

## Training Course and Document Owners/Subject Matter Experts

Contact these people on questions of content

SKILL	OWNER/SME	DIV
GEN006 HOSTING FOREIGN NATIONALS	Sue Ewing	HR
GEN007 J-1 VISA REQUIREMENTS	Sue Ewing	HR
GEN016 TRAVEL TRAINING REFRESHER	Carol Kinsey	CFO
GEN017 PC CARD INITIAL TRAINING	Dena Polyhronakis	CFO
GEN017R PC CARD REFRESHER	Dena Polyhronakis	CFO
GEN018 VITAL RECORDS TRAINING	Kim Kindrew	IT
GEN018KD RECORDS MANAGEMENT POLICY	Kim Kindrew	IT
GEN018kd.1 GEN DOCUMENT CONTROL POLICY	Mike Martin	ESH&Q
GEN018KD.2 RECORDS MANAGEMENT POLICY	Kim Kindrew	IT
GEN018KD.3 RECORDS MANAGEMENT PROCEDURE FOR RECORDS COORDINATORS	Kim Kindrew	IT
GEN018KD.4 RECORDS MANAGEMENT PROCEDURE FOR INDIVIDUALS	Kim Kindrew	IT
GEN020 SOTR QUALIFICATION TRAINING	Kathleen Jones	CFO
GEN020KD VENDOR EVALUATION PROCEDURE	Bruce Lenzer/Mike Martin	ESH&Q
GEN034 ANNUAL SECURITY AWARENESS	Kris Burrows	FML
GEN034U USERS ANNUAL SECURITY AWARENESS	Kris Burrows	FML
GEN035 SUSPECT/COUNTERFEIT ITEMS AWARENESS	Mike Martin	ESH&Q
GEN035kd HSS GUIDE-SUSPECT/COUNTERFEIT PARTS	Mike Martin	ESH&Q
GEN035KD.1 CONTROL OF NON-CONFORMING MATERIAL OR PRODUCTS PROCEDURE	Mike Martin	ESH&Q
GEN035KD.2 SUSPECT/COUNTERFEIT ITEMS (S/CI) PROGRAM PROCEDURE	Mike Martin	ESH&Q
GEN101 ANNUAL STANDARDS OF CONDUCT TRAINING	Bruce Ullman	HR
GEN150 PROPERTY CUSTODIAN TRAINING	Rusty Sprouse	FML
GEN150KD SENSITIVE PROPERTY DOCUMENT	Rusty Sprouse/Roy Whitney	FML/IT
GEN150KD.1 MATERIAL IDENTIFICATION AND TRACEABILITY PROCEDURE	Bruce Lenzer/Bob Doane	ESH&Q
GEN150KD.2 RECEIVING INSPECTION AND ACCEPTANCE TESTING PROCEDURE	Mike Martin	ESH&Q
GEN306 HANDLING SUSPICIOUS MAIL/PACKAGES	Rusty Sprouse	FML
GEN400KD TAYLOR-DUNN GOLF CART DRIVER FAMILIARIZATION	Kris Burrows	FML
GEN401KD E-85 REFUELING PROCEDURE	Kris Burrows	FML
GEN402KD TRANSPORTATION SECURITY	Jennifer Williams	ESH&Q
GEN501 SUPPLEMENTAL PROCEDURES FOR OIU INFORMATION	Roy Whitney	IT
GEN502 IT SYSTEMS SENSITIVE INFORMATION	Roy Whitney	IT
GEN503 SENSITIVE SCIENCE AND TECHNOLOGY	Roy Whitney	IT
MED01 MEDICAL MONITORING	Smitty Chandler	ESH&Q
MED02 LASER EYE EXAM	Johnie Banks	ESH&Q
MED03 BLOODBORNE PATHOGENS TRAINING	Smitty Chandler	ESH&Q
MED05 SAFE LIFTING (ERGONOMICS)	Smitty Chandler	ESH&Q
MED11 BERYLLIUM AWARENESS	Smitty Chandler	ESH&Q

