

Foreign National Visitor Notification

NPC

National Processing Center
Jeffersonville, IN



Requirement

All requests for FNV visits must be submitted to OSY 30 days prior to the intended visit date. If the 30-day prior notice requirement is not met and the FNV is admitted to a census building, a security violation has occurred by the admitting division and a security investigation will be initiated.



DIVISION'S RESPONSIBILITY

Provide the following information:

- Applicant's name - Last, First
- Date of Birth
- Country of Citizenship
- Proposed Enter on Duty Date
- Proposed Exit from Duty Date
- Name of Sponsor - Must be a Census Bureau Employee

Division's Responsibility

Submit requests to NPC Security Office via e-mail using the 'yellow form' (attached).

[FNV.xls](#)



