

**Indian Health Service
Office of Information Technology Presents:
Resource and Patient Management System
Immunization**

Instructor

Amy Groom, MPH, IHS Immunization Program Manager/CDC Field Assignee
Amy.Groom@ihs.gov

Class Description

The RPMS Immunization Package training teaches the new Immunization Package user the fundamentals of the application, including: setting site parameters, adding and editing patient immunization data, generating reminder/recall letters, and running reports. The course will also provide the more advanced user hands on practice utilizing the Lists and Letters function of the package to run various queries.

Objectives

- Review immunization package site parameters
- Add and edit a vaccine for a patient
- Add vaccine contraindications for a patient
- Generate a reminder/recall letters
- Run immunization reports
- Run queries using Lists and Letters

Intended Audience

This class will benefit both current users and personnel new to the Immunization Package, specifically health care providers and nursing staff.

DAY ONE

Sign In	15 minutes
Welcome	30 minutes
Introductions	
Review agenda	
Expectations	
Manager Menu	75 minutes
Setting site parameters	
Forecasting options	
Form letters	
Break	15 minutes
Patient Menu	60 minutes
Add/edit/delete immunizations	
Add/edit/delete contraindications	
Add/edit/delete forecasting	
Lunch	60 minutes
Active and Inactive Patients	15 minutes
What does it mean?	
Reports	60 minutes
Break	15 minutes
Lists and Letters- Hands-On	45 minutes
Questions/ Adjourn	30 minutes