

Required Criteria Policy/72- Hour Notification Guidelines

Effective July 1, 2009: All NAEYC-Accredited programs and programs that have submitted Applications (Step 2) for Candidacy are required to notify the NAEYC Academy within seventy-two (72) hours of any of the following violations or incidents:

- Any notice of suspension/revocation in licensing/regulation status;
- Actual, alleged or potential violations related to NAEYC Required Criteria: 1.B.09, 3.C.02, 3.C.04 and 5.A.12;
- Any incident that resulted in one of the following: (1) the death of any child from any cause; or (2) any critical injury (see definition of critical injury below); and/or
- Any unusual incident or lack of supervision that threatened the physical or emotional health or safety of any child including any suspected or substantiated physical or psychological abuse of any child.

72-Hour Notification Form: Programs must notify the NAEYC Academy of critical incidents that may impact program quality within 72 hours by completing a 72-Hour Notification form. A program should not wait until the Annual Report is due to submit this notification to NAEYC.

Use the Form to notify the NAEYC Academy of any of the following situations:

Any incident that did or could have compromised the essential health or safety of any child, such as but not limited to:

- The death of any child from any cause;
- A critical injury to any child that results in the child being admitted to a hospital Emergency Room for treatment (whether transported by the Emergency Medical Response team, program, parent, or other individual):

Critical injury is defined as an injury that:

- places life in jeopardy,
- produces unconsciousness,
- results in substantial loss of blood,
- an involves the fracture of arm or a leg,
- involves the amputation of a leg, arm, hand or foot,
- consists of burns to a major portion of the body,
- or causes the loss of sight in an eye.

Any unusual incident involving a lack of supervision (such as but not limited to a child being left unattended or leaving the facility alone); and/or

Any suspected physical or psychological abuse of a child at the program or by an individual that the child met through the program.

Possible Outcomes: Listed below are the possible outcomes of **72-Hour Notification Forms** submitted by currently NAEYC- Accredited programs:

- NAEYC Accreditation is maintained and no further information or action is required.
- Program experienced changes that require additional verification, including a verification visit at the program's expense.
- NAEYC Accreditation is revoked or denied.

For more information, including the Required Criteria Policy, please visit our website at:

<http://www.naeyc.org/academy/accredited/selfreport>