428 th Field Artillery Brigade ORGANIZATION INSPECTION PROGRAM CHECKLIST				DATE OF INSPECTION					
FUNCTIONAL AREA/SUBORDINA FAMILY READINESS GROU	FE AREA:	RATING		CHECKLIST EFF DATE			PAGE OF 2		
INSPECTION OFFICE/AGENCY BDE FRSA	UNIT INSPECTOR'S NAME & PI				IONE NUMBER				
ITEM						NO	NA		
1. Does the FRG have current doc Para 6-10a and FS 608-2 on file and				J, AR 600-20					
2. Has Battalion/Battery published									
3. Is there a Command appointment									
4. Does the FRG have a current co	ontact roster?								
5. Does the FRG disseminate info	about the un	it's activi	ties?						
6. Does the FRG meet on a regula	r basis?								
7. Are FRG meetings scheduled and published two weeks or more in advance?									
8. Does the FRG have a method for	or tracking ho	ours and r	ecogn	izing volunteer?					
9. Do the Commander and / or 1S discuss FRG issues and family read	-	arly with	the Fl	RG Leader(s) to					
10. Does the Commander and/or 1SG attend FRG meetings regularly?									
11. Do the Battery Commander an Committee Meetings?	d FRG Leade	er attend	Battal	ion Steering					
12. Do the FRG Leader and key volunteers have access to a working computer, phone with long distance access, printer, and copier?									
13. Does the FRG have an established method for welcoming incoming soldiers and their families within one month of arrival at the unit?									
15. Have the FRG volunteers take	n available tr	aining?							
16. Are copies of FRG volunteer t	raining certif	icates on	file?						
17. Does the FRG have a bank acc	count?								

428 th Field Artillery Brigade ORGANIZATION INSPECTION PROGRAM CHECKLIST				DATE OF INSPECTION					
FUNCTIONAL AREA/SUBORDINATE AREA:				CHECKLIST EFF DATE	E: I	PAGE			
FAMILY READINESS GROUP						2 OF 2			
INSPECTION OFFICE/ACENCY	LINU	r I	DIC						
INSPECTION OFFICE/AGENCY BDE FRSA	INSPECTION OFFICE/AGENCY UNIT INSPECTOR'S NAME & P RDF FRSA						SER		
						1			
ITEM						NO	NA		
18. Is the Fund Custodian/ Treasur Leader?	er some one o	other than	the (Commander or FRG					
19. Has the FRG's bank account no	ot exceeded th	he allowed	1 \$1(),000 balance?					
20. Are required installation Fundr	aising Reque	sts with pr	oper	r approvals on file?					
21. Is the Fund Custodian/ Treasur	er on appoint	tment orde	ers?						
22. Are FRG bank accounts audite	d annually?								
NOTES:									
VERI	FICATION								
X									
Unit F	OC Signature	e,		Date					
X									
Inspec	ctor's Signatu	re,		Date					
			th TZ A	Command Inspection Charles					