

Personnel Record to Move to National Archives at St. Louis

Staff at the National Archives at College Park is gearing up to move approximately 9,599 cubic feet of personnel related records to the National Archives at St. Louis. As discussed at the November 18, 2011, National Archives Researcher Forum, <http://www.archives.gov/dc-metro/researcher-forum/2011-nov-18.pdf> the records being transferred include the following:

1	Army General Courts Martial Case File 1918-1938 (RG 153 Entry 15-B)	accessioned	College Park	3,615
2	20th Century Military "Burial Case Files" 1915-1939 (RG 92 NM-81 Entry 1942) *Proposed for digitization.	accessioned	College Park	2,730
3	20th Century Military Apps. for Headstones 1925-1963 (RG 92 A1 Entry 2110-C) *Currently being digitized.	accessioned	College Park	288
3A	Department of Memorial Affairs; Applications for Headstones and Markers, 1965-1985 (RG 15 A1 Entry 52) *Proposed for digitization.	accessioned	College Park	466
3B	Interim Control Forms (RG 92 A1 Entry 2110-B) *Currently being digitized.	accessioned	College Park	113
3C	Office of the Chief of Support Services - Memorial Division; Cemetery Branch; Application for Headstones and Markers, 1964-1970 (RG 92 A1 Entry 1942A)*Proposed for digitization.	accessioned	College Park	226
4	Deceased and War Casualty Seaman's Records, 1937-1950 (RG 26 A1 Entry 426)	accessioned	Washington, DC	145
5	Old USMC Enlisted OMPFs "Service Records of Enlisted Men," 1867-1904 (RG 127 A1 Entry 76-A) *Proposed for digitization.	accessioned	Washington, DC	158
6	Panama Canal Railroad Company Official Personnel Files, 1896-1920 (RG 185 A1 Entry 162)	accessioned	College Park	16
7	American Citizen Official Personnel Folders, 1904-1920 (RG 185 A1 Entry 176)	accessioned	College Park	640
8	Panama Canal Official Personnel Folders, 1903-1920 (RG 185 A1 Entry 163)	accessioned	College Park	8
9	German Civilian Personnel Files, European Command (RG 531 UD Entry 999)	accessioned	College Park	26
10	Officer Orders & Officer Personnel Jackets, South Pacific Force (RG 313 UD Entry 1062)	accessioned	College Park	2
11	Merchant Vessel Personnel Division; Card Records of Licenses Issued to Merchant Marine Officers, 1910-1946	accessioned	Washington, DC	60
12	201 Chaplain Files, 1917-1950 (RG 247 NM-3 Entries 484-B; 484-C; 484-D; 484-E; 484-F; 484-G)	accessioned	College Park	1106

The series being transferred complement the mission, function, and holdings of the National Archives at St. Louis and the National Personnel Records Center. They document personal data and they pertain to individuals, rather than organizations; and, they logically belong with the records that constitute the core holdings of NPRC. Their presence with similar records in St. Louis will facilitate more efficient archival research and public access to these records

The schedule for closing the records to prepare for transfer to St. Louis is as follows:

Series Title	Closure Date at College Park or Washington DC	Estimated Date Available for Researchers at St. Louis
Burial Case Files (College Park)	June 22, 2012 (Files A-J)	October 1, 2012
Burial Case Files (College Park)	July 6, 2012 (Files K-Z)	October 1, 2012
Burial Case Files (College Park)	July 20, 2012	October 1, 2012 (Burial Files)
201 Chaplain Files (College Park)		
201 Chaplain Files (College Park)	August 3, 2012	October 1, 2012 (201 Chaplin Files)
General Courts Martial Case Files (College Park)		December 1, 2012 (General Courts Martial Case Files)
General Courts Martial Case Files (College Park)	August 17, 2012	December 1, 2012
General Courts Martial Case Files (College Park)	August 31, 2012	December 1, 2012
General Courts Martial Case Files (College Park)	September 14, 2012	December 1, 2012 (General Courts Martial Case Files)
20 th Century Military Applications for Headstones, 1925-1963 (College Park)		December 15, 2012 (20 th Century Military Applications for Headstones, 1925-1963)
Department of Memorial Affairs; Applications for Headstones and Markers, 1965-1985 (College Park)		December 15, 2012 (Department of Memorial Affairs; Applications for Headstones and Markers, 1965-1985)
Department of Memorial Affairs; Applications for Headstones and Markers, 1965-1985 (College Park)	September 28, 2012	December 15, 2012
Internment Control Forms (College Park)		
Office of the Chief of Support Services – Memorial Division; Cemetery Branch; Applications for Headstones and markers, 1964-1970 (College Park)		
Officer Orders & Officer Personnel Jackets, South Pacific Force (College Park)		
German Civilian Personnel Files, European Command (College Park)		
American Citizen Official Personnel		

Folders, 1904-1920 (College Park)		
American Citizen Official Personnel Folders, 1904-1920 (College Park)	October 12, 2012	January 1, 2013
Panama Canal Official Personnel Folders, 1903-1920 (College Park)		
Panama Canal Railroad Company Official Personnel Files, 1896-1904 (College Park)		
Old USMC Enlisted OMPFs “Service Records of Enlisted men, 1867-1904” (Washington, DC)		
Deceased and War Casualty Seaman’s Records, 1937-1950 (Washington, DC)		
Merchant Vessel Personnel Division: Card Records of Licenses Issued to Merchant Marine Officers, 1910-1946 (Washington, DC)		

Please keep in mind that the dates listed above are estimates. We don’t anticipate closing the materials at the College Park or Washington DC facilities any earlier than what is listed. If there is a significant change to this schedule we will post it in the consultation areas at College Park and Washington DC. We will also complete periodic updates on this blog. You can also check the status of the records at St. Louis at the following website: <http://www.archives.gov/st-louis>

To request records at the National Archives at St. Louis, please contact that office one of the following ways:

National Archives at St. Louis
Attention: RL-SL
P.O. Box 38757
St. Louis, MO 63138-1002

Or

stl.archives@nara.gov