

How to Welcome New Soldiers and Families:

- Establish a system with the unit command and / or 1SG for how you'll be informed of new Soldiers and families on at least a monthly basis; preferably weekly.
- Contact the new Soldier and / or family to welcome them to the unit and FRG. (Remember to welcome Single Soldiers too!)
- Inform the Soldier / spouse of upcoming FRG events
- Provide the Soldier / spouse with the name and phone number of their FRG POC.
- Double check their correct phone and e-mail address to add to the roster
- Ask if they need a community welcome packet and if they have any questions about the unit or the community.
- If your unit welcomes newcomer's with a small gift such as a loaf of friendship bread or a plant, ensure they receive it
- At the next FRG meeting, introduce any newly attending spouses to the group and let them know you value their input and their participation. Always introduce yourself to anyone you don't recognize. It might be a new member you don't know yet!
- Don't forget to inform POCs of any new additions to their lists and ask them to call new spouses within a week.



FRG Welcome Letter

Hi! Please let me take a moment and welcome you to the Bravo Company Family Readiness Group (FRG)! The Gargoyle FRG serves to promote soldier and family readiness for Bravo Company.

Our FRG Co-Leader is Mrs. Marion Harris. We take our duties seriously, and are all about volunteering, organizing activities for our spouses and single soldiers, and having fun while we do it!

We currently have approximately 50 FRG members and our numbers grow every week. We coordinate FRG and Army Family Team Building (AFTB) training for those interested, through the Army Community Service office. We also conduct a myriad of family activities to include picnics; fund raisers, organizational trips to various locations in Italy, as well as local get-togethers. We also conduct baby-showers, new-comers lunches and farewell lunches for our departing members. Our goal is to foster a caring, supportive, and responsive group that can provide assistance when needed.

Our FRG contains a number of committees in which we always enjoy new faces. Living in _____ is a great adventure and a lot of fun, but it can be challenging as you adjust to some of the _____. Our Welcome Committee provides a warm greeting and luncheon for our new arrivals. Our Fundraising Committee focuses on providing ways to raise funds to meet our organizational needs. Our Social Committee coordinates and organizes outings within the local area. Our Births Committee organizes baby showers for our expectant mothers.

I hope you are excited about the chance to come and live in _____. The opportunities in the community are fantastic. We look forward to your arrival and for a chance to get to know you better. If you have any questions, please don't hesitate to contact myself or Marion.

See you soon!

Charlotte

Charlotte Y. Cole
Contact Information

Marion Harris
Contact Information