MED12 MEDICAL CERTIFICATION FOR HIGH NOISE	Smitty Chandler	ESH&Q
MED13 ODH2 RESPIRATOR MEDICAL CERTIFICATION	Johnie Banks	ESH&Q
MED14 VISUAL ACUITY EXAM FOR WELDERS	Smitty Chandler	ESH&Q
MGT101 Nuts & Bolts Knowledge for Supervisors	Bruce Ullman	HR
MGT102 Understand the Demands of Managing from the JSA Perspective	Rhonda Barbosa	HR
MGT103 SUPERVISOR RESP UNDER LAB SUBSTANCE ABUSE POLICY	Bruce Ullman	HR
MGT199 Understand the JLab Project Management Qualification (JPMQ) Program	Dennis Miner	PMI
MGT202 Inter-generational Mentoring	Bruce Ullman	HR
MGT299 Integrating JPMQ Concepts and Practices	Dennis Miner	PMI
MGT500 Conduct an Effective Performance Appraisal	Bruce Ullman	HR
MGT502 Setting Performance Objectives	Bruce Ullman	HR
MGT555 Understand the Dupont Safety Leadership Program	Bob May	ESH&Q
MGT556 Basic Awareness of the "STOP for Supervision" Program	Bob May	ESH&Q
MGT556J JLAB SUPPLEMENT TO "STOP"	Bob May	ESH&Q
MGT557 Be able to use Principles & Procedures of the "STOP for Supervision" Program	Bob May	ESH&Q
QA01KD AUDITOR/ASSESSMENT BASICS	Bruce Lenzer	ESH&Q
QA02KD ANALYSIS OF DATA PROCEDURE	Bob Doane	ESH&Q
QA03KD AUDITOR/ASSESSOR TRAINING PROCEDURE	Bob Doane	ESH&Q
QA04KD INDEPENDENT ASSESSMENT PROCEDURE	Bruce Lenzer	ESH&Q
QA06KD ISSUES MANAGEMENT PROCEDURE	Bob Doane	ESH&Q
QA07KD MANAGEMENT SELF ASSESSMENT AND REVIEW PROCEDURE	Bruce Lenzer	ESH&Q
QA10KD WORK CONTROLS AND PROCESSES PROCEDURE	Bruce Lenzer	ESH&Q
QA12 CATS ENTRY AND TRACKING	Bob Doane	ESH&Q
QA13KD OPERATING EXPERIENCE, FEEDBACK, AND LESSONS LEARNED	Steve Smith	ESH&Q
QA14KD CONTENT GUIDE POLICY	Mary Joe Bailey	ESH&Q
QA18KD MEASUREMENT AND TEST EQUIPMENT CONTROL AND CALIBRATION	Steve Smith	ESH&Q
QA23KD VISUAL EXAMINERS QUALITY CONTROL TRAINING AND CERTIFICATION	Mike Martin	ESH&Q
QA24KD HIGH PERFORMANCE WORK TEAM PROCEDURE	Bruce Lenzer	ESH&Q
QA25KD GRADED APPROACH PROCEDURE	Bruce Lenzer	ESH&Q
QA26KD TRAINING AND CERTIFICATION POLICY	Bruce Ullman	HR
QA27KD MANAGEMENT OF CONTRACT REQUIREMENTS	Bruce Lenzer	ESH&Q
QA28KD TREND ANALYSIS PROCEDURE	Steve Smith	ESH&Q
QA32KD VISUAL EXAMINATION PROCEDURE FOR EXAMINERS	Mike Martin	ESH&Q
QA35KD CONTINUOUS IMPROVEMENT PROCEDURE	Bob May	ESH&Q
QA37KD SAFETY OBSERVATION PROGRAM DESCRIPTION	Bob May	ESH&Q
QA37KD.1 SAFETY OBSERVATION PROCEDURE	Bob May	ESH&Q
QA40 RISK-BASED ASSESSMENT PLANNING PROCEDURE	Bob Doane	ESH&Q

