



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, DC 20350-2000

OPNAVINST 3501.389
N433
5 Dec 2012

OPNAV INSTRUCTION 3501.389

From: Chief of Naval Operations

Subj: NAVY READINESS REPORTING ENTERPRISE CONFIGURATION CONTROL BOARD POLICY AND GUIDANCE

Ref: (a) DoD 8320.02-G, Guidance for Implementing Net-Centric Data Sharing, April 2006
(b) DoD Instruction 8500.2 of 6 February 2003
(c) OPNAVINST 3501.360
(d) Navy Readiness Reporting Enterprise Community of Interest Charter (NOTAL)

1. Purpose. Per references (a) and (b), to direct the implementation of a life cycle configuration control board (CCB) for the Navy Readiness Reporting Enterprise (NRRE).

2. Scope. This instruction applies to NRRE systems under the cognizance of the NRRE resource sponsor, Office of the Chief of Naval Operations (OPNAV) Fleet Readiness Division (N43), and the NRRE program manager, U.S. Fleet Forces Command (USFLTFORCOM) Defense Readiness Reporting System - Navy (DRRS-N) (N76). Evolving NRRE hardware and or software procurement and development activities that are governed by the NRRE Community of Interest (COI) shall comply with the requirements of this instruction. Implementation shall follow the NRRE CCB process and procedures specified in supplemental guidance from USFLTFORCOM.

3. Discussion. The focus of this instruction is the configuration control of the NRRE in general, and the high-level policy and guidance for the NRRE CCB in particular. The purpose of the NRRE CCB is to control the configuration of NRRE systems, and to align the development, acquisition and fielding of associated hardware and software products. The board also evaluates and recommends approval or disapproval of proposed changes to previously approved system configurations.

4. Policy

a. Per reference (c), USFLTFORCOM shall establish an NRRE CCB to act on all configuration changes to the NRRE.

b. Per this instruction, USFLTFORCOM shall:

(1) Develop and issue the NRRE CCB Charter.

(2) Develop and issue supplemental policy and guidance for developing and establishing a configuration change control process for the NRRE.

(3) Ensure the introduction of configuration control necessary during the design, production, and operation of the NRRE.

(4) Exercise configuration control of NRRE hardware and software, and tailor configuration control for consistency in terms of life cycle phase, complexity, intended use, and mission criticality.

(5) Ensure that the current configuration identification for the NRRE is always known and that configuration change impacts are properly assessed in terms of total life-cycle costs, contract requirements, schedules, operational performance, and readiness in order to support system engineering, quality, safety, and integrated logistics support (ILS).

(6) Ensure that approved NRRE CCB configuration changes are properly processed, documented, and tracked through completion.

c. Per this instruction, the NRRE CCB shall establish the NRRE functional baseline and configuration baselines that delineate the configuration items deemed necessary for the various builds of the following NRRE component systems:

(1) DRRS-N and the associated figures of merit.

(2) Navy organization server.

(3) NRRE business intelligence.

(4) Navy Training Information Management System.

(5) Navy Reserve Readiness Module.

(6) NRRE interoperability framework.

(7) Other systems or subsystems that are or may become a part of the NRRE portfolio of readiness reporting systems.

5. Responsibilities

a. NRRE COI

(1) Per reference (d), the NRRE COI shall formalize and endorse any proposed configuration changes that have been endorsed by the NRRE CCB.

(2) The NRRE voting membership is comprised of the following Navy commands:

- (a) OPNAV N43
- (b) USFLTFORCOM N76
- (c) Commander, U.S. Pacific Fleet
- (d) Commander, Navy Reserve Forces
- (e) Commander, Navy Installations Command
- (f) Naval Special Warfare Command
- (g) Navy Expeditionary Combat Command
- (h) Military Sealift Command
- (i) Bureau of Medicine and Surgery
- (j) Navy Cyber Forces
- (k) Commander, Naval Air Force, U.S. Atlantic Fleet
- (l) Commander, Naval Air Force, U.S. Pacific Fleet
- (m) Commander, Naval Surface Force, U.S. Atlantic

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- Fleet
- (n) Commander, Naval Surface Force, U.S. Pacific
 - (o) Commander, Submarine Force, U.S. Atlantic Fleet
 - (p) Commander, Submarine Force, U.S. Pacific Fleet
- Command
- (q) Commander, Naval Meteorology and Oceanography
 - (r) Navy Munitions Command

b. NRRE CCB. Per this instruction, the NRRE CCB will be chaired by the NRRE program manager and include voting members from the same Navy organizations that comprise the NRRE COI voting membership.

(1) The NRRE CCB shall ensure that proposed configuration changes are assessed by all affected stakeholders, including those organizations that are not represented as voting members, to facilitate interoperability.

(2) The NRRE CCB voting membership shall provide user priority for proposed configuration changes.

(3) The NRRE CCB shall forward proposed configuration changes that have been endorsed by the NRRE CCB to the NRRE COI for consideration.

6. Review. This instruction will be updated in conjunction with evolving NRRE CCB policy and guidance requirements. Forward all recommendations to Chief of Naval Operations, 2000 Navy Pentagon, Code: N43, Washington, DC 20350-2000.

7. Records Management. Records created as a result of this instruction, regardless of media or format, shall be managed per SECNAV Manual 5201.1 of January 2012.



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