

Feature	Action	Access Codes	Remarks
Call Forward All Calls Variable(CFAV)	Update/Activate	397	Activate feature. Dial 397, get tone, dial forward to number, get stutter tone, hang up. CFAV only programmed for on-post call forwarding. Command approval needed to allow off-post call forwarding.
	Update	398	Change Forward to number. Dial 398, get tone, dial forward to number, get stutter tone, hang up.
	Cancel	387	Deactivate feature. Dial 387, get stutter tone, hang up.
Call Forward Busy Variable(CFBV)	Update/Activate	353	Activate feature. Dial 353, get tone, dial forward to number, get stutter tone, hang up.
	Update	352	Change Forward to number. Dial 352, get tone, dial forward to number, get stutter tone, hang up.
	Cancel	354	Deactivate feature. Dial 354, get stutter tone, hang up.
Call Forward No Answer Variable(CFNV)	Update/Activate	357	Activate feature. Dial 357, get tone, dial forward to number, get stutter tone, hang up.
	Update	356	Change Forward to number. Dial 356, get tone, dial forward to number, get stutter tone, hang up.
	Cancel	388	Deactivate feature. Dial 388, get stutter tone, hang up.
Call Forward Fixed Cancel(CFAF/CFNF)	Busy Fixed	399	Cancel feature. Dial 399, get stutter tone, hang up.
	No Answer Fixed	389	Cancel feature. Dial 389, get stutter tone, hang up.
Call Forward Feature Button (ISDN)	Update	396	Change Forward to number. Dial 377, get tone, dial forward to number, get stutter tone, hang up.
Call Transfer			Hookflash, dial the other number. Hang up. Your caller will be connected when the 3rd party answers. Or stay on the line to announce the caller, then hang up.
Three-Way Conference			Hookflash, dial the 3rd party. While it's ringing or when the party answers, flash hook again to bring in the 2nd party.
Call Pickup(/CPUO, /CPUT)	Individual Group	363	Dial 363 to pick up a ringing station within your pickup group.
	Extended Group	362	Dial 362 to pick up a ringing station within your extended pickup group.
	Directed	316	Dial 316 + 7 digit number of a ringing station.
Station Camp-On	Activate	415	Upon dialing a busy station, hookflash and dial 415, hang up.
	Cancel	385	Lift handset, dial 385, hang up.
Dial Call Waiting	Activate	368	Upon dialing a busy station, hookflash and dial 368 + the number of the busy station, remain off-hook.
Answer Call Waiting	Activate	N/A	When call waiting tone is heard, hookflash and answer new caller. To return to original caller, hookflash again. (may be repeated to switch parties) To answer a waiting call and disconnect the current caller, hang up. Lift handset when phone rings.
Cancel Call Waiting	Deactivate	369	Lift handset, dial 369. Call waiting will be cancelled for one call. If already on a call, hookflash and dial 369. Call waiting is cancelled for this call.
Call Hold	Hold	361	Ask party to wait, hookflash and dial 361. Place handset beside phone. To return to the caller, hookflash and dial 361, call is reconnected.
Call Park	Park	358	Ask party to wait, hookflash and dial 358, hang up.
	Retrieve	359	To retrieve the call at your station, lift handset and dial 359.
	Retrieve at any phone	360	To retrieve the call from any other phone, lift handset and dial 360 + number station where the call is parked.
Consultation Hold	Activate	361	Ask the party to wait, hookflash and dial 361 + number of the second party. To alternate between parties, hookflash.
Speed Calling:			
Update Individual List	Update	300	Lift handset, dial 300 + list entry number (0-9), key in new directory number, key in #.
Access Individual List	Activate	301-310	Lift handset, dial 30X (X=0-9) for the list entry you wish to dial.
Update Group List	Update	320	Lift handset, dial 320, key in list entry number (21-40), key in new directory number, key in #.
Access Group List	Activate	321-340	Lift handset, dial 3XX (XX=21-40) for the list entry you wish to dial.
Last Number Redial	Activate	342	Lift Handset, dial 342.
Malicious Call Trace		380	When a malicious or threatening call is received, hookflash and dial 380 during the call or just after the caller hangs up. Then call the NEC help desk at 239-3646. Advise that you have trapped a malicious call. File a report with the police. The data can be retrieved by a NEC technician upon request from legal authorities.