

CHAPTER 6: SUPPLY SYSTEM MANAGEMENT

Part A: GENERAL	260000-26010
Part B: MATERIAL UNDER THE INVENTORY MANAGEMENT OF THE NAVY AVIATION SUPPLY OFFICE	26033-26082
Section I: General	26033-26034
Section II: Distributive Organization, Stock Responsibilities, and Levels of Supply	26040-26042
Section III: Field Stock Recording Procedures	26050
Section IV: Stock Status Reporting and Routine Stock Replenishment . .	26061-26064
Section V: Special Materials	26080-26083
Part C:	
Part D: MATERIAL UNDER THE INVENTORY MANAGEMENT OF THE NAVAL PUBLICATIONS AND FORMS CENTER, PHILADELPHIA . .	26195-26236
Section I: General	26195
Section II: Distributive Organization, Stock Responsibilities, and Levels of Supply	26205-26209
Section III: Field Stock Recording Procedures	26220
Section IV: Stock Status Reporting and Routine Stock Replenishment. .	26230-26236
Part E: OPERATION OF THE NAVY PETROLEUM SUPPLY SYSTEM BY THE NAVY PETROLEUM OFFICE	26260-26284
Section I: General	26260
Section II: Levels of Supply.	26270
Section III: Reports and Submission of Requirements	26280-26284
Part F: MATERIAL UNDER THE INVENTORY MANAGEMENT OF THE NAVY SHIPS PARTS CONTROL CENTER	26465-26518
Section I: General	26465-26467
Section II: Distributive Organization, Stocking and Logistic Responsi- bilities, Levels of Supply, and Replenishment.	26480-26482
Section III: Field Stock Recording	26490
Section IV: Stock Status Reporting and Routine Stock Replenishment . .	26500
Section V: Nuclear Weapons Material	26510-26518
Part G: MATERIAL UNDER THE INVENTORY MANAGEMENT OF THE DEFENSE SUPPLY AGENCY	26600-26610
Section I: General	26600-26601
Section II: Distributive Organization.	26610

Part H: MATERIAL UNDER THE INVENTORY MANAGEMENT OF THE GENERAL SERVICES ADMINISTRATION.	26613-26618
Section I: General	26613-26615
Section II: Distributive Organization.	26618
Part I: MATERIAL UNDER THE INVENTORY MANAGEMENT OF THE NAVY FLEET MATERIAL SUPPORT OFFICE	26620-26649
Section I: General	26620-26621
Section II: Distributive Organization, Stock Responsibilities, and Levels of Supply	26630-26633
Section III: Field Stock Recording Procedures.	26640
Section IV: Stock Status Reporting and Routine Stock Replenish- ment	26646-26649
Part J: MATERIAL UNDER THE INVENTORY MANAGEMENT OF THE NAVAL TRAINING EQUIPMENT CENTER	26700-26731
Section I: General	26700
Section II: Distributive Organization, Logistic Responsibilities, and Level so Supply	26706-26709
Section III: Field Stock Recording Procedures.	26715-26717
Section IV: Stock Status Reporting and Routine Stock Replenish- ment	26725-26731

SUPPLY SYSTEM MANAGEMENT

PART A: GENERAL

26000 STOCK STATUS REPORTING SCHEDULES

1. REPORTING ELEMENTS

a. General. The following elements must be considered in the development of stock status reporting schedules:

1. range of items to be reported,
2. method employed,
3. frequency of report.

b. Range. The range of items to be reported at any one time may consist of:

1. all items under a cognizance symbol;
2. all items of a federal group under a particular cognizance symbol;
3. all items of a federal group and class under a particular cognizance symbol;
4. all items designated by a material control code within a federal group or federal group and class under a cognizance symbol;
5. a group of stock numbers identified by a reporting code within a federal group or federal group and class under a particular cognizance symbol, or cognizance symbol and material control code.

c. Method. The reporting of stock status data of a range of items may employ any one of the following methods:

1. total item; reporting of stock status data of all items within a given range;
2. active item; reporting of stock status data of only those items within a given range in which a change in stock status or other data has occurred since the last report;
3. transaction; reporting of each individual change in stock status data within a given range.

d. Frequency. The frequency by which the stock of a range of items may be reported can be daily, weekly, monthly, quarterly, semiannually, or annually.

2. SCHEDULING

a. General. Scheduling will consist of designating a range of items to be reported, the method of reporting to be employed, and the frequency with which the items are to be reported. Frequency always will be specified by reporting week number, cutoff date, and due date.

b. Reporting Week Numbers. Each week of the fiscal year will be numbered consecutively. Week number 1 will be the first

Monday in July and week number 52 will be the last week in June. The reporting week is considered to be the week that reporting activities in the United States compute and record stock status data to the reporting medium and effect shipment to the Naval Supply Systems Command inventory control points concerned. The same reporting week number will be assigned to stock status reports submitted by activities outside the United States although the cutoff date may be one week earlier.

3. PREPARATION OF REPORTING SCHEDULES. Each Naval Supply Systems Command inventory control point will prepare a stock status reporting schedule for material under its cognizance by utilizing those combinations of the three reporting elements which best cover the reporting of the commodities involved. Reporting schedules will be promulgated to all reporting activities either by incorporation in other parts of this chapter or by means of issuances of instructions by the applicable Naval Supply Systems Command inventory control point. If published by means of issuances, sufficient copies will be furnished each reporting activity for internal distribution. These reporting schedules are to be followed by reporting activities in the submission of stock status reports to the Naval Supply Systems Command inventory control points. The reporting schedules for most material under the inventory control cognizance of the Naval Supply Systems Command inventory control points should be developed to provide an even distribution of work throughout the year at the Naval Supply Systems Command inventory control points. As reporting activities vary considerably in the range of items of material stocked, the reporting workload necessarily will be uneven. The reporting schedule of each Naval Supply Systems command inventory control point will designate the following:

1. the reporting week number,
2. the range of items to be reported,
3. the cutoff date,
4. the due date,
5. the method to be followed in reporting each range of items.

The reporting schedule of a naval Supply Systems Command inventory control point will apply to all activities reporting to the Naval Supply Systems Command inventory control point except when specific authority has been granted by the Naval Supply Systems Command to issue a special reporting schedule for certain selected activities.

4. **PREPARATION OF PROCESSING SCHEDULE.** Each Naval Supply Systems Command inventory control point will develop, for internal distribution within the Naval Supply Systems Command inventory control point, a processing schedule for the internal functions of the Naval Supply Systems Command inventory control point in processing the stock status reports forwarded by the reporting activities. In the preparation of these processing schedules, a maximum of 40 calendar days will be allowed between the date a completed stock status report is due at the Naval Supply Systems Command inventory control point from its reporting activities and the date on which all stock action reports or DOD Material Receipt Document (DD Form 1486) resulting from that stock status report, have been forwarded to the reporting activities by the Naval Supply Systems Command inventory control point. Naval Supply Systems Command inventory control points should endeavor to decrease the time interval necessary to process a stock status report and to prepare the stock action reports or due cards resulting therefrom.

5. **TRANSACTION REPORTING RECONCILIATION SCHEDULE.** To provide a means for balancing the workload at stock points, Naval Supply Systems Command inventory control points utilizing transaction reporting will obtain prior approval of the Naval Supply Systems Command before issuing a schedule for the submission of total item reports by reporting activities.

26001 UNIFORM INVENTORY CONTROL POINT (UICP) TRANSACTION REPORTING

1. **GENERAL.** Under the uniform inventory control point program, participating inventory control points designated as uniform inventory control points, maintain control of system stocks through the medium of transaction item and asset status reports forwarded by transaction reporting stock points.

2. REPORTS

a. **Transaction Item Report (TIR).** The transaction item report is a coded description of any supply action which affects the on-hand balance of an item. The transaction item report is identified by a document identifier in the D series (MILSTRIP/MILSTRAP) and is submitted on a daily basis as the transactions occur. The information used for the trans-

action item report is reproduced from the original supply document with necessary changes in document identifier, routing identifiers, etc., in accordance with MILSTRIP/MILSTRAP.

b. **Asset Status Card (ASC).** An asset status card is a consolidated report of all supply actions processed against a specific stock number during an established period of time. Transaction reporting stock points will submit asset status cards at the close of the day shift after record update. Field Reporting Card, (NavSup Form 804) will be used for asset status cards in accordance with the instructions in MILSTRIP/MILSTRAP.

3. UNIFORM INVENTORY CONTROL POINTS RESPONSIBILITIES

a. **Receipt of Daily Transaction Reports.** Upon receipt of daily transaction reports, uniform inventory control points will:

1. update the central inventory record,
2. record the appropriate adjustment transactions,
3. compile demand history for transaction reporting stock points from transaction item reports,
4. return to the submitting transaction reporting stock point for correction and resubmission those transaction errors which are rejected from machine processing because of missing or erroneous data,
5. forward to transaction reporting stock points transaction error cards when it is detected during transaction item report processing that the transaction reporting stock point records require updating action.

b. **Receipt of Asset status Card.** Upon receipt of asset status cards, Naval Supply Systems command inventory control points will reconcile asset status cards with the inventory balance calculated from transaction item reports. Reconciliation of differences will be effected in accordance with internal processing procedures.

4. **TRANSACTION REPORTING STOCK POINTS (LESS SPCC MANAGED MATERIAL).** The following activities are transaction reporting stock points, under the uniform inventory control point program, for the cognizance symbols of material listed. For cognizance symbols of material managed by the Navy Ships Parts Control Center, see par. 21052-4b. ↑

▼ Transaction reporting stock point

Cognizance symbol

Marine Corps Air Station:

Beaufort ¹	8E, 6T, 8T
Cherry Point ^{1, 2, 3}	8E, 2M, 1R, 2R, 8R, 6T, 8T, 2V, 6V
El Toro ^{1, 2, 3}	8E, 2M, 1R, 2R, 8R, 6T, 8T, 2V, 6V
Kaneohe Bay ^{1, 3}	8E, 1R, 2R, 8R
Yuma ¹	8E, 6T, 8T, 6V

Naval Air Station:

Alameda ^{1, 3, 5}	8E, 2M, 1R, 2R, 8R, 6T, 8T, 2V, 6V, 2Z
Barbers Point ^{2, 3}	2M, 1R, 2R, 8R, 2V, 6V
Brunswick ^{1, 2, 3}	8E, 1R, 2R, 8R, 6T, 8T, 2V, 6V
Cecil Field ^{1, 2, 3}	2M, 1R, 2R, 8R, 6T, 8T, 2V, 6V
Corpus Christi ^{2, 3}	2M, 1R, 2R, 8R, 2V, 6V
Guantanamo Bay ²	8E, 2M, 2V
Jacksonville ^{1, 3, 4, 6}	8E, 2J, 2M, 1R, 2R, 4R, 5R, 8R, 2S, 6T, 8T, 2V, 6V
Key West ^{1, 2, 3}	8E, 2M, 1R, 2R, 8R, 6T, 8T, 2V, 6V
Lemoore ^{1, 3}	8E, 1R, 2R, 8R, 6T, 8T, 2V, 6V
Memphis (Millington) ²	2M, 2V
Miramar ^{1, 2, 3}	8E, 2M, 1R, 2R, 8R, 6T, 8T, 2V, 6V
Moffett Field ^{1, 2, 3}	8E, 1R, 2R, 8R, 6T, 8T, 2V, 6V
New Orleans ¹	8E
Norfolk ^{1, 3}	8E, 2M, 20, 1R, 2R, 8R, 6T, 8T, 2V, 6V, 2Z
North Island ^{1, 3, 6}	2M, 20, 1R, 2R, 4R, 5R, 8R, 6T, 8T, 2V, 6V, 2Z
Oceana ^{1, 2, 3}	8E, 2M, 1R, 2R, 8R, 6T, 8T, 2V, 6V
Patuxent River ^{1, 2, 3}	8E, 2M, 1R, 2R, 8R, 6T, 8T, 2V, 6V
Pensacola ^{1, 2, 3}	2M, 20, 1R, 2R, 8R, 8T, 2V, 6V, 2Z
Point Mugu ^{1, 2, 3}	8E, 2M, 1R, 2R, 8R, 2S, 6T, 8T, 2V, 6V
Whidbey Island ^{1, 2, 3}	8E, 1R, 2R, 8R, 6T, 8T, 2V, 6V

**Naval Amphibious Base,
Little Creek⁴**

2S

**Naval Avionics Center
Indianapolis^{2, 3}**

8E, 2J, 1R, 2R, 8R, 2V, 6V

Naval Magazine:

Lualualei ¹	8E, 8S, 8T
Subic Bay ¹	8E, 8S, 6T

Naval Ordnance Station:

Louisville ¹	2J
-------------------------	-----------

Naval Shipyard:

Charleston ⁷	2S
Long Beach	2S
Mare Island ⁷	2S
Norfolk ^{1, 7}	2F, 2J, 4R, 5R, 2S, 6V, 2Z
Pearl Harbor ⁷	2S

See footnotes at end of chart

<u>Transaction reporting stock point</u>	<u>Cognizance symbol</u>
Naval Shipyard: (Cont'd)	
Philadelphia ^{1, 4}	2F, 2J, 2S, 2Z
Portsmouth ^{1, 7}	2F, 2J, 2S, 2Z
Puget Sound ⁸	2S
Naval Station:	
Argentia	2S
Key West ^{1, 4}	8E, 2S, 6T, 8T
Mayport ¹	6T, 8T
Newport ¹	6T, 8T
Rodman	2S
Roosevelt Roads	8E
Rota ¹	8E, 6V
Naval Submarine Base:	
New London (Groton) ⁴	2J, 2S
Pearl Harbor ⁴	2S
Naval Supply Center:	
Charleston ^{1, 4, 8}	2J, 2P, 4P, 8P, 2S, 8X, 2Z
Norfolk ^{1, 4}	2F, 2J, 1R, 2R, 8R 2S, 2V, 6V, 2Z, 2W, 4J, 4M, 4R, 4V, 4Z, 6R, 8E, 8M, 8N, 8S, 8T
Oakland ^{1, 4}	2F, 2J, 1R, 2R, 4R, 8R, 2S, 2V, 6V, 2Z, 2W, 4J, 4M, 4V, 4Z, 6R, 8E, 8M, 8N, 8S, 8T
Pearl Harbor ^{1, 4}	2F, 2J, 2S, 2Z
Puget Sound ^{1, 4}	2F, 2J, 4R, 5R, 2S, 6V, 2Z
San Diego ^{1, 4}	2J, 2S, 2Z, 1R, 2F, 2R, 2V, 2W, 4J, 4M, 4R, 4V, 4Z, 6R, 6V, 8E, 8M, 8N, 8R, 8S, 8T
Naval Supply Depot:	
Guam ^{3, 4}	2F, 1R, 2R, 8R, 2S, 6V, 2Z
Subic Bay ^{1, 3, 4}	2F, 2J, 2M, 1R, 2R, 4R, 5R, 8R, 2S, 2V, 6V, 2Z
Yokosuka ^{4, 5}	2F, 2J, 2M, 2S, 2V, 2Z
Naval Support Activity,	
New Orleans	2S, 6V
Naval Training Center,	
Orlando	20
Naval Undersea Warfare	
Engineering Station, Keyport ¹	2J, 8S, 6T, 8T
Naval Underwater Systems Center,	
↑ Newport ¹	2J, 4T

See footnotes at end of chart

↓ Transaction reporting stock point

Cognizance symbol

Naval Weapons Station:

Charleston ¹	8E, 8S, 6T, 8T
Concord ¹	8E, 8S, 6T, 8T
Earle ¹	8E, 8S, 6T, 8T
Seal Beach ¹	8E, 2J, 8S, 6T, 8T
Yorktown ¹	8E, 2J, 8S, 6T, 8T

Navy Ships Parts Control Center

Mechanicsburg ^{4, 10}	2S
--------------------------------	----

Polaris Missile Facility:

Charleston ⁸	2P, 4P, 6P, 2X
-------------------------	----------------

Strategic Weapons Facility:

Bremerton ⁸	2P, 4P, 6P, 2X
------------------------	----------------

¹ Transaction item reports on cognizance symbols SE, 8S, 6T, and 8T will be submitted to the Navy Ships Parts Control Center (NCB).

² Photographic material and meteorological material not stocked and not reported.

³ Requisitions and transaction item reports on cognizance symbol 8R will be submitted to the Navy Aviation Supply Office.

⁴ Except cognizance symbol 2S national stock numbers with special material identification code (SMIC) XI (applicable only to routing identifier NQZ at Mare Island Naval Shipyard).

⁵ Photographic material not stocked and not reported.

⁶ Meteorological material not stocked and not reported.

⁷ Only cognizance symbol 2S national stock numbers with special material identification code (SMIC) XI.

⁸ Cognizance symbols 2P, 4P, 6P, 8P, 2X, and 8X are reported to Strategic Systems Project Office designated inventory managers.

⁹ H-8 and Mark 5 arresting gear only.

↑ ¹⁰ Stocking activity for cognizance symbols 6A, 8A, and 6X as assigned.

26002 CONSOLIDATED STOCK STATUS REPORT

Upon receipt of the stock status reports or transaction item reports on a particular category of material from all its reporting activities, the Naval Supply Systems Command inventory control points, including uniform inventory control points, by mechanical means will consolidate the stock status data, apply the necessary replenishment formula, and, when required, print what is known as a consolidated stock status report, frequently abbreviated CSSR. This consolidated stock status report then is reviewed by the stock control personnel of the Naval Supply Systems Command inventory control points including uniform inventory control points.

26003 CONDUCTING THE SUPPLY DEMAND REVIEW

1. **RESPONSIBILITY.** The cognizant Naval Supply Systems Command inventory control points including uniform inventory control points will conduct a supply demand review for each item reported by its reporting activities. Uniform inventory control points will make supply demand reviews daily for each item that has experienced a change in stock status during the preceding 24 hours. At least annually, each Naval Supply Systems Command inventory control point which utilizes the active item method of reporting will prepare a consolidated stock status report and conduct a supply demand review of all items designated in the range of items on the reporting schedule (see par. 26000).

2. **DETERMINATION, ANALYSIS, AND ADJUSTMENT.** The cognizant Naval Supply Systems Command inventory control point will compute the excess or required stock position for each item reported by mechanically applying a replenishment formula to the stock status data reported on each item. Computed required or excess quantities will be subjected to an intensive review by the stock control personnel of the Naval Supply Systems Command inventory control point and the computed quantities will be adjusted as dictated by logistic information, new design or obsolescence information, obvious errors in reporting or computation, requirements data for future planned programs, mobilization and economic reserves, Mutual Defense Assistance Program requirements, significant purchase advantages in larger lot procurements, inventory investment, and any other such criteria. As stock balances are examined for procurement actions, Naval Supply Systems Command inventory control points will recommend the following to controlling material bureau, command, or office:

1. substitution of an item when it appears that the item can be furnished equally

advantageously by means other than as a peculiar item which then can be dropped from the Navy Supply System;

2. modification of elements of specifications, particularly tolerances, when it appears that the specified element in fact does not improve the reliability or performance of the item.

