

7050-01

LEGAL SERVICES CORPORATION

Sunshine Act Meetings

Notice

DATE AND TIME: The Legal Services Corporation Board of Directors and its committees will meet on April 15-16, 2011. On Friday, April 15, the first meeting will commence at 9:00 a.m., Eastern Daylight Time. On Saturday, April 16, the first meeting will commence at 9:00 a.m., Eastern Daylight Time. On each of these two days, each meeting other than the first meeting of the day will commence promptly upon adjournment of the immediately preceding meeting. Please note that on Friday, April 15th, meetings of the Audit Committee and Development Committee will run concurrently after the meeting of the Finance Committee.

LOCATION: The Westin Hotel, 6631 Broad Street, Richmond, VA 23230

PUBLIC OBSERVATION: Unless otherwise noticed, all meetings of the LSC Board of Directors are open to public observation. Members of the public who are unable to attend but wish to listen to a public proceeding may do so by following the telephone call-in directions provided below and are asked to keep their telephones muted to eliminate background noises. From time to time the presiding Chair may solicit comments from the public.

CALL-IN DIRECTIONS FOR OPEN SESSIONS:

- Call toll-free number: 1-866-451-4981;
- When prompted, enter the following numeric pass code: 5907707348 (or 2755431953 to access the concurrent **Development Committee** meeting on April 15, 2011)
- When connected to the call, please “**MUTE**” your telephone immediately.

MEETING SCHEDULE:

Friday, April 15, 2011	Time¹
1. Promotion & Provision for the Delivery of Legal Services Committee	9:00 a.m.
2. Operations & Regulations Committee	
3. Finance Committee	
4. Audit Committee*	
5. Development Committee*	
Saturday, April 16, 2011	Time
1. Governance & Performance Review Committee	9:00 a.m.
2. Board of Directors	

¹ Please note that all times in this notice are in the *Eastern Daylight Time*.

* The Audit Committee meeting will run concurrently with the meeting of the Development Committee upon conclusion of the meeting of the Finance Committee.

STATUS OF MEETING: Open, except as noted below.

- **Board of Directors** - Open, except that a portion of the meeting of the Board of Directors may be closed to the public pursuant to a vote of the Board of Directors to consider and act on a personnel benefits matter, to hear briefings from management and LSC's Inspector General, and to consider and act on the General Counsel's report on potential and pending litigation involving LSC.²

A verbatim written transcript will be made of the closed session of the Board meeting. However, the transcript of any portions of the closed session falling within the relevant provisions of the Government in the Sunshine Act, 5 U.S.C. §§ 552b(c)(2) and (c)(10), and the corresponding provisions of the Legal Services Corporation's implementing regulation, 45 C.F.R. §§ 1622.5(a) and (h), will not be available for public inspection. A copy of the General Counsel's Certification that in his opinion the closing is authorized by law will be available upon request.

² Any portion of the closed session consisting solely of staff briefings does not fall within the Sunshine Act's definition of the term "meeting" and, therefore, the requirements of the Sunshine Act do not apply to such portion of the closed session. 5 U.S.C. 552b(a)(2) and (b). *See also* 45 C.F.R. § 1622.2 & 1622.3.

MATTERS TO BE CONSIDERED:

Friday, April 15, 2011

**PROMOTION AND PROVISION FOR THE DELIVERY OF
LEGAL SERVICES COMMITTEE**

Agenda

OPEN SESSION

1. Approval of agenda
2. Approval of minutes of the Committee's meeting of January 28, 2010
3. Presentation by panel on domestic violence practice and issues
4. Presentation by Virginia programs
5. Consider and act on possible revisions to the Committee's charter
6. Public comment
7. Consider and act on other business
8. Consider and act on adjournment of meeting

OPERATIONS & REGULATIONS COMMITTEE

Agenda

OPEN SESSION

1. Approval of agenda
2. Approval of minutes of the Committee's meeting of January 28, 2011
3. Consider and act on Draft Final Rule on 45 CFR Part 1609 to clarify scope of fee-generating case restrictions to non-LSC fund supported cases
 - a. Presentation by Mattie Cohan, Senior Assistant General Counsel
 - b. Public comment
4. Consider and act on 2010 census and formula distribution issues
 - Presentation by Bristow Hardin, Program Analyst III, Office of Program Performance (OPP); and by John Constance, Director, Office of Government Relations and Public Affairs (GRPA)
5. Consider and act on strategic planning
 - Presentation by Mattie Cohan, Senior Assistant General Counsel
6. Public comment
7. Consider and act on other business
8. Consider and act on adjournment of meeting

