Looking up Shorthand Code Information

Go to Interface Table Maintenance \rightarrow Shorthand Code Evaluation \rightarrow Shorthand Code Table \rightarrow View Shorthand Code



Agency = 03

Shorthand Codes = 00136xx* to search for your whole location (xx=the last 2 digits of your location code)

Click Execute

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To export your information to Excel, click on the export icon then select spreadsheet.

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