



# FMMI – Purchasing Document Number Convention



- Role(s):**
- Purchase Requisition Processor
  - Purchase Requisition Processor
  - Goods Receipt Processor
  - Purchasing Evaluator
  - Purchase Requisition Approver
  - Purchase Order Approver
  - Purchase Reporter

**Purpose:** To provide a list of document number conventions for Purchasing documents in FMMI. This list includes the FMMI generated document number for purchasing documents interfaced from Integrated Acquisition System (IAS).

<b>Purchasing</b>		
<b>Purchasing Document</b>	<b>Number Range - Start</b>	<b>Number Range - End</b>
Purchase Requisition – Direct Entry	0010000000	0019999999
Purchase Requisition – IAS	3000000000	3999999999
Purchase Order – Direct Entry	4500000000	4599999999
Purchase Order – IAS	6000000000	6099999999
Goods Receipt	5000000000	5099999999