



Purpose

Use this procedure to run the Budget Availability Control Report.

Trigger

Perform this procedure when viewing the consumption and availability of budget at the fund control level.

Prerequisites

• Fund distribution to the fund control level

Menu Path

Use the following menu path(s) to begin this transaction:

 Funds Management → Reports → Budget Preparation and Planning → Budget Availability Control Report

Helpful Hints

The R/O/C column in the field description table represents the three types of data entry fields in FMMI:

- **R** is for **required** fields that must be populated to complete a transaction.
- **O** is for **optional** fields that are not mandatory to complete a transaction.
- **C** is for **conditional** fields that are dependent on population of related fields and specific transactional events.

On certain screens you may need to scroll to view additional data fields.

Data used in this procedure is a representative sample of the data that is available in the production environment. Actual transaction data in the production environment may vary based on your given scenario.





Procedure

1. Start the transaction by accessing the **Funds Management** tab.

Create and Maintain Individual Elements - FMMI Portal - System Test

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2. Click the Reports tab Reports





Analyze Financial Data - FMMI Portal - System Test

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3. Click the Budget Preparation and Planning business activity link





Budget Overview - FMMI Portal - System Test

United States Depar Financial Mana	tment of Agriculture gement Moderniza	ation Initiative			Welcome	PracticeLab On	e Help ∣Log Off	
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4. Click the Budget Availability task link • Budget Availability Control



When running the Budget Availability Control Report, users may narrow the report display by utilizing the search parameters fields. The available search parameters are optional and are defined below.





Budget Availability Control - FMMI Portal - System Test

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5. As required, complete/review the following fields:

Field	R/O/C	Description
Fund	0	A Funds Management Master Data element within FMMI for recognition of obligation (budget) authority. A fund is referenced whenever spending occurs. Fund will have a 10-digit alphanumeric naming structure that will consist an agency identifier (digits 1-2) and an agency defined naming structure (digits 3-10).
		Example: FX0001408D





Field	R/O/C	Description
Budget Period	0	A 4-digit code that starts with two digits for the beginning budget fiscal year and the last two digits for the ending budget fiscal year.
		Example:
		1111
Funds Center	0	A Funds Management Master Data element within FMMI that encompasses organizational entities used to distribute budget and funding. It is linked to Cost Centers. Funds Centers are used to track and manage budget. Funds Centers will have a 10-digit alphanumeric naming structure which will start with the agency identifier and ends with an agency defined name. Example:
		FX0000000
Commitment Item	0	A Master Data element containing the BOC (Budget Object Class). A commitment item defines how the funds are either controlled or spent. The naming structure is only defined for revenues and expenses (4-digit budget object class). Other commitment items such as "ALLOBJECTS" or "ALLOTHERS" are used for reporting or high level allocations.
		Example:
		2150





Field	R/O/C	Description		
Functional Area	0	A Funds Management Master Data element used inmission critical programs without an end date. Theseprograms are core to the operations of USDA agencies andstaff offices. A Program may be defined as an OMBrecognized category B program, an OMB recognizedprogram reporting category, agency specific programs, or adepartment wide program. Functional Areas will have 16-digits and will have one of two naming structures. Foragencies that have defined a need for the functional areafield, the nomenclature will be as follows: positions 1-2 =agency identifier; positions 3-4 = apportionment category, and positions 5-16 agency defined. For agencies that havenot defined a need for the functional areafield an end for the functional areafield.		
		AGDEFAULT		
Funded Program	0	A Funded Program is a Funds Management Master Data element within Funds Management with an operational purpose and a defined time frame. Funded programs can vary from simple activities to complex projects, and can cross an organization's fiscal years.		
		Example:		
		FPDEFAULT		





Budget Availability Control - FMMI Portal - System Test

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6. Click the **Execute** button **Execute** to run the report. The following columns are displayed upon executing the report:

Column	Definition
Cosumable	The total amount that has been distributed to the fund control level for a given fund.
Consumed	The total amount which has been consumed or expended at the fund control level.
Available	The total amount available for spending at the fund control level (Consumable Amount - Consumed Amount).





Budget Availability Control - FMMI Portal - System Test

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7. Click the <Several Budget Period Values> folder.



Upon clicking the <Several Budget Period Values> folder, a listing of the available budget periods in which the fund has been distributed appear.





Budget Availability Control - FMMI Portal - System Test

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8. Click the **1010** folder **• (a)** 1010 to view fund availability for the Funded Programs in Budget Period 1010.





Budget Availability Control - FMMI Portal - System Test

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9. Click ALLOBJECTS folder





Budget Availability Control - FMMI Portal - System Test

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10. Click the **<Space>** drop down arrow to view the fund distribution per fiscal year.





Budget Availability Control - FMMI Portal - System Test

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11. In the corresponding fiscal year, click the desired amount in the **Consumed Amount** column 8,485,957.93.





Budget Availability Control - FMMI Portal - System Test

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12. Click the Add Hierarchy of Budget and Posting Addresses button

Add Hierarchy of Budget and Posting Addresses to display the accounting string for the transaction.

The Budget Availability Control Report has additional drill-down capacity. Double-click the desired amount in the Consumed Amt column to display the line item entries against the fund (Purchase Requisitions, Purchase Orders).

Upon displaying the listing of the line item entries, users can further drill-down by doubleclicking on a specific line item to display the actual transaction (i.e. Display the Purchase Order transaction).





Budget Availability Control - FMMI Portal - System Test

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			160,500,000.00	8,485,957.93	152,014,042.07				
▼ ☎2010			160,500,000.00	8,485,957.93	152,014,042.07				
▼ 😴 FX00014	08D/1010/FX00000000/1	100/AGDEFAU	50,000,000.00						
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▼ 😴 FX00014	08D/1010/FX00000000/1	100/AGDEFAU	0.00						
(1) -/FX000	01408D/1010/FX0000000	0/1100/AGDE		500.00					
▼ 😴 FX00014	08D/1010/FX00000000/1	121/AGDEFAU	0.00						
(1) -/FX000	1408D/1010/FX0000000	D/1121/AGDE		100.00					
▼	08D/1010/FX00000000/1		0.00	40.00					
-/FX000	1406D/1010/FX0000000	152/AGDEEAL	0.00	10.00					
- (FX00014	1408D/1010/EX0000000/1		0.00	20.00					
▼ 🛋 FX00014	08D/1010/EX0000000/2	100/AGDEEAI	49 985 000 00	20.00					
			40,000,000.00				•		

- **13.** Click the **Scroll** button **.**
- 14. Click the Back button Back





Budget Availability Control - FMMI Portal - System Test

United States Departr Financial Manag	nent of Agriculture ement Moderniza	ation Initiative			V	Velcome PracticeLab Or	ne Help Log
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Display Options							
Use View 'Outgoing Amou	ints' 💿						

15. The transaction has been completed successfully. End of procedure.





Comments

Refer to the following additional materials.

- Enter Appropriation
- Approve Appropriation
- Enter Apportionment
- Approve Apportionment
- Enter Allotment
- Approve Allotment
- Enter Sub-Allotment
- Approve Sub-Allotment
- Enter Allocation
- Approve Allocation
- Enter Sub-Allocation
- Approve Sub-Allocation