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A SERVICE OF THE BUREAU OF CONSULAR AFFAIRS U.S. Department of State

	Pass	ports				We Want You to
Apply for Passport	F			🖶 Print	🖾 Email	Know U.S. Passport Card
Renew Passport						Passport Fees
Processing Times		Passport An All Passport Ag	nouncements encies Closed MLK Da	v. January 17		Application Status Western Hemisphere Travel Initiative
Fees		Castelano Clas	s Member Application	Due December	31	More >
Forms		New Passport	Forms Available Febru	ary 1, 2011		Travel Warnings
Get a Passport in a Hurry	Y					Nepal 01/12/2011
Application Status	Apply f	or a U.S. Passport	Renew By Ma	il		Sudan 01/07/2011
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Passport			10.985			Websites
Lost or Stolen Passports						

State Protected Mode: On

Newsroom | About Us | U.S. Embassies & Consulates | Help & Contacts

100%





Renew Passport Processing Times Fees Forms Get a Passport in a Hurry Application Status Passport Card Change or Correct Passport Lost or Stolen Passports FAQs Contact Us Policy and Announcements About Our Office

You Must Apply in Person If:

- You are applying for your first U.S. passport
- You are under age 16
- Your previous U.S. passport was issued when you were under age 16
- Your previous U.S. passport was lost, stolen, or damaged
- Your previous U.S. passport was issued more than 15 years ago
- Your name has changed since your U.S. passport was issued and you are unable to legally document your name change

Before You Start, Please Note:

- Special Requirements for All Minors Under Age 16
- Special Requirements for All Minors Ages 16 & 17
- Special Requirements for Diplomatic, Official, & Regular No-Fee Passports

SUBMIT A U.S. PASSPORT APPLICATION FOR AN ADULT IN PERSON:

Read and understand Steps 1 - 7 before leaving this p

- 1. Fill Out Form DS-11: Application For A U.S. Pacco
- 2. Submit Completed Form DS-11 In Person
- 3. Submit Evidence of U.S. Citizenship
- 4. Present Identification
- 5. Submit a Photocopy of the Identification Document(s) Presented (Step 4)
- 6. Pay the Applicable Fee
- 7. Provide Two Passport Photos

Fill Out Form DS-11: Application For A U.S. Passport

Fill out Form DS-11: Application for a U.S. Passport online or by hand. Please note that you:

Select fill out form DS-11





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If the above statements **do not** apply to you, you may be eligible to **apply for a U.S. passport by mail!** For more information, see How to Renew Your U.S. Passport.

STEPS TO SUBMITTING FORM DS-11:

Read and understand **Steps 1** and **2 before** leaving this page. Please note, there are **special requirements** for minors under age 16 and minors age 16 and 17 when submitting Form DS-11.

STEP 1: Complete and Print Form



NOTE: Form DS-11 can also be obtained from your local Acceptance Facility or a Passport Agency.

STEP 2: Submit Completed Form In Person + Additional Documents

You **must** submit Form DS-11 and the additional required documentation **in person** at an Acceptance Facility or Passport Agency. Form DS-11 **may not** be submitted by mail.







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U.S. Department of State

Application for U.S. Passport

Before you may enter your personal information to get a passport, you must review the Department of State's Privacy and Computer Fraud and Abuse Acts Notices and Disclaimers.

This link opens a new page. Once you have read the notice and disclaimer, close that window and click on the box below to indicate you have read them.











