

Constitution and By-Laws of the Yongsan Motorcycle Club

CONSTITUTION

ARTICLE I

Name and Authority

The name of this organization shall be the Yongsan Motorcycle Club, also know as the Road Dragons and hereafter referred to as the YMC. They shall have the authority to operate on military installations on the Korean Peninsula. Operation depends on compliance with the requirements and conditions of this charter, Department of Defense, subordinate and installation instructions, Korean laws and associated by-laws and all applicable directives and policies.

ARTICLE II

Purpose, Goals, and Objectives

PURPOSE: To establish and maintain a spirit of comradeship and esprit de corps that will enhance the prestige of all two and three-wheeled motorcycle riders, encourage on-going rider education and skills development, and reduce the potential of motorcycle mishaps. Set an example for all personnel according to the standards, traditions, and customs of the Department of Defense. To operate and conduct itself in a manner that provides equal opportunity and treatment for all motorcyclists in the Republic of Korea.

GOALS:

1. The YMC will seek to improve morale, promote rider awareness and skills improvement. The YMC will seek to enhance the installation and local community relationship through community service efforts and events by unifying and combining the unique and individual talents of the YMC members.
2. Each member is encouraged to actively participate, to support the objectives of the YMC by setting a positive example, and to promote the safety and welfare of all members.

OBJECTIVES:

1. Provide each member with the collective knowledge, experience, and influence of the YMC positively affecting motorcycling on and off the installation.
2. Improve rider skills through mentorship for new riders and continuing education for all riders.

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3. Establish an effective means of communication with all members to exchange ideas and keep attuned to changes in attitudes and behaviors of installation riders.
4. Promote the positive status of motorcycle riders in the Department of Defense.
5. Promote and support safety recognition programs.
6. Introduce new riders to the YMC and familiarize them with the goals and objectives of the YMC.
7. Promote social gatherings on the base as well as with local community leaders. Aggressively seek to support and or sponsor Yongsan and community activities throughout the peninsula and local Korean activities, e.g., orphanages, local motorcycle dealers.
8. Plan for and promote the use of designated driver and other effective DUI prevention programs with all YMC sponsored, organized or attended events where alcoholic beverages will be consumed.
9. Provide a forum wherein any policy, program, or problem of interest to the members in general, along with unit leadership in particular, may be discussed freely.
10. Assist in maintaining a high state of group moral and esprit de corps, while encouraging the highest standards of safety, bearing, and behavior.
11. Improve the morale and welfare of the YMC members and their family members.
12. Invite guest speakers to talk about topics of interest to the members, with emphasis on safety, rider skills, community, and family enhancement.
13. Strengthen and protect the longevity of YMC.
14. Emphasize and improve safety record.

ARTICLE III Qualification of Members and Fees

SECTION A: Membership in the YMC shall be strictly voluntary and without regard to race, color, religion, sex, national origin, age, or handicap. Membership will not be granted to any prospect or member of a known or previously unknown outlaw

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motorcycle club. Active members must have a motorcycle endorsement on their United States Forces Korea (USFK) license and maintain insurance as required by Korean law and applicable local regulations. All active duty military members and civilian employees (as required by DoD and service instructions) will have a Motorcycle Safety Foundation (MSF) RiderCourseSM completion card. All members must be aware that they are jointly and severely liable for the obligations of the YMC. Membership shall consist of five categories as defined below:

1. **Active Member:**

- a. Any individual who is federal employee, civilian or military;
- b. Assigned to the United States Forces Korea;
- c. A U.S. Citizen not affiliated with USFK, e.g., retired, employed by Korean firm or corporation;
- d. A foreign national sponsored by a active member;

and is an operator of any motorcycle above a 400cc engine¹. To remain active, members must attend at least one general meeting every quarter in a calendar year, with the exception of a permanent change of station. An active member is authorized to vote upon and discuss all matters in which the member has interests. All active members prior to 1 January 2006 who meet the requirements above and are voted in by general membership will continue to be active members and will maintain no other status.

2. Associate Member: Any individual who accompanies an active member and attends at least one general meeting every quarter in a calendar year. An associate member is authorized to vote upon and discuss all matters in which the member has interests. No active member can sponsor more than two associate members.