3. PROCEDURES FOR SUPPLY ACTION

a. General. Subsequent to the analysis and adjustment as described in subpar. 2, action will be taken by the Naval Supply Systems Command inventory control point stock control personnel on an item by item basis to adjust the supply of material to the demand for material. While the detailed methods and criteria used will vary for each Naval Supply Systems Command inventory control point because of differences in material characteristics and control problems involved, the general course of action described in subpars. b-f will be followed in the adjustment of supply to demand.

b. System Stock Position. The system stock position for each stock item will be determined based on an application of a stock replenishment formula to the adjusted system stock status elements. This formula must consider:

1. the authorized system stock level;
2. the applicable procurement and activity lead time, an expression in months or in an arithmetic factor of the time elapsing between cutoff date at field activities for reporting stock status to the Naval Supply Systems Command inventory control point and the receipt of the material into the system at the destination(s) specified in the contract or order;
3. system assets, including on hand stocks in ready for issue condition; stocks in an economically repairable condition, both on hand and expected receipts, to the extent that such material can be repaired during the period for which the computation is made; new material due in the system, and on hand stocks of technically acceptable substitute items;
4. system demands, including past issue data, back order demand, planned future demand, issue trends, and approved obligations.

c. Redistribution. Activity stock excesses will be redistributed to fill shortages at other activities only to the extent that the excesses at an activity will not be liquidated by foreseeable demand.

d. Reconditioning. Economically repairable material on hand in the system will be

directed to be restored to a ready for issue condition to the extent that such material is required to fill system requirements. Technical Naval Supply Systems Command inventory control points with cognizance over equipments or units on which recoverability is a significant factor will develop realistic item recoverability percentages or factors applicable lead time data. They also will consider repairable material which will be generated in the applicable future period as assets to the extent that restoration to a ready for issue condition can be accomplished within the time for which the supply action is being taken. However, in considering on hand and expected receipts amounts of repairable material as assets, consideration must be given to the capacity and schedules of the overhaul activity to prevent a shortage of ready for issue material caused by non-availability of repaired material and the availability of required repair parts to recondition the item.

e. Procurement. Procurement action will be initiated for that quantity of material needed to fill system requirements which can not be filled by the economical repair of available material. Generally the quantity of material to be procured will be based on the computation of the stock replenishment formula which considers the factors outlined in subpar. b and will provide for direct shipment from the source of manufacture or commercial supply to the using activities.

f. Disposal. Action will be initiated promptly to dispose of that quantity of material on hand in the system which remains in excess to the established system retention level for that item. The established system retention level includes peacetime operating stock, mobilization reserve, economic reserve, contingency reserve, and Mutual Defense Assistance Program segments.

4. NOTIFICATION OF SUPPLY ACTION TAKEN. Upon completion of the supply demand review, the Naval Supply Systems Command inventory control point will notify each of its reporting activities of all supply actions taken as a result of the evaluation of the stock status data reported. Such notification will be made by means of stock action reports.

26004 DUE-IN DATA

1. TRANSACTION REPORTABLE ITEMS. Transaction reporting stock points will not maintain due-in data on centrally managed transaction reportable items as part of their stock balance record. Naval Supply Systems Command inventory control points including uniform inventory control points will provide a prepositioned DOD Material Receipt Document (DD Form 1486) (see MILSTRIP/MIL-

STRAP) to facilitate processing at the receipt control level.

2. CYCLIC REPORTABLE ITEMS: Stock points will maintain due-in data on centrally managed cyclic reportable items based on due in cards provided by Naval Supply Systems Command inventory managers in accordance with MILSTRIP/MILSTRAP.

26005 SPECIAL PROCEDURES UNDER UNIFORM INVENTORY CONTROL POINT PROGRAM

1. GENERAL. The uniform inventory control point program and MILSTRIP/MILSTRAP change many procedures previously in effect at Naval Supply Systems Command inventory control points and stock points. A digest of revised procedures under the uniform inventory control point program is in subpars. 2-15.

2. BACK ORDERS. Back orders will be authorized only by uniform inventory control points. Back orders generally will be held by the uniform inventory control point which will review them daily and release them upon receipt of a transaction report indicating material availability.

3. CARRYING POINTS. Under the uniform inventory control point program there are no carrying points. Instead, each bin at each transaction reporting stock point will be classified, on uniform inventory control point central automatic data processing records only, as one of the following:

1. demand-based receiver/shipper: an activity which has been determined to have sufficient requisition, demand to warrant stock replenishment;
2. demand-based shipper only: an activity which has been determined not to have sufficient requisition demand to warrant stock replenishment; currently held stocks will be attrited to zero;
3. policy-based receiver: an activity which will be eligible to maintain operating stocks regardless of forecast demand (i.e., naval supply center for fleet ballistic missile items);
4. policy-based nonreceiver: an activity which will not be eligible to receive stock regardless of experienced demand.

4. DECENTRALIZED MATERIAL. The uniform inventory control point program has been designed to maximize the number of decentralized items. Periodic reviews will be made of all centrally managed items to select those which may be managed more effectively by field activities.

5. DEMAND. Demand will be classified as to recurring or nonrecurring and recorded centrally by the uniform inventory control point from the requisitions referred to it or from transaction reporting cards submitted to the uniform inventory control point.

6. DISPOSAL. Uniform inventory control point program procedures will be in conformance with the Defense Utilization Manual (DOD 4140.34- M) and will insure that transaction reporting stock points are provided with the disposal date to facilitate movement of material to property disposal officers.

7. MASTER REPAIR LIST (MRL). The Master Repair List will be produced and distributed quarterly for all repairables. The Master Repair List will indicate shipping and disposition instructions. When shipment is required, the designation and priority of shipment will be provided.

8. NOT IN STOCK (NIS) AND NOT CARRIED (NC) ITEMS. Transaction reporting stock points will refer all requisitions for not in stock or not carried items (unless otherwise coded) to the uniform inventory control point which will assume responsibility for further processing the requisition and for notifying the requisitioner of the intended action.

9. ONE ITEM/ALL ITEMS CONCEPT. Under the uniform inventory control point *program*, transaction reporting stock points, if reporting on one item within an assigned two digit cognizance symbol, will report on all items within that two digit cognizance symbol. Transaction item reporting on only a federal group class, material control code, condition code, or other segments within a cognizance symbol is no longer authorized.

10. PLANNED REQUIREMENTS. A planned requirement (unfunded anticipated need) will be honored by the uniform inventory control point if it meets one of the following conditions:

1. items are required in unusual quantities,
2. items required long lead time,
3. Items are required to fill known non-repetitive demands.

11. REDISTRIBUTION. During each supply demand review all demand-based or policy-based receivers for the item will be tested for redistribution. Those activities with assets less than or equal to the assets of their resupply points will be shipped sufficient material to satisfy their replenishable demand and planned requirements during the redistribution objective interval.

12. REPAIR REQUIREMENTS. Every two weeks a supply demand review will be made

to determine component repair requirements. These repair requirements are allocated to designated overhaul points based on the designated overhaul point area requirements and not fit for issue asset availability at the designated overhaul point. These requirements will be passed to the designated overhaul points via the Automatic Digital Network (AUTODIN).

13. RESERVATIONS. Transaction reporting stock points will not reserve any material unless directed to do so by the uniform inventory control point.

14. STOCK REPLENISHMENT. Transaction reporting stock points will not submit requisitions to increase stock at the reporting activity. Instead, the uniform inventory control point will review the assets and requirements for each active item at each transaction reporting stock point and will redistribute or allocate stock based on the demand, assets, and shipper/receiver designators of each activity.

15. SYSTEM TAPPING. A transaction reporting stock point will not tap or telephone screen assets at other reporting activities for requisitions it cannot fill, but will submit the requisitions direct to the Naval Supply Systems Command inventory control point. The uniform inventory control point will search the records of all transaction reporting stock points by means of a real-time computer program and either will refer the requisitions to an activity having ready-for-issue (RFI) stock or will backorder the item and expedite receipts from purchase or repair.

26006 SYSTEM UTILIZATION OF EXCESS STOCKS AT NONREPORTING ACTIVITIES

1. ACTION BY NAVAL SUPPLY SYSTEMS COMMAND INVENTORY CONTROL POINTS. Each Naval Supply Systems Command inventory control point will require nonreporting stock points to submit an annual stock status report or report of excess. Annual reporting may be limited to selected activities, such as stock points holding significant inventory, and to stock items anticipated for procurement during the current or subsequent fiscal year by the Naval Supply Systems Command inventory control point. A tailored deck of electric accounting machine Field Reporting Card (NavSup Forms 804) or List cover potential procurement items will be forwarded by the Naval Supply Systems Command inventory control point to stock points required to report status or excess of these items.

2. SPECIFIC INSTRUCTIONS. When a reported excess cannot be redistributed

economically, Naval Supply Systems Command inventory control points will issue specific instructions to the activity concerned covering retention or disposition. Disposition instructions issued by Naval Supply Systems Command inventory control points will prohibit the automatic return of excess or return of excess material under the following circumstances:

1. not fit for issue;
2. not properly identified;
3. involving excessive packing, shipping, unpacking, and handling costs;
4. located a significant distance from the supporting primary or other stock point, unless the material is of such value or has such utilization potential that return will be to the best interest of the Government.

26007 PROCESSING EXCESS LISTS
ISSUED BY THE INVENTORY

Upon determination of those quantities of material excess to the needs of the Navy Supply System or those items which are no longer required, inventory control points will submit

disposal instructions to affected stock points with complete commercial descriptions when appropriate. These directives will be in the form of lists or change notice cards or a combination of both. Stocking activities receiving the lists will transfer the material from regular stock and financial classes to the property disposal account within 30 days after receipt of the notification. When lists are received without cards attached, the transfer of the material will not be delayed awaiting receipt of the cards. The property disposal account material will be segregated physically in specially designated areas to the maximum extent possible. Within 90 days from the date of receipt of the list or cards, segregation action will be completed.

26008 INTERNAL PROCESSING OF RE-
QUEST DOCUMENTS BY NAVAL
SUPPLY SYSTEMS COMMAND
INVENTORY CONTROL POINTS

1. PASSED REQUISITIONS. Each Naval Supply Systems Command inventory control point will institute local procedures to insure processing of requisitions, passing orders or referral orders, in accordance with the following schedule:

ISSUE GROUPS AND PROCESSING STANDARDS
(Time Standards are Maximum)

<u>ISSUE GROUP</u>	<u>ISSUE PRIORITY DESIGNATOR RANGE</u>	<u>TIME STANDARD*</u>
1	01-03	2 HOURS 24 HOUR DAY 7 DAY WORK WEEK
2	04-08	4 HOURS 24 HOUR DAY 6 DAY WORK WEEK
3	09-15	8 HOURS 8 HOUR DAY 5 DAY WORK WEEK

*Time standards apply to the time allowed in direct shipment for in stock material or to issue exception status for not in stock material.

Local or system conditions may permit varying the range of specific priority designators within each processing group; under such conditions the performance standards of the basic processing group will control the processing time of the revised range of priority designators.

2. MESSAGE REQUESTS AND CANCELED REDISTRIBUTION ORDERS. Message requests and canceled redistribution orders will be processed in accordance with subpar. 1.

26009 SUPPLY AVAILABILITY CARD

1. GENERAL. The Supply Availability Card (NavSup Form 1109) is designed for all repair parts and related material being purified during supply overhauls except ship's store stocks, resale clothing, and subsistence.

2. RESPONSIBILITIES

a. Commanders in Chief, Atlantic and Pacific Fleets. The Commanders in Chief, Atlantic and Pacific Fleets are assigned the following responsibilities in connection with the preparation and use of the NavSup Form 1109:

1. provide supply operations assistance program teams, Naval Supply Systems Command inventory control points and the Navy Fleet Material Support Office, with a list of ships scheduled for supply operations, specifying the date, location, and duration of the supply overhaul; this list will be updated by fleet commanders as required;
2. advise appropriate Naval Supply Systems Command inventory control points and the Navy Fleet Material Support Office, on an individual ship basis, of requirements for special lists or electric accounting machine cards other than allowance lists, load lists, and NavSup Forms 1109;
3. utilize NavSup Forms 1109 in accomplishing the physical inventory and purification of shipboard storeroom stocks of repair parts and equipment related material through supply operations assistance program teams; consumables may be processed in the program when specifically requested by type commanders;
4. provide statistical reports of each supply overhaul to ships, appropriate type commanders, Naval Supply Systems Command inventory control points, and cognizant bureaus, commands, or offices.

b. Naval Supply Systems Command Inventory Control Points and the Navy Fleet Material Support Office. Naval Supply Systems Command inventory control points and

the Navy Fleet Material Support Office are responsible for the internal scheduling and production of allowance lists, load lists, NavSup Forms 1109, and other services in accordance, with fleet commander supply overhaul schedules. Normally, Naval Supply Systems Command inventory control points will air mail the Coordinated Shipboard Allowance List package and NavSup Form 1109 decks to the supply operations assistance program teams 21 days prior to the start of the supply overhaul. Special schedules will be developed as necessary for supply overhauls of ships undergoing modernization or conversion. The Navy Fleet Material Support Office is responsible for coordination and scheduling of inter-Naval Supply Systems Command inventory control points actions as transmittal of interest decks and updating of supply overhaul schedules; and for coordinating the implementation of NavSup Form 1109.

c. Supply Operations Assistance Program Central Data Processing Activity. The Naval Supply Center, Oakland, is the central data processing activity for the supply operations assistance program. This activity is required to process the marked up NavSup Forms 1109 received from the supply operations assistance program teams and produce the following outputs within four working days from receipt of the NavSup Forms 1109:

1. integrated stock lists,
2. shortage lists,
3. excess lists,
4. stock number change lists,
5. allowance quantity change lists,
6. prepunched requisitions,
7. prepunched excess picking tickets,
8. preprinted invoices,
9. preprinted stock record cards,
10. preprinted storeroom locator cards,
11. other aids as requested by ships and type commanders.

3. PREPARATION AND USE OF THE NAVSUP FORM 1109

a. General. The NavSup Form 1109 is a dual purpose electronic accounting machine card for use by personnel conducting supply overhauls of ships, and contains both prepunched data and provision for adding additional handwritten data in fixed spaces on the face of the card. The NavSup Form 1109 serves two major functions:

1. an aid in identifying and conducting physical inventory of shipboard storeroom items during supply overhauls.
2. an automated data processing source data document from which mechanized lists and electric accounting machine cards are computed (see subpar. 2c).

b. Processing. The NavSup Forms 1109 are initially produced by Naval Supply Systems Command inventory control points as a product of Coordinated Shipboard Allowance List or load list preparation. The NavSup Forms 1109 contain prepunched, interpreted data from the allowance or load list Stock Number Sequence List. One master NavSup Form 1109 is provided for each different stock number listed in the Stock Number Sequence List of the Coordinated Shipboard Allowance List or load list. Trailer cards NavSup Forms 1109 are provided for each additional equipment application after the first one listed in the Stock Number Sequence List. These NavSup Forms 1109 are forwarded to the ship and supply operations assistance program team prior to the ship's yard overhaul. The NavSup Form 1109 provides fixed blank spaces for use by supply operations assistance program team personnel to do the following:

1. write in physical inventory data such as quantity on hand, quantity demanded, frequency of demand, storeroom location, etc.;
2. write in changes concerning allowance and item management data provided by Naval Supply Systems Command inventory control points, such as changes to the stock number, unit of issue, unit price, allowed quantity, bureau funded quantity, etc.

After recording of inventory and demand data, or change data on the NavSup Forms 1109 by supply operations assistance program teams, the NavSup Forms 1109 are forwarded to the Supply Operations Assist-

ance Program Data Processing Center, Naval Supply Center, Oakland, for computation and preparation of the output products. in subpar. 2c.

c. Format

(1) General. The format of NavSup Form 1109 the procedures for its preparation, and the limitations of the various preparing activities in providing data are outlined in subpars. 2 - 5. The NavSup Form 1109 is applicable to ships with Revised Individual Allowance Lists, Shipboard Allowance Lists, Coordinated Shipboard Allowance Lists, Electronic Repair Parts Allowance Lists, Vessel Ordnance Consolidated Allowance Lists, Initial Stock Lists, and load lists. Ships with Revised Individual Allowance Lists will be serviced in accordance with the procedures in subpar. 4.

(2) Standard Data Elements. Data prepunched and interpreted on the NavSup Form 1109 by Naval Supply Systems Command inventory control points are derived from allowance and load lists. The format of the NavSup Form 1109 is described in terms of data elements applicable to the allowance and load lists programs specified in the uniform automated data processing system for Naval Supply Systems Command inventory control points.