OS 13	1 Application	for a US Passport
IMCOM U.S. DEF Online Passpor	TOURIST PA	SSPORTS ONLY
	😨 Nee	ed help with this Site?
Contact Information Where should the passport be m Street Address/RFD#, P.O. Box, or URB: HHC USAG-H UNIT #15228 Street Address 2 (apartment, company, suite, unit, buildin BOX #999 City: * APO State: * AP - AF PACIFIC	ailed? g or floor if applicable): ⑦ Country: * UNITED STATES 96271	TOURIST PASSPORTS: ENTER YOUR LOCAL APO MAILING ADDRESS TYPE IN AP FOR THE STATE
In Care Of (e.g. In Care Of – Jane Doe): (Is This Your Permanent Address? * ② ◎ Yes ◎ No		DO NOT SELECT THE ABOVE ADDRESS AS YOUR PERMANENT ADDRESS

DS 11 App	lication for a	US Passport
ІМСОМ	_	
U.S. DEPAI Online Passport Ap	/NO FEE PASSPORTS	ONLY E.Gov
	Need help with this Site	?
Contact Information		
Where should the passport be ma TYPE IN: PA Street Address/RFD#, P.O. Box, or URB: * SECTION B PASSPORT SECTION BUILDING 544 ROOM ROOM 11	ASSPORT UILDING 544	
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City: * County. PYEONGTAEK CITY KOREA	SHOWN.	
State: *Zip CodeState Not Required	е * З	
In Care Of (e.g. In Care Of - Jane Doe): ③ Is This Your Permanent Address? ★ ③ ◎ Yes ◎ N <u>o</u>	۲ ۲ ۲ ۲	DO NOT select the bove address as your permanent address.

Please Enter your Permanent Address below:





Please Enter your Permanent Address below:



Your Email Address

Email Address: 🕐

JOHN.Q.PUBLIC@US.ARMY.MIL

address CANNOT be an APO or PO Box address. THE **ADDRESS MUST BE**

The State Department recommends you list a permanent address in the United States, and if none, then list a permanent address for your closest living relative.







When entering your e-mail address and phone numbers, it's important to note that the information you enter **MUST** be accurate information, and phone numbers **MUST** be entered in the proper format to reach you when being called from the United States.

If there are problems with your application, or additional information needed, and the State Department is unable to make contact directly with you based on the information provided, your application will be placed on hold while contact is made by regular mail.

<u>N</u>ext >>



OFFICIAL PASSPORTS:

If your application is based on your assignment to Korea, enter the current date (or next allowable date),

enter the number of months remaining on your tour in Korea, and enter "Korea" as the country to be visited. If application based on a PCS assignment to another foreign country, enter the date you are departing Korea, the number of months of your tour at your new assignment, and the country.

If Active Duty Military, you can only obtain an official passport based on assignment/TDY to a country requiring the use of an official passport (as defined in the Foreign Clearance Guide). You must list the specific countries your duties will take you to. In addition, you must provide a memo from your organization, signed by someone with authority, specifically listing those exact same countries.

12







U.S. Online	DEPARTMI Passport Application	ENT of S	TATE	TRAVEL.STATE.GOV
				Pred help with this Site?
Your Most Re	ecent Passpo	rt		
Have you been issu	ed any of the following	ng? *		
© Passport Book	O Passport Card	🔘 Both	None	
				<pre> <u> </u></pre>



Spouse

	If you've been married, complete this section,
ou Ever Been Married? * 💿	otherwise select "No".
s 🔘 No	
f Birth: * 🍘	Place Of Birth: * 💿
en: * 💿	Are You Widowed? \star 💿
O No	Yes No





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U.S. DEPARTMENT of STATE

Online Passport Application

Need help with this Site?

Are you known by other names?

ther Names 🕜	Don't forget to enter
Other First Name: Other Last Name:	"maiden" name, if applicable.
Add Another Name	
	<u> </u>















The "Preview Form" button will allow you to view your application as how it will look when you print it. HOWEVER, this button is **NOT** to be used to save your application, as it will not allow you to print the document. You must continue through the remaining menus in order to view and print your application.