3. New Member: Any new member who seeks to become an Active Member and meets 1(a-d) above and is willing to complete the YMC Mentorship Program. The Safety Officer will appoint a mentor based on concurrence from the President, Vice President and Road Captain. Once the new rider has successfully completed three rides in accordance with the standards outline in the mentorship ride checklist and has complied with all other requirements, the mentor will make a recommendation to the Club Officers that the new rider be recommended for active membership. After Officer concurrence, the President

¹ 400cc engine is required to maintain the integrity of group riding and for the safety of all motorcyclists.

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will put the recommendation to vote at the next general meeting. If the vote is passed, the new Active Member will be presented with their patch.

4. **Honorary Member:** May be extended to any person with a simple majority vote of the active members present at any membership meeting, except as mentioned below. Such membership shall be restricted to individuals who have taken positive actions that support the YMC's principles, purposes, and objectives. Said members are not authorized to vote.

5. **Inactive Member:** Any individual mentioned above, whose is no longer assigned to USFK, but requests to stay on the inactive roster and distribution list. An inactive member is not authorized to vote nor make any motions. However, an inactive member may present information that may be critical to the YMC during debates if approved by the President. Individuals will be notified prior to being placed on the inactive member roster.

SECTION B: Active participation and support of projects, activities, and functions of the YMC are encouraged and are the responsibility of every member.

SECTION C: Membership may be denied or withdrawn from active, honorary, or inactive members under the conditions prescribed by the officers of the YMC in accordance with Article III, sections A and D, of this constitution and Article I of the by-laws (See Road Captains). Membership may terminate at the verbal or written request of the member.

SECTION D: Any member convicted of a DUI will be suspended from active membership status in the YMC and will be recognized as an inactive member. Suspension of active membership will be based upon actual loss of driving privileges as deemed appropriate by command authorities, based on legal authority

SECTION E: Club Officers - There will be ten (10) elected officers of the YMC. These are the President, Vice President, Secretary, Road Captain, Road Lieutenants (2), Logistics Officer, Safety and Maintenance Office, Webmaster and Historian.

SECTION F: Governing Body -

1. All officers shall constitute the 10-person Executive Council and will be the governing body of the YMC.

2. The Executive Council will meet quarterly at a time and place determined by the President to discuss club business.

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ARTICLE IV

Financing - The YMC has a treasury but will not charge dues or fees for membership, and will not maintain a checking or savings account.

Liability:

1. No member or individual is authorized to incur debt, make a contract or enter into any agreement in the name of the YMC. No club official will incur any debt, make any contract or enter into any financial agreement in the name of the YMC.

2. Any member or official, who enters into any agreement or contract or incurs any debt, will be liable for that debt individually. No other member, official, or the YMC will be liable.

ARTICLE V

SECTION A: **Meetings** - The YMC shall meet twice a month (1st & 3rd Wednesday) as designated by the Vice-President. During the winter months of December, January, and February, YMC meetings will be held once a month on the 1st Wednesday of these months.

SECTION B: **Quorum** - As stipulated in the YMC By-Laws, all members of the YMC are eligible to vote on all matters at any meeting. For any vote, a simple majority (greater than 50%) of those members present is sufficient to pass or reject any measure.

ARTICLE VI Amendments

1. This document may be amended by: The presentation of the proposed amendment, in writing, to the Executive Council at least 2 days prior to a scheduled meeting (e-mail constitutes written submission).

2. Presentation to the General Membership at that meeting.

3. A majority vote of the members present at the next scheduled YMC meeting.

ARTICLE VII Dissolution

The YMC can be dissolved by a majority vote of the members present at a meeting and confirmed by a majority vote at the next scheduled meeting.

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If the organization is dissolved, and assets are not sufficient to cover all liabilities, the individual members will share equally in meeting the remaining liabilities. Any assets remaining after the liabilities are met will be disposed of as determined by the members present at the dissolution meeting.

UPDATED: 1 February 2006

Donald I. Clarke
President
Yongsan Motorcycle Club

Lawrence L. Erickson
Secretary
Yongsan Motorcycle Club

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BY-LAWS

The following By-Laws are set forth for the normal operation and administration of the YMC and will be directed on, and a guide for, the YMC officers and members.

ARTICLE I Officers, Their Duties, and Elections

SECTION A: (Elected Officers) The following YMC officers will be elected in accordance with the charter of the YMC, to serve a period of one year starting in December and each nominee should have at least 9-months retain ability. The position of President must be held by an active duty member or DoD civilian employee or DoD Contractor to maintain continuity with the installation's leadership and assure direct association with the installation's workforce. There are no restrictions for other elected officers.

