



Application for Certificate (non-PIV)

Employees, contractors, and affiliates of the Department of the Treasury must agree to the terms of this agreement before receiving a Treasury-assigned digital certificate. This applies to certificates assigned to the applicant or device certificates sponsored by the applicant. Applicants are bound to these terms for the lifetime of the certificate.

Restricted Use: These certificates are the property of the United States Government. Illegal or unauthorized use of these certificates is punishable by law. *This certificate must never be used to protect classified data.*

Sponsors: Sponsors submit applications in behalf of devices such as Web servers, Microsoft Domain Controllers, routers or other devices. Sponsors are liable for the proper use of the certificate. Sponsors provide a fully qualified host name, a group email address for the administration team, and other information about the device. The email address allows the CA to contact administrators.

Use of Approved Encryption Algorithms: Acceptable encryption algorithms in order of preference are AES-256, AES-192, AES-128 or 3DES, as specified in the NIST Federal Information Processing Standard (FIPS) Publication 140.

Accuracy of Representation: Information submitted to the CA must be complete, accurate, and truthful. Notify your Registration Authority, Local Registration Authority or Trusted Agent of changes to information contained in the certificate.

Protection of Private Keys: Subscribers must follow the directions contained in the CA's Certificate Policy and Registration Practice Statement to protect the private keys associated with the certificate.

Notification of Forgotten Password, Profile Loss, Disclosure, or Compromise: Upon actual or suspected loss, disclosure, or compromise of a private cryptographic key, unused activation codes, or a cryptographic profile's password, notify your Registration Authority, Local Registration Authority, or Trusted Agent *immediately*.

Non-Transference of License: You may not transfer your certificate or software to any other person.

Cessation of Operation: If you no longer need your certificate or the device certificate, notify your Security Officer, Registration Authority, Local Registration Authority, or Trusted Agent to request revocation.

Export Laws: Notify your Registration Authority, Local Registration Authority, or Trusted Agent if you have business requirements involving encryption for someone outside the United States or a foreign national within the United States.

Revocation Data: Subscribers to Treasury maintained CAs must use revocation repositories, root certificates, and issuer certificates from Treasury repositories, i.e., pki.treas.gov (HTTP), ldap.treas.gov (LDAP), and ocsp.treas.gov (OCSP).

You indicate your understanding and acceptance of the terms of this agreement by signing below. This agreement is applicable for the lifetime of the certificate. The use of electronic signatures is encouraged for this form.

Name (Printed)

Signature
(Digital signature preferred)

Date

Phone Number(s): _____

Work Address: _____

Common name: CN= _____

Email (or for devices Group E-Mail) Address: _____

SubAltName(s) (optional): _____

Values include MS GUID (domain controllers), DNS name(s), IP address(es), or a user principal name.

Certification Authority:	Certificate Type:	Role:	Action:
Treasury Operational CA	RA Credential	End User	Create New User
Fiscal Service CA	VPN Credential		Revoke a Certificate
	Web Server or Device		Perform a Key Recovery
	Domain Controller		Archive User's Database Entry

Special Instructions (optional): _____

An example of special instructions is requesting a client authentication OID embedded in a Web Server certificate or to request a software based credential.

Do not write below this line.
(This section is to be completed by the Registration Authority)

Identify Proofing

Date:

Applicant's ID#1: _____

Applicant's Unique Identifier from ID #1:
(Driver's License number, badge number, etc) _____

Applicant's name as it appears on ID#1: _____

Applicant's ID#2: _____

Applicant's name as it appears on ID#2: _____

Registration Authority's Unique ID: _____

Registration Authority's Name: _____

Registration Authority's Signature: _____