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QA41 ACCELERATOR READINESS REVIEW	Steve Smith	ESH&Q
QA43 RISK REGISTRY PROCESS	Bob Doane	ESH&Q
SAF100 EH&S ORIENTATION	Bob May	ESH&Q
SAF100C ES&H ORIENTATION FOR CONSTRUCTION SUBCONTRACTORS	Rusty Sprouse/Bob Sperlazza	FML
SAF100S ES&H ORIENTATION FOR SERVICE SUBCONTRACTORS	Rusty Sprouse/Bob Sperlazza	FML
SAF101 Work Planning and Control Familiarization	Bob May	ESH&Q
SAF101-6 PRE-SAD SAFETY (6 MONTH DOWN)	Bob May	ESH&Q
SAF103 ODH	Dick Owen	ESH&Q
SAF104 LOCK, TAG, TRY	Tod Kujawa	ESH&Q
SAF105 CPR	Johnie Banks	ESH&Q
SAF108 FIRE SAFETY	Dave Kausch	FML
SAF109 SCBA	Dick Owen	ESH&Q
SAF110 HALL A SAFETY KNOWLEDGE	John Lerosé	PHY
SAF111 HALL B SAFETY AWARENESS	Alexandre Deur	PHY
SAF112 HALL C SAFETY AWARENESS	Joe Beaufait	PHY
SAF113 HALL D SAFETY	Tim Whitlatch, Tom Carstens	12GeV
SAF113kd HALL D COO	Diane Napier	PHY
SAF113KD HALL D COO	Dianne Napier	12GeV
SAF113KD.1 FDC COO	Dianne Napier	12GeV
SAF114O LASER ORIENTATION	Dick Owen	ESH&Q
SAF115DLE SAF115 DRIVE LASER ENCLOSURE	Steve Benson	FEL
SAF115GTS LASER OPERATOR GUN TEST STAND	Steve Benson	FEL
SAF115O LASER ORIENTATION FEL	Steve Benson	FEL
SAF115U1 FREE ELECTRON LASER TRAINING FOR USERS LAB 1	Steve Benson	FEL
SAF115U2 FREE ELECTRON LASER TRAINING FOR USERS LAB 2	Steve Benson	FEL
SAF115U3 FREE ELECTRON LASER TRAINING FOR USERS LAB 3	Steve Benson	FEL
SAF115U3A FREE ELECTRON LASER TRAINING FOR USERS LAB 3A	Steve Benson	FEL
SAF115U4 FREE ELECTRON LASER TRAINING FOR USERS LAB 4	Steve Benson	FEL
SAF115U5 FREE ELECTRON LASER TRAINING FOR USERS LAB 5	Steve Benson	FEL
SAF115U6 FREE ELECTRON LASER TRAINING FOR USERS LAB 6	Steve Benson	FEL
SAF119 NANOMATERIAL WORKER SAFETY	Jennifer Williams	ESH&Q
SAF119A FEL NANOMATERIAL AWARENESS	Kevin Jordan	FEL
SAF123 OIL WORKER TRAINING--SPCC	Bill Rainey	ESH&Q
SAF123A SPILL PREVENTION CONTROL BRIEFING	Bill Rainey	ESH&Q
SAF124 ACCIDENT INVESTIGATION & ROOT CAUSE ANALYSIS	Steve Smith	ESH&Q
SAF129 R&D CHEM ROOM TRAINING	Jennifer Williams	ESH&Q
SAF130A PRESSURE SYSTEMS SAFETY AWARENESS	Will Oren	ENG

SAF130B PRESSURE SYSTEMS SAFETY DESIGN AUTHORITY	Will Oren	ENG
SAF130KD PRESSURE SYSTEMS QUALITY PROCEDURE	Bob Doane	ESH&Q
SAF132 TUNNEL WORKER SAFETY ORIENTATION	Mike Aiken	ACC
SAF132KD ISMS ACCELERATOR SAFETY DOCUMENT	TBD	ACC
SAF135 HAZARDOUS WASTE TRAINING	Jennifer Williams	ESH&Q
SAF136 LEAD WORKER	Jennifer Williams	ESH&Q
SAF137KD CHEMICAL SPILL CLEANUP PROCEDURE	Jennifer Williams	ESH&Q
SAF138 SILICA DUST HAZARDS IN CONSTRUCTION	Dick Owen	ESH&Q
SAF141 SSO	Kelly Mahoney	ENG
SAF150 WELDING SAFETY	Mike Martin	ESH&Q
SAF150A GTAW ALUMINUM WELDING	Mike Martin	ESH&Q
SAF150C SMAW CARBON STEEL	Mike Martin	ESH&Q
SAF150P.1 SPECIALS: STAINLESS STEEL FLEX	Mike Martin	ESH&Q
SAF150P.2 SPECIALS: NIB TI - TI & TI - TI PLATE	Mike Martin	ESH&Q
SAF150P.3 SPECIALS: STAINLESS STEEL FLEX	Mike Martin	ESH&Q
SAF150P.4 SPECIALS: STAINLESS STEEL FLEX & FUSION	Mike Martin	ESH&Q
SAF150S STAINLESS & CARBON STEEL WELDING	Mike Martin	ESH&Q
SAF150TB OXY FUEL BRAZING-COPPER - STANLESS STEEL	Mike Martin	ESH&Q
SAF150X CERTIFIED WELDING EXAMINER	Mike Martin	ESH&Q
SAF151 HE3 EEL	J. P. Chen	PHY
SAF152 HE3 COUNT	J. P. Chen	PHY
SAF153 COMPTON POLARIMETER LASER SAFETY	Sirish Nanda	PHY
SAF153ARC ARC COMPTON POLARIMETER LASER SAFETY	Sirish Nanda	PHY
SAF153HA HALL A COMPTON LASER USER	Sirish Nanda	PHY
SAF154 ITS SOUTH	John Hansknecht	ACC
SAF156 LASER SAFETY FOR ARC LAB 309 LASER SPACE	John Hansknecht	ACC
SAF157 INJECTOR	John Hansknecht	ACC
SAF158 HALL B CLAS LASER USER	Dan Carman	PHY
SAF159 HALL B CL AS	Dan Carman	PHY
SAF200 RESPIRATOR TRAINING	Jennifer Williams	ESH&Q
SAF202 PERSONAL FALL PROTECTION	Ned Walker	ESH&Q
SAF202A HARNESS FITTING	Manny Nevarez	FML
SAF210 5-MINUTE ESCAPE PACK USE	Jennifer Williams	ESH&Q
SAF301 HAND SAFETY REFRESHER	Bob May	ESH&Q
SAF302 AERIAL WORK PLATFORM	Dave Kausch	FML
SAF302A AERIAL WORK PLATFORM EQUIPMENT ORIENTATION	Dave Kausch	FML
SAF303 SCAFFOLD SAFETY	Ned Walker	ESH&Q