1. President
2. Vice President
3. Secretary
4. Road Captain
5. Road Lieutenants (2)
6. Logistics Officer
7. Safety & Maintenance Officer
8. Webmaster
9. Historian

SECTION B: (Duties of Officers)

President - The President shall preside over all YMC (Yongsan Motorcycle Club) meetings. The President will not have a vote, but will cast a "tie-breaker" if any vote amongst a quorum of members is evenly divided. The President shall be a member of all committees. The president shall request members to act as POC's for specific tasks for rides, special events, or other activities. The primary function of the President is to develop the long-term strategic objectives that focus the direction of the club in the future. These strategic objectives will then be discussed with other Officers and an action plan developed to achieve them.

Vice-President - The Vice President shall act for the President in all cases of the President's absence or if incapacitated. The Vice-President acts on the behalf of the President and is assigned duties by the President as required. The Vice President will set the date and time and schedule and reserve the meeting location of the monthly YMC meetings (normally held on the 1st & 3rd Wednesday of each month except during

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the winter months). The Vice President will assist the Road Captain & Road Lt's in planning rides and other events/activities and will review all articles submitted prior to publication.

Secretary - The Secretary will prepare the bi-monthly meeting agendas and upon the approval of the President send it out in advance of the meetings to all members. The Secretary shall be the scribe at all YMC meetings and prepare the Minutes for distribution to YMC members in a timely manner. The Secretary will maintain the current records (minutes) of all YMC proceedings and provide them monthly with the current YMC Officer list to the KORO DCA Private Organization Coordinator office. The Secretary will update the By-Laws and Constitution (Charter) at the 1st Executive Council meeting in January, present it to the membership for their approval at the next YMC meeting, and along with the current YMC Officer list provide them to the KORO DCA Private Organization Coordinator office ASAP. The Secretary will also maintain the current YMC Member roster, update it monthly, and send it to the Webmaster for posting on the YMC website. The Secretary is assigned duties as the YMC Treasurer.

Road Captain - The Road Captain will be a permanent member of the Ride Committee, will be responsible for keeping the YMC Ride/Activity Calendar updated, provide updates on past and future rides at YMC meetings, and provide guidance and oversee the actions of the Road Lt's. The Road Captain is responsible to ensure members know the location and start times for all rides, provides a ride briefing at the start of each ride, will designate the Trail riders (2) for each ride, and is the POC that the members contact if they plan to leave the group early during a ride; this will also be coordinated with the Trail riders. The Road Captain may delegate his duties to others members' when riding in an area that he is not familiar with. The Road Captain is also acts as the liaison between other U.S. motorcycle clubs on the peninsula.

Road Lieutenants (Lt's) - The Road Lt's (2) will be permanent members of the Ride Committee and will be responsible for leading the group on any prescheduled rides in the absence of the Road Captain. The Road Lt's may delegate their duties to others members' when riding in an area that they do not know. The Road Lt's will assist the Road Captain in updating the Ride Calendar. In the absence of the Road Captain, the Road Lt's will assume the duties of the Road Captain during YMC meetings. The Road Lt's will ride at the rear of the formation ensuring the group remains intact and assisting riders that drop out of the group. If the group is separated he has the option of assuming lead position of the trailing group until the entire group is reunited. The Road Lt's will maintain and update the YMC Book O' Knowledge by constantly canvassing the club members for information.

Safety Officer - The Safety/Maintenance Officer is the position responsible for the implementation, management, and compliance with The Motorcycle Safety Mentorship Program as prescribed by the Department of the Army Directive. The

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Safety/Maintenance Officer will present items of safety concerns for consideration by the membership at each meeting and before the rides. The S/M Officer will also periodically prepare work shops on basic maintenance issues to train interested members. The Safety Officer will assign all new members a mentor. In the absence of the Safety Officer, this duty is assigned to the Road Captain or his representative.

Logistics Officer - The Logistics Officer is the POC for the coordination of all supported events requiring additional resources. The Logistics Officer is a coordinator and not an executor and provides guidance and oversees the actions of the POC's. The members at-large will be responsible for the execution of the support plan through the coordinated efforts of the Logistics Officer. The Logistics Officer will maintain and safe keep property of the YMC to include, patches, coins, pins, and club flags and other accessories. The Logistics Officer is also responsible to collect and maintain the 50-50 drawings, Poker Run monies, member donations, outside donations, etc., and turn them over to the Secretary. This also requires coordinating for payment and replacement for additional club items (patches, pins, coins, and other club items as needed).

