UNITED STATES POSTAL SERVICE ®

Confirmation Services
Electronic Option Application

The electronic option for confirmation services is available to mailers who establish an electronic link with the USPS to exchange acceptance and delivery data. No mailing receipt is provided. Depending on the service you are requesting, you will have to complete this form and submit additional information.

A. Customer Information   *(Please print or type)*

1. Mailer Identification Number (MID)

2. Company Name

3. Company Street Address

4. City

5. State and ZIP+4®

6. Company Primary Contact

   a. Name:

   b. Telephone Number *(Area Code and Ext.):*

   c. Fax:

   d. Email Address:

7. Technical Contact

   a. Name:

   b. Telephone Number *(Area Code and Ext.):*

   c. Fax:

   d. Email Address:

8. How will you send your electronic file?

   a. ☐ Internet FTP

   b. ☐ No Transmission From This Site: *Labels only*

9. Will you be using vendor software?   a. ☐ Yes   b. ☐ No

   If purchasing a shipping/manifesting system, you can obtain a listing of confirmation Services Certified Vendors at *usps.com*; search on "Certified Vendors" or select a vendor of your choice.

   If Yes, provide name of software vendor and product name:
   Company or Vendor:

   Shipping System Name:

   Are you a Service Provider/Consolidator?
   ☐ Yes   ☐ No

   If No, give Service Provider/Consolidator Company name:
   _____

10. Will you print your own barcoded labels?

    ☐ Yes   ☐ No

B. Service Requested and Optional Customer Information

11. Select service*(s)* desired:

    Delivery/Signature Confirmation (Complete front page of this form and PS Form 1357-S (if transmitting files), *Request for Computer Access (usps.com/forms/allforms.htm).*

    Electronic Verification System *(eVS)* includes Delivery/Signature Confirmation (Complete front page of this form, PS Form 1357-C, *Customer Request for Web Access (usps.com/forms/allforms.htm)* and Appendix B in Publication 205 *(usps.com/publications/pubs/welcome.htm).*

    ☐ Parcel Return Service *(PRS)* (Complete front page of this form and PS Form 1357-C, *Customer Request for Web Access (usps.com/forms/allforms.htm).*
    Complete an individual PS Form 1357-C for each point of contact.

    ☐ Priority Mail Open and Distribute (PMOD) (Complete front page of this form and PS Form 1357-S (if transmitting files), *Request for Computer Access (usps.com/forms/allforms.htm).*

    ☐ Express Mail Open and Distribute (EMOD) (Complete front page of this form and PS Form1357-S (if transmitting files), *Request for Computer Access (usps.com/forms/allforms.htm).*

12. Please provide additional information unique to your process, or discuss other issues.

13. Name of Person Completing Application

14. Date

PS Form **5051,** October 2010 *(Page 1 of 2)*   *(See reverse side for instructions)*   **Privacy Notice**: See our Privacy Policy on *usps.com*®

1. Obtain a Mailer ID (MID) via the Business Customer Gateway. Go to *http://www.usps.com/* and select the Business Customer Gateway located on the bottom right-hand corner of the web page. The mailer must logon as an existing user or register for a business account as a new user to gain access to the Business Customer Gateway and request the Mailer ID service. Once the mailer has access to the Mailer ID System, he or she will select the "Mailer ID" link to obtain an MID.

2. Fax, e-mail or mail certification documentation (PS Form 5051, PS Form 1357-S, PS Form 5052, and labels to USPS.

        Mail to the following address:
            National Customer Support Center
            United States Postal Service
            6060 Primacy Parkway Suite 101
            Memphis TN 38188-0001

  Or e-mail your forms to: *dconfirm@usps.gov*
  Or fax your forms to: 901-821-6244

3. You will receive the certification test instructions and login ID(s) from the Postal Service for the requested certification types you requested in Item 11 on page 1. Call Technical Support at 877-264-9693, Option 1, to receive password(s).

4. Create an electronic test file that represents 10 packages per printer.

5. If you are printing your own labels, print 10 labels for each printer. The printed barcoded labels must match the package identification codes in the file.

    a. Complete the PS Form 5052, *Confirmation Services Printer Verification.* (Available at *http://www.usps.com/forms/confirmservices.htm).*

    b. If there are issues with the labels and/or file, you will be contacted by the National Customer Support Center (NCSC).

6. After successfully completing certification, you will receive PS Form 3152, *Confirmation Services Certification*, and an acceptance letter from the U.S. Postal Service. If requested, you will need to present a copy of this form to your local Postal Service facility as proof that you are eligible for mailing at the electronic rate.