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SAF304 WIRE ROPE INSPECTION TRAINING	Manny Nevarez	FML
SAF305 DOE HAZARDOUS MATERIALS SHIPPING	Jennifer Williams	ESH&Q
SAF307 LADDER SAFETY	Ned Walker	ESH&Q
SAF308 EVENT INVESTIGATING AND REPORTING	Steve Smith	ESH&Q
SAF309 FORD FUSION HYBRID OPERATION	Manny Nevarez	FML
SAF400 SUBCONTRACTOR CRANE OPERATOR	Dave Kausch	FML
SAF402 CRANE	Dave Kausch	FML
SAF403 OVERHEAD CRANE OPERATOR	Dave Kausch	FML
SAF405 MASTER RIGGING WORKSHOP	Dave Kausch	FML
SAF500 SUBCONTRACTOR FORKLIFT TRAINING	Dave Kausch	FML
SAF502 FORKLIFT	Dave Kausch	FML
SAF502A FORKLIFT INSPECTION/OPERATION/TESTING REFRESHER	Dave Kausch	FML
SAF502B FORKLIFT ATTACHMENTS	Dave Kausch	FML
SAF505 EMERGENCY MANAGEMENT TEAM ORIENTATION	Tina Menefee	ESH&Q
SAF600C ISMS AWARENESS FOR SUBCONTRACTORS	Mary Logue	ESH&Q
SAF600E SAFETY AWARENESS SEMINAR	Mary Logue	ESH&Q
SAF600KD ISMS PROGRAM DESCRIPTION	Mary Logue	ESH&Q
SAF600U ISMS AWARENESS FOR USERS	Mary Logue	ESH&Q
SAF603A ELECTRICAL SAFETY AWARENESS	Todd Kujawa	ESH&Q
SAF603N NFPA70E BASIC ELECTRICAL SAFETY	Todd Kujawa/Paul Powers	ESH&Q/FML
SAF700 OSHA TRAINING	Bert Manzlak	ESH&Q
SAF701E ACCELERATOR SAFETY TRAINING FOR EMPLOYEES	Phil Mutton	ACC
SAF701KD UNREVIEWED SAFETY ISSUE (USI) PROCEDURE	Phil Mutton	ACC
SAF701M ACCELERATOR SAFETY TRAINING FOR MANAGERS	Phil Mutton	ACC
SAF702M QUALIFIED MASTER RIGGER	Dave Kausch	FML
SAF800 GENERAL EMPLOYEE RADIATION TRAINING (GERT)	Maya Keller	ESH&Q
SAF801C RADIATION WORKER I TEST Prep	Maya Keller	ESH&Q
SAF801KD GENERAL ACCESS RWP	Dave Hamlette	ESH&Q
SAF801KD.1 RWP FOR VTA	Dave Hamlette	ESH&Q
SAF801P RADIATION WORKER I PRACTICUM	Maya Keller	ESH&Q
SAF801T RADIOLOGICAL WORKER I TEST	Maya Keller	ESH&Q
SAF802 RADIOLOGICAL WORKER II	Maya Keller	ESH&Q
SAF803 ASSIGNED RADIATION MONITOR	Maya Keller	ESH&Q
SAF803E ASSIGNED RADIATION MONITOR EXPERIMENTAL AREAS	Maya Keller	ESH&Q
SAF803F ASSIGNED RADIATION MONITOR FEL	Maya Keller	ESH&Q
SAF803KD RWP FOR ARMS	Dave Hamlette	ESH&Q
SAF803V ASSIGNED RADIATION MONITOR FOR VTA	Maya Keller	ESH&Q

SAF830 RAM SHIPPING/RECEIVING	Maya Keller	ESH&Q
SAF899 RAD PROFESSIONAL	Maya Keller	ESH&Q
SAF901 SAFETY WARDEN TRAINING	Tina Menefee	ESH&Q
SAF903 HAZWOPER 40HR WORKSHOP	Jennifer Williams	ESH&Q
SAF904 HAZWOPER (24HR)	Jennifer Williams	ESH&Q
SAF904A HAZWOPER 8HR REFRESHER TRAINING	Jennifer Williams	ESH&Q
SAF906 HAZARDOUS MATERIAL TRANSPORT	Carl Iannacone	FML
SAF907 CONFINED SPACE ENTRY	John Kelly	ESH&Q