

**United States Extractive Industries Transparency Initiative  
USEITI Advisory Committee Meeting  
U.S. Department of the Interior  
1849 C Street NW; Washington, DC 20240**

**SECRETARY'S CONFERENCE ROOM 5160**

February 13, 2013

Call-in-Number (listening function only): 1-866-707-0640, Participant Code: 1500538

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**THE PROGRAM**

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**Meeting Goals:**

- Adopt a 2013 timeline of future meetings and actions to be taken in order to complete a USEITI Country Workplan and submit the USEITI Candidacy Application
- Form a subcommittee to begin work on the USEITI Country Workplan for the Candidacy Application
- Adopt terms of reference that will determine how the multi-stakeholder group works together

**Documents to be Distributed:**

- Charter of USEITI Multi-Stakeholder Group
- EITI International Rules, 2011
- Draft 2013 Timeline—Schedule of Meetings and Actions to be Undertaken
- Draft Terms of Reference

**Host:** Ken Salazar, Secretary of the Interior

**Chair:** Rhea Suh, Assistant Secretary, Policy, Management and Budget, Interior

**8:30 – 9:30 am, Registration and Coffee**

Registration, Reimbursement Information and Logistics Q&A

**9:30-10:15am, Welcome and Overview**

Welcome and Introductions

Rhea Suh, Assistant Secretary for Policy, Management and Budget, Interior

Transparency and Open Government in the United States—Expectations for USEITI

Ken Salazar, Secretary of the Interior

Samantha Power, Senior Advisor to the President and Senior Director for Multilateral Affairs

Introduction to the EITI International Board

Bob Cekuta, Principal Deputy Assistant Secretary, Bureau for Energy Resources, State Department

**10:15-10:30am, Break**

**10:30-11:00am, Federal Advisory Committee Act Overview & Discussion**

Ed Keable, Deputy Solicitor for General Law

**11:00am-12:00pm, USEITI 2013 Timeline and Implementation**

USEITI 2013 Timeline: Presentation & Discussion of Draft, Finalize and Approve

Formation of Sub-Committee to Draft Candidacy Application

**12:00-1:30pm, Break for Lunch**

No Host Lunch

**1:30-3:00pm, Multi-Stakeholder Group Procedures**

Presentation & Discussion of Draft Terms of Reference, Finalize and Approve

**3:00-3:15pm, Break**

**3:15-4:00pm, Opportunity for Public Comment**

**4:00-4:30pm, Wrap-up, Conclusion and Next Steps**