Cumberland CSMPC

Gaining Facility: Baltimore P&DC

Data Extraction Date: 09/03/12

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
AFCS	1	0	(1)
AFCS200	0	0	0
AFSM - ALL	0	0	0
APPS	0	0	0
CIOSS	0	0	0
CSBCS	0	0	0
DBCS	2	0	(2)
DBCS-OSS	0	0	0
DIOSS	1	0	(1)
FSS	0	0	0
SPBS	0	0	0
UFSM	0	0	0
FC / MICRO MARK	0	0	0
ROBOT GANTRY	0	0	0
HSTS / HSUS	0	0	0
LCTS / LCUS	0	0	0
LIPS	0	0	0
MPBCS-OSS	0	0	0
TABBER	0	0	0
PIV	0	0	0
LCREM	0	0	0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Equipment Change	(8) Relocation Costs
AFCS	3	3	0	(1)	
AFCS200	7	7	0	0	
AFSM - ALL	4	4	0	0	
APPS	1	1	0	0	
CIOSS	2	2	0	0	
CSBCS	0	0	0	0	
DBCS	29	29	0	2	
DBCS-OSS	0	0	0	0	
DIOSS	7	8	1	0	\$12,500
FSS	0	0	0	0	
SPBS/APBS	0	0	0	0	
UFSM	0	0	0	0	
FC / MICRO MARK	0	0	0	0	
ROBOT GANTRY	4	4	0	0	
HSTS / HSUS	0	0	0	0	
LCTS / LCUS	3	3	0	0	
LIPS	0	0	0	0	
MPBCS-OSS	0	0	0	0	
TABBER	0	0	0	0	
PIV	0	0	0	0	
LCREM	1	1	0	0	

Mail Processing Equipment Relocation Costs from Losing to Gaining Facility: \$12,500 (This number is carried forward to *Space Evaluation and Other Costs*)

(9) Notes: Excess AFCS to be tarped in place or removed - no cost to AMP.

Proposed cost assumes contracted relocation and includes transportation costs for 1 DIOSS. We anticipate excessing the 2 losing facility DBCS's

rev 03/04/2008

## Customer Service Issues

Last Saved: January 4, 2013

**Losing Facility:** Cumberland CSMPC

**5-Digit ZIP Code:** 21502

**Data Extraction Date:** 09/05/12

1. Collection Points	3-Digit ZIP Code: 215		3-Digit ZIP Code: 267		3-Digit ZIP Code:		3-Digit ZIP Code:	
	Current		Current		Current		Current	
	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
Number picked up before 1 p.m.	39	127	9	56				
Number picked up between 1-5 p.m.	126	35	49	11				
Number picked up after 5 p.m.	1	0	0	0				
Total Number of Collection Points	166	162	58	67	0	0	0	0

2. How many collection boxes are designated for "local delivery"?

3. How many "local delivery" boxes will be removed as a result of AMP?

4. Delivery Performance Report

Quarter/FY	Percent
Q4 FY 11	50.7%
Q1 FY 12	45.3%
Q2 FY 12	54.5%
Q3 FY 12	56.7%

% Carriers returning before 5 p.m.

5. Retail Unit Inside Losing Facility (Window Service Times)

	Current		Proposed	
	Start	End	Start	End
Monday	9:00	17:00	9:00	17:00
Tuesday	9:00	17:00	9:00	17:00
Wednesday	9:00	17:00	9:00	17:00
Thursday	9:00	17:00	9:00	17:00
Friday	9:00	17:00	9:00	17:00
Saturday	9:30	12:00	9:30	12:00

6. Business (Bulk) Mail Acceptance Hours

	Current		Proposed	
	Start	End	Start	End
Monday	9:30	17:00	9:30	17:00
Tuesday	9:30	17:00	9:30	17:00
Wednesday	9:30	17:00	9:30	17:00
Thursday	9:30	17:00	9:30	17:00
Friday	9:30	17:00	9:30	17:00
Saturday	closed	closed	closed	closed

7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*? Yes

8. Notes: \_\_\_\_\_

**Gaining Facility:** Baltimore P&DC

9. What postmark will be printed on collection mail?

Line 1 Baltimore MD 212

Line 2 \_\_\_\_\_

rev 6/18/2008

## Space Evaluation and Other Costs

Last Saved: January 4, 2013

**Losing Facility:** Cumberland CSMPC

### Space Evaluation

**1. Affected Facility**

Facility Name: Cumberland CSMPC  
 Street Address: 215 Park St  
 City, State ZIP: Cumberland, MD 21502

**2. Lease Information.** (If not leased skip to 3 below.)

Enter annual lease cost: \_\_\_\_\_  
 Enter lease expiration date: \_\_\_\_\_  
 Enter lease options/terms: \_\_\_\_\_

**3. Current Square Footage**

Enter the total interior square footage of the facility: \_\_\_\_\_  
 Enter gained square footage expected with the AMP: \_\_\_\_\_

**4. Planned use for acquired space from approved AMP**

additional workroom floor space \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**5. Facility Costs**

Enter any projected one-time facility costs: \$0  
 (This number shown below under One-Time Costs section.)

**6. Savings Information**

**Space Savings (\$):** \$0  
 (This number carried forward to the *Executive Summary*)

**7. Notes:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### One-Time Costs

Employee Relocation Costs: \$0

Mail Processing Equipment Relocation Costs: \$12,500  
 (from MPE Inventory)

Facility Costs: \$0  
 (from above)

**Total One-Time Costs:** \$12,500  
 (This number carried forward to *Executive Summary*)

### Remote Encoding Center Cost per 1000

**Losing Facility:** Cumberland CSMPC

**Gaining Facility:** Baltimore P&DC

**Range of Report:** FY 12 thru 6/30

(1) Product	(2) Associated REC	(3) Current Cost per 1,000 Images
Letters	Salt Lake City	\$32.75
Flats	Salt Lake City	\$33.66
PARS COA	Salt Lake City	\$199.41
PARS Redirects	Salt Lake City	\$32.07
APPS	Salt Lake City	\$34.64

(4) Product	(5) Associated REC	(6) Current Cost per 1,000 Images
Letters	Salt Lake City	\$32.75
Flats	Salt Lake City	\$33.66
PARS COA	Salt Lake City	\$199.41
PARS Redirects	Salt Lake City	\$32.07
APPS	Salt Lake City	\$34.64

rev 9/24/2008