April 8, 2011

ATTACHMENT A
RURAL DEVELOPMENT
SUMMARY OF ACTIVITIES
IN THE EVENT OF A GOVERNMENT SHUTDOWN

Agency	Current On-Board Staff	I	II	Estimated Employment by Category III 2nd Half Day One	III Day 2	III Day 5	Total After Day 5	Total % of Staff After Day 5	Total After Day 15	Total % of Staff After Day 15
Rural Development, Total ……………………	5,965			**298**	**38**	**38**	**38**	**1%**	**63**	**1%**
Field Offices …………………………….	4,241			212	0	0	0	0%	0	0%
St. Louis ……………………………….	921			46	21	21	21	2%	28	3%
Operations & Management				*16*	*5*	*5*	*5*		*18*	
Rural Housing Service, CSC				*30*	*16*	*16*	*16*		*10*	
Washington, DC …………………………….	803			40	17	17	17	2%	35	4%
Operations & Management				*11*	*5*	*5*	*5*		*8*	
Rural Housing Service				*7*	*1*	*1*	*1*		*2*	
Rural Utilities Service				*12*	*8*	*8*	*8*		*18*	
Rural Business Service				*10*	*3*	*3*	*3*		*7*	

KEY:

Category I: Military, Law Enforcement and Direct Provision of Health

Category II: Financed from Available Funds

Category III: Protect Life and Property

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Summary of Category I Activities:
None.

Summary of Category II Activities:
None.

Summary of Category III Activities:
RD has no program activities that would continue in the absence of an appropriation. However, there are certain limited activities that are viewed as "excepted" for the purpose of preserving property. This property includes RD's loans and grants portfolio, which exceeds $146 billion and serves as collateral for loans, and borrowers' funds paid to RD in escrow for real estate taxes and property insurance. Included among these excepted activities are:Processing nightly updates for each RD financial system — AMAS, CLSS, MortgageServ, Guaranteed Loan System (GLS), and PLAS—to include daily cash remittances and disbursements. Remittances represent funds returned to the Federal Government and should not be delayed. This effort will include:Balancing and reconciling all RD loans, as well as those Farm Service Agency (FSA) loans on the two financial systems (GLS and PLAS) that are shared between RD and FSA. Ensure that front-end applications, such as Management Agent Interactive Network Connection, RD Utility Program Customer Initiated Payments, Lender Interactive Network Connection, and GLS remain available for borrower/lender cash remittances. Advancing funds from time to time for the purpose of protecting and preserving RD assets; e.g., placing protective bids at foreclosure sales to ensure that RD's loan collateral is not lost and paying for critical repairs necessary to preserve such property. Ensuring that RD performs its fiduciary responsibilities in accounting for and processing customers' funds, such as loan escrow accounts, in an accurate and timely manner. This will help RD avoid creating unnecessary hardships for our customers and litigative risks for RD by processing escrowed funds to pay insurance and tax payments on time; thus, reducing the probability of insurance policy cancellations and tax penalties being assessed. Providing for the performance of critical contract obligations under no-year or multi-year or other funds remaining available for these purposes. Ensuring that EAP and Lifecare (Workers' Compensation) services are provided, though on a reduced schedule.

DESIGNATION OF FULL-TIME EQUIVALENT POSITIONS DEEMED ESSENTIAL IN THE EVENT OF GOVERNMENT SHUTDOWN

		First Two Weeks	Beyond Two Weeks
RURAL HOUSING SERVICE			
Administrator		1	1
MFH Division Director		0	1
Centralized Servicing Center		5	10
RURAL BUSINESS – COOPERATIVE SERVICE			
Administrator		1	1
Deputy Administrator, Business Programs		1	1
Financial Assistant/Loan Technician		1	5
RURAL UTILITIES SERVICE			
Administrator		1	1
Assistant Administrators		0	3
Director, Broadband Division		0	1
Engineers (WEP and Telecommunications)		2	2
Financial Assistant/Loan Technician		0	3
Telecommunications General Field Representatives		5	8
OPERATIONS AND MANAGEMENT			
Budget Officer		1	1
Deputy Administrator (DC)		1	1
Assistant to the Deputy Administrator (DC)		1	1
Procurement and Administrative Services (2 St. Louis / 1 DC)		3	3
Chief Information Officer (DC)		1	1
Deputy CIO and Information Technology (St. Louis)		4	4
Chief Financial Officer (DC)		1	1
Budget Division (DC)		1	1
Finance Office (St. Louis)		6	11
Human Resources (1 DC/1 St. Louis)		2	2
Total		**38**	**63**