

## **FINANCE**

Lieutenants assigned to Fort Sill for training will be on either TDY or PCS status depending on their situation. An officer is considered in a TDY status when traveling to a new duty station, attending a school or another military function and staying for less than 180 days. At the completion of 180 days or less, the officer returns to their original duty station (or home in the case of Reserve/National Guard officers), or moves on to a new duty station or school. BOLC B students who are assigned to Fort Sill as their first duty assignment will be on Permanent Change of Station (PCS) status. Finances will be handled differently depending on whether the student is on TDY or PCS status.

**SINGLE ARNG/USAR Students: Effective 1 FEB 2008, students on active duty orders for less than 140 days who maintain their home while on active duty for training can now receive BAH at the single rate. The rate payable will be based on the Home of Residence (HOR) listed in your orders. These students need to submit a copy of their orders, a DA FORM 5960 and a copy of their lease or mortgage agreement to the Battalion S-1 through their company chain of command during in processing. If you are currently receiving BAH DIFF for payment of child support, your BAH will be increased to the with dependent rate. Please annotate your child's information on the DA Form 5960.**

### **TDY**

You are encouraged to maintain a TDY folder. In its place all supporting documents related to your travel from the time you leave your home station until you reach your permanent duty station or return to your home station. You will need all of this paper work for your final travel settlement at your BOLC B site or unit of assignment. Because there is limited free time during the course, we do not recommend that TDY students bring their family members with them. Additionally, the cost of moving your family and their housing arrangements are not reimbursable.

### **PCS**

Students who will be on Fort Sill for BOLC B or whose ultimate assignment is Fort Sill will be on PCS orders. PCS status students are the only lieutenants authorized to move their family with them to Fort Sill. Students (single and married) will receive Basic Allowance for Housing (BAH) if they are maintaining a local off-post residence. You are also allowed to move into on-post housing if it is available. These students will settle their travel expenses during their attendance at BOLC B.

## **DITY (Do IT Yourself) MOVE**

The DITY move program is basically a self-help moving program which offers a monetary incentive to active service members who do their own packing, crating and moving of personal property. The government pays the member what it would have cost the government to move the property up to the member's maximum authorized weight allowance. In return, the service member must take care of his/her moving arrangements and expenses.

The Fort Sill Directorate of Logistics website can be accessed [here](#) for more information.

## **DO-IT-YOURSELF (DITY) MOVES INFORMATION SHEET**

Military member's have the option of having the Government contract to a commercial mover or to elect to move the property their self and receive incentive pay in most cases.

**To arrange a Do It Yourself Move you must have PCS, TDY, or Local Housing Orders at the time you process your application for the move.**

Your application for the Do-It-Yourself move needs to be processed at the origin Transportation Office except in situations such as excess distance to a Transportation Office; and if that is the case, as long as you have orders prior to starting the move and you weigh the moving vehicle empty and loaded, you can as an exception, process the paper work after the move. Again, this should be the exceptional case.

### **OTHER DOCUMENTS REQUIRED:**

In addition to your orders, if you are using your privately owned vehicle, bring in the current registration for that vehicle. If using a borrowed vehicle, you will need written permission from the owner, to include the vehicle identification number, make, model, tag number, plus state of registration.

Another method of moving is using a rental vehicle. If you are planning on using a rental, it is highly recommended you check prices prior to processing your application and also inquire of the rental agency as to the approximate number of miles the vehicle gets per gallon of gas. You need this information so you can determine if you will make incentive on your move or if you will be out of pocket for some of the cost.

Again, it is always best to process your application for the DITY move at your local Transportation Office **prior** to making the move. This is the only way to determine if you are making any profit. It will not be of benefit to you to make the move without having any idea of the Government cost only to find out at destination that you will not receive enough money to cover your expenses. In some cases, you may also be able to receive a portion of the incentive estimated money in advance of your move.

### **LOCATION OF SCALES IN THE LAWTON/FORT SILL AREA:**

Lusk Public Scale: Railroad and "I" Ave. Lawton, OK (580) 353-0712

Lawton Public Scale: 2121 Washington Street Lawton, OK (580) 355-4041

T&G Construction: 800 SE 1<sup>st</sup> Street Lawton, OK (580) 248-4430

Member making the move is responsible for paying the cost of weight tickets. Members are responsible for contacting scales for hours of operation. In some cases, if moving after normal working hours, or on weekends, the cost may be greater.

**PLEASE NOTE: YOU WILL NOT BE REIMBURSED FOR YOUR DITY MOVE UNLESS YOU HAVE BOTH LOADED AND EMPTY WEIGHT TICKETS. THERE IS NO EXCEPTION TO THIS RULE.**

## DO-IT-YOURSELF (DITY) MOVES INFORMATION SHEET

### **ADDITIONAL INFORMATION:**

Be aware that any incentive pay that you have coming after the move is considered a taxable profit. Federal Tax is currently 28% and if your home state has a tax that is also deducted. We provide you with a worksheet on which you are to record expenses involved in your move, such as cost of gas, (receipts need to be obtained), fuel, oil, tolls, packing materials that you purchase, etc. **Hotel expenses and meal expenses are NOT to be included as cost you incurred as part of your DITY move. Those expenses are NOT included in the movement of your personal property.**

You are not reimbursed for your expenses; however, you are not taxed on the expense charges, only what remains after the deduction of that amount.

**ITEMS NOT AUTHORIZED TO MOVE VIA DITY OR BY THE GOVERNMENT INCLUDE: NO MAJOR CAR PARTS SUCH AS ENGINES OR TRANSMISSIONS; BUILDING MATERIALS SUCH AS WOOD AND CEMENT BLOCKS; IN ADDITION, THE GOVERNMENT IS NOT LIABLE FOR ANY DAMAGE TO YOUR PROPERTY THAT WAS CAUSED BY YOU IN THE MOVE.**

Normally, when a member makes a DITY move, they are expected to have housing readily available at destination. In the event you reach your destination and do not have a delivery address, contact the destination Transportation Office for advice on how you can arrange for temporary storage. Normally, you are advised to place it into a mini storage, keep rental receipts (not at your relative's garage, etc.), from the commercial facility and then you find housing and rent another vehicle to move from place of storage to the residence, you can take your receipts for up to 90 days temporary storage and the rental vehicle and apply for reimbursement of those reasonable expenses.

**NOTE: If you are moving to a TDY station, be advised: Storage is NOT authorized on a TDY shipping entitlement.**