(3) Detailed Format. The following is a detailed description of the punching and interpretation format and content of the NavSup Form 1109:

Card columns		UADPS (ICP) DEN	Data element (D. E.)	Type of D. E.	Access freq.	Record length	Data notes
Punch	Interpret						
1-2	1-2	C003	Cognizance symbol	AN	I	2	For non-stock numbered items, use program support codes H for SPCC, N for ESO, etc. in cc 1
3	3	C003A	Material control code (fraction)	A	I	1	Provide only those material control codes required for shipboard management, i. e., codes C, D, G, H, J, Q, V, Z as described in MILSTRIP/MILSTRAP
4-16	4-16	C001	Federal stock number	N	I	13	Drop 2 digit NATO country code and punch and interpret dashes in cc 8 and 12
17-20	17-20	C003B	Supply management code	AN	I	4	This field previously identified as technical supply management code (TSMC)
17-22	17-22	C004	Item name (first 6 digits only)	AN	I	6	Abstract from full item name field. Use only with DEN C001, and when C003B is not used
4-20	4-20	D001	Reference number	AN	I	17	Repair part identification number other than federal stock number. Use only when federal stock number is not available. Do not use DEN C003B and C004 when using D001
23	-	-	-	-	-	-	Not used
24-25	24-25	C005	Unit of issue	A	I	2	In accordance with current stock list
26-32	26-32	B053	Unit price	N	I	7	Dollars in columns 26-30; cents in columns 31-32. Decimal point always between cc 30 and 31. Do not punch or interpret \$, . symbols. If price is estimated by inventory control point, a code will be punched in column 33

Card columns		UADPS (ICP) DEN	Data element (D. E.)	Type of D. E.	Access freq.	Record length	Data notes
Punch	Interpret						
33	33	B005	Credit code <u>or</u>	AN	I	1	Credit code in accordance with current stock list, for Navy Stock Account stocked items only. Will be used only if DEN B054 is not used
33	33	B054	Unit price code	AN	I	1	To indicate that unit price DEN B053 is estimated or unofficial. Interpret as letter E. Unit price code takes precedence over credit code
34	23	B-006	Allowance notes code	AN	I	1	The note abstracted from the Allowance Parts List notes column, applicable to this item; or 0 if the item is an operating space item. If both Allowance Parts List and operating space item, prepare two cards. See subpar. 5c item 1 to request cards for operating space items
35	-	-	-	-	-	-	Not used
36-46	34-44	D008	Repairable identifier code	AN	I	11	Component identification, allowance parts list, allowance equipage list (CID/APL/AEL) number in which this item is listed. Emit dash in punch column 37 for AEL numbers. Number left justified
47	45	D009C	Multi-application code	AN	I	1	This column is blank if only one CID/APL/AEL number (DEN D008) is applicable to this item If more than one application of this item, a trailer card will be provided for each additional application. The master card will be identified by an Alpha M in punch column 47 and interpret space 45. The first allowance parts list number, and the total allowance quantity for this item as listed in the COSAL SNSL, will be provided in the master card. Each trailer card will be identified by an Alpha T punch in cc 47, interpreted in space

							45. The trailer card will contain the same management data as the master card, excluding allowance quantity
48	46	E015	Allowance/load code	A/N	D	1	The following numeric codes will be provided by inventory control points: <ol style="list-style-type: none"> 1. the item appears only in the ships COSAL. This code applicable to all ships. (Note: Matching of allowance and load lists required only on load carrying ships.) 2. the item appears only in the ships load list (applicable only to load carrying ships) 3. the item appears in both the ships COSAL and load (applicable only to load carrying ships)
49-52	47-50	E009	Load list quantity or on board repair part quantity	NC	D	4	Quantities normally expressed in terms of unit of issue (DEN C005). However, see subpar. 5c item 3 and subpar. 6 for treatment of items when unit of issue and unit of allowance differ
49-52	47-50			C	D	4	
53	lower 56	C008A	MEC (Military Essentiality Code) - part (provision for)	N	I	1	Use of this field will be initiated by separate instructions
54-57	lower 57-60	C008B	MEC - component (provision for)	AN	I	4	Use of this field will be initiated by separate instructions
71	51	E020	ERC Equipage/ repair part/ consumable code) (provision for)	N	I	1	Inventory control points will punch code R for all equipment related items
72	57		Supply operations assistance program control code		D	1	Inventory control points punch/interpret either of two control codes: <ol style="list-style-type: none"> (a) Code B for items in current COSAL, but not in the old; or for increases in depth of an item from old to new COSAL (b) Code R for items in the old COSAL but not in the new; to be removed from ships inventory unless justified by

Card columns		UADPS (ICP) DEN	Data element (D. E.)	Type of D. E.	Access freq.	Record length	Data notes
Punch	Interpret						
72	57 cont.						ship's demand or other data. R coded items will be identified further by A/T code 1 in punch column 48 and interpret space 46; and the former allowance quantity in punch columns 49-52 and interpret spaces 47-50.
73-75	58-60		NavShip funded quantity	C	D	3	"Add" quantity to be funded by NavShip COSAL allotment. Applicable only to items with supply operations assistance program control code B in punch column 72. B coded cards must be researched by supply operations assistance program teams to determine if item has previously been supplied by other action, and to determine net quantity chargeable to NavShip COSAL allotment (see subpar. 5b)
76-80	52-56	A002	Ship unit identification code	AN	I	5	Per Navy Comptroller Manual, Vol. 2, Chapter 5. Note: Although this is labelled as an alpha/numeric field, ship unit identification codes will continue to be a five digit number

Explanation of Terms:

1. Interpret bars are upper line unless otherwise specified.
2. The term "DEN" is an abbreviation for Data Element Number in the Inventory Control Point Uniform Automated Data Processing System (ICP UADPS).
3. Type of data element (D. E.); alphabetic (A); numeric (N); alpha-numeric (AN); calculate (C); or numeric calculate (NC).
4. Access frequency refers to the availability of UADP data elements to the supply operations assistance program i. e., the D. E. is immediately available (I), or available only when the COSAL is being processed (D).

4. NAVSUP FORMS 1109 FOR SHIPS WITH REVISED INDIVIDUAL ALLOWANCE LISTS

a. General. Some ships may receive a supply overhaul prior to the availability of Hull/Mechanical/Electrical Coordinated Shipboard Allowance List from the Navy Ships Parts Control Center. In these cases, the Revised Individual Allowance List will be the allowance list used during the supply overhaul. For these ships, the Navy Ships Parts Control Center will forward to the supply operations assistance program teams updated Revised Individual Allowance List Stock Number Sequence List cards in NavSup Form 1109 format for all cognizance symbols of material included in the Revised Individual Allowance Lists when available in the files of the Navy Ships Parts Control Center. When this data is not available, the overhaul yard will be notified by the Navy Ships Parts Control Center (with copy to the applicable supply operations assistance program team) in order that NavSup Forms 1109 can be produced locally from the ship's copy of the Revised Individual Allowance List.

b. Preprinted Supply Aids. In addition to the NavSup Form 1109, each Naval Supply Systems Command inventory control point has the capability of providing preprinted stock records or MILSTRIP documents. However, supply aids other than NavSup Form 1109 will not be provided unless specifically requested by the supply operations assistance program teams or type commanders for individual ships at least 45 days in advance of the supply overhaul.

5. LIMITATIONS AND REQUIREMENTS OF NAVAL SUPPLY SYSTEMS COMMAND INVENTORY CONTROL POINTS AND NAVY RETAIL OFFICES IN PREPARATION OF NAVSUP FORM 1109

a. General. Naval Supply Systems Command inventory control points will provide NavSup Forms 1109 to the appropriate supply operations assistance program team with data subject to the limitations in subpar. b.

b. Navy Electronics Supply Office. The Navy Electronics Supply Office will not provide cards for operating space items unless notified at least 45 days in advance of Coordinated Shipboard Allowance List publication date. The Navy Electronics Supply Office "add" list may include items with bureau funded add quantities (punch columns 73-75) which exceed three spaces. For these items the Navy Electronics Supply Office

will punch only quantities up to 999. The Navy Electronics Supply Office cards containing 999 in this field must be researched by the supply operations assistance program team and a larger quantity written in the bureau funded add quantity handwritten space (block 18), if necessary. Such cards will be part of the Navy Electronics Supply Office research deck (see subpar. 6).

c. Navy Ships Parts Control Center. The Navy Ships Parts Control Center will effect the following:

1. Provide a card for each storeroom item appearing in the Navy Ships Parts Control Center segment of the Coordinated Shipboard Allowance List, Part III, Section A. Operating space item cards reflecting Coordinated Shipboard Allowance List, Part III, Section B, will be provided only upon special request at least 45 days in advance of Coordinated Shipboard Allowance List publication date.
2. Provide in the card the same unit of allowance shown in the Coordinated Shipboard Allowance List Stock Number Sequence List. In some cases this unit of allowance may differ from the unit of issue in the current stock lists. For load list cards (allowance type 2 or 3) the unit of allowance is the unit of issue.
3. Provide unit prices' for the unit of issue on items appearing in current stock lists. If an estimated or unofficial price is furnished for a nonstocked item the uniform automatic data processing code for nonstocked price will be punched and interpreted in card column 33.

6. RESEARCH DECKS. A research desk will be assembled by inventory control points and will include those items considered as incomplete if one or more of the following conditions exist:

1. a price is not available,
2. the unit of issue and the unit of allowance differ (determined by manual or machine reference to catalog data),
3. no allowance quantity is indicated,
4. bureau funded add quantity exceeds three digits (applicable to the Navy Electronics Supply Office),
5. non-federal stock number is indicated.

The cards in the research deck are included as part of the master decks. The primary purpose of the research deck is to identify and segregate all items which require further research by supply operations assistance program team personnel to complete the cards. The research deck will be punched and interpreted on salmon colored 5081 cards in the format of the NavSup Form 1109. The decks are separated by dividers and appropriately identified.

7. CARD LOTS. The NavSup Form 1109 card lots will be sorted in cognizance symbol and federal stock number sequence and then separated by Naval Supply Systems Command inventory control points into storeroom and operating space card lots as follows:

Lot 1--Storeroom items (SRI)

Storeroom item masters
Storeroom item trailers
Research deck (SRI)

Lot 2--Operating space items (OSI)

Operating space masters
Operating space trailers
Research deck (OSI)

Trailer cards will be selected from master cards by selecting on the alpha T punch in punch column 47. Master cards with multiple applications need not be separated from the item cards with single application.

26010 ITEMS IN THE NAVY SUPPLY
SYSTEM CONTAINING
UNIDENTIFIED RADIOACTIVE
MATERIAL

1. GENERAL. Items containing radioactive material, not identified as containing such substances, are often discovered at Navy supply activities. Some of the items contain the material in quantities that may create a health hazard to employees handling, storing, or repairing the items. The materials generally used are radium, strontium, thallium, nickel, cobalt, and cesium. Quantities of radioactive material in items vary with the performance requirements. Prior to the enactment of the Atomic Energy Act, the requirements for identifying and labeling items containing radioactive material were less stringent than those imposed by the act. Because of the less stringent requirement and the absence of Navy identification and labeling procedures, many items and components of assemblies containing radioactive material remain unidentified as containing such material. Radioactive material requiring a license will not be issued or held in the Navy Supply System without proper authorization of the Atomic Energy Commission and the applicable command.

2. RESPONSIBILITIES

a. Navy Supply Activities

(1) Reducing the Hazard. To assist in reducing the hazard, and in the interest of

identifying radioactive material for disposal purpose, Navy supply activities are responsible for notifying the cognizant Navy inventory control point whenever items containing radioactive material are discovered which have not been identified and labeled in accordance with the following, as appropriate:

1. 10 CFR 20;
2. Radioactive Commodities in the DOD Supply System (NAVSUP P-5012);
3. Military Specification MIL-M-19590C, Marking of Commodities and Containers to Indicate Radioactive Material.

(2) Report of Items Containing Unidentified Radioactive Material (NAVSUP Report 5100-1). Upon discovery of items containing radioactive material which have not been properly identified and labeled, a letter report containing the following information will be furnished to the cognizant Navy inventory control points with a copy to the Naval Supply Systems Command (Supply Operations, Activities Management Division):

1. stock number;
2. quantity on hand;
3. radioactive isotope, if known;
4. activity in micro curies;
5. radiation intensity at the surface of the item in milliroentgens hours if beta or gamma, or counts per minute, if alpha;
6. kinds of radiation emitted (beta, gamma, alpha);
7. contract number, if known;
8. manufacturer's name, if known;
9. drawing number, if known;
10. wipe test results if wipe tests have been made;
11. action taken or recommended to protect personnel when necessary.

If the item is not under the cognizance of a Navy inventory control point, the command having cognizance will be notified. For material under the control of the Defense Supply Agency, procedures will meet the requirements of Radioactive Commodities in the DOD Supply System (NAVSUP P-5012).

b. Navy Inventory Control Points. Upon receipt of NAVSUP Report 5100-1, Navy inventory control points will take necessary action for controlling the material and will issue instructions on handling, labeling, storage, and disposal.

c. Protection of Personnel. The Radiation Health Protection Manual (NAVMED P-5055), includes procedures to observe for the protection of personnel from radioactive material hazards.

PART B: MATERIAL UNDER THE INVENTORY MANAGEMENT OF THE NAVY AVIATION SUPPLY OFFICE

Section I: GENERAL

26033 MATERIAL COVERED

The Navy Aviation Supply Office has cognizance over all items in the Navy Management Data List which are prefixed by cognizance symbols 1R, 2R, 6R, and 4Z.

26034 MISSION AND FUNCTIONS

"1. MISSION. The mission assigned this Office by reference (a) [OPNAVNOTE 5450 ser 4369P09B33 of 28 October 1970] is: Performs program support functions, including inventory management of appropriate secondary items, for assigned weapons systems and equipment; performs inventory management for specified end items and non-weapons system related items; and performs other functions as may be assigned by the Commander, Naval Supply Systems Command.

"2. FUNCTIONS. This Office in the accomplishment of its mission will:

"a. As the Navy inventory control point for categories of material assigned by reference (c) [NAVSUPINST 4421. 12 B], be responsible for the performance of management functions enumerated in references (d) [Navy Policy and Standards for Supply Management (NAVSO P-1500)] and (e) [par. 11062.1] and in addition will:

"(1) Develop supply support agreements and collaborate in the implementation and development of revisions and modifications of supply support agreements, as appropriate, with other inventory managers. in acquiring and/or providing supply support.

"(2) Recommend, as necessary, proposed amendments to program support agreements between the technical systems command, or office, and NAVSUP covering equipments under the program support of ASO; and submit to NAVSUP for coordination and approval.

"(3) Perform the cataloging function for NAVAIR cogs 2V and 4V material and the cataloging, stock control, disposal, and distribution/redistribution, stock control functions for NAVAIR cog 8R material.

"(4) Perform single service purchase assignments in accordance with ASPR-authorized procurement responsibilities.

"(5) Develop, maintain, publish, and direct the distribution of Weapons Support Lists, Master Repair Lists, and Cross Reference Lists for items over which cognizance is exercised; carry out assigned responsibilities under the Federal Catalog System.

"(6) Establish and prescribe standards and requirements for preservation, packaging, packing, marking and storage of managed or assigned material.

"(7) Maintain liaison as necessary with field activities, fleet and force commands, "manufacturers, and other commands for the purpose of promoting system responsiveness and effectiveness.

"(8) Maintain liaison with the Army, Air Force, Military Sealift Command and the Coast Guard on matters concerning inter-service supply support agreements or co-ordinated procurement programs for aviation repair parts.

"(9) Conduct visits, as determined necessary, to Naval activities or Fleet Training Commands to render service or assist in resolving specific aviation support problems.

"(10) Develop and issue afloat and ashore Aviation Consolidated Allowance Lists (AVCALs) and germane Consolidated Shipboard Allowance Lists (COSALs).

"(11) Maintain NAVAIR Allowance Lists; compile, develop, publish, and distribute NAVAIR Allowance Lists as directed by NAVAIRSYSCOM.

"(12) Prepare continuity of operations and mobilization plans for the segment of the Navy Supply System over which cognizance is exercised; calculate mobilization requirements; and develop an applicable industrial mobilization planning program.

"(13) Furnish locally based Naval activities with business and logistic-type ADPE services and Graphic Arts assistance.

"(14) Provide material and services under the International Logistics Program to include:

"(a) Price and availability information;

"(b) Requirements listings, publications and other documentation;

"(c) Cataloging services;

"(d) Supply procurement and delivery of material;

"(e) Technical and logistics planning assistance;

"(f) Where practicable, integrate international Logistics/U.S. Navy requirements.

"(15) Serve as a manager in the administration of Navy Stock Fund sub-allocation received for financing procurement of Navy Stock Account Material; perform allotment accounting and financial management over allotments established for the procurement of Navy Stock Account and Appropriation Purchases Account Material and other material procured against end use appropriations."

Section II: DISTRIBUTIVE ORGANIZATION, STOCK RESPONSIBILITIES, AND LEVELS OF SUPPLY

26040 DISTRIBUTIVE ORGANIZATION AND STOCK RESPONSIBILITIES

1. **GENERAL.** The supply and distributive organization for the Navy Aviation Supply Office segment of the Navy Supply System consists of transaction reporting stock points and nonreporting activities (see par. 21052-3,4).

2. DEFINITIONS

a. General. The definitions in subpars. b and c apply to all aviation material except catapult and arresting gear, meteorological material, and photographic material.

b. Transaction Reporting Stock Points. Transaction reporting stock points are, those activities that transmit transaction item reports direct to the Navy Aviation Supply Office in accordance with MILSTRIP/MILSTRAP. Transaction reporting stock points in the United States except Alaska and Hawaii are identified as, either wholesale or retail activities. Certain overseas transaction reporting stock points, i.e., Naval Air Station, Barbers Point, Naval Supply Depot, Subic Bay, Naval Supply Depot, Guam, and Marine Corps Air Station, Kaneohe Bay, are exceptions to the wholesale and retail system. Based on transaction item reports, replenishable demand is recorded at the Navy Aviation Supply Office against the applicable wholesale and retail activity for each individual item. Wholesale transaction reporting stock points material requirements for stock are computed and positioned ("push" system) by the Navy Aviation Supply Office at the applicable activity. Retail transaction reporting stock points submit stock requisitions ("pull" system) to the Navy Aviation Supply Office to maintain the station Aviation Consolidated Allowance List (AVCAL) stockage objective in accordance with applicable procedures. For end use requirements both wholesale and retail transaction reporting stock points

submit requisitions direct to the Navy Aviation Supply Office for supply action. Stock requirements for "overseas transaction reporting stock points, Naval Air Station, Barbers Point, Naval Supply Depot, Subic Bay, Naval Supply Depot, Guam, and Marine Corps Air Station, Kaneohe Bay, are not positioned or pushed to these activities by the Navy Aviation Supply Office. These four activities operate on a "pull" system, i.e., they are authorized to submit both end use and stock requisitions direct to the Navy Aviation Supply Office for supply action.

c. Nonreporting Activities. Nonreporting activities are those activities that do not submit transaction item reports to the Navy Aviation Supply Office. Activities that are designated direct requisitioners will submit requisitions for end use and stock requirements direct to the Navy Aviation Supply Office. All other nonreporting stock points will submit requisitions for end use or stock requirements direct to their designated source of supply.

