



During the 2002-2003 school year, a sample of students across the country, including some students from your school, will be given a series of questions as part of the National Assessment of Educational Progress (NAEP). The current assessment focuses on achievement in reading and mathematics. As part of the assessment, NAEP will investigate the relationship between students' achievement and various school, teacher, and home factors that may influence this achievement. We are asking your school to complete this questionnaire about school factors. **This questionnaire should be completed by the principal or other head administrator.**

We realize that you are very busy; however, we urge you to complete the questionnaire as carefully as possible. The information that you provide is being collected for research purposes only and will be kept strictly confidential.

NAEP is authorized under Public Law 100-297. While your participation is voluntary, your responses to these questions are needed to make this survey accurate and complete.

Please answer directly on the questionnaire by filling in the appropriate ovals or boxes, as directed.

When you are finished, please return the questionnaire to your school's NAEP coordinator.

Thank you very much for your help.

## School Characteristics and Policies Questionnaire

This questionnaire should be completed by the principal or the head of the school.

Some of the questions that follow ask you to fill in specific numbers. For those questions, please print the appropriate numbers in the boxes provided. Please PRINT LEGIBLY. Using one number per box, fill in every box. Keep all printing within the boxes. Do not make any stray marks. Use only a No. 2 pencil.

Example:

150 would be written as

,

Examples of numerals are:

1. What grades are taught at your school? Fill in **all** ovals that apply.

- Ⓐ Pre-kindergarten
- Ⓑ Kindergarten
- Ⓒ 1st grade
- Ⓓ 2nd grade
- Ⓔ 3rd grade
- Ⓕ 4th grade
- Ⓖ 5th grade
- Ⓗ 6th grade
- Ⓘ 7th grade
- Ⓙ 8th grade
- Ⓚ 9th grade
- Ⓛ 10th grade
- Ⓜ 11th grade
- Ⓝ 12th grade





2. As of February 1, 2003, how many days of instruction will students in your school have had this school year? (If your school has multiple tracks with different schedules, please answer separately for each track.)

VB37132

days of instruction in first (or only) track

VB378133

days of instruction in second track

VB378134

days of instruction in third track

VB378135

3. What is the current enrollment in your school?

VB337250

,

4. Of the students currently enrolled in your school, what percentage has been identified as limited-English proficient?

VB337256

- A 0%
- B 1-5%
- C 6-10%
- D 11-25%
- E 26-50%
- F 51-75%
- G 76-90%
- H Over 90%

QK070744

5. What type of school is this? Fill in ovals for **all** that apply.

- Ⓐ Regular secondary school
- Ⓑ A regular school with a magnet program
- Ⓒ A magnet school or a school with a special program emphasis, e.g., science/math school, performing arts high school, talented/gifted school, foreign language immersion school, etc.
- Ⓓ Special education: a school that primarily serves students with disabilities
- Ⓔ Vocational/technical: a school that primarily serves students being trained for occupations
- Ⓕ Alternative: a school that offers a curriculum designed to provide alternative or nontraditional education, not clearly categorized as regular, special education, or vocational
- Ⓖ Private (independent)
- Ⓗ Private (religiously affiliated)
- Ⓘ Charter school
- Ⓣ Privately run public school
- Ⓚ Other \_\_\_\_\_

VB482738

6. Are twelfth-graders typically assigned to classes by ability and/or achievement levels (so that some classes are higher in average ability and/or achievement levels than others) in any of the following subjects? Fill in **one** oval on each line.

- |                                  | Yes | No |          |
|----------------------------------|-----|----|----------|
| a. Mathematics                   | Ⓐ   | Ⓑ  | VB482739 |
| b. Reading/English/language arts | Ⓐ   | Ⓑ  | VB482740 |



VB482741

7. Beginning with ninth grade, how many years (or Carnegie-unit equivalents) of course work does your school or district require of each student in each of the following subject areas for graduation this year? Fill in **one** oval on each line.

	None	One-half year	One year	Two years	Three years	Four years	More than four years
a. Mathematics	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	<input type="radio"/> F	<input type="radio"/> G
b. Reading/English/ language arts	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	<input type="radio"/> F	<input type="radio"/> G

VB482842

VB482843

QK070745

8. Are courses of at least one semester in length taught in your school in each of the following subjects? Fill in **one** oval on each line.

