

## **INTERAGENCY HYDROLOGY COMMITTEE FOR ALASKA IHCA BYLAWS**

*Amended November 17, 2009*

The Interagency Hydrology Committee for Alaska (IHCA) is an organization of technical specialists working for Federal, State, borough, and local governments and Federally recognized tribes, hereafter referred to as government agencies, who coordinate the collection and interpretation of data related to water resources and climate throughout the State of Alaska. The IHCA meets twice per year to coordinate multi-agency issues and exchange information.

### **ARTICLE I Name**

The name of this organization is: Interagency Hydrology Committee for Alaska (IHCA).

### **ARTICLE II Goal and Objectives**

Section 1. The goal of the IHCA is to coordinate the efforts of government agencies in programming for and collecting water resources and climatological data that are responsive to the needs of the public and private sectors.

Section 2. The objectives of the IHCA are (1) to coordinate data needs and recommend priorities for data collection systems throughout the state, (2) to achieve maximum economics through this coordination of data collection efforts, (3) to provide a common forum in which to meet, discuss, and exchange ideas and information related to water resources and climate, and (4) to provide technical support to government agencies on water resources and climatological issues and concerns.

### **ARTICLE III Location**

The IHCA address is the acting Chair's physical work address by default. The elected officers may elect to use an alternative physical address, however. The address will be shown on the IHCA website.

### **ARTICLE IV Membership and Voting**

Section 1. All government agencies that are involved with the collection and interpretation of water resources and climatological data are eligible to be member agencies of the IHCA and are encouraged to actively participate in the IHCA.

Section 2. Each member agency is granted one vote. Each member agency will designate its voting representative at the beginning of each meeting.

Section 3. To maintain consistency in the decisions made by the IHCA, for eligible member agencies to possess voting privileges at the current meeting, the agency must have been

represented at one or more of the previous three IHCA semi-annual meetings. A list of participating member agencies will be prepared following each meeting by the Secretary.

Section 4. All workings of the IHCA are open to the public.

#### **ARTICLE V Officers and Duties**

Section 1. Election of officers shall be held at the Fall meeting of even years. Officers of the IHCA are Chair, Vice Chair, and Secretary. The Vice Chair will be the Chair-elect. All officers will serve for a period of two years commencing with the opening of the Spring meeting.

Section 2. The Chair will preside at meetings and appoint subcommittee members, and represent the IHCA as appropriate. The Chair will complete a written report at the conclusion of his or her term to be presented at the Spring meeting. Section 3. The Vice Chair (Chair-elect) will perform the duties of the Chair in his or her absence and will arrange for the meetings of the IHCA.

Section 4. The Secretary will keep the minutes of the IHCA meetings and update the list of participating member agencies. At the end of each year, the Secretary will ensure that all minutes, reports, and correspondences are filed in the official IHCA files.

Section 5. The Chair may appoint a member or members of the IHCA to assist the executive subcommittee to achieve the goals and objectives of the IHCA.

#### **ARTICLE VI Meetings**

The IHCA shall meet at least twice each year, once in the spring and once in the fall. Other meetings may be called by the Executive Subcommittee as necessary. At all regular meetings of the IHCA, each agency representative will present a report of their water resources activities and plans. Following each meeting, the short written agency reports will be available. Minutes of the meetings will be distributed to all meeting attendees before the next meeting.

#### **ARTICLE VII Subcommittees**

Section 1. The IHCA may establish standing Subcommittees as needed.

Section 2. There is one permanent subcommittee. a. Executive Subcommittee is composed of the Chair, Vice Chair, Secretary, and Past Chair and meets between regular meetings to discuss the business of IHCA.

#### **ARTICLE VIII Amendment**

These By-Laws may be amended by a two-thirds vote of the voting members present at any IHCA meeting.