3. ACTIVITIES BY ECHELON OF SUPPLY

a. Transaction Reporting Stock Points. Transaction reporting stock points designated as either wholesale or retail activities are reflected in the following chart:

Wholesale activities

Marine Corps Air Station, Cherry Point
 Marine Corps Air Station, El Toro
 Naval Air Station, Alameda
 Naval Air Station, Corpus Christi
 Naval Air Station, Jacksonville
 Naval Air Station, Norfolk
 Naval Air Station, North Island
 Naval Air Station, Pensacola
 Naval Air Station, Quonset Point
 Naval Avionics Facility, Indianapolis
 Naval Supply Center, Norfolk
 Naval Supply Center, Oakland

Retail activities

Naval Air Station, Albany
 Naval Air Station, Brunswick
 Naval Air Station, Cecil Field
 Naval Air Station, Imperial Beach
 Naval Air Station, Key West
 Naval Air Station, Lakehurst
 Naval Air Station, Lemoore
 Naval Air Station, Miramar
 Naval Air Station, Moffett Field
 Naval Air Station, Oceana
 Naval Air Station, Patuxent River
 Naval Air Station, Point Mugu
 Naval Air Station, Whidbey Island

b. Overseas Transaction Reporting Stock

Points. The following overseas activities are designated transaction reporting stock points:

Marine Corps Air Station, Kaneohe Bay
 Naval Air Station, Barbers Point
 Naval Supply Depot, Guam
 Naval Supply Depot, Subic Bay

c. Nonreporting Activities

(1) Direct Requisitioners. The following activities are designated direct requisitioners:

Marine Corps Air Station, Quantico
 Marine Corps Air Station, Yuma
 Naval Air Development Center, Warminster
 Naval Air Engineering Center, Philadelphia
 Naval Air Facility, Detroit
 Naval Air Facility, Lajes
 Naval Air Facility, Mildenhall
 Naval Air Facility, Washington
 Naval Air Propulsion Test Center, Trenton
 Naval Air Station, Bermuda
 Naval Air Station, Glenview
 Naval Air Station, Glynco
 Naval Air Station, Guantanamo Bay
 Naval Air Station, Memphis
 Naval Air Station, New Orleans
 Naval Air Station, Willow Grove
 Naval Coastal Systems Laboratory,
 Panama City
 Naval Station, Adak
 Naval Station, Argentia
 Naval Station, Keflavik
 Naval Station, Kodiak
 Naval Station, Rota
 Naval Station, Roosevelt Roads
 Naval Supply Center, Charleston
 Naval Support Activity, Seattle
 Naval Weapons Center, China Lake
 Naval Weapons Laboratory, Dahlgren
 All carriers Atlantic Fleet

(2) Nondirect Requisitioners. The following activities are designated nondirect requisitioners:

Marine Corps Air Facility, Futema
 Marine Corps Air Station, New River
 Marine Corps Air Station, Santa Ana

Marine Corps Air Station, Beaufort
 Marine Corps Air Station, Iwakuni
 Naval Air Facility, El Centro
 Naval Air Facility, Naha
 Naval Air Facility, Naples
 Naval Air Facility, Sigonella
 Naval Air Station, Agana
 Naval Air Station, Atlanta
 Naval Air Station, Atsugi
 Naval Air Station, Chase Field
 Naval Air Station, Cubi Point
 Naval Air Station, Dallas
 Naval Air Station, Ellyson Field
 Naval Air Station, Fallen
 Naval Air Station, Kingsville
 Naval Air Station, Meridian
 Naval Air Station, Saufley Field
 Naval Air Station, South Weymouth
 Naval Air Station, Whiting Field
 Naval Air Systems Command Representative, Atlantic
 Naval Auxiliary Landing Field, Monterey
 Naval Plant Representative Office, Baltimore
 Naval Plant Representative Office, Bethpage
 Naval Plant Representative Office, Burbank
 Naval Plant Representative Office, Columbus
 Naval Plant Representative Office, Brownsville
 Naval Plant Representative Office, Dallas
 Naval Plant Representative Office, Dothan
 Naval Plant Representative Office, Long Beach
 Naval Plant Representative Office, Philadelphia
 Naval Plant Representative Office, St. Louis
 Naval Plant Representative Office, Stratford
 Naval Shipyard, Puget Sound
 Naval Station, Mayport
 Naval Station, Midway
 Naval Weapons Evaluation Facility, Albuquerque

26041 LEVELS OF SUPPLY

1. GENERAL. In order that stocks of aeronautical material may be maintained at a minimum level consistent with the operational program requirements at each activity, stock levels for requisitioning and replenishment are established for all activities at each echelon of supply. Stocks will be maintained at or below these prescribed levels at all times except when the Navy Aviation Supply Office has authorized or directed other action. Since stocks are controlled on a systemwide basis, material on hand at a particular activity in excess of apparent requirements or prescribed stock levels will not necessarily be redistributed. In order to avoid unnecessary transportation costs, material in excess of the requirements of

the activity will be moved only to meet a positive requirement elsewhere in the system or to relieve an acute storage problem at the holding activity. However, material of small value, weight, and cube may be transferred from the holding activity to a requiring activity in economical quantities in excess of the requisitioning objective.

2. TRANSACTION REPORTING STOCK POINTS IN THE UNITED STATES EXCEPT ALASKA AND HAWAII. Establishment and maintenance of stock levels at transaction reporting stock points in the United States except Alaska and Hawaii will be in accordance with instructions issued by the Navy Aviation Supply Office.

3. NONREPORTING ACTIVITIES IN THE UNITED STATES EXCEPT ALASKA AND HAWAII. Establishment and maintenance of stock levels at nonreporting activities in the United States except Alaska and Hawaii will be in accordance with instructions issued by the Navy Aviation Supply Office.

4. OVERSEAS ACTIVITIES. Overseas activities will, maintain stock levels as directed by the cognizant fleet commands.

26042 SPECIAL MATERIAL IDENTIFICATION CODES ASSIGNED TO THE NAVY AVIATION SUPPLY OFFICE

1. GENERAL. A special material identification code (SMIC) is suffixed to each federal stock number (FSN) to assemble items of supply into categories which indicate unique application, reporting segments, specialized distribution, etc., for logistics management purposes.

2. COMPOSITION. The special material identification code assigned to the Navy Aviation Supply Office is a two character alphabetic management code appended to the federal stock number to identify the supply support item category as:

1. primary weapon support--e.g., "DA" = A4 weapon related item;
2. special project or special procurement or requisition material--e.g., "FZ" = GFE (government furnished equipment) - common application;
3. common or general--e.g., "AX" = common airframe item.

For further information regarding special material identification codes see instructions issued by the Navy Aviation Supply Office. A complete list of assigned special material identification codes is included in MILSTRIP/MILSTRAP, Appendix 17.

Section III: FIELD STOCK RECORDING PROCEDURES

26050 GENERAL

The stock point inventory control procedures set forth in Chapter 4 of

MILSTRIP/MILSTRAP are applicable to aviation material.

Section IV: STOCK STATUS REPORTING AND ROUTINE STOCK REPLENISHMENT

26061 STOCK STATUS REPORTING

The transaction item and asset status reporting procedures set forth in par. 26001 and in Chapter 2 of MILSTRIP/MILSTRAP are applicable to aviation material.

26062

26063 AIRCRAFT AND AVIONICS MAINTENANCE USAGE DATA REPORTING

1. INTRODUCTION. Maintenance usage data is required by the Navy Aviation Supply Office to determine the range and quantity of aircraft and avionics material, actually used by operating activities in the performance of their mission. This data is used as applicable, in the compilation of certain Naval Air Systems Command Allowance Lists prepared by the Navy Aviation Supply Office and in the procurement and distribution of aircraft and airborne electronic material for the conduct of the aeronautical program.

2. RESPONSIBILITIES. The Navy Aviation Supply Office will specify the materials for which usage reports are desired, the report forms to be used, the reporting instructions, and the schedule for the submission of reports. The Commanding Officer, Navy Aviation Supply Office, with the concurrence of the Commander, Naval Air Force, Atlantic Fleet; Commander, Naval Air Force, Pacific Fleet; and Chief, Naval Air Training, will designate those operating units of the fleet and training commands required to submit maintenance usage reports.

3. REPORTING PROCEDURES. Detailed instructions for the collection and submission of aircraft and avionics maintenance usage data are contained in the Maintenance

Usage Data Manual prepared by the Navy Aviation Supply Office. The Maintenance Usage Data Manual and usage reporting forms will be distributed direct to the activities designated to report to the Navy Aviation Supply Office.

26064 OVERHAUL USAGE DATA REPORTING

1. INTRODUCTION. All Class A naval air stations are required to submit, to the Navy Aviation Supply Office, overhaul parts usage data on aircraft, aircraft accessories, engines, engine accessories, and other miscellaneous aircraft material under the program usage replenishment system. The data received by the Navy Aviation Supply Office is used as a basic factor in determining the range and quantities of aeronautical repair parts to be procured and distributed in support of overhaul and repair programs.

2. REPORTING PROCEDURE. Instructions for the collection and submission of overhaul parts usage data are contained in the Usage Data Manual for Overhaul and Repair Departments of Naval Air Stations published by the Navy Aviation Supply Office. The Navy medium for reporting overhaul usage data is the standard L form prepared and distributed by the Navy Aviation Supply Office.

3. APPLICABILITY. The factors derived from the usage data submitted are of significant importance to the Navy Aviation Supply Office in projecting budget estimates and taking both procurement and disposal actions. It is the responsibility of the Naval Air Systems Command to assure that overhaul and repair departments submit complete and accurate overhaul usage data reports to the Navy Aviation Supply Office in conformity with existing instructions.

Section V: SPECIAL MATERIALS

**26080 METEOROLOGICAL MATERIAL,
COGNIZANCE SYMBOLS 1R AND 2R**

1. DISTRIBUTIVE ORGANIZATION.. The distributive organization for cognizance

Transaction reporting stock points

Naval Air Station, Norfolk

Naval Air Station, Alameda

2. LEVELS OF SUPPLY

a. Transaction Reporting Stock Points.

The level of supply for cognizance symbols 1R and 2R meteorological equipment, accessories, repair parts, consumables, and recording instrument charts at transaction reporting stock points is a variable quantity computed by the Navy Aviation Supply Office based on reported demand.

b. Nonreporting Activities. At nonreporting activities in the United States except Alaska and Hawaii stock levels will be determined in accordance with FASOINST 4442.9 (latest issuance).

c. Ships and Overseas Activities. Ships and overseas activities will maintain stock levels as specified in cognizant fleet command directives.

26081 PHOTOGRAPHIC MATERIAL

1. GENERAL

a. Scope. The Navy Aviation Supply Office maintains cognizance over the procurement, distribution, and disposal of all standard cognizance symbols 1R and 2R photographic material and equipment, subject to directives issued by the Naval Air Systems Command. The Naval Air Systems Command maintains cognizance over the procurement, distribution, and disposal of all cognizance symbol 2V photographic material and equipment.

symbols 1R and 2R meteorological material consists of the transaction reporting stock points in par. 22451-3b and the following:

Area of support

Overhaul requirements in support of overhaul schedules and maintenance requirements in support of tenant meteorological activities

Overhaul requirements in' support of overhaul schedules and maintenance requirements in support of tenant meteorological activities

b. Materials Covered. Photographic material includes cameras, photographic equipment, parts, chemicals, and supplies; and photographic interpretation and photogrammetric equipment and supplies. Photographic material also includes some photographic items procured as an integral part of aircraft such as viewfinders, special mounts, and parts therefor (photographic aircraft parts) which are handled in a manner similar to airframes material, except as otherwise prescribed in this paragraph. Ozalid (diaz) and medical X-ray equipment and materials are excluded. Photographic material and equipment are identified by cognizance symbols 1R, 2R, and 2V.

c. Accounting Instructions. Accounting instructions for photographic material are contained in par. 25826.

2. DISTRIBUTIVE ORGANIZATION AND LEVELS OF SUPPLY

a. Distributive Organization for Cognizance Symbols 1R and 2R Photographic Equipment, Components, and Accessories Except Photographic Aircraft Parts.

The distributive organization for cognizance symbols 1R and 2R photographic equipment, components, and accessories except photographic aircraft parts, consists of transaction reporting stock points and one nonreporting activity as defined in par. 21052-4a. The following chart lists the activities by echelon of supply and indicates stock responsibility and area of support:

Activity	Echelon of supply and stock responsibility	Area of support
Naval Supply Center, Norfolk*	Transaction reporting stock point for consumable supplies, equipment, and photographic equipment repair parts	Ships and Navy and Marine Corps activities in the 1st, 3d, 4th, 5th, 6th, 8th, 9th, 10th, and 15th Naval Districts, and the Naval District Washington, D.C.; Atlantic and Mediterranean areas

Activity	Echelon of supply and stock responsibility	Area of support
Naval Supply Center, Oakland*	Transaction reporting stock point for consumable supplies equip. ment, and photographic equip- ment repair parts	Ships and Navy and Marine Corps activities in the 11th, 12th, and 13th Naval Districts
Naval Supply Center, Charleston	Nonreporting activity for consumable supplies, equip- ment, and photographic equipment repair parts	SSBN submarines and FBM sub- marine tenders
Naval Air Station, Norfolk*	Transaction reporting stock point for all photographic equipment repair parts (other than photo. graphic aircraft parts)	Overhaul requirements in support of overhaul schedules and mainte- nance requirements in support of the local photographic laboratory
Naval Air Station, North Island*	Transaction reporting stock point for all photographic equipment repair parts (other than photo- graphic aircraft parts)	Overhaul requirements in support of overhaul schedules and mainte- nance requirements in support of the local photographic laboratory
Naval Air Station, Jacksonville	Transaction reporting stock point for consumable supplies, equip. ment, and photographic equip- ment repair parts	Local requirements
Naval Supply Depot, Guam	Transaction reporting stock point for consumable supplies, equip- ment, and photographic equip- ment repair parts	Ships and Navy and Marine Corps activities west of the 14th Naval District other than activities in the Japan-Korea area
Naval Supply Depot, Subic Bay	Transaction reporting stock point for consumable supplies, equip- ment, and photographic equip- ment repair parts	Ships and Navy and Marine Corps activities in the Japan-Korea area
Naval Air Station, Barbers Point	Transaction reporting stock point for consumable supplies, equip- ment, and photographic equip- ment repair parts	Ships and Navy and Marine Corps activities in the 14th Naval Dis- trict

*Transaction reporting stock points for cognizance symbol 2V photographic material.

b. Photographic Laboratories. Activities which have been authorized by the Chief of Naval Operations to maintain photographic laboratories will order supplies for local consumption only. This material will be is sued upon receipt and will not be placed in stock.

c. Levels of Supply. The level of supply at transaction reporting stock points is a variable quantity computed by the Navy Aviation Supply Office based on reported demand. For nonreporting activities in the United States except Alaska and Hawaii, the level of supply is determined in accordance with FASOINST 4442.9; for ships and activities in Alaska and Hawaii and overseas, it is specified in cognizant fleet command directives. At activities in Alaska and Hawaii and outside the United States, the stock level will not exceed authorized allowances in applicable allowance lists.

3. ROUTINE STOCK REPLENISHMENT

a. Transaction Reporting Stock Points. Transaction reporting stock points listed in subpar. 2a will forward transaction item reports for cognizance symbols 1R and 2R items to the Navy Aviation Supply Office and for cognizance symbol 2V items to the Naval Air Systems Command. The Navy Aviation Supply Office will replenish stocks at transaction reporting stock points in the United States except Alaska and Hawaii based on demand and special project requirements; overseas transaction reporting stock points will replenish stocks by submission of a DOD Single Line Item Requisition System Document (DD Form 1348) to the Navy Aviation Supply Office. Replenishment and distribution of cognizance symbol 2V photographic material will be made by the Naval Air Systems Command.

b. Nonreporting Activities. Nonreporting activities which have authorized photographic laboratories will submit requisitions for all cognizance symbols 1R, 2R, and 2V photographic material to the cognizant sources of supply designated in par. 22465-3.

4. DISPOSITION OF EXCESS MATERIAL. Photographic equipment in excess of command requirements will be reported to the Naval Air Systems Command in accordance with NAVAIRINST 10700.2. Each item will be listed, by federal stock number, full description, including manufacturer, model number, and condition description.

5. RESPONSIBILITIES FOR REPAIR AND REPLACEMENT

a. General. Activities holding cognizance symbols 2R or 2V repairable photographic equipment in need of repair will contact local photographic laboratories or intermediate maintenance activities having photographic equipment repair capability to effect repair. If repairs are required beyond the capability of the local command, the following procedures will be instituted:

1. Cognizance symbol 2R photographic equipment will be turned in to supply in accordance with instructions in the Navy Aviation Supply Office Master Repair List of Navy aviation materials.
2. The activity will request disposition instructions for cognizance symbol 2V photographic equipment in need of repair or overhaul in accordance with NAVAIRINST 10700.2.

b. Exchange Cognizance Symbols 2R and 2V Repairable Standard Items. Exchange cognizance symbols 2R and 2V repairable standard items may be turned in on an exchange basis without appropriation adjustment when the following conditions are met:

1. The item turned in for replacement is economically repairable. An item is considered to be economically repairable if it can be placed in ready for issue condition at a cost not exceeding 50% of the standard unit price as carried on the records of the supply officer, or if it is listed by the Naval

Air Systems Command as critical or semi-critical, regardless of its unit cost.

2. There is a requirement for the item within the supply system.
3. The item has not been declared obsolete or obsolescent.
4. The item turned in is not in excess of the authorized allowance for the activity. (Authorized in-excess of allowance items are considered within the allowance.)

c. Items not Considered Suitable for Repair at Established Repair Points

(1) Partial List of Items. Certain types of equipment are not considered suitable for processing at established repair points. A partial list of these types is:

1. dryers,
2. washers,
3. cooling cabinets,
4. temperature controlled sinks,
5. photocopying machines,
6. motion picture processing machines,
7. high speed motion picture cameras,
8. strip cameras,
9. studio cameras.

Activities holding unserviceable items which are beyond the capability of local repair will request disposition instructions for the material in accordance with NAVAIRINST 10700.2.

(2) Information Required. Regardless of the method of reporting; the following information will be provided for each item listed:

1. stock number, serial number, and complete description;
2. present condition, including the extent of deterioration and the causes therefor, if known;
3. date of installation and usage data.

d. Obtaining Replacement for Repairable Item. ADD Form 1348 MILSTRIP requisition will be submitted to the Naval Air Systems Command in conjunction with the request for disposition instructions in subpar. a item 2.

26082 CATAPULT AND ARRESTING GEAR MATERIAL

1. **CENTRAL CONTROL.** Procurement and inventory management of catapult and arresting gear material (cognizance symbols 4R and 5R) is under the cognizance of the Navy Branch Aviation Supply Office (Catapult and Arresting Gear).

2. TRANSACTION REPORTING STOCK POINTS

a. **Designations.** Catapult and arresting gear material will be carried for both fleet and standard shore installations support by the following transaction reporting stock points:

Norfolk Naval Shipyard
 Naval Air Station, Jacksonville
 Naval Supply Center, Oakland
 Naval Supply Center, Long Beach (H-8 catapult and Mark 5 arresting gear only)
 Naval Supply Center, Puget Sound
 Naval Air Station, North Island, San Diego
 Naval Supply Depot, Subic Bay

b. **Transaction Reporting.** Transaction reporting stock points will submit daily transaction reports to the Navy "Branch Aviation Supply Office in accordance with par. 26001-2 for all cognizance symbols 4R and 5R material. Since a significant quantity of catapult and arresting gear repair parts are carried at the Naval Air Engineering Center, Philadelphia, and the Naval Air Station, Lakehurst, in support of the research and development projects of the Naval Air Systems Command, transaction reports also will be submitted by these activities.

3. **EXCESS AND REPAIRABLE ITEMS.** Both reporting and nonreporting activities will request disposition instructions from the Navy Branch Aviation Supply Office. A brief description of the condition of repairable material will be included in the request.

▼ 26083 CONTROL AND REPORTING OF AERONAUTICAL TECHNICAL DIRECTIVES

1. **GENERAL.** The approval of aeronautical technical directives (TDs) and the procurement of material required for installation of approved TDs are

matters under the direct cognizance of the Naval Air Systems Command (NAVAIRSYSCOM). TD compliance kits and the government furnished equipment (GFE) which complement these kits are budgeted for and issued as NAVAIRSYSCOM owned material for one-time installation in specified equipment during fleet maintenance, overhaul, repair, or modification programs, and are not considered items of supply or within the scope of the federal cataloging program. Therefore, kit identification numbers (KINs) in lieu of national stock numbers (NSNs) are assigned to TDC kits and GFE for purposes of identification, requisitioning, and reporting.

