

**Legal Services Corporation  
Meeting of the Operations and Regulations Committee  
Open Session  
Friday, July 27, 2012**

**MINUTES**

Chairman Charles N.W. Keckler convened an *open session* meeting of the Legal Services Corporation's ("LSC") Operations and Regulations Committee ("the Committee") at 3:06 p.m. on Friday, July 27, 2012. The meeting was held at the Sheraton Ann Arbor Hotel, 3200 Boardwalk Street, Ann Arbor, MI 48108.

The following Committee members were present:

Charles N.W. Keckler, Chairperson  
Robert J. Grey, Jr.  
Harry J.F. Korrell, III (by telephone)  
Laurie I. Mikva  
John G. Levi, *ex officio*

Other Board members present:

Sharon L. Browne  
Victor B. Maddox  
Martha L. Minow  
Father Pius Pietrzyk  
Julie A. Reiskin  
Gloria Valencia-Weber

Also attending were:

James J. Sandman	President
Richard L. Sloane	Chief of Staff and Special Assistant to the President
Rebecca Fertig	Special Assistant to the President
Victor M. Fortuno	Vice President for Legal Affairs, General Counsel, and Corporate Secretary
Mark Freedman	Senior Assistant General Counsel, Office of Legal Affairs
David L. Richardson	Comptroller and Treasurer
Jeffrey E. Schanz	Inspector General
Laurie Tarantowicz	Assistant Inspector General and Legal Counsel, Office of the Inspector General
Matthew Glover	Associate Counsel, Office of the Inspector General
Joel Gallay	Special Counsel to the Inspector General, Office of the Inspector General

Carl Rauscher	Director of Media Relations, Office of Government Relations and Public Affairs
Janet LaBella	Director, Office of Program Performance
Glenn Rawdon	Program Counsel, Office of Program Performance
Allan Tanenbaum	Non-Director Finance Committee Member
Jennifer Bentley	Manager of Outreach and Development, Legal Services of South Central Michigan
Ann Routt	Legal Services of South Central Michigan
Kenneth Penokie	Executive Director, Legal Services of Northern Michigan
Len Sanchez	Executive Director, Neighborhood Legal Services of Michigan
J. Sekander	Neighborhood Legal Services of Michigan
Lillian Bullard	Neighborhood Legal Services of Michigan
Colleen Cotter	Executive Director, Cleveland Legal Aid
Linda Rexer	Michigan State Bar Foundation
The Honorable Richard Teitelman	Chief Justice, Missouri Supreme Court
Don Saunders	National Legal Aid and Defenders Association (NLADA)
Chuck Greenfield	National Legal Aid and Defenders Association (NLADA)
Terry Brooks	American Bar Association Standing Committee on Legal Aid and Indigent Defendants (SCLAID)

The following summarizes actions taken by, and presentations made to, the Committee:

Chairman Keckler noted the presence of a quorum and called the open session meeting to order.

**MOTION**

Mr. Grey moved to approve the agenda. Mr. Korrell seconded the motion.

**VOTE**

The motion passed by voice vote.

**MOTION**

Mr. Grey moved to approve the minutes of the Committee's June 18, 2012 meeting, as amended by Ms. Reiskin and Ms. Mikva. Ms. Mikva seconded the motion.

**VOTE**

The motion passed by voice vote.

Next, the Committee discussed proposed changes and revisions to its charter.

**MOTION**

Mr. Grey moved to recommend to the Board the adoption of the revised Operations and Regulations charter. Ms. Mikva seconded the motion.

**VOTE**

The motion passed by voice vote.

Mr. Sloane, Chief of Staff and Special Assistant to the President, offered comments on revisions to the Corporation's Continuity of Operations Plan ("COOP"). Chairman Keckler then opened the floor for questions and discussion on the COOP.

**MOTION**

Ms. Mikva moved to recommend to the Board of Directors the approval of the Corporation's Continuity of Operations Plan (COOP). Mr. Grey seconded the motion.

**VOTE**

The motion passed by voice vote.

Mr. Freedman provided an overview of the proposed revisions for the Further Notice of Proposed Rulemaking ("FNPRM") on grant termination procedures, enforcement mechanisms, and suspension procedures. Mr. Freedman answered Committee members' questions and responded to comments on the major changes being recommended. Mr. Glover provided comments on the FNPRM. Chairman Keckler then invited public comment on the FNPRM and heard from Mr. Greenfield, NLADA, and Mr. Brooks, SCLAID.

**MOTION**

Mr. Korrell moved to recommend to the Board of Directors the publication of the Further Notice of Proposed Rulemaking on grant termination procedures, enforcement mechanisms, and suspension procedures, as amended by the Committee. Chairman Keckler seconded the motion.

**VOTE**

The motion passed by vote of Chairman Keckler and Mr. Korrell. Ms. Mikva abstained.

Chairman Keckler invited public comment and received none. There was no other business to consider.

**MOTION**

Board Chairman Levi moved to adjourn the meeting. Ms. Mikva seconded the motion.

**VOTE**

The motion passed by voice vote.

The open session meeting of the Committee adjourned at 4:20 p.m.

*I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation's Operations & Regulations Committee on September 20, 2012.*

A handwritten signature in black ink, appearing to read "Victor M. Fortuno", written over a horizontal line.

**Victor M. Fortuno**

*Vice President for Legal Affairs,  
General Counsel & Corporate Secretary*