\$135.00



Travel Document For JOHN Q PUBLIC

\$110 Passport Book (\$110): 😨 52 Page Book (Non-Standard) The Non-Standard Passport 52-page book is for those who frequently travel abroad and is recommended for applicants who have previously required the addition of visa pages. 🔲 Passport Card (\$30): ⑦ The U.S. Passport Card CANNOT be used for air travel. This travel document can be used to enter the Unite States from Canada, Mexico, the Caribbean, and Bermuda at land border crossings or sea ports-of-entry. \$25 Execution Fee: (?) Passport Book Delivery Options 🕐 \$0 Priority Mail (FREE): Overnight (\$12.72): **TOURIST PASSPORTS** SUBMITTED FROM Additional Options **KOREA CANNOT BE** Expedite (\$60): 2 **OVERNIGHT OR** File Search (\$150): 2 **EXPEDITE**

Total Cost For JOHN Q PUBLIC:

***No Passport Fee Exceptions**: If you are eligible for a no fee passport, please contact your agency or military branch travel coordinator.

Select "Passport Book Fee (\$110)" and continue to the next menu. Other non-execution fees are not necessarily applicable overseas. An additional cost of \$25 is added for processing resulting in an overall cost of \$135.

NOTE: This web-based program is designed for the majority of it's customers, which is tourist passport applicants. This screen is only for informational purposes to show you what the cost of your tourist application is, and you do not actual incur a cost by making a selection. If applying for an official passport, just select "Passport Book Fee (\$110)" and continue to the next menu.

</ Previous

Next >>







Next Steps

After reading and acknowledging your understanding of the instructions, you will be ready to generate your Passport Application form(s).

Print Your Application(s).

DO NOT sign your DS-11 (Application for a U.S. Passp

<u>Click Here</u> to view Printing Instructions

How to Submit Your Application(s)

You must appear in person at an Acceptance Fa your DS-11.



Locate a Facility or Agency nearest you.



DO NOT SIGN & DATE YOU APPLICATION.

If submitting your application through the Transportation Division Passport Office you must sign and date your application in front of an acceptance agent.

NOTE: If you

an appointment to apply at a Passport Agency by contacting the National Passport Information Center tollfree at 1-877-487-2778 (TDD: 1-888-874-7793). The automated appointment system is available 24/7. Scroll to the very bottom of this page to save and/or print out your application. As each application is unique, our website provides detailed guidance as to what documentation is required in support of your application.

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Two Recent Passport Photos

Click here to view details on

submitting a passport photo



Correct Passport Fees

Your total passport fees are:\$110.00

See the Passport Fees for more information.



I have read and acknowledge the steps and information contained above.

1. Create Form	2. Start New Application	_
This will generate your passport application(s) form as a pdf file. Review the .pdf file for accuracy and completeness. When finished, print this form	This will return you to the beginning of the Wizard so you may complete apart Note: P	Click on "Create Form". This will produce a PDF (non-editable)
Create Form	Start New Application	can save to your computer and/or print .
* Adobe Acrobat is required		

*	M N	The passport a pages. The first submitting you prir	application t 4 pages ar ur application t the last t r	contains a total e instructions. N on, you only nee wo pages.	of 6 When ed to	Т		ROVAL NO. 1405-0004 ON DATE: 12-31-2013
	Atten Please se X U.S. Passpor The U.S. passport card is X 28 Page B Note: The 52 page option is for the	tion: Read WARNING on pa lect the document(s) for w t Book U.S. Pa not valid for international air travel. F book (Standard) 52 see who frequently travel abroad durin	age 1 of instruct hich you are a assport Card or more information 2 Page Book (N ag the page	ions pplying: Both see page 1 of instructions. on-Standard)				
	PUBLIC	required the addition of visa pages.		rrectly complete le in the upper le this sp	ed app eft co ace w	olication will rner. If done ill be blank.	display a e incorrec	bar tly,
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O Mailina	Address: Line 1: Street/RI	⁻ D#, P.O. Box, or URB.	OM 11					
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			10 Parantal Information							
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STAPL	(TAPL	JOHNNY				CITIZEN			
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2" X	(' E !! / /	×	Mother/Father/Parent - Fire	st & Midd	st & Middle Name Last Name (at Parent's Birth)			renia		
	\/	. ¥	MARY				THOMAS			
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STAP.	/ \	Aple	01/04/1922		TENNE	ESSE	E		Male X Female	Yes e No
Ű	Submit a recent, color photograph		CONTIN	NUE -	TO PAC	GE 2	-			
	DO NOT SI	GN A	PPLICATION UNTIL R	REQUES	STED TO		DY AUTHOR	ZED ACE	NT	
I decla	re under penalty of perjury all of	the follo	wing: 1) I am a citizen or non-o	citizen nati	onal of		NOT SIGN TH	IS DOCU	MENT	UNTI
applica	tion are true and correct; 3) I have s application is a denuino, current	e not kno	owingly and willfully made false s	statements	or inclu	NCTR				CCDODT
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Page 1 of 2