2. **CONTROL.** KINs are assigned 6V cog and inventory control of 6V cog material is vested in the Naval Aviation Logistics Center (NAVAVNLOG-CEN). Centralized records and stock balances are maintained for NAVAVNLOGCEN by the Aviation Supply Office (ASO) on the master data file (MDF) through daily receipt and processing of transaction item reports (TIRs) received from stock points. The transaction item and asset status reporting procedures set forth in Chapter 2 of MILSTRIP/MILSTRAP are applicable to 6V cog material.

3. **REQUIREMENTS.** Modification materials are issued and accounted for based on the requirements stated in the TD. Upon receipt of a formal TD indicating a requirement for the incorporation of a TDC kit, personnel at the installation level will submit a requisition in accordance with station supply requisitioning instructions to the local supporting supply department. When the requested KIN is available at the supporting supply department, the kit will be issued and appropriate TIRs will be submitted to ASO. If the requested KIN is not available at the supporting supply department, the requisition will be passed via Autodin to the ASO. All 6V cog requisitions will be accepted by ASO for automatic computer processing. Those requisitions which cannot be automatically processed at ASO due to lack of available reported assets or NAVAVNLOG-CEN initiated restriction codes will be referred to NAVAVNLOGCEN for processing. Off-line requisitions should be submitted direct to NAVAVNLOG-CEN since they cannot be processed automatically by ASO.

4. **CATALOGING.** Since KINs are not within the scope of the federal cataloging program, change notice data for KINs is not available centrally at

↓ FMSO. Therefore, when transmission of change notice data is required, change notice cards will be mailed directly to stock points by ASO. Stock points should insure that these cards are utilized to maintain accurate master stock item records. Questions concerning data elements required to maintain accurate MSIRs should be referred to NAVAVNLOGCEN kit managers.

5. SPECIAL CONTROLS. All GFE assigned a KIN and selected kits (based on anticipated support or configuration management problems) will be subject to issue restrictions. Items subject to issue restriction are identified by issue restriction code "XD" and material control code "Z". Requisitions

for these items should be submitted directly to the NAVAVNLOGCEN with remarks citing the bureau/serial number of the equipment in which it will be installed. Transaction item reports for items with issue restriction code "XD" will be submitted to both ASO and NAVAVNLOGCEN.

6. RECLAMATION. The Naval Aviation Logistics Center reviews TDC kits for reclamation in accordance with NAVAIRINST 4720.1. Stock points will receive A4_referrals for obsolete kits with the appropriate reclamation cite indicated in the supplementary address field. Inquiries regarding reclamation should be directed to NAVAVNLOGCEN. ↑

PART D: MATERIAL UNDER THE INVENTORY MANAGEMENT OF THE NAVAL PUBLICATIONS AND FORMS CENTER, PHILADELPHIA

Section I: GENERAL

26195 SCOPE

1. MATERIAL COVERED. The Naval Publications and Forms Center, Philadelphia, is responsible for inventory control of cognizance symbol I material. Certain administrative manuals, periodicals, and letter-type instructions and notices are under the control of the Naval Publications and Forms Center, Philadelphia, for stock and issue purposes only. A list of all material except letter-type instructions and notices is contained in the Navy Stock List of Publications and Forms, Cognizance Symbol I (see par. 14205).

2. MATERIAL NOT COVERED. The publications listed in par. 15000 are not covered by this part.

3. MISSION. The following is the functional mission of the Naval Publications and Forms Center, Philadelphia:

"Mission: Perform inventory management functions for Navy publications and forms; stock, issue and initially distribute Navy and Department of Defense printed matter; provide common support services to tenant activities.

"Functions. This Center, in the accomplishment of its mission, will be responsible for the performance of inventory management as enumerated in references (b) [Navy Policy and Standards for Supply Management] and (c) [par. 11062-1], and in addition will:

"a. Determine system material and fund requirements and provide budget justification as necessary.

"b. Recommend levels of supply; initiate procurement actions, as required.

"c. Prepare, distribute, and maintain load lists and allowance lists as directed.

"d. Serve as a project manager in, the administration of Navy Stock Fund allocations received for financing the procurement of Navy Stock Account material.

"e. Compile necessary data and submit required financial and statistical reports, including NSA stores returns summarizing certain transactions on a system-wide basis.

"f. Review comments from consumer activities regarding the physical characteristics of Naval Publications and Forms Center

controlled material and make recommendations to sponsoring commands and offices, via the Navy Publications and Printing Service Headquarters, as appropriate, regarding the changing of specifications to improve the quality of this material.

"g. Establish standards, when required, for the preservation, packing, packaging, marking, and storage of assigned material.

"h. Recommend appropriate printed matter for addition to or deletion from the Naval Publications and Forms Center controlled segment of the Navy Supply System.

"i. Estimate requirements for storage space and initiate action to obtain space required.

"j. Prepare continuity of operations and mobilization plans for the segment of the Navy Supply System over which cognizance is exercised; determine mobilization requirements in coordination with appropriate commands and offices.

"k. Maintain continuing liaison, including field service visits with using activities, stocking activities, and commands, bureaus and offices of both the Department of the Navy and the Department of Defense to promote the support effectiveness of the Naval Publications and Forms Center controlled material.

"l. Initially distribute Department of Defense printed matter as assigned.

"m. Serve as carrying point for cognizance symbol "I" publications and forms and Department of Defense Single Stock Point for specifications and standards, issuing as directed to users of the Department of Defense, other U. S. Government agencies, industry, and other approved users.

"n. Serve as an outfitting assembly point, as assigned, for publications required for commissioning or reactivation of vessels, squadrons, groups and wings,

"o. Receive and process requisitions for support of authorized Military Assistance Program and other Foreign government requirements for assigned printed matter.

"p. Provide fiscal functions (stores, plant, cost and appropriation) and civilian payroll services (preparation) for activities designated by the Comptroller of the Navy with the concurrence of Commander, Naval Supply Systems Command.

Section II: DISTRIBUTIVE AND LEVELS OF SUPPLY

ON, STOCK RESPONSIBILITIES,

26205 DISTRIBUTIVE ORGANIZATION AND STOCK RESPONSIBILITIES

(Cog 11) district forms. Activities not designated stock points in the cognizance symbol 11 distributive system are not authorized to carry this material in the Navy Stock Fund wholesale inventory account.

1. DISTRIBUTIVE ORGANIZATION. The distributive organization for cognizance symbol I publications and forms consists of activities providing monthly asset status reports and those provided allotments for the local management of cognizance symbol 11

2. AREA SUPPORT ASSIGNMENT. The following table shows the echelons of supply and support responsibilities:

Activity	Echelon of supply and stock responsibility	Area of support	Method of replenishment
↓ Naval Publications and Forms Center, Philadelphia	Single stock point for standardization documents, Navy Department directives, and all cognizance symbol ØI publications except those peculiar to nuclear propulsion	Worldwide	Central replenishment based on weekly requirement review
	Single stock point for cognizance symbol 11 placards and slow moving forms (material control code S)	Worldwide	Central replenishment based on weekly requirement review
	Stock point for cognizance symbol 11 fast moving forms (material control codes F and U)	Worldwide	Central replenishment based on weekly requirement review
	Stock point for cognizance symbol 11 First, Third, and Fourth Naval District general forms (material control code L)	Activities in the First, Third, and Fourth Naval Districts	Central replenishment based on weekly requirement review
Naval Station Washington, D. C.	Stock point for cognizance symbol 11 Naval District Washington, D. C., forma	Activities and ships in the Naval District Washington, D.C.	Local replenishment
Naval Supply Center, Norfolk	Stock point for supply support of cognizance symbol 11 fast moving forma (material control codes F and U)	Activities and ships in the Fifth Naval District and activities in the Ninth Naval District east of the Mississippi River; activities and ships in the Atlantic and Mediterranean areas	Central replenishment based on daily asset status reports
	Stock point for cognizance symbol 11 Fifth Naval District general forms	Activities and ships in the Fifth Naval District	Local replenishment
Naval Supply Center, Charleston	Stock point for supply support of cognizance symbol 11 fast moving forms (material control codes F and U)	Activities and ships in the Sixth and Eighth Naval Districts	Central replenishment based on daily asset status reports

Activity	Echelon of supply and stock responsibility	Area of support	Method replenishment
Naval Supply Center, Charleston—cont.	Stock point for cognizance symbol 1I Sixth Naval District general forms	Activities and ships in the Sixth Naval District	Local replenishment
Naval Supply Center, Oakland	Stock point for supply support of cognizance symbol 1I fast moving forms (material control codes F and U)	Activities and ships in the Twelfth Naval District; activities and ships in the Pacific Ocean area	Central replenishment based on daily asset status reports
	Stock point for cognizance symbol 1I Twelfth Naval District general forms	Activities and ships in the Twelfth Naval District	Local replenishment
Naval Supply Center, San Diego	Stock point for supply support of fast moving cognizance symbol 1I forms (material control codes F and U)	Activities and ships in the Eleventh Naval District	Central replenishment based on daily asset status reports
	Stock point for supply support of cognizance symbol 1I Eleventh Naval District general forms	Activities and ships in the Eleventh Naval District	Local replenishment
Naval Supply Center, Pearl Harbor	Stock point for supply support of cognizance symbol, 1I Fourteenth Naval District general forms	activities and ships in the Fourteenth Naval District	Local replenishment
Naval Supply Depot, Guam	Stock point for supply support of cognizance symbol 1I local forms	activities and ships in the Marianas Island area	Local replenishment
Naval Supply Depot, Subic Bay	Stock point for supply support of cognizance symbol 1I local forms	Activities and ships in the Republic of the Philippines	Local replenishment
Naval Supply Depot, Yokosuka	Stock point for supply support of cognizance symbol 1I local forms	Activities and ships under the command of U.S. Naval Forces Japan	Local replenishment
Naval Support Activity, Naples	Stock point for supply support of cognizance symbol 1I local forms	activities and ships in the Mediterranean area	Local replenishment
Naval Air Station, Pensacola	Stock point for supply support of Chief Naval Reserve air training forms	Worldwide	Local replenishment
Navy Ships Parts Control Center, Mechanicsburg	Single stock point for Naval Sea Systems Command publications peculiar to propulsion of nuclear ships	Worldwide	Central replenishment based on monthly, asset status reports
Naval Station, Roosevelt Roads	Stock point for supply support of cognizance symbol 1I Tenth Naval District forms	Activities and ships in the Tenth Naval District	Local replenishment

26206 MATERIAL CONTROL CODES

The distributive system for cognizance symbol I publications and forms encompasses the following material control codes:

<u>Code</u>	<u>Explanation</u>
A	local printed cognizance symbol \emptyset I publications;
C	cognizance symbol \emptyset I publications single stock point material, centralized inventory management;
F	fast moving items, specialty printed items, asset reported, centralized inventory management;
L	nonstandard district forms used repetitively by four or more activities within a naval district, approved by the director, Navy publications and printing service components for the naval district, locally managed and replenished;
S	slow moving items, specialty and flat sheet printing, asset reported, centralized inventory management, stocked at the Naval Publications and Forms Center only;
T	terminal items;
U	fast moving, flat sheet forms, asset reported, centralized inventory management. (Designated activities outside the United States will be authorized to replenish locally for SERVMART.)

26207 STOCK RANGE

The stock range at activities authorized to stock cognizance symbol I material control codes A, F, S, T, and U items is controlled by the Naval Publications and Forms Center, Philadelphia. Stock points authorized to carry cognizance symbol II material control code L forms will develop stock range based on demand.

26208 LEVELS OF SUPPLY

1. ACTIVITIES OUTSIDE THE UNITED STATES. The levels of supply for publications and forms for activities outside the United States are established and promulgated by the fleet commanders.

2. STOCK POINTS IN THE UNITED STATES

a. Publications Assigned Material Control Codes C and F. The level of supply at stock

points for publications assigned material control codes C and F will be determined by the Naval Publications and Forms Center, Philadelphia.

b. Publications Assigned Material Control Code A. Stock points will adhere to the following stock levels in stocking publications assigned material control code A:

1. reorder level, 3 months;
2. requisitioning objective, 6 months.

The minimum reorder quantity for publications assigned material control code A is 100. The requisitioning objective may exceed the 6 month level when the reorder level quantity plus the minimum buy quantity is greater than the 6 month level.

c. Publications Assigned Material Control Code L. The level of supply at stock points for publications assigned material control code L will be computed in accordance with the instructions for forms outlined in subpar. e.

d. Forms Assigned Material Control Codes F, S, U, and T. The levels of supply at stock points in the United States for forms assigned material control codes F, S, U, and T will be determined by the Naval Publications and Forms Center, Philadelphia.

e. Forms Assigned Material Control Code L. Forms assigned material control code L may be stocked at activities designated by the Naval Publications and Forms Center, Philadelphia, for use within the naval district of the activity. The levels of supply at stock points in the United States for cognizance symbol II material control code L forms are as follows:

1. safety level, 1 month;
2. order and shipping time, 2 months;
3. operating level, 3 months;
4. stockage objective, 4 months;
5. requisitioning objective, 6 months;
6. retention level, 18 months.

Retention level quantities will be utilized in determining excesses only after 12 months of demand data is available. Items receiving no demand for a 12 month period will be deleted from inventory after contacting the initiating activity to determine future requirements.

3. ACTIVITIES AUTHORIZED TO CARRY COGNIZANCE SYMBOL II MATERIAL IN SERVMART (RETAIL SELF SERVICE STORE). Activities authorized to carry cognizance symbol II material in SERVMART will adhere to the levels of supply and stock range criteria promulgated by the Naval Supply Systems Command.

26209 MOBILIZATION RESERVE STOCK

1. GENERAL. As various bureaus, systems commands, and naval commands determine the necessity for establishment of prepositioned war reserve stocks of cognizance symbol I material in support of Chief of Naval Operations special projects, the requirements are expressed to the Naval Publications and Forms Center, Philadelphia, by the bureau or command concerned. To the extent of available funds, the Naval Publications and Forms Center, Philadelphia, will direct the establishment of reservations at stock points capable of processing required material to outloading points within the mobilization readiness time allowed. Mobilization reserve stocks will not be segregated from regular operating stocks. However, such stock will not be established without approval of the Naval Publications and Forms Center, Philadelphia.

This stock is in addition to the established peacetime operating stock.

2. PREPOSITIONED WAR RESERVE REQUIREMENTS FOR MATERIAL CONTROL CODE A FORMS. Prepositioned war reserve requirements for material control code A forms will not be established as prepositioned war reserve stock by the reservation stock point until directed by the Naval Publications and Forms Center, Philadelphia. If excess stocks are available for an item with a prepositioned war reserve requirement, the reservation stock point will notify the Naval Publications and Forms Center, Philadelphia. The Naval Publications and Forms Center, upon notification, will direct the establishment of prepositioned war reserve stock in accordance with MILSTRIP/MILSTRAP procedures.

Section III: FIELD STOCK RECORDING PROCEDURES

26220 APPLICABILITY

The stock recording procedures in Chapter 4 are applicable to stock points for cognizance symbol I material except as noted therein.

zance symbol I material except as noted therein.

Section IV: STOCK STATUS REPORTING AND ROUTINE STOCK REPLENISHMENT

26230 STOCK STATUS REPORTING

1. APPLICABILITY. The stock status reporting procedures in pars. 24700-24820 are applicable to reporting activities for cognizance symbol I material except as modified or amplified in this section.

2. FORM USED. Reporting activities using mechanized procedures will submit stock status reports by means of asset status cards as prescribed in MILSTRIP/MILSTRAP, par. 02870.

3. STOCK STATUS ELEMENTS TO BE REPORTED. Reporting activities will report on all stock status elements indicated in MILSTRIP/MILSTRAP, par. 02870, as modified for cyclically reported material.

4. REPORTING SCHEDULE. Except for items under reorder point reporting, all cognizance symbol I publications and forms will be reported monthly: Items under reorder point reporting will be reported when the reorder level has been reached.

5. SUBMISSION OF STOCK STATUS REPORTS

a. General. When possible, activities stocking cognizance symbol I material will

submit monthly stock status reports to the Naval Publications and Forms Center, Philadelphia, via AUTODIN. At activities where AUTODIN facilities are not available, the monthly stock status reports will be submitted via mail.

b. Asset Status Cards. Submission of asset status cards will be scheduled so that cards arrive at the Naval Publications and Forms Center, Philadelphia, no later than the third calendar day following the reporting month.

c. Header for AUTODIN. The header for AUTODIN transmission will state "NPFC Cog I asset status cards for month of (as applicable).".

26231 SPECIAL INSTRUCTIONS ON STOCK REDISTRIBUTION ORDERS AND FOLLOWUP

1. STOCK REDISTRIBUTION ORDERS

a. General. The DOD Single Line Item Requisition System Document (DD Form 1348m) will be acted on in accordance with the priority indicator assigned. The unfilled portion of redistribution orders will be returned to the Naval Publications and Forms Center, Philadelphia, as a referral order with status code RP (returned to inventory

control point for action; sufficient quantity of item not available to fill request) or RQ (returned to inventory control point for action; total quantity reported on hand not available). Material transferred under the authority of a redistribution order will not be recorded as a reportable demand. Only material specifically indicated on the DD Form 1348m will be transferred, i.e., when a basic publication is shown, only the basic publication will be issued. Changes, supplements, etc., will be issued only when specifically ordered.

b. Cancellation Restrictions. That portion of a redistribution order that would reduce the on-hand level below the prescribed safety level at an activity may be canceled unless information is provided the issuing activity directing the issuance of safety level stock. Canceled portions of redistribution orders will be processed in accordance with subpar. a.

2. FOLLOWUP

a. Naval Publications and Forms Center, Philadelphia, Originated Redistribution Orders. Followup action to ascertain shipment dates on Naval Publications and Forms Center, Philadelphia, originated redistribution orders will be made only when an immediate or early requirement for the material exists and will be directed only to the activity designated to supply the material.

b. Procurements Originated by Naval Publications and Forms Center, Philadelphia. Followups on Procurements originated by the Naval Publications and Forms Center, Philadelphia, will be made to Naval Publications and Forms Center, Philadelphia, only. Followups can be made by letter, message, or Followup Request (NavSup Form 11 5). Under no circumstances will a followup be made on a DD Form 1348 series document.

26232 SPECIAL INFORMATION ON MATERIAL UNDER PROCUREMENT

Because of the nature of cognizance symbol I material, a reasonable overage or shortage in shipments of material due from procurement may be expected (see par. 23139). Therefore, dues will be canceled unless it is known that an additional shipment will be made by the printer.

