

HSO SPOTLIGHT No. 006-2007: BADGE DISPLAY

What is the issue:	Badge Display
Why do we need this?:	Proper badge procedure
Who is impacted?:	All
What does the HSO need to do?:	Distribute to your organizational personnel

Please display your security badge to the Protective Force officer upon entering and exiting the DOE Headquarters buildings.

Proper display of your security badge requires that you wear it in clear view above your waist at all times while in the DOE Headquarters buildings or while on DOE Headquarters grounds. Upon exiting the DOE Headquarters buildings, please cover or remove and secure your badge so that it cannot be seen. At Germantown, the security badge should be covered or removed after passing through the perimeter security fence.