

FAMILY READINESS GROUP VOLUNTEER JOB DESCRIPTION

POSITION TITLE: FRG Leader

RESPONSIBLE TO: Battery / Company Commander

PURPOSE: Organize and lead unit-level FRG

JOB DESCRIPTION:

- Supports the commander's family readiness goals
- Provides overall leadership of the FRG
- Recruits other volunteers to serve on FRG committees
- Delegates FRG responsibilities to selected volunteers as committee chairpersons, or presides over their elections
- Serves as a member of the battalion-level steering committee
- Identifies needs or unique problems of unit families
- Acts as unit FRG spokesperson for communicating family members' concerns and ideas to the unit commander and, if needed, the battalion-level FRG leader

TIME REQUIRED: Six to eight hours a week, depending on deployment status and other scheduled activities; commitment usually duration of command

QUALIFICATIONS & SPECIAL SKILLS:

- Knowledge of family readiness programs, unit structure and procedures, and post agencies and services
- Ability to work well with soldiers and families and persuade people to get things done