



DEPARTMENT OF THE NAVY
BUREAU OF MEDICINE AND SURGERY
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MEMORANDUM FOR COMMANDER, NAVY MEDICINE EAST
COMMANDER, NAVY MEDICINE WEST
COMMANDER, NAVY MEDICINE NATIONAL CAPITAL AREA
COMMANDER, NAVY MEDICINE SUPPORT COMMAND

SUBJECT: Delegation of Chain of Command Endorsement Responsibilities on
Private Motor Vehicle Mishap Investigations

Ref: (a) CNO WASHINGTON DC 081517Z (NAVADMIN 002/07)

This memorandum provides updated information on reporting requirements for personnel involved in private motor vehicle mishaps.

The Secretary of Defense challenged the Military Departments and Defense Agencies to reduce preventable mishaps and accidents by 75 percent by the end of fiscal year 2007. An important part of this effort is determining the cause of Private Motor Vehicle (PMV) accidents. Per reference (a), each command that experiences a PMV mishap of Class A (fatality or permanent total disability) or Class B (permanent partial disability or more than three people hospitalized) is required to thoroughly investigate the mishap. They shall use the template provided at <http://www.safetycenter.navy.mil/pmv/default.htm> to help determine the root cause of the accident and to develop and implement corrective actions to avoid recurrence.

In addition to establishing a specific PMV Mishap Investigation Report (PMV-MIR) format, reference (a) specified the chain-of-command endorsement process for these reports. This requires PMV-MIRs to be endorsed by the mishap unit's first flag officer, followed by their Echelon 3 Commander and then the Echelon 2 Commander unless otherwise delegated by the Echelon 2.

Effective immediately, all final chain of command endorsement responsibilities are delegated to the Echelon 3 Commanders. This includes the authority to waive the requirement for chain-of-command endorsement for PMV-MIRs which found the service member to be in complete compliance with all governing regulations and not at fault in the accident.

Upon completion of the chain of command endorsement, PMV-MIRs will be forwarded to the Naval Safety Center for final endorsement. Echelon 3 Commanders must also forward an archive copy of all PMV-MIRs to Ms. Gayle Goff, BUMED Occupational Safety & Health Manager.

My point of contact for questions regarding PMV mishap investigations and chain of command endorsement responsibilities is Ms. Gayle Goff, BUMED M4B4, who may be reached at: (202) 762-3492 or fax (202) 762-3490.

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