**MATHEMATICS**

**Yes**

**No**

a. Calculus

A

B

QK070749

b. Trigonometry

A

B

QK070750

c. Precalculus, third-year algebra, elementary functions, or analysis

A

B

QK070751

d. Probability and/or statistics

A

B

QK070752

VB482844

9. Are students in your school required to pass a district or state test of any of the following subjects in order to graduate? Fill in **one** oval on each line.

**Yes**

**No**

a. Mathematics

A

B

VB482845

b. Reading/English/language arts

A

B

VB482846

QK070753

10. Do twelfth graders in your school participate in school-sponsored extracurricular activities such as clubs, competitions, fairs, or exhibits in any of the following areas? Fill in **one** oval on each line.

**Yes**

**No**

a. Mathematics

A

B

QK070754

b. Reading/English/language arts

A

B

00000000



VB482652

11. How many students in your school are currently enrolled in Advanced Placement or International Baccalaureate (IB) courses in the following subjects? Fill in **one** oval on each line.

	None	1-10	11-25	26-50	51-75	76-99	100 or more	
a. Calculus	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	<input type="radio"/> F	<input type="radio"/> G	VB482653
b. Statistics	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	<input type="radio"/> F	<input type="radio"/> G	VB482654
c. Computer science	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	<input type="radio"/> F	<input type="radio"/> G	VB482655

HE002107

12. In your school, approximately what percentage of the parents do each of the following? Fill in **one** oval on each line.

	0-25%	26-50%	51-75%	76-100%	
a. Participate in a parent-teacher organization	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	HE002142
b. Participate in open houses or back-to-school nights	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	HE002108
c. Participate in parent-teacher conferences	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	HE002109
d. Are involved in making school curriculum decisions	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	HE002110
e. Participate in volunteer programs	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	HE002111



13. To what degree is each of the following a problem in your school? Fill in **one** oval on each line.

	Not a Problem	Minor	Moderate	Serious	
a. Student absenteeism	Ⓐ	Ⓑ	Ⓒ	Ⓓ	HE000888
b. Student tardiness	Ⓐ	Ⓑ	Ⓒ	Ⓓ	HE000887
c. Physical conflicts among students	Ⓐ	Ⓑ	Ⓒ	Ⓓ	HE000890
d. Teacher absenteeism	Ⓐ	Ⓑ	Ⓒ	Ⓓ	HE000892
e. Racial or cultural conflicts	Ⓐ	Ⓑ	Ⓒ	Ⓓ	HE000893
f. Student health problems	Ⓐ	Ⓑ	Ⓒ	Ⓓ	HE000894
g. Lack of parent involvement	Ⓐ	Ⓑ	Ⓒ	Ⓓ	HE002121
h. Student use of alcohol	Ⓐ	Ⓑ	Ⓒ	Ⓓ	HE002122
i. Student use of tobacco	Ⓐ	Ⓑ	Ⓒ	Ⓓ	HE002123
j. Student use of drugs	Ⓐ	Ⓑ	Ⓒ	Ⓓ	HE002124
k. Gang activities	Ⓐ	Ⓑ	Ⓒ	Ⓓ	HE002125
l. Student misbehavior in class	Ⓐ	Ⓑ	Ⓒ	Ⓓ	HE002126
m. Cheating	Ⓐ	Ⓑ	Ⓒ	Ⓓ	HE002127
n. Physical conflicts between students and teachers	Ⓐ	Ⓑ	Ⓒ	Ⓓ	ID100078
o. Vandalism	Ⓐ	Ⓑ	Ⓒ	Ⓓ	ID100080



HE000895

14. How would you characterize each of the following within your school? Fill in **one** oval on each line.

	Very Negative	Somewhat Negative	Somewhat Positive	Very Positive	
a. Morale of teachers	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	HE000897
b. Students' attitudes toward academic achievement	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	HE000898
c. Parental support for student achievement	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	HE000900
d. Teachers' expectations for student achievement	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	ID100081
e. Regard for school property	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	HE000901

HE000917

15. About what percentage of your students is absent on an average day? (Include excused and unexcused absences in calculating this rate.)

