

Security Checklist

Practice 8: Maintenance Checklist

- Policies are in place prescribing EHR system maintenance procedures.
- Staff with responsibilities for maintenance understand and agree to system maintenance policies and procedures.
- Computers are free of unnecessary software and data files.
- Remote file sharing and printing (including remote printing) are disabled.
- Vendor remote maintenance connections are documented and fully secured.
- Systems and applications are updated or patched regularly as recommended by the manufacturer.