



# **Do Your Preseparation Briefing Online!**

**ACAP now offers the initial  
mandatory briefing  
through our secure portal**

★ HOW TO COMPLETE THE BRIEFING ★

1. Go to :

**<https://www.acap.army.mil>**

2. Click on “Start your transition process with  
Preseparation Counseling” link and login with  
AKO username and password

3. Complete your registration and briefing

4. Save your progress by clicking the  
“Save and Logout” button on the bottom of the  
screen once you’ve completed all the videos

5. Schedule your initial counseling by calling  
785-239-2278 and speaking with an ACAP Counselor