FINANCE COMMITTEE

Agenda

OPEN SESSION

1. Approval of agenda
2. Approval of the minutes of the Committee's meeting of January 28, 2011
3. Consider and act on the Revised Operating Budget for FY
 - Presentation by David Richardson, Treasurer/Comptroller
4. Presentation on LSC's Financial Reports for the first five months of FY 2011
 - Presentation by David Richardson, Treasurer/Comptroller
5. Report on FY 2011 appropriations process
 - Report by John Constance, Director, Office of Government Relations and Public Affairs
6. Report on FY 2012 appropriations process
 - Report by John Constance, Director, Office of Government Relations and Public Affairs
7. Report on FY 2013 appropriations process
 - a. Report by David Richardson, Treasurer/Comptroller
 - b. Comments by John Constance, Director, Office of Government Relations and Public Affairs

8. Public comment
9. Consider and act on other business
10. Consider and act on adjournment of meeting

AUDIT COMMITTEE

Agenda

OPEN SESSION

1. Approval of agenda
2. Approval of minutes of the Committee's January 28, 2011 meeting
3. Review of Audit Committee charter and consider and act on possible changes thereto
4. Quarterly review of 403(b) plan performance
 - Alice Dickerson, Director, Office of Human Resources
5. Audit follow-up questions
 - Ronald Merryman, Assistant Inspector General for Audits
6. Briefing by Inspector General
7. Briefing on technology security

- Jeff Morningstar, Director, Office of Information Technology
8. Public comment
 9. Consider and act on other business
 10. Consider and act on adjournment of meeting

DEVELOPMENT COMMITTEE

Agenda

OPEN SESSION

1. Approval of agenda
2. Approval of minutes of the Committee's January 28, 2011 meeting
3. Consider and act on Development Officer job description or RFP for a Development Consultant
4. Public comment
5. Consider and act on other business
6. Consider and act on adjournment of meeting

Saturday, April 16, 2011

**GOVERNANCE AND PERFORMANCE REVIEW
COMMITTEE**

Agenda

OPEN SESSION

1. Approval of agenda
2. Approval of minutes of the Committee's meeting of January 28, 2011
3. Staff report on progress on implementation of GAO recommendations.
 - Report by John Constance, Director, Office of Government Relations and Public Affairs
4. Consider and act on Inspector General's evaluation for 2010
5. Discussion of research agenda and next step(s)
6. Consider and act on other business
7. Public comment
8. Consider other business and act on motion to adjourn meeting

BOARD OF DIRECTORS

Agenda

OPEN SESSION

1. Pledge of Allegiance
2. Approval of agenda
3. Approval of Minutes of the Board's Open Session Annual meeting of January 29, 2011
4. Approval of Minutes of the Board's Open Session meeting of March 31, 2011
5. Chairman's Report
6. Members' Reports
7. President's Report
8. Inspector General's Report
9. Consider and act on the report of the Promotion & Provision for the Delivery of Legal Services Committee
10. Consider and act on the report of the Finance Committee
11. Consider and act on the report of the Audit Committee
12. Consider and act on the report of the Operations & Regulations Committee
13. Consider and act on the report of the Governance & Performance Review Committee

14. Consider and act on the report of the Development Committee
15. Consider and act on status report on the work of the Special Task Force on Fiscal Oversight
16. Public comment
17. Consider and act on other business
18. Consider and act on whether to authorize an executive session of the Board to address items listed below under Closed Session

CLOSED SESSION

19. Approval of Minutes of the Board's Closed Session Annual meeting of January 29, 2011
20. Briefing by Management
21. Consider and act on personnel benefits matter
22. Briefing by the Inspector General
23. Consider and act on General Counsel's report on potential and pending litigation involving LSC
24. Consider and act on motion to adjourn meeting

CONTACT PERSON FOR INFORMATION: Katherine Ward, Executive Assistant to the Vice President & General Counsel, at (202) 295-1500. Questions may be sent by electronic mail to

FR_NOTICE_QUESTIONS@lsc.gov.

SPECIAL NEEDS: Upon request, meeting notices will be made available in alternate formats to accommodate visual and hearing impairments. Individuals who have a disability and need an accommodation to attend the meeting may notify Katherine Ward, at (202) 295-1500 or FR_NOTICE_QUESTIONS@lsc.gov.

A handwritten signature in black ink, appearing to read "Victor M. Fortuno", written over a horizontal line.

Victor M. Fortuno
Vice President, General Counsel
& Corporate Secretary
April 6, 2011