Webmaster - The Webmaster shall post information about YMC on the YMC website and keep it updated. The content will be reviewed by officers and membership as required. The YMC website will also allow the general public some information about the YMC. The Webmaster will also be assigned the duties as Public Affairs Officer and will work with the Historian to write article for local newspapers and news agencies.

Historian - The Historian shall be responsible to document trips and photograph activities. The historian will compile and work with the Webmaster for information released to the public. The Historian with the assistance of the Vice-President will prepare the annual YMC article for the Morning Calm newspaper and other publications as approved by the President. It shall be the responsibility of the Historian to contact members to insure that they concur that pictures and written articles about them be released. The Historian will also assist the Webmaster as the Public Affairs Officer.

MENTOR(S)

1. Will observe and assist the New Rider
2. A mentor is defined as "a trusted counselor or guide." Mentoring, therefore, is a relationship in which a person with greater experience and wisdom guides another person"
3. The mentor will use available training and promotional resources to encourage safe responsible riding techniques and skills.
4. The mentor will be assigned by the Safety Officer.
5. The mentor will evaluate new riders based on their riding abilities.

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6. The mentor will prepare a check-ride sheet and submit it to the Officers for change of status from New Rider to Active member.
7. The mentor confirms that the New Rider demonstrates character traits in accordance with Article II of the Constitution.
8. The mentor has the full authority to ask the New Rider to exit from the formation if he/she determines that the New Rider displays a lack of competence or commits an unsafe act. Additional mentorship and training will be required.

SECTION C:

MEMBER DUTIES AND LAWS

1. Members will above all, uphold the basic club principles of honor, truth, respect, support, loyalty and commitment.
2. When representing the club on and off the installation, all members will conduct themselves with the highest regard of the club principles. The club must not be tarnished by unrestrained behavior, disrespect of fellow citizens, or acts that generally reflect poorly on the clubs image and reputation.
3. Members will not endanger the Club or any member by an illegal act or acts. If a member is arrested for illegal activities they are automatically suspended from club activities and if found guilty of the offense(s) they are dismissed from the club.
4. Each member serves as a safety officer. Each member is responsible to identify and correct any condition that threatens the welfare of club members or the general public. Any willful act of unsafe riding witnessed by a fellow club member(s) could result in denial of membership. Members may plead their case at the next meeting.
5. Activities will be conducted to encourage participation by all club members and no laws will be enacted which favor or separate members by the type of motorcycle they ride.
6. No member will ride under an impaired physical condition. Every member will always try to prevent another member from riding in an impaired condition.
7. Members will always hold the club in high regard. A member will never angrily accost, assault, or slander any other fellow club member.

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8. Members will embrace and encourage an atmosphere of skill improvement, responsible riding, and riding enjoyment and discourage aggressive, competitive, and potentially self destructive riding behaviors.
9. Support the Army Motorcycle Mentorship Program.

SECTION D: (Elections, Voting, and Officer Removal)

ELECTIONS

Election of YMC officers shall be done annually at the last general membership meeting of the year, usually in December. Nominations will be provided to the Secretary in November who will prepare an "Eligibility and Solicitation of Office" proposal for the general membership for vote at the last meeting. Members seeking to serve as officers of the YMC will have until the last regular membership meeting in November to submit names. Floor nominations will not be accepted unless the candidate is present and verbally accepts, or has notified the Secretary. Nominees must have enough retainability to complete the term for which they are being nominated

VOTING

Voting for the election of officers will be by secret ballot. Voting on all other YMC business will be by a show of hands with the majority ruling, or as stated below. Ballots for the annual election will be provided to all members in good standing. For those active members unable to attend the last general membership meeting in December, absentee ballots may be obtained from the YMC Secretary. The Secretary will select members to tabulate the ballots. The candidate for each position with the most votes wins.

OFFICER REMOVAL

YMC officers may be removed from office for cause with due process, as necessary, by request of the two-thirds of the active membership in the form of motion at a general membership meeting.

