



U.S. Office of Personnel Management
U.S. Equal Employment Opportunity Commission
National Council of Federal Women's Program Managers
Federally Employed Women

presents

A Symposium on Maximizing Work Life Effectiveness

April 16, 2012

9:00am - 3:30pm

held at the

U.S. Department of Transportation
1200 New Jersey Avenue, SE
Washington, DC

The Symposium will serve to educate FWPMs and affinity group representatives on the various workplace flexibilities and family-friendly programs and policies offered by the Government. The information will enable these advocates for the advancement of women to promote and increase the awareness of Work Life programs among the women they serve. FWPM's and affinity group representatives will network with agency Work Life and Telework Program Managers/Coordinators and collaborate on strategies for how usage of these programs can increase overall recruitment and retention in the Federal workforce.

Work Life programs, to include telework flexibility, are important programs that contribute to an inclusive work environment and support the President's Executive Order 13583, *Establishing a Coordinated Government-Wide Initiative to Promote Diversity and Inclusion in the Federal Workforce*.

Moderated by

Veronica Villalobos, Director, Office of Diversity and Inclusion
U.S. Office of Personnel Management

Plenary Session Speakers

Brodi Fontenot, Deputy Assistant Secretary for Administration,
Chief Human Capital Officer
U.S. Department of Transportation

Elaine Kaplan, General Counsel
U.S. Office of Personnel Management

Jacqueline A. Berrien, Chair
U.S. Equal Employment Opportunity Commission

Justin Johnson, Deputy Chief of Staff
U.S. Office of Personnel Management

Laura Wallace, Director, of Work-Life Programs
SAS

SAS, ranked as one of the top 3 companies on the “2012 FORTUNE 100 Best Companies to Work For” list, shares its best practices in effective work life programs

Christina M. Tchen, Executive Director, White House Council on Women and Girls and Chief of Staff to the First Lady
The White House

Breakout Sessions

Work Life Programs

An in depth look at work life programs in the Federal sector exposing participants to the business case for work life programs and the benefits and barriers to implementation

Sara Harrington
U.S. Customs and Border Protection

Telework Programs

Strategic linkages to diversity and strategic human capital initiatives by fostering a model workplace using telework and other flexibilities

Mika Cross
U.S. Department of Agriculture

Workplace Leave and Flexibility

A look at various workplace leave and flexibilities that help employees better manage their work and personal life responsibilities

Doris Rippey
U.S. Office of Personnel Management

Registration

There is no cost to attend this event. Please register for the Symposium by **April 12, 2012** at <https://max.omb.gov/community/x/AhCaJ> or e-mailing diversityandinclusion@opm.gov.

Please note that registration is limited, so we urge participants to register as soon as possible (**all participants must be pre-registered, there will be no on-site registration**). **You should plan to arrive between 7:45am – 9:00am. You must check-in at the security guards’ desk and present a government issued ID.**

Questions concerning the Symposium may be directed to Angela Porter at angela.porter@opm.gov or at (202) 606-0028 or Veta Hurst at veta.hurst@eoc.gov or at (202) 663-4498.

Reasonable Accommodations:

If special accommodations are necessary for you to attend the workshop, please send an e-mail to [Angela Porter](mailto:angela.porter@opm.gov) at angela.porter@opm.gov by Thursday, April 12, 2012. Please specify your particular need in the e-mail.

Lunch

To keep the Symposium on schedule, arrangements have been made with the Department of Transportation's Café to prepare Box Lunches for Symposium participants. When you register for the Symposium, please purchase your Box Lunch with a credit card. Box Lunches includes: Your choice of sandwich served with a bag of potato chips, whole fruit, dessert, beverage (upon pick up), condiment packets, napkin, and appropriate plastic-ware.

1. Click here to ORDER LUNCH (<https://usdotcatering.catertrax.com/>)
2. Under Customer Login, set up an account by clicking on "Need an Account?"
3. Click on Event Registration Meals
4. Click on Event Registration Box Lunch
5. Click View Details to see the menu and select your Box Lunch
6. Click Order to pay for your Box Lunch
7. Bring your receipt to the Symposium to pick up your Box Lunch

Metrorail

Due to the limited amount of parking around DOT Headquarters, use of public transit is strongly advised. DOT is served by the Navy Yard Metrorail Station (Green line) - Navy Yard exit. The station is located across the street from the West Building. Trains and bus schedules are available at www.wmata.com.

Parking

During the Washington Nationals home baseball games, most parking lots are reserved for season ticket holders. Therefore, parkers are required to vacate the parking lots two hours before the start of any game (afternoon and night). Premium parking rates (\$20+ flat rate) are charged if you park on any game date. Check the Washington Nationals baseball schedule for exact start times.

Colonial Parking
20 M Street, SE
Washington, DC 20003

Colonial Parking
300 M Street, SE
Washington, DC 20003

Federal Gateway Parking
1100 New Jersey Avenue, SE
Washington, DC 20003

PMI Park
140 L Street, SE
Washington, DC 20003