26233 COGNIZANCE SYMBOL I MATERIAL CONTROL CODE L MATERIAL

1. PREPARATION AND DISSEMINATION OF LIST. Stock points will furnish a list of material control code L material authorized for issue to each fleet unit and shore activity to which supply support is rendered.

The list will contain the form or publication number and title, the unit of issue, unit price, security classification, and any other information which the stock point considers necessary.

2. REVIEW. At least annually, stock points will review each material control code L item to ascertain that the material assigned material control code L is within the scope of the definition (see par. 26206). Any items which do not meet this definition will be disposed of as appropriate.

26234 REPLENISHMENT OF COGNIZANCE SYMBOL II MATERIAL CONTROL CODE L FORMS

1. GENERAL. Stock points designated to carry cognizance symbol II material control code L forms will obtain stock material from the district or area Navy publication and printing component, using the Navy Stock Fund allotment provided by the Naval Publications and Forms Center, Philadelphia, for this purpose.

2. FORMS USED. Requests for cognizance symbol II material control code L forms will be submitted on a DOD Printing Requisition (DD Form 282), a DOD Single Line Item Release/Receipt Document (DD Form 1348-1), or an authorized local form as directed by the district Navy publications and printing service division or branch office director.

26235 REPLENISHMENT OF COGNIZANCE SYMBOL II FORMS FOR SERVMART STOCK BY ACTIVITIES OUTSIDE THE UNITED STATES

1. GENERAL. Stock points authorized to procure cognizance symbol II material control code U forms locally for SERVMART stock will obtain SERVMART stock material from the closest Navy publications and printing service division or branch office using the Navy Stock Fund allotment provided by the Naval Publications and Forms Center, Philadelphia, for this purpose.

2. REPORTING REPLENISHMENT OF COGNIZANCE SYMBOL II MATERIAL CONTROL CODE U FORMS FOR SERVMART ON THE FINANCIAL INVENTORY REPORT

a. Cognizance Symbol II Material Control Code U Forms Received. Activities will report the value of cognizance symbol II material control code U forms received at cost price on the Financial Inventory Report (NavCompt Form 2 154) under FIR caption A5.

b. Adjustment. Activities will show the value of the adjustment required to reflect material on the NavCompt Form 2154 at standard price as a purchase variance (gain or loss) on the cognizance symbol II FIR.

c. Standard Price. The value of material at standard price will be transferred to SERVMART by means of FIR caption M3 on the cognizance symbol 11 NavCompt Form 2154.

26236 DISPOSAL OF EXCESS AND OBSOLETE COGNIZANCE SYM- BOL I MATERIAL

1. GENERAL. Cognizance symbol I material which is excess after screening against war reserve requirements or which has been declared obsolete by the Naval Publications and Forms Center, Philadelphia, is not subject to excess reporting and screening. All such material will be categorized automatically as surplus and will be disposed of in accordance with the instructions in subpars. 2-5.

2. EXCESS DETERMINATION

a. Criteria. Cognizance symbol I material will be subject to excess determination only upon the accumulation of at least one year actual demand. Other factors to be taken into consideration are described in subpars. b and c.

b. Navy Stock Account Material (Cognizance Symbol I)

(1) Material Control Codes F, S, and U. Material control codes F, S, and U items at cognizance symbol 11 stock points will be considered excess only when so designated by the Naval Publications and Forms Center, Philadelphia.

(2) Material Control Code L. Material control code L items at cognizance symbol 11 stock points with on hand quantities in excess of the retention level will be considered excess.

c. Material Not Carried in a Stores Account. With the exception of material control code A publications, cognizance symbol I material which is not carried in a stores account will be considered to be excess only when so designated by the Naval Publications and Forms Center, Philadelphia. Excess stocks of material control code A publications will be determined locally on the basis of prescribed levels of supply and on other criteria which may be furnished in specific cases by the Naval Publications and Forms Center, Philadelphia.

3. OBSOLESCEMENT DETERMINATION. The Naval Publications and Forms Center, Philadelphia, will advise stock points of the obsolescent status of cognizance symbol I

material through the medium of Change Notice (NavSup Form 796) directing re-assignment of the current material control codes of the items concerned to material control code T.

4. DISPOSAL

a. Criteria. Excess and obsolete material will be disposed of in accordance with the instructions in subpars. b, c, and d. In addition, the requirements in the Department of the Navy Security Manual for Classified Information must be complied with when disposing of classified printed matter.

b. Excess Material

(1) Material Control Codes F, S, and U. Material control codes F, S, and U items at cognizance symbol 11 stock points will be disposed of only upon direction from the Naval Publications and Forms Center, Philadelphia.

(2) Material Control Code L. Material control code L, cognizance symbol 11 items at cognizance symbol 11 stock points will be disposed of without reference to the Naval Publications and Forms Center, Philadelphia, after determination of applicability for use as mobilization reserve stock in accordance with par. 26209.

c. Obsolete Material. Obsolete cognizance symbol I material, other than that identified to material control code L, will be disposed of only in accordance with instructions received from the Naval Publications and Forms Center, Philadelphia. Obsolete material control code L material will be disposed of on the basis of local considerations without recourse to the Naval Publications and Forms Center, Philadelphia.

d. Accounting Instructions. The disposal of cognizance symbol I material which is carried in the Navy Stock Account will be accounted for in accordance with par. 25116-1. Material which is not carried in a stores account will be disposed of without financial accountability.

5. DONATIONS. Unclassified cognizance symbol I material which is excess or obsolete may be donated to those activities and organizations which are authorized in the Defense Disposal Manual to receive government surplus property. Although no special effort is to be made incident to publicizing the availability of such material, stock points will remain responsive to authorized requests for unclassified excess and obsolete material.

PART E: OPERATION OF THE NAVY PETROLEUM SUPPLY SYSTEM BY THE NAVY PETROLEUM OFFICE

Section I: GENERAL

26260 MISSION OF THE NAVY PETROLEUM OFFICE

The Navy Petroleum Office (NAVPETOFF), Cameron Station, Alexandria, VA, provides technical guidance and assistance to Navy fleet and shore activities, commands and committees, on petroleum matters; provides management direction to command fuel facilities; and provides an effective system to meet the Navy petroleum supply requirements. In general the Navy Petroleum Office accomplishes the following:

1. Develops consumption and mobilization requirements for procurement action by the Defense Fuel Supply Center.
2. Provides technical direction for petroleum programs within the Navy, including facilities management and storage utilization, technical operations, quality surveillance, facility automation, and Oily Waste Handling and Pollution Abatement Programs.
3. Recommends petroleum inventory requirements for use in current and mobilization planning, including data on locations, products to be stored, and requirements for leasing or construction of storage to meet these requirements.
4. Maintains essential liaison on petroleum supply matters with commands and offices of the Navy, Defense Fuel Supply Center, Department of the Army, Department of the Air Force, Military Sealift Command, and other government agencies and industry.
5. Identifies, catalogs, and recommends substitutions and supersedure for bulk and drummed liquid fuels, bulk lubricating oils, petroleum solvents, and all other petroleum items used by the Navy.
6. Ensures sufficient flexibility in the system to provide for rapid response to demands of the Naval Establishment under all conditions of operation.

Section II: LEVELS OF SUPPLY

26270 ESTABLISHMENT OF FUEL REQUIREMENTS

1. **PREPOSITIONED WAR RESERVE REQUIREMENTS.** The Chief of Naval Operations (CNO) establishes Navy worldwide prepositioned war reserve requirements (PWRR) for aviation gasoline, jet fuels, Navy distillate fuel, Navy special fuel oil, combat motor gasoline, and diesel fuel oil. Prepositioned war reserve requirements for these products are based on computations by CNO and recommendations submitted by fleet commanders, area commanders, and the Navy Petroleum Office (NAVPETOFF); and they are promulgated, by logistical area, via OPNAV Instructions.

PEACETIME OPERATING STOCK LEVELS (POS). The Defense Fuel Supply Center (DFSC) establishes POS levels for terminal, pipeline breakout tankage, supply complex, and area or subarea, as appropriate. POS levels are normally computed on the basis of demand rate, resupply increment and

frequency, safety level, and authorized deviations, and are established only for locations which continually provide support. The military services and/or joint petroleum offices (JPOs) provide information as to significant forecasted changes in demand which may deplete operating stock levels. POS levels are promulgated by DFSC in the Inventory Management Plan. Detailed procedures, which establish the criteria and methodology used by DFSC for computing POS levels, are included in Procedures for the Management of Petroleum Products, DOD Instruction 4140.25M, Appendix 2-10A.

3. AUTHORIZED INVENTORY LEVELS FOR AVIATION, BUNKER, AND GROUND VEHICLE FUELS OWNED BY THE NAVY STOCK FUND

a. **General.** A need for establishing Authorized Inventory Levels (AIL) at naval shore activities for aviation, bunker, and ground vehicle fuels owned by the Navy Stock Fund has been determined. This authorized level is the maximum level permitted for

peacetime operations. The following guidelines are provided for establishing AILs by the station and unit level organizations of the naval establishment.

b. Peacetime Operating Stock (POS) Level. A peacetime operating stock level indicates the amount of fuel needed to support peacetime consumption rates and is a part of the AIL. Elements to be used in computing the POS level are:

1. Daily Demand Rate (DDR) - Projected 12-month requirements divided by 365. Actual issues/consumption during immediate prior 12-month period should be considered in arriving at DDR.
2. Resupply Time Quantity (RSTQ) - Number of days required from the time fuel is ordered until it is received multiplied by the DDR. When applicable, discharge and settling time will be included.
3. Economic Resupply Quantity (ERQ) - When tanker, barge, tank car/truck or pipeline minimum delivery amounts exceed the computed RSTQ, this minimum delivery amount (ERQ) is used instead of the RSTQ in computing the POS.
4. Contingent Requirement Quantity (CRQ) - Computed by multiplying DDR by 30.

c. Computation of POS. Using the elements described above, the formula for computing POS levels is:

$$\begin{aligned} \text{RSTQ} + \text{CRQ} &= \text{POS} \\ \text{or} \\ \text{ERQ} + \text{CRQ} &= \text{POS} \end{aligned}$$

d. Authorized Inventory Levels (AIL). The Authorized Inventory Level of Navy Stock Fund owned fuels is the bulk fuel inventory objective for Navy shore activities and is a maximum inventory level, not to be exceeded during peacetime operations. The following elements, along with the computed POS, will be used to determine the AIL:

1. Tank Bottoms (TB) - Quantity of fuel below tank service line.
2. Pipeline and/or Manifold Capacity (PMC) - Quantity of fuel in pipelines and manifolds.

e. Computation of AIL. The formula for computing the AIL is:

$$\text{POS} + \text{TB} + \text{PMC} = \text{AIL}$$

f. Deviations (D). The amount above or below computed POS to meet special circumstances of an individual activity. Deviations to the AIL, as computed above, are permitted for reasons of operational flexibility, detrimental effects on tanks and equipment from nonuse, unforeseeable/unscheduled periodic large issues required of some activities and other special circumstances. Deviations to AIL must be approved by the Navy Petroleum Office. The formula for computing AIL with an approved deviation is:

$$\text{POS} + \text{TB} + \text{PMC} \pm \text{D} = \text{AIL}$$

g. Action

(1) Maximum Allowable Inventory. All naval shore activities with storage capacity for Navy Stock Fund owned aviation, bunker, and/or ground vehicle fuels of over 500 barrels will determine their maximum allowable inventory in accordance with the above guidelines. Authorized inventory levels for the upcoming fiscal year will be established annually by 30 September. Activities will update computed AILs at any time during the fiscal year when unforeseen operational requirements dictate. A copy of the computed AIL will be forwarded to the Navy Petroleum Office, Cameron Station, Alexandria, VA 22314. It is the responsibility of each activity to maintain current computed AILs as a matter of record and to insure that fuel inventory levels do not exceed the computed AIL.

(2) Emergency Conditions. Activities requiring deviations to their AIL to meet special circumstances of the individual activity will submit justification for the deviation in writing, to the Navy Petroleum Office, for approval. Approval of deviations required by emergency conditions may be requested from the Navy Petroleum Office by phone: Autovon 284-7485/6/7, Commercial 202-274-7485/6/7. In the event an emergency situation requires the AIL to be exceeded and prior approval cannot be obtained, the Navy Petroleum Office will be advised by priority message of the circumstances requiring the excess. ↑

Section III: REPORTS AND SUBMISSION OF REQUIREMENTS26280 BULK PETROLEUM STORAGE
FACILITIES REPORT
(RCS:DD-P&L(A)506))

1. GENERAL. Instructions for verifying and updating the Bulk Petroleum Storage Facilities Report (RCS:DD-P&L(A)506)) are provided by DOD Manual 4140.25-M, July 1988, Volume V, Appendix A41. The Bulk Petroleum Storage Facilities Report lists characteristics of all bulk petroleum storage facilities with a capacity of 500 barrels or more. Single tanks with a capacity of 500 barrels or more are reported individually. In addition, smaller tanks that are manifolded together with a collective capacity of 500 barrels or more are reported by group designations.



2. TRIENNIAL REVIEW. Defense Fuel Supply Center (DFSC) provides Navy Petroleum Office (NAVPEOFF) with automated data processing (ADP) summaries of Navy field activity petroleum tankage data reflected in the current Bulk Petroleum Storage Facilities Report in June of every third year. NAVPEOFF distributes ADP printouts to Navy field activities for review. Field activities will review and update information contained on the ADP printout and return the signed original and one copy to NAVPEOFF. NAVPEOFF verifies and consolidates field activity reviews and forwards updates to DFSC for inclusion in the next update to the Bulk Petroleum Storage Facilities Report.

3. INTERIM REPORTING REQUIREMENTS.

a. General: Approval from NAVPEOFF is required prior to making any changes in bulk petroleum storage facilities with capacities qualifying for reporting on the Bulk Petroleum Storage Facilities Report. NAVPEOFF coordinates required changes in existing contracts, pending contracts and delivery schedules of bulk petroleum with DFSC prior to granting approval for bulk petroleum storage facility changes. If appropriate, NAVPEOFF will also provide a technical review of the planned change.

Examples of reportable changes include: removal from service for cleaning or repairs; change of product assignment; change in receipt capabilities; new construction; abandonment. Interim reports may be forwarded by letter, NAVGRAM or message and will provide information described in subparagraphs b through e as applicable.

b. Identification of Tanks and Products. Tanks and manifolded systems will be fully identified (i.e., tank or structure number, product' currently in the tanks and, if making a change to product assignment, the product to be assigned).

c. Out of Service Dates. Date of removal from service and anticipated date of return to service of bulk petroleum facilities. If tanks remain out of service for a period of time longer than approved, NAVPEOFF will be notified of the circumstances and advised of the date the activity anticipates returning tanks to service.

d. Reason for Requested Changes. Describe the reason for removing bulk petroleum facilities from service (i.e., cleaning, relining, product change or repairs).

e. Other Reporting Requirements:

1. Report changes in storage capacities due to structure changes within tanks, new construction or re-allocation of products.

2. Report changes in product capacity or allocation in excess of 10,000 BBLs.

3. Report changes to berthing capabilities affecting the size of a tanker or barge that can be accommodated.

4. Report changes in shipping and receiving facilities (i.e., discontinuance of a mode of transportation, the increase/decrease in the number of loading/unloading racks which change the shipping or receiving rates).



26281 BULK LIQUID FUELS
AND BULK LUBRICATING
OILS REQUIREMENTS

1. METHODS OF SUBMISSION

a. General. Activities having a requirement or bulk lubricating oils will submit their requirements as shown in subpars. b and c.

b. To the Navy Petroleum Office. Requirements will be submitted to the Navy Petroleum Office for the following:

1. aviation gasoline and jet fuel requirements on Avgas/Jet Fuel Requirements Estimate (NAVSUP Form 1279) (NAVSUP Report 4400-6), as specified in subpar. 2;
2. into-plane contracts as specified in subpars. 2, 3, 7, 8 and 9;
3. bulk lubricating oils for ground equipment and ships (CONUS Oil Contract Bulletin) and bulk aircraft engine oil, by letter as specified in subpars. 2, 4, 7, 8 and 9;
4. Alaska and Hawaii shore use fuel requirements as specified in subpars. 2, 5, 7, 8 and 9;
5. ship propulsion fuels and all other bulk fuel requirements via message or letter to the Navy Petroleum Office to meet due dates shown in requirements submission schedule delineated in par. 26283.

c. To Defense Fuel Supply Center (DFSC). Activities in CONUS (United States except Alaska' and Hawaii) will submit ground fuel requirements to the Defense Fuel Supply Center as specified in subpars. 2 and 6 thru 9.

2. INFORMATION REQUIRED. Activities will furnish all information necessary for a potential contractor to fully evaluate the physical conditions which would govern his performance, to include as a minimum:

1. Quantity of each product required per month or quarter as nearly as can be forecast. Conditions of delivery, including the method or methods available for receiving product the size of deliveries, required delivery quantities and frequencies, any equipment which the contractor must provide to effect delivery, and any limitations on the hours during which deliveries will be accepted. When more than one method of delivery is possible but one or more of the potential methods is not acceptable, such information and the reason therefor must be identified.
 2. Any unusual storage or geographic condition which impose limitations on the resupply methods.
 3. Addresses and DOD activity address codes (DODAAC) of each separate delivery point when more than one delivery location is required.
 4. If there is an ordering office authorized other than the activity submitting the requirement, that office must be identified.
 5. For service-funded items paying office must be identified.
 6. Any other information which might assist a bidder in fully understanding what would be required of him, or which might assist the contracting officer in evaluating the suitability of a bid to the needs of the requiring activity. If new potential contractors are known their names and mailing address should be submitted.
3. INTO-PLANE CONTRACT. Requirements for into-plane delivery of aviation fuels, lubricants, and services, as necessary, at commercial airports will be submitted in writing by requiring commands or activities to the Navy Petroleum Office 100 days prior to requirement, to cover the year (or balance of year) July-June. Requests will contain the following information:

1. period for which contract is needed;
2. grade of fuel and oil;
3. requirements by month or other time increment if deliveries are expected to be needed on an intermittent basis;
4. location of commercial airport where the services are required;
5. any unusual delivery conditions or additional services required;
6. reason the contract is necessary;
7. statement as to why military facilities, if available, cannot be utilized;
8. DODAAC, name and location of activities to receive applicable into-plane contract listing and number of copies required.

1. method of delivery;
2. special equipment, if any, required for delivery;
3. number and size of storage tanks;
4. change in mailing address, when applicable.

New requirements can be added to the worksheets or submitted, in writing, any time during the procurement period; all the above information must be furnished. New requirements will be submitted 100 days prior to the initial date of need if possible.

