

**SECNAV DELEGATES APPROVAL AUTHORITY FOR CERTAIN  
ADMINISTRATIVE SEPARATIONS UNDER OTHER THAN HONORABLE  
CONDITIONS**

Paragraph 1004.4(c) of the Marine Corps Separation and Retirement Manual (MARCORSEPMAN), Marine Corps Order P1900.16, reads in part, "When separation is based solely upon a serious offense or serious offenses (including a violation of Article 112a, UCMJ) which resulted in a conviction by a special or general court-martial that did not adjudge a punitive discharge, and the general court-martial convening authority (GCMCA) recommends a characterization of service as under other than honorable conditions under the guidance in sections 1 and 2 of chapter 6, separation and characterization must be approved by the Secretary of the Navy on a case-by-case basis."

On 1 July 2003, the Secretary of the Navy delegated to the Deputy Commandant (Manpower and Reserve Affairs) authority to serve as separation authority when the sole basis for separation is a serious offense that resulted in a conviction by a general or special courts-martial that did not impose a punitive discharge, and an Other Than Honorable Discharge is warranted.

Note this important change to our administrative separation procedures.