



DEPARTMENT OF THE NAVY

OFFICE OF THE SECRETARY
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WASHINGTON, DC 20350-1000

SECNAVINST 3400.4
June 8, 2004

SECNAV INSTRUCTION 3400.4

From: Secretary of the Navy
To: All Ships and Stations

Subj: DEPARTMENT OF THE NAVY (DON) INSTALLATION CHEMICAL,
BIOLOGICAL, RADIOLOGICAL, NUCLEAR AND HIGH-YIELD
EXPLOSIVE (CBRNE) EMERGENCY RESPONSE GUIDELINES

Ref: (a) DoD Directive 2000.12 of 18 Aug 03
(b) DoD Instruction 2000.16 of 14 Jun 01
(c) DoD Directive 3150.8 of 13 Jun 96
(d) DoD Directive 3025.1 of 15 Jan 93
(e) DoD Directive 3025.15 of 18 Feb 97
(f) SECNAVINST 5090.8
(g) Title 40, Code of Federal Regulations, current
edition
(h) Title 29, Code of Federal Regulations, current
edition
(i) National Fire Protection Association Consensus
Standards (NFPA) 472, "Standard for Professional
Competence of Responders to Hazardous Materials
Incidents", www.nfpa.org/codes/index.asp
(j) National Fire Protection Association Consensus
Standards (NFPA) 471, "Recommended Practice for
Responding to Hazardous Materials Incidents",
www.nfpa.org/codes/index.asp
(k) Executive Order 12196, "Occupational Safety and
Health Programs for Federal Employees" of 26 Feb 80

Encl: (1) DoD Instruction 2000.18 of 4 Dec 02

1. Purpose. To implement enclosure (1) by:

a. Establishing Department of the Navy (DON) policies, assigning responsibilities and procedures supported by references (a) and (b) to establish and implement a program for a worldwide DON installation emergency response to manage the consequences of a Chemical, Biological, Radiological, Nuclear or High-Yield Explosive (CBRNE) event.

b. Providing guidance and information for the establishment of a CBRNE preparedness program for emergency responders at all DON installations. DON installation emergency responders must be prepared to respond to the effects of a CBRNE event in order to preserve life, prevent human suffering, mitigate the event, and protect critical assets and infrastructure.

2. Scope.

a. This instruction applies to all DON personnel, both Military Service members, Department of Defense (DoD)/DON civilian and contractor work force to include local nationals, the family members (dependents) of DON personnel, and commands. This instruction complements existing DoD and DON CBRNE directives for installations.

b. This instruction is applicable to DON installations overseas and in the United States, its territories, and possessions.

c. Does not apply to radiological incidents covered by reference (c).

d. Ships should be familiar with this instruction. Installations may require assistance from ships in port when responding to CBRNE events.

3. Policy. In accordance with enclosure (1) and references (a), (b) and (d) through (k), it is DON policy that:

a. Commanders at all levels have the authority and responsibility to protect persons and property subject to their control.

b. DON Components in the United States and its territories and possessions have the responsibility, per references (d) and (e), to support and assist U.S. civilian authorities, as directed, in Consequence Management (CoM) activities for natural and man-made disasters, to include CBRNE-related events within U.S. territory. Overseas components may be required to comply with Department of State or local Combatant Commander requirements.

JUNE 8 2004

c. Regional and installation commanders must be prepared to respond to and protect DON personnel (DoD/DON military, civilians and contractors) and installations from the effects of a CBRNE event.

d. Commanders must implement multi-layered approaches of active and passive deterrence, including dedicating resources to CoM.

e. Nothing in this instruction should be interpreted to subsume, replace, detract from, or conflict with, authorities and responsibilities of the Heads of the DON Components specified by law, DoD, or DON guidance.

f. Commanders will comply with reference (f), which states DON policy to comply with applicable laws and regulations governing environmental protection at Federal facilities, and reference (g), which governs response and recovery operations for hazardous substance releases and is applicable to Federal facilities in the U.S. and its territories. These references include specific provisions for incident management and protecting response personnel safety and health for such events, as delineated in reference (h).

g. Liaison with Federal, State, local, and foreign agencies at the appropriate level is required to ensure operability of plans, response, recovery, and mitigation.

4. Action. The Chief of Naval Operations (CNO) and the Commandant of the Marine Corps (CMC), as appropriate, shall implement the provisions of enclosure (1), including:

a. Ensuring compliance with this instruction.

b. Developing departmental policy to support combating terrorism and CBRNE CoM.

c. Overseeing policy, program planning and execution, allocation, and use of resources for activities within each Service for CBRNE CoM events. Components overseas may be

JUNE 8 2004

required to comply with Department of State or local Combatant Commander requirements.

d. Developing, publishing, and maintaining established Service level instructions to provide measures that serve to reduce the vulnerability of DON personnel, their families, and DON assets to CBRNE events.

e. Advising the Secretary of the Navy of any changes that are needed to ensure the preparedness of installation emergency responders for CBRNE events.

f. Ensuring resources are adequately programmed to support installation CBRNE programs.

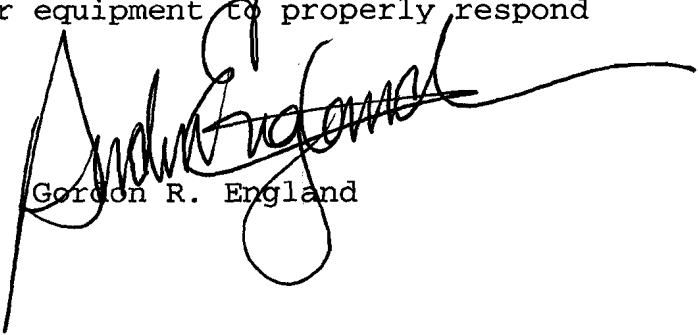
g. Instituting emergency response programs for CBRNE on all installations/facilities to include Active and Reserve component installations. Monitor Active and Reserve components' readiness, training and exercise policies, equipment, and funding for emergency response preparedness.

h. Instituting an installation readiness capability assessment and reporting process to: (1) ensure DON installations schedule and conduct emergency response exercises involving and measuring emergency response capabilities to CBRNE events, and (2) review recommended type and frequency of CBRNE exercises, which must be conducted at least annually and determined by the threat/vulnerability assessment.

i. Placing appropriate priority on developing programmed, funded, planned, manned, organized, trained, equipped, exercised, evaluated and sustained capabilities to support emergency preparedness, mitigation, response, and recovery tasks. Leadership awareness is paramount. Institutionalized training should support overall installation preparedness efforts. Establish and facilitate formal training programs to provide installation emergency response planners and emergency responders instruction in planning and response for CBRNE events. Exercises shall be at least annual with the type and scope determined by the threat/vulnerability assessment.

j. Incorporating lessons learned from installation emergency response CBRNE exercises into existing overall installation force protection plans.

k. Ensuring that CBRNE emergency response policies, plans, procedures and guidelines are supported by sufficient command and control capabilities and other equipment to properly respond to CBRNE events.



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SNDL Parts 1 and 2

MARCORPS Codes PCN 7100000000 and 71000000100

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