4. BULK LUBRICATING OIL AND BULK AIRCRAFT ENGINE OIL REQUIREMENTS.

Requests for bulk lubricating oil and bulk aircraft engine oil requirements will be submitted to the Navy Petroleum Office. The following information will be included:

1. grade, by stock number;
2. estimated quantity;
3. delivery point;
4. delivery method;
5. minimum/maximum quantity per delivery for each method and desired frequency of delivery;
6. special equipment required on delivery vehicle, such as pumps and length of hose;
7. DODAAC, name and location of activity receiving product.

Activities will be furnished a Lube Oil Bulletin, for supply source, by the Defense Fuel Supply Center (DFSC).

5. ALASKA AND HAWAII SHORE USE

FUELS. An ADP printout (activity requirements worksheet) will be furnished to the applicable command to be updated for the forthcoming procurement period. Each activity location and all other information will be verified. Changes to be annotated on worksheets include:

6. CONUS GROUND FUEL REQUIREMENTS

a.. General. Activities located in areas covered by the Defense Fuel Supply Center current bulletins for Regions One through Eight that require fuel oils, diesel fuels, motor gasolines, and kerosenes for domestic use will submit their requirements directly to the Defense Fuel Supply Center, Cameron Station, Alexandria, VA 22314.

b. Form Used. Ground fuel requirements will be submitted on a Defense Fuel Supply Center furnished automatic data processing (ADP) printout (activity requirements worksheet) on the dates indicated in the requirements submission schedule in par. 26283.

c. Data Required. The ADP printout (activity requirements worksheet) will be annotated to show the new quantitative requirements if different from the quantity shown on the worksheet for the applicable delivery period, deletion of requirements (when appropriate), and any new products required. Changes to worksheets data will include:

1. mode of delivery (tank wagon, transport truck, tank car, pipeline, or barge);
2. special equipment, such as pump or additional hose, required on the delivery vehicle;
3. number and size of storage tanks;
4. change in mailing address, when applicable;
5. any additional information which would assist in defining the nature of service required or peculiar local operating conditions, and recommendations for changes in supply source or method should be included.

d. New Activities and Activities Being Deactivated. New activities located within Regions One through Eight will submit requirements to the Defense Fuel Supply Center sufficiently in advance of the required date to ensure contract coverage (normally 100 days). Initial requirements will be submitted by letter, to include all information requested by subpar. c, and the DODAAC of the receiving activity, or on DFSC Form 15-18. This form may be obtained from the Defense Fuel Supply Center. Activities being deactivated will advise the Defense Fuel Supply Center to effect removal from the mailing list of activities that will no longer require an ADP printout (activity requirements worksheet).

e. Region Bulletins. Activities will be furnished applicable Region bulletins for supply information by the Defense Fuel Supply Center.

7. CHANGES. When it is determined that a change in the original fuel and oil requirement is necessary, a supplemental submission will be made as soon as known. The reasons why such a change is necessary will be included, for example: aviation fuel requirements may change because of revisions to the flying hour program, aircraft reassignment, budgetary considerations, or changes in types of fuel being consumed.

8. CONTACT POINTS. All requirements submissions will include the name and telephone number of the person or office who should be contacted in connection with the submission or for clarification of requirements should questions arise.

9. DUE DATES. Requirements must be submitted no later than the dates indicated in the requirements submission schedule. Failure to submit requirements on a timely basis may result in a delay in obtaining contract coverage.

10. CONTRACT AWARD DATA. Contract award data will no longer be promulgated beyond the Defense Fuel Supply Center except as indicated in subpars. 3, 4, and 6; however, information with regard to source of supply will be furnished by the appropriate DFSC field office.

26282 SPECIAL MATERIALS

Annual dry cleaning solvent requirements will be submitted in accordance with par. 22100-2.

26283 REQUIREMENTS SUBMISSION SCHEDULE

1. NAVY CONSUMPTION. The word "requirements" is so general and ambiguous that it can be misconstrued. Requirements referred to in the submission schedule in subpar. 2 are Navy consumption requirements as defined in Procedures for the Management of Petroleum Products, DOD Instruction 4140.25M, par. 201.1. All other requirements, such as stock replenishment requirements, reconstitution of levels, or stock buildups to support increased levels are developed by the Defense Fuel Supply Center (DFSC) and included in their overall procurement

requirements. In the present era of widespread petroleum shortages and extremely high costs it is imperative that consumption requirement forecasting be as accurate as possible. Whenever possible, fuel consumption requirements will reflect or relate to major claimant/command program projections such as the flying and steaming hour programs and to the appropriation, Operation and Maintenance, Navy, budget submissions.

2. WORLDWIDE REQUIREMENTS SUBMISSION SCHEDULE. The following chart contains the worldwide Navy interest requirements submission schedule by Defense Fuel Supply Center purchase program and location effective 1 June 1977. Activities will indicate the appropriate purchase program number on their requirements submission.

REQUIREMENTS SUBMISSION SCHEDULE FOR BULK PETROLEUM PRODUCTS

OVERSEAS

<u>Purchase Program Number</u>	<u>Product</u>	<u>Location</u>	<u>Requirements Due NAVPETOFF</u>	<u>Delivery Period</u>
1.1	<u>Series Purchase Programs are for Bulk Fuels</u> which can be delivered by tanker to all overseas areas			
1.1a	All Bulk Marine and Ground products	WESTPAC-including Guam, Diego Garcia, Kwajalein (DFM), (i. e., destinations located outside the United States, its possessions and trust territories)	1 May	1 Jan - 31 Dec
1.1b	All Bulk Marine and Ground products	ATLANTIC/EUROPE-including Guantanamo, Iceland, and Ascension Island except Program 1.1f (Mediterranean), 1.1j (NORTHEAST), 1.4b (DEEP FREEZE)	1 Nov	1 Jul - 30 Jun
1.1f	JP-4, JP-5, DFM, Mogas, Blue Mogas, 9250 LO	MEDITERRANEAN-6th Fleet including Italy, Sicily, and Sardinia bunkers; Italy; Turkey; Greece/Crete; Spain and Morocco	1 Feb	1 Oct - 30 Sep
1.1h	JP-4 and JP-5	WESTPAC-including Guam and Diego Garcia (i. e., destinations located outside the United States, its possessions and trust territories)	1 May	1 Jan - 31 Dec
1.1i	JP-4 and JP-5	ATLANTIC/EUROPE-including Guantanamo, Iceland and Ascension Island except Program 1.1j (NORTHEAST), 1.4b (DEEP FREEZE)	1 Nov	1 Jul - 30 Jun
1.2a	INTO-PLANE Jet Fuels, Avgas and Aviation Oils at commercial airports	INTO-PLANE Europe and Africa	1 Nov	1 Jul - 30 Jun

REQUIREMENTS SUBMISSION SCHEDULE FOR BULK PETROLEUM PRODUCTSOVERSEAS

<u>Purchase Program Number</u>	<u>Product</u>	<u>Location</u>	<u>Requirements Due NAVPETOFF</u>	<u>Delivery Period</u>
1.2b	INTO-PLANE Jet Fuels, Avgas and Aviation Oils at commercial airports	INTO-PLANE-Worldwide except Europe and Africa	1 May	1 Jan - 31 Dec
1.3	Ship's Bunkers-All products required for delivery into vessels as Bunkers	BUNKERS, WORLDWIDE-excluding Program 1.4a (DEEP FREEZE) (see also Programs 1.1f and 3.7)	1 Nov	1 Jul - 30 Jun
1.4a	Bunkers	DEEP FREEZE	15 Jun	1 Dec - 31 Mar
1.4b	Bulk Fuels-excluding Bunkers and Into-plane	DEEP FREEZE	15 Jun	1 Dec - 31 Mar
1.6c	All products, bulk and drummed	ARGENTIA	15 Dec	1 Jul - 30 Jun
1.8	Series Purchase Programs are local foreign deliveries of all products, packaged or bulk, requiring local delivery through use of commercial incountry storage or transportation facilities. All programs involving procurement of packaged lubes for overseas require prior clearance for exception to MILSTRIP procedures from the Defense General Supply Center (DGSC), Richmond			
1.8a	All products, bulk	ITALY	1 Aug	1 Apr - 31 Mar
1.8c	Coupon Sales	ITALY	1 Aug	1 Apr - 31 Mar
1.8d	All products-excluding Avgas and JP-4	CRETE	1 Nov	1 Jul - 30 Jun
↑ 1.8e	All products	ETHIOPIA	15 Aug	1 Apr - 31 Mar

↓ 1.8f	Mogas, DF-2, Auto Dsl, KSN, Lubes, 80/87 (Navy)	PHILIPPINE ISLANDS	15 Aug	1 Apr - 31 Mar
1.8h	Bermuda - All products Antigua - Mogas, DF-2 Bahamas - All products Barbados - Mogas, DF-2	DOWN-RANGE-Includes Bermuda, Antigua, Bahamas, and Barbados	1 Aug	1 Apr - 31 Mar
1.8i	Motor Gasoline	GUAM	15 Jun	1 Jan - 31 Dec
1.8t	All products	AUSTRALIA	1 Dec	1 Jul - 30 Jun
1.99	All products (items may be Defense Fuel Supply Center (DFSC) or Service funded)	Locations not covered	90 days prior to required delivery date(s)	

Ground products for Panama procured locally

REQUIREMENTS SUBMISSION SCHEDULE FOR BULK PETROLEUM PRODUCTS

DOMESTIC AVIATION FUELS AND BULK CARGOES DIVISION

<u>Purchase Program Number</u>	<u>Product</u>	<u>Location</u>	<u>Requirements Due NAVPETOFF</u>	<u>Delivery Period</u>
2.1a	Aviation Gasoline - all grades	EAST COAST ¹ , GULF COAST ² - Bermuda, Puerto Rico, Panama Canal Zone, Guantanamo, Iceland, and all requirements for European Overseas Areas which can be delivered by tanker except Programs 1.8a, 1.8d, and 1.8i	1 Aug	1 Apr - 31 Mar
2.1b	Aviation Gasoline - all grades	INLAND ³ , WEST COAST ⁴ - Alaska bulk and local delivery (except Program 3.2 and 3.9) Hawaii bulk and local delivery (except Program 3.10) Guam, Midway, Johnston Island, Wake	1 Feb	1 Oct - 30 Sep

REQUIREMENTS SUBMISSION SCHEDULE FOR BULK PETROLEUM PRODUCTS

DOMESTIC AVIATION FUELS AND BULK CARGOES DIVISION

<u>Purchase Program Number</u>	<u>Product</u>	<u>Location</u>	<u>Requirements Due NAVPE TOFF</u>	<u>Delivery Period</u>
		Island, Kwajalein Atoll, and all requirements for WESTPAC areas which can be delivered by tanker except Program 1.8u		
2.2a	JP-4	EAST COAST ¹ , GULF COAST ² - Bermuda, Puerto Rico, Panama Canal Zone	1 Aug	1 Apr - 31 Mar
2.2b	JP-4	INLAND ³ , WEST COAST ⁴ - Hawaii, Midway, Johnston Island, Wake Island, Kawjalein Atoll and Alaska except Pro- gram 3.2	1 Feb	1 Oct - 30 Sep
2.2c	JP-5	EAST COAST ¹ , GULF COAST ² - Bermuda, Puerto Rico, Panama Canal Zone	1 Aug	1 Apr - 31 Mar
2.2d	JP-5	INLAND ³ , WEST COAST ⁴ - Hawaii, Midway, Johnston Island, Wake Island and Alaska	1 Feb	1 Oct - 30 Sep
2.3a	INTO-PLANE, Avfuels Avlubes	Commercial Airports, CONUS for the following states and possessions:	1 Aug -	1 Apr - 31 Mar
		Alabama	Iowa	
		Alaska	Kansas	
		Arizona	Kentucky	
		Arkansas	Louisiana	
		California	Maine	
		Connecticut	Maryland	
		Delaware	Massachusetts	
		Florida	Michigan	
		Georgia	Minnesota	
		Hawaii	Mississippi	
		Idaho	Missouri	

↑

		Illinois Indiana Colorado Dist of Columbia	Montana Puerto Rico Samoa		
2.3b	INTO-PLANE, Avfuels Avlubes	Commercial Airports, CONUS for following states:		1 Feb	1 Oct - 30 Sep
		Nebraska Nevada New Hampshire New Jersey New Mexico New York North Carolina North Dakota Ohio Oklahoma Oregon Pennsylvania	Rhode Island South Carolina South Dakota Tennessee Texas Utah Vermont Virginia Washington West Virginia Wisconsin Wyoming		
2.5a	Ground Fuels DFM and NSFO for tanker, barge, and pipeline de- livery	EAST COAST ¹ , GULF COAST ² - Bermuda, Puerto Rico, Panama Canal Zone		1 Aug	1 Apr - 31 Mar
2.5b	Ground Fuels DFM and NSFO for tanker, barge, and pipeline de- livery	INLAND ³ , WEST COAST ⁴ , Hawaii, Midway, Johnston Island, Wake Island, Alaska, and Kwajalein Atoll (MGI only)		1 Mar	1 Oct - 30 Sep
2.99	All bulk product requirements not identified to a purchase program listed above	Locations not covered in this schedule		Minimum of 90 days prior to required date(s).	

¹ EAST COAST--Connecticut; Delaware; Dist. of Columbia; Maine; Maryland; Massachusetts; New Hampshire; New Jersey; New York except for Niagara Falls and Leroy procured as "INLAND"; Pennsylvania except for Greater Pittsburgh procured as "INLAND"; Rhode Island; Vermont; Virginia; West Virginia except for Charleston and Parkersburg procured as "INLAND"

² GULF COAST--Alabama; Florida; Georgia; Louisiana; Mississippi; North Carolina; South Carolina; Texas; Knoxville, Tennessee; Nashville, Tennessee; Tullahoma, Tennessee

³ INLAND--Arkansas; Colorado; Illinois; Indiana; Iowa; Kansas; Kentucky; Michigan; Minnesota; Missouri; Nebraska; New Mexico; Niagara Falls, New York; Leroy, New York; North Dakota; Ohio; Oklahoma; Greater Pittsburgh, Pennsylvania; South Dakota; Tennessee except for Knoxville, Nashville, and Tullahoma procured as "GULF COAST"; Charleston, West Virginia; Parkersburg, West Virginia; Wisconsin; Wyoming

⁴ WEST COAST--Arizona; California; Idaho; Montana; Nevada; Oregon; Utah; Washington

REQUIREMENTS SUBMISSION SCHEDULE FOR BULK PETROLEUM PRODUCTS

DOMESTIC GROUND FUELS AND BUNKERS DIVISION

<u>Purchase Program Number</u>	<u>Product</u>	<u>Location</u>	<u>Requirements Due NAVPETOFF</u>	<u>Delivery Period</u>
3.2	Drummed and Bulk JP-4, Avgas; Bulk JP-5; Comjet bought under Purchase Program 2.99; DFA and Mogas	COOL BARGE-Alaska (Includes Solomon, Cape Lisburne, Cape Newenham, Kotzebue, Cape Romanzof, Tatalina, Tin City, Cold Bay, Shemya, Wainwright (LIZ3), Pt. Barrow, Lonely (POW 1), Barter Island, (Bar Main), Oliktak (POW 2).	1 Sep	1 Apr - 30 Oct
3.7	Ship's Bunkers	CONUS - East, West, and Gulf Coasts, Puerto Rico, Canal Zone, Virgin Islands	1 May	1 Jan - 30 Jun
3.9	CONTRACT BULLETIN Motor Fuel, premium grade; Motor Fuel, regular grade; Gas- oline unleaded; diesel grade DF-1; diesel grade DF-2; fuel oil burner, grade FS Nos. 1, 2, and 5; Gaso- line Aviation; solvent dry cleaning and ship's bunkers. Requirements should include only those to be purchased under contract requir- ing local delivery through use of commercial storage or transpor- tation facilities	ALASKA	1 Dec	1 Jul - 30 Jun
3.10	CONTRACT BULLETIN Same as Program 3.9	HAWAII	1 Jun	1 Jan - 31 Dec
3.11	SOLVENT DRY CLEANING Contract Bulletin bulk	CONUS	1 Jun	1 Jan - 31 Dec
3.99	All bulk domestic ground and Bunker fuel requirements not identified to a purchase program listed above.	Locations not covered in this schedule	Minimum of 90 days prior to required date(s).	

↓ 3.21	CONUS, Region 1*	1 Mar	1 Sep - 31 Aug
3.22	CONUS, Region 2	1 Apr	1 Oct - 30 Sep
3.23	CONUS, Region 3	1 Feb	1 Aug - 31 Jul
3.24	CONUS, Region 4, Puerto Rico, Virgin Islands	1 Oct	1 Apr - 31 Mar
3.25	CONUS, Region 5	1 Nov	1 May - 30 Apr
3.26	CONUS, Region 6	1 Dec	1 Jun - 31 May
3.27	CONUS, Region 7	1 May	1 Nov - 31 Oct
3.28	CONUS, Region 8	1 Jan	1 Jul - 30 Jun

REQUIREMENTS SUBMISSION SCHEDULE FOR PETROLEUM PRODUCTS

DFSC-PG - PACKAGED PRODUCTS DIVISION

<u>Purchase Program Number</u>	<u>Product</u>	<u>Location</u>	<u>Requirements Due NAVPEOFF</u>	<u>Delivery Period</u>
	<u>Programmed (Indefinite Quantity) Procurements</u>			
4.0	<u>LUBE OIL</u>	Bulk Lubes delivered to Norfolk, Newport, San Diego and Pearl Harbor	1 Dec	1 Jul - 30 Jun
4.1	<u>LUBE OIL</u> (Bulletin) Bulk lubricating oils for ground equipment and ships excluding bulk deliveries to speci- fied Defense fuel Support points	CONUS and Alaska (Except Program 4.0)	1 Nov	1 Jul - 30 Jun
4.2	<u>AIRCRAFT ENGINE OILS</u> Bulk Lubes	CONUS	1 Mar	1 Oct - 30 Sep
4.99	Items not covered in section above such as bulk petrochemicals, fog oils; hydraulic fluids and specialty items		Minimum of 90 days prior to required delivery date(s)	
4.99	Calibrating Fluid/Methyl Ethyl Keytone	North Island/Norfolk	15 Aug	1 Dec - 30 Nov
4.99	Extra Heavy Lube Oil	San Francisco area/New York Harbor area	15 Dec	1 Apr - 31 Mar

NOTE: All requirements will indicate the Purchase Program they are submitted under. Requirements under Purchase Program 1.99, 2.99, 3.99, and 4.99 must give a full 90 day lead time and include fund citation. Fund citation is also required for fuel items that are not DFSC managed (i. e., testing, special projects fuels).

**26284 MANDATORY ALLOCATION
PROGRAM**

The Emergency Petroleum Allocation Act of 1973 (P.L. 93-159), as modified and published in the Federal Register of 15 January 1974, establishes the basis on which Federal activities will be allocated fuel and specifies action to be taken when mission essential/operational requirements are greater than the amount authorized. Although the Mandatory Allocation Program is of unknown

duration and purely dependent upon the length and severity of the worldwide energy/fuel crisis, it will have impact on Navy requirements submissions, contract awards, and supply procedures while in effect. Specific instructions relative to the Mandatory Allocation Program will be prepared and promulgated via message or directive by the Navy Petroleum Office (NAVPEOFF) and/or the Defense Fuel Supply Center (DFSC), as appropriate.

