

*Office of Personnel Management*  
*Retirement and Insurance Service*



1920



1954



1959



1986

**Benefits Administration Letter**

*Number: 95-217*

*Date: May 25, 1995*

**SUBJECT: Federal Employees Health Benefits  
Federal Employees' Group Life Insurance  
Information Staff for Handling Agency Inquiries**

Earlier this year the Insurance Policy Division became the Insurance Policy and Information Division. Policy staff remains responsible for all policy work relating to the FEHB and FEGLI Programs. Information staff is responsible for handling all correspondence and telephone inquiries from agency headquarters Insurance Officers, as well as other letters and telephone calls. I'd like to take this opportunity to formally introduce the Information staff. They are:

Joyce Easter (on extended leave)  
Jay Fritz  
Michael Garth  
James Holmes  
Patricia Kennedy  
Evelyn Sligh (detailed to another division)  
Lottie Thompson

We are no longer using the voice message boxes on the Agency Services Division's electronic phone system. Our Information staff can be reached on 202-606-0191. There is no particular member of the Information staff assigned to any specific agency; you may direct your inquiries to any member of the Information staff.

Please note that the above phone number is only for headquarters Insurance Officers. We will refer any calls we receive from field installations to the appropriate headquarters Insurance Officer.

Abby L. Block, Chief  
Insurance Policy

and Information Division