- A 0-2%
- B 3-5%
- C 6-10%
- D More than 10%

LC000488

16. About what percentage of your teachers is absent on an average day? (Include all absences in calculating this rate.)

- A 0-2%
- B 3-5%
- C 6-10%
- D More than 10%

HE000918

17. About what percentage of students who are enrolled at the beginning of the school year is still enrolled at the end of the school year? (Exclude students who transfer into the school during the school year in figuring this rate.)
- Ⓐ 98-100%
  - Ⓑ 95-97%
  - Ⓒ 90-94%
  - Ⓓ 80-89%
  - Ⓔ 70-79%
  - Ⓕ 60-69%
  - Ⓖ 50-59%
  - Ⓗ Less than 50%

VB485290

18. Last year, approximately what percentage of your twelfth graders was held back and is completing coursework?
- Ⓐ 0%
  - Ⓑ 1-2%
  - Ⓒ 3-5%
  - Ⓓ 6-10%
  - Ⓔ More than 10%

HE003193

19. Last year, approximately what percentage of your twelfth graders graduated from high school?
- Ⓐ 99-100%
  - Ⓑ 95-98%
  - Ⓒ 90-94%
  - Ⓓ 75-89%
  - Ⓔ Less than 75%



HE001000

20. Of the students in last year's graduating class, approximately what percentage has gone on to each of the following? Fill in **one** oval on each line.

	0-10%	11-25%	26-50%	51-75%	76-90%	91-100%	
a. Two-year college or university	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	<input type="radio"/> F	HE001002
b. Four-year college or university	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	<input type="radio"/> F	HE001003
c. Vocational-technical or business school	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	<input type="radio"/> F	HE002360
d. Employer training program, or apprenticeship	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	<input type="radio"/> F	HE002361
e. Military service	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	<input type="radio"/> F	HE002362

HE000920

21. Of the full-time teachers who started in your school last year, what percentage left before the end of the school year?

- A 0%
- B 1-2%
- C 3-5%
- D 6-10%
- E 11-15%
- F 16-20%
- G More than 20%



HE002094

22. Does your school participate in the National School Lunch Program?

- (A) Yes
- (B) No

ID100392

23. During this school year, about what percentage of students in your school was eligible to receive a free or reduced-price lunch through the National School Lunch Program?

- (A) 0%
- (B) 1-5%
- (C) 6-10%
- (D) 11-25%
- (E) 26-50%
- (F) 51-75%
- (G) 76-99%
- (H) 100%

VB482656

24. Does your school receive Title 1 funding? (Title 1 is a federally funded program which provides educational services, such as remedial reading or remedial math, to children who live in areas with high concentrations of low-income families.)

- (A) Yes
- (B) No

25. Approximately what percentage of students in your school receives the following services? Fill in **one** oval on each line. Students who receive more than one service should be counted for each service they receive. Please report the percentage of students who receive each of the following services as of the day you respond to this questionnaire.

	None	1-5%	6-10%	11-25%	26-50%	51-75%	76-90%	Over 90%	
a. Title 1 funding	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	<input type="radio"/> F	<input type="radio"/> G	<input type="radio"/> H	VB482848
b. Gifted and talented program	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	<input type="radio"/> F	<input type="radio"/> G	<input type="radio"/> H	VB482848
c. Instruction provided in student's home language (non-English)	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	<input type="radio"/> F	<input type="radio"/> G	<input type="radio"/> H	VB482848
d. English-as-a-second language instruction (not in a bilingual education program)	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	<input type="radio"/> F	<input type="radio"/> G	<input type="radio"/> H	VB482848
e. Special education	<input type="radio"/> A	<input type="radio"/> B	<input type="radio"/> C	<input type="radio"/> D	<input type="radio"/> E	<input type="radio"/> F	<input type="radio"/> G	<input type="radio"/> H	VB482848

26. In your school, what time does school begin for high school students?

School begins at   :   AM.

If there is a second shift,

school begins for these students at   :   PM.