PART F: MATERIAL UNDER THE INVENTORY MANAGEMENT OF THE NAVY SHIPS PARTS CONTROL CENTER

Section I: GENERAL

26465 MATERIAL COVERED

The Navy Ships Parts Control Center is responsible for the inventory management of items assigned cognizance symbols IH, 2B, 2E, 2H, 2T, 2U, 4A, 4E, 4G, 4H, 4N, 4O, → 4T, 4U, 4Y, 6A, 6B, 6C, 6D, 6E, 6G, 6H, 6M, 6N, 6O, → 6U, 6X, 6Y, 7E, 7G, 7H, 7Z, 8A, 8H, 8U, (see par. 21147-1).

26466 MISSION AND FUNCTIONS

1. MISSION. The mission assigned the Navy Ships Parts Control Center by OPNAVNOTE 5450 ser 4369P09B33 of 28 October 1970 is: Performs program support functions, including inventory management of appropriate secondary items, for assigned weapons systems and equipment; performs inventory management for specified end items and non-weapons system related items; and performs other functions as may be assigned by the Commander, Naval Supply Systems Command.

2. FUNCTIONS. The functions assigned the Navy Ships Parts Control Center in the ac-

complishment of its mission are outlined in NAVSUPINST 5450.59 (series).

26467 IDENTIFICATION OF NORMALLY STOCKED NAVY SHIPS PARTS CONTROL CENTER MANAGED ITEMS

1. GENERAL. The Navy Management Data List provides pertinent data for items, except ammunition, managed by the Navy Ships Parts Control Center which normally are stocked in the Navy Ships Parts Control Center segment of the Navy Supply System.

2. CONTROLLED ISSUE ITEMS. Certain items stocked in the Navy Supply System do not fall into the routine supply pattern. These items will be issued only as authorized by the Navy Ships Parts Control Center. The Navy Management Data List indicates that action advice code B (issue, transfer, or shipment is controlled by the inventory control point) is assigned to these items which will be requisitioned from the Navy Ships Parts Control Center.

Section II: DISTRIBUTIVE ORGANIZATION, STOCKING AND LOGISTIC RESPONSIBILITIES, LEVELS OF SUPPLY, AND REPLENISHMENT

26480 DISTRIBUTIVE ORGANIZATION AND STOCK RESPONSIBILITIES

The distributive organization for Navy Ships Parts Control Center managed material, cognizance symbols IH, 2B, 2E, 2H, 2T, 2U, 4A, 4E, 4G, 4H, 4N, 4O, 4T, 4U, → 4Y, 6A, 6B, 6C, 6D, 6E, 6G, 6H, 6M, 6N, 6O, 6U, 6X, → 6Y, 7E, 7G, 7H, 7Z, 8A, 8H, 8U, consists of transaction reporting stock points and nonreporting activities. Transaction reporting stock points will submit daily transaction item reports for all Navy ships

Parts Control Center managed material carried on stock records. Nonreporting activities will submit reports when requested by the Navy Ships Parts Control Center. Instructions for distributive organization and stock responsibilities for cognizance symbols 2E, 4E, and 2T material are contained in Navy Ships Parts Control Center Instruction P8010.12, latest issue. The following chart reflects the distributive organization for Navy Ships Parts Control Center material indicated herein:

Stock point	Reporting and stocking responsibility	Logistic responsibility	Method of replenishment
Naval Supply Center, Charleston	Transaction reporting stock point for all categories of Navy Ships Parts Control Center managed material except cognizance symbols 8A, 4H, and dry cell batteries.	Retail issues to ships and local activities.	Automatically, based on transaction item reports. For dry cell batteries, by requisition.

Stock point	Reporting and stocking responsibility	Logistic responsibility	Method of replenishment
Naval Supply Center, Puget Sound	Transaction reporting stock point for all categories of Navy Ships Parts Control Center managed material except cognizance symbols 4H, 6X, 8A, and 8H material and dry cell batteries. Designated stocking activity for cognizance symbols 6A and 6H material.	Retail issues to ships and local activities.	Automatically, based on transaction item reports, For dry cell batteries, by requisition.
Naval Supply Centers: Norfolk Oakland Pearl Harbor	Transaction reporting stock point for all categories of Navy Ships Parts Control Center managed material except cognizance symbols 4H, 6A, 6H, 6X, 8A, and 8H material. Designated stocking activity for dry cell batteries.	Retail issues to ships and local activities.	Automatically, based on transaction item reports. For dry cell batteries, based on transaction reports and monthly dry cell battery report.
Naval Supply Center, San Diego	Transaction reporting stock point for all categories of Navy Ships Parts Control Center managed material except cognizance symbols 6A, 6H, 6X, 8A, and 8H material. Designated stocking activity for cognizance symbol 4H material and dry cell batteries.	Retail issues to ships and local activities.	Automatically, based on transaction item reports. For dry cell batteries, based on transaction reports and monthly dry cell battery report.
Naval Air Stations: Alameda Jacksonville Lemoore Norfolk North Island Pensacola Naval Ammunition Depots: Hawthorne Earle Naval Construction Battalion Centers: Davisville Port Hueneme Gulfport Naval District Washington, D.C. Naval Shipyards: Norfolk Philadelphia Portsmouth	Transaction reporting stock point for all categories of Navy Ships Parts Control Center managed material except cognizance symbols 4H, 6A, 6H, 6X, and 8H material and dry cell batteries.	Retail issues to ships and local activities.	Automatically, based on transaction item reports. For dry cell batteries, by requisition.

Stock point	Reporting and stocking responsibility	Logistic responsibility	Method of replenishment
Naval Submarine Base, New London Naval Torpedo Station, Keyport Naval Weapons Stations: Concord Seal Beach Yorktown Naval Weapons Laboratory, Dahlgren Marine Corps Air Station, Cherry Point	Transaction reporting stock point for all categories of Navy Ships Parts Control Center managed material except cognizance symbols 4H, 6A, 6H, 6X, and 8H material and dry cell batteries.	Retail issues to ships and local activities.	Automatically, based on transaction item reports. For dry cell batteries, by requisition.
Naval Shipyard, Mare Island	Transaction reporting stock point for cognizance symbols 1H and 2H national stock numbered items with special material identification codes X2 and X3.	Local requirements, issues as directed.	Automatically, based on transaction item reports.
Navy Ships Parts Control Center (Code 764)	Transaction reporting stock point for all categories of Navy Ships Parts Control Center managed material as assigned by the Navy Ships Parts Control Center except dry cell batteries.	Bulk and emergency issues as directed.	Items and quantities stocked will be controlled by Navy Ships Parts Control Center.
Naval Ammunition Depot, Crane	Transaction reporting stock point for all categories of Navy Ships Parts Control Center managed material except cognizance symbols 4H, 6H, 6X, 8A, and 8H material and dry cell batteries. Designated stocking activity for cognizance symbol 6A material.	Local requirements, issues as directed.	Automatically, based on transaction item reports. For dry cell batteries, by requisition.
Naval Ammunition Depot, McAlester	Transaction reporting stock point for all categories of Navy Ships Parts Control Center managed material except cognizance symbols 4H, 6A,	Local requirements, issues as directed.	Automatically, based on transaction item reports. For dry cell batteries, by requisition.

Stock point	Reporting and stocking responsibility	Logistic responsibility.	Method of replenishment
Naval Ammunition Depot, McAlester-Cont.	6H, 6X, and 8H material and dry cell batteries. Designated stocking activity for cognizance symbol 8A material.		
Naval Weapons Supply Departments: Norfolk Oakland	Transaction reporting stock point for all categories of Navy Ships Parts Control Center managed material except cognizance symbols 4H, 6A, 6H, 6X, and 8H material and dry cell batteries. Designated stocking activity for cognizance symbol 8A material.	Retail issues to ships and activities.	Automatically, based on transaction item reports. For dry cell batteries, by requisition.
Naval Avionics Facility, Indianapolis Naval Ordnance Station, Louisville	Transaction reporting stock point for all categories of Navy Ships Parts Control Center managed material except cognizance symbols 4H, 6H, 6X, 8A, and 8H material and dry cell batteries. Designated stocking activity for cognizance symbol 6A material.	Retail issues to ships and activities, local requirements.	Automatically, based on transaction item reports. For dry cell batteries, by requisition.
Polaris Missile Facility, Atlantic, Charleston Strategic Weapons Facility, Pacific, Silverdale	Transaction reporting stock point for all categories of Navy Ships Parts Control Center managed material except cognizance symbols 4H, 6H, 6X (except for certain specified items), 8A and 8H material and dry cell batteries. Designated stocking activity for cognizance symbol 6A and certain specified 6X material.	Retail issues to ships and activities, local requirements.	Automatically, based on transaction item reports. For dry cell batteries, by requisition.
Naval Supply Depot, Guam Subic Bay	Transaction reporting stock point for all categories of Navy Ships Parts Control Center managed material, except dry cell batteries.	Local requirements, issues as directed.	By requisition to NSC, Oakland, except cognizance symbol 8A to NWSD, Oakland.

Stock point	Reporting and stocking responsibility	Logistic responsibility	Method of replenishment
All other activities	Nonreporting activity. Consumer activity for support of ships or craft attached and other demands as included in mission".	Local requirements.	By requisition as indicated in par. 22209.

26481 MATERIAL CONTROL CODES

The material control codes set forth in par. 21108-1 will be assigned, as applicable, to Navy Ships Parts Control Center managed material.

26482 LEVELS OF SUPPLY

↓ 1. GENERAL. In order that stocks of Navy Ships Parts Control Center (SPCC) material may be maintained at a minimum level consistent with the operational program requirements at each activity, stock levels for requisitioning and replenishment are established for all activities at each echelon of supply. Retail pull stocks will be maintained at prescribed levels except when the Ships Parts Control Center has authorized or directed other action. Material on hand at a particular activity in excess

of apparent requirements or prescribed stock levels will not necessarily be redistributed in order to avoid unnecessary transportation costs. Normally, material in excess of the requirements of the activity will be moved only to meet a positive requirement elsewhere in the system or to relieve an acute storage problem at the holding activity.

2. ESTABLISHMENT. No activity may maintain stocks of SPCC material (i.e., in either NSA or APA stores accounts) without prior approval of the Ships Parts Control Center.

3. MANAGEMENT. All activities stocking SPCC material, both transaction reporting and nonreporting activities, will manage those assets in accordance with instructions issued by the Ships Parts Control Center. ↑

Section III: FIELD STOCK RECORDING

26490 GENERAL

The stock point inventory control procedures set forth in MILSTRIP/MILSTRAP (NAVSUP

P-437), Chapter 4, will apply to cognizance symbols 4A, 6A, 8A, 6E, 4G, 6G, 1H, 2H, 4H, 6H, 8H, 6M, 4N, 4O, 6O, 2U, 4U, 6U, and 6X.

Section IV: STOCK STATUS REPORTING

26500 GENERAL

The transaction item and asset status reporting procedures set forth in MILSTRIP/MILSTRAP

(NAVSUP P-437), Chapter 2, will apply to cognizance symbols 4A, 6A, 8A, 6E, 4G, 6G, 1H, 2H, 4H, 6H, 8H, 6M, 4N, 4O, 6O, 2U, 4U, 6U, and 6X.

Section V: NUCLEAR WEAPONS MATERIAL

26510 SCOPE

This section provides definitions of terms used throughout the Department of Defense to identify and describe nuclear weapons material and information related to supply management of nuclear weapons material. Additional definitions are recorded in the Glossary of Nuclear Weapons Material and Related Terms, Navy Special Weapons Ordnance Publication (SWOP) 4-1.

the time that the Energy Research and Development Administration produced war reserve material is released to Department of Defense custody and when the related Department of Defense produced war reserve major assemblies are distributed by the systems commands to fleet activities. For Navy this control is vested in the fleet commanders in chief.

26511 INVENTORY MANAGERS

1. **FIELD COMMAND, DEFENSE NUCLEAR AGENCY.** The Field Command, Defense Nuclear Agency exercises inventory management and control responsibilities for base spares carried by Navy stocking activities under cognizance symbol **ØA** and is responsible for monitoring the war reserve stockpile of bombs and warheads.

26512 DEFINITIONS

1. **ADAPTION KIT.** An adaption kit is Department of Defense components required to adapt a nuclear warhead to a weapon. Normally includes the arming, safing, and fuzing systems, the necessary power supplies, hardware, support structures and, in some cases, the warhead compartment.

2. **NAVAL SYSTEMS COMMANDS.** The Naval Air Systems Command and the Naval Sea Systems Command have joint management responsibilities for war reserve major assemblies, components, and equipment under the production control of the Navy, and also for like material produced by other military services and procured by Navy for support of Navy and Marine Corps units. This material is distributed as cognizance symbol 8A material (see par. 21148-69).

2. **ANCILLARY EQUIPMENT.** Ancillary equipment is a general term applied to include items provided for operational and maintenance support of weapons and weapons material. Specifically, the term refers to handling, test equipment, and cables designed and produced by the Energy Research and Development Administration and the military services to test, assemble, and handle nuclear ordnance items.

3. **NAVY SHIPS PARTS CONTROL CENTER.** The Navy Ships Parts Control Center has inventory control of cognizance symbol 8A material and procurement and distribution responsibilities for spare parts and equipment items.

3. **BASE SPARES.** Base spares are bulk stocks of nuclear weapons parts and components, funded and provided by the Energy Research and Development Administration and furnished to the military for use on war reserve weapons, and necessary for maintenance and repair of stockpiled war reserve material. Parts remain the property of the Energy Research and Development Administration regardless of custody.

4. **FLEET COMMANDERS IN CHIEF.** Inventory management and control become a responsibility of the designated unified and specified commanders at

4. **DEPARTMENT OF DEFENSE SERVICE DESIGNATED NUCLEAR ORDNANCE SPARES.** Department of Defense service designated nuclear ordnance spares are normally procured as one-quality

material and is suitable for both war reserve and training use as applicable. Although no differentiation is made in stocks of material prior to their initial issue from depot stocks, no item once it has been used for training application, may be reissued for war reserve use unless it has been recertified for such use by competent authority.

5. HANDLING EQUIPMENT. Handling equipments are specially designed devices or apparatus which are used in assembling, handling, transporting, or containing nuclear weapons and nuclear weapons components, and which are considered entities from the standpoint of function, material control, and for purposes of engineering specifications.

↓ 6. MAJOR ASSEMBLY. A major assembly is a completely assembled item as product entity, which is capable of performing a specific operational function either as a weapon, such as a bomb or a warhead, or as a separate item which may be assembled with other items into prescribed configurations of weapons. The term major assembly is also used for stockpile entities such as fuzes, noses, etc., that are not weapons but are separately defined and identified.

7. MILITARY SPARES. Military spares are parts and components, funded for, procured, and owned by the Department of Defense, for support of Energy Research and Development Administration or Department of Defense produced training assemblies, test and handling equipment.

8. NUCLEAR WARHEAD. A nuclear warhead is an item which normally consists of the explosive system, the nuclear system, and electrical circuitry. It may be an implosion type, gun type, or thermonuclear type. Nuclear components may be integrally contained. It is usually designed to be mounted in or on a torpedo, guided missile, rocket, bomb, or the like. The Energy Research and Development Administration produces and retains title to all nuclear warheads including those released to Department of Defense ↑ custody.

9. NAVY NUCLEAR WEAPONS ACTIVITIES

a. General. Navy nuclear weapons activities concerned with the receipt, stowage, issue, assembly, calibration, repair, modification, alteration, and delivery of nuclear weapons are defined in subpars. b, c, and d.

b. Operating Activities. Operating activities are activities whose mission includes a stowage assembly and strike delivery capability for war reserve stockpile nuclear weapons.

c. Nuclear Weapons Supply Points

(1) General. Nuclear weapons supply points are activities whose mission includes the stocking and distribution of inert nuclear training weapons, major assemblies and components, nuclear ordnance test and handling equipment, Energy Research and Development Administration produced base spares and Department of Defense nuclear ordnance repair parts. Excluded are Energy Research and Development Administration produced war reserve stockpile nuclear weapons and major assemblies or components which are not carried in base spares and Department of Defense produced war reserve stockpile nuclear ordnance complements.

(2) Authorized Supply Points. Authorized supply points are the Naval Supply Centers (Code 900), Norfolk and Oakland, and the Naval Ammunition Depot, McAlester.

d. Training, Transshipment, and Similar Activities. Training, transshipment, and similar activities are activities whose missions do not include capability for assembly or delivery of war reserve nuclear weapons. This category includes ammunition ships and nuclear weapons training centers.

10. NUCLEAR WEAPONS MATERIAL

a. General. Nuclear weapons material is all material used in connection with nuclear weapons; this material consists of nuclear ordnance items and standard service items.

b. Nuclear Ordnance Items. Nuclear ordnance items are those equipments, assemblies, components, and parts which are peculiar in design to the nuclear weapons programs. These items are further broken down into two groups as follows:

1. Energy Research and Development Administration nuclear ordnance items for which the Energy Research and Development Administration and its contractors have design, development, and production responsibility;
2. service nuclear ordnance items for which the activities within the Department of Defense have design, development, and production responsibility.

c. Standard Service Items. Standard service items are items of nuclear weapons material which are not peculiar in design to the nuclear weapons program. These items are usually procured or stocked by the Army, Navy, or Air Force.

11. OPERATIONAL CHANNELS. Operational channels, as distinguished from logistic channels, is a term commonly used to describe the method and procedures used in obtaining the release and movement of Energy Research and Development Administration produced war reserve stockpile nuclear weapons and major assemblies. Initial release and movement of these items is authorized by an operational order issued by the Defense Nuclear Agency in response to a request by a joint or specified commander. Replacement weapons and major assemblies not carried in Navy supply stocks are also obtained in the same manner. Fleet or type commanders direct the subsequent movement of all war reserve stockpile weapons and major assemblies from Navy storage sites by means of operational orders. Training weapons and components, test and handling equipment, base spares, and repair

parts are stocked in the Navy Supply System, and are therefore obtained through logistic channels.

12. **RESTRICTED DATA.** Restricted data is a term defined in the Atomic Energy Act of 1954, as data concerning design, manufacture, or utilization of atomic weapons; the production of special nuclear material; or the use of special nuclear material in the production of energy. Such data also is assigned an appropriate security classification.

↓ 13. **RETROFIT PROGRAM.** Retrofit program is the approved retroactive modification or alteration, as applicable, of nuclear weapons, associated components and spare parts or test and handling equipment. Retrofit material is normally distributed by the Naval Supply Centers (Code 900), Norfolk and Oakland. ↑

14. **SOURCE AND SPECIAL NUCLEