

**Legal Services Corporation  
Meeting of the Finance Committee  
Open Session  
Friday, January 20, 2012**

**MINUTES**

Chairman Robert J. Grey, Jr. convened an *open session* meeting of the Legal Services Corporation's ("LSC") Finance Committee ("the Committee") at 3:27 p.m. on Friday, January 20, 2012. The meeting was held at Westgate Hotel, 1055 Second Avenue, San Diego, CA 92101.

The following Committee members were present:

Robert J. Grey, Jr., Chairman  
Sharon L. Browne  
Martha Minow  
Father Pius Pietrzyk  
Robert E. Henley, Jr. (by phone)  
John G. Levi, *ex officio*

Other Board Members Present:

Charles N.W. Keckler  
Harry J.F. Korrell, III  
Victor B. Maddox  
Laurie Mikva  
Julie A. Reiskin  
Gloria Valencia-Weber

Also attending were:

James J. Sandman	President
Richard Sloane	Special Assistant to the President
Kathleen McNamara	Executive Assistant to the President
Victor M. Fortuno	Vice President for Legal Affairs, General Counsel, and Corporate Secretary

Mattie Cohan	Senior Assistant General Counsel, Office of Legal Affairs
Katherine Ward	Executive Assistant, Office of Legal Affairs
David Richardson	Comptroller and Treasurer
Jeffrey E. Schanz	Inspector General
Laurie Tarantowicz	Assistant Inspector General and Legal Counsel
Joel Gallay	Special Counsel to the Inspector General
Ronald Merryman	Assistant Inspector General for Audit
Thomas Coogan	Assistant Inspector General for Investigations
David Maddox	Assistant Inspector General for Management and Evaluation
Stephen Barr	Communications Director, Office of Government Relations and Public Affairs
Treefa Aziz	Government Affairs Representative, Office of Government Relations and Public Affairs (by phone)
Don Saunders	National Legal Aid and Defender Association (NLADA)
Chuck Greenfield	NLADA
Justice Earl Johnson, Jr.	American Bar Association's (ABA) Standing Committee on Legal Aid and Indigent Defendants (SCLAID)

The following summarizes actions taken by, and presentations made to, the Committee:

Chairman Grey called the *open session* meeting to order.

**MOTION**

Ms. Browne moved to approve the agenda. Dean Minow seconded the motion.

**VOTE**

The motion passed by voice vote.

**MOTION**

Ms. Browne moved to approve the minutes of the Committee's October 17, 2011 meeting. Dean Minow seconded the motion.

## **VOTE**

The motion passed by voice vote.

Mr. David Richardson, Treasurer and Comptroller, presented the revised consolidated operating budget for fiscal year 2011 and the corresponding resolution for recommendation to the Board. He answered Board members' questions. Mr. Schanz, Inspector General, and Mr. Maddox, Assistant Inspector General for Management and Evaluation, provided details with respect to the Office of Inspector General's budget.

## **MOTION**

Ms. Browne moved to recommend to the Board that it adopt the resolution approving the revised consolidated operating budget for fiscal year 2011. Father Pius seconded the motion.

## **VOTE**

The motion passed by voice vote.

Mr. Richardson next presented the consolidated operating budget for fiscal year 2012. He then answered Board members' questions.

## **MOTION**

Dean Minow moved to recommend to the Board that it adopt the resolution approving the consolidated operating budget for fiscal year 2012. Ms. Browne seconded the motion.

## **VOTE**

The motion passed by voice vote.

Mr. Richardson then presented LSC's financial reports for the first two months of FY 2012. He answered Board members' questions. Next, Mr. John Constance, Director, Office of Government Relations and Public Affairs, reported on submission of LSC's fiscal year 2013 budget request. Chairman Grey deferred the Committee members' self-evaluations and Committee goals for 2012 until the next meeting. Mr. Victor Fortuno, Vice President and General Counsel, presented a resolution regarding selection of accounts and depositories for LSC funds. There was consensus among the Committee members that the resolution should be amended to reflect the requirement of two signatures, other than the LSC President's, to authorize the transfer of funds. Chairman Grey asked that the resolution be amended for consideration by the full Board at its meeting.

Chairman Grey invited public comment and received none. There was no new business to consider.

### **MOTION**

Ms. Browne moved to adjourn the meeting. Father Pius seconded the motion.

### **VOTE**

The motion passed by voice vote.

The *open session* meeting of the Committee adjourned at 4:33 p.m.

*I hereby certify that this is a true and correct copy of the minutes adopted by the Legal Services Corporation Board of Directors Finance Committee on April 15, 2012.*



**Victor M. Fortuno**  
Vice President for Legal Affairs,  
General Counsel & Corporate Secretary