Name of Appli	icant (Last, First & Middle)						Date of Birt	h (mm/dd/yyyy)
PUBLIC,	JOHN Q						01/02/1	971
11. Height	12. Hair Color	13. Eye Col	or	14. Occupat	ion (if age 16 or older)	15. Empl	loyer or Sch	ool (if applicable)
5ft. 8in.	Brown	Blue		TRANSPOR	RTATION COORDINATOR	US AI	RMY	
16. Additional	Contact Phone Numbers							
011-825-0	057388111	X Wor	e Cell k	0	11-821-07388111		Ho	ork Cell
17. Permanent Street/RFD # 0	t Address - If P.O. Box is lis or URB (No P.O. Box)	sted under Ma	iling Address	<u>or</u> if residence	is different from Mailing Addr	ress.	Ap	artment/Unit
124 RIDC								
City						State	Zip Code	
KNOXVIL	.LE					TN	00000	
18. Emergency Name	y Contact - Provide the info	mation of a p	erson not trave Address:	ling with you to Street/RFD # o	o be contacted in the event o r P.O. Box	f an emerge	ency.	Apartment/Unit
JOHNNY	CITIZEN		124 R	IDGERUN	INER ROAD			
City		St	ate Zip Code	e	Phone Number	Relati	ionship	
KNOXVIL	.LE	т	N 0000	0	000-000-0000	FA	THER	
19. Travel Plan Date of Trip (m	n s <i>im/dd/yyyy)</i> Duration of Trip		Countries to	be Visited				
01/01/201	12 24 MONTI	IS	KOREA					
20. Have you e Full Name of C	ever been married? Y urrent Spouse or Most Rece	es 🗙 No nt Spouse	If yes, compl Date c	ete the remain of Birth (mm/dd	ing items in #20. I/yyyy) Place of Birth			U.S. Citizen? Yes No
Date of Marriag	je	Hav	e you ever be	en widowed or	divorced? Yes Date	(mm/dd/yyy	y)	





21. Have you ever applied for or been issued a U.S. Passport Book? Yes Yes <i>x</i> No If yes, complete the remaining items in #21 Name as printed on your most recent passport book Most recent passport book Most recent passport book
Status of your most recent passport book Date most recent passport book was issued Submitting with application Stolen Lost In my possession (if expired) Date most recent passport book was issued
22. Have you ever applied for or been issued a U.S. Passport Card? Yes X No If yes, complete the remaining items in #22 Name as printed on your most recent passport card Most recent passport card number
Status of your most recent passport card Date most recent passport card was issued
Submitting with application Stolen Lost In my possession (if expired) or approximate date you applied (mm/dd/yyyy)
PLEASE DO NOT WRITE BELOW THIS LINE
Sole Parent FOR ISSUING OFFICE ONLY
Name as it appears on citizenship evidence
Birth Certificate SR CR City Filed: Issued:
Report of Birth 240 545 1350 Filed/City:
Nat. / Citz. Cert. Date/Place Acquired: A#
Passport C/R S/R Per PIERS #/DOI:
Other:
Attached: □ P/C of ID □ DS-3053 □ DS-64 □ Bio Quest □ Citz W/S □ DS-10 □ DS-86 □ DS-71 □ DS-60 * DS 11 B 12 2010 2 *

DS-11 12-2010

Page 2 of 2 April 2012

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