ARTICLE II Meetings of the YMC

SECTION A: (General Membership Meeting) Shall be held twice a month for the purpose of electing new officers, disseminating other business, and inviting new riders to join. The meetings will be the 1st & 3^d Wednesday of each month. To convene a general membership meeting, at a minimum, 5 officers and 10 active members must be

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present. Motions/solutions and revisions/amendments will carry a simple majority of positive votes

SECTION B: (Executive Council Meeting) Shall be held quarterly as so stated in the constitution for the purpose of conducting business that may be brought before the YMC, listening to guest speakers, etc. To conduct an Executive Council Meeting, a minimum of 5 officers, to include either the President or Vice President must be present. Motions/resolutions and revisions/amendments will carry a simple majority of positive votes.

ARTICLE III Due or Fees

There will be no assessment for membership fees, initiation fees, dues or charges of any kind. Each member participating in any YMC sponsored event will do so at his/her own expense.

ARTICLE IV Standing Committees

Ride (Tour/Trip) Committee - The Road Captain, Road Lt's, President, and Vice -President, will be permanent members. Duties will include collecting and disseminating information on upcoming rides, activities/events, road conditions, hotels, resort areas, and other items of importance to YMC members requiring information on touring or group traveling within the ROK. The Road Captain will prepare an AAR on all rides and brief it at the next scheduled YMC meeting.

ARTICLE V Finances, Taxes and Expenses

1. The YMC maintains a small treasury to fund community supported events and pay for club items like coins and pins. There is no requirement for finance and taxes.

2. Each member will be responsible for his/her own finances and taxes of any kind incurred while a member of the YMC.

3. The YMC agrees to reimburse the Army for utility expenses, unless the use is incidental (would cost more to bill and collect than it costs to provide the utility).

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Liability:

1. No member or individual is authorized to incur debt, make a contract or enter into any agreement in the name of the Yongsan Motorcycle Club. No club official will incur any debt, make any contract or enter into any financial agreement in the name of the Yongsan Motorcycle Club. Any member or official, who enters into any agreement or contract or incurs any debt, will be liable for that debt individually. No other member, official, or the Yongsan Motorcycle Club will be liable.

2. Members will sign an acknowledgement indicating that they understand this provision. This written acknowledgement will be maintained by the Secretary and provided to the KORO DCA Private Organization Coordinator office.

ARTICLE VI Insurance Coverage

Each member of the YMC will be required to provide his/her own insurance coverage to operate, riding, traveling or touring with the YMC. This coverage must allow the operator to ride in groups.

ARTICLE VII Employees

There will be no employees, paid or volunteer, of the YMC.

ARTICLE VIII Revisions, Adoptions, Amendments, and Review

SECTION A: (Revisions/Adoptions) The adoption and or revision of this constitution and associated by-laws require the approval of a majority of positive votes of the active members present at any meeting, provided a two-week oral or written notice is given the YMC. Any revision to this constitution and associated by-laws will not conflict with any installation or higher headquarters directives. This constitution and associated by-laws will not take effect until reviewed by the first acting and or subsequent elected positions of the President and Secretary, Staff Judge Advocate legal review and approval by the Area II Support Activity Private Organization representative.

SECTION B: (Amendments) This constitution and associated by-laws may be amended or abolished in whole or in part by a 50% or more majority of positive votes of the active members present at any meeting, provided a two-week oral or written notice is given to the YMC. Any amendments to this constitution and associated by-laws will not conflict with any installation or higher headquarters directives. This charter and associated by-laws shall be automatically amended to conform with all directives from

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the installation or higher headquarters without submission to the YMC. This constitution and associated by-laws will not take effect until reviewed by the first acting and or subsequent elected positions of the President and Secretary, Staff Judge Advocate legal review and approval by the Area II Support Activity Private Organization representative.

**ARTICLE IX
Dissolution**

The YMC may be dissolved by request of 50% or more of the active membership in the form of a signed petition. Upon dissolution, all YMC funds and properties, in excess of liabilities and expenses of dissolution, shall be donated to any military/civilian organization as decided on by a simple majority of positive votes of the active members present.

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The names, Yongsan Motorcycle Club, YMC and Road Dragons; and the club colors and guidon are the sole property of the Yongsan Motorcycle Club and may not be changed, duplicated, reproduced or copied without the express written consent of the YMC Executive Committee.

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APPROVED: 1 February 2006

Donald I. Clarke
President
Yongsan Motorcycle Club

Lawrence L. Erickson
Secretary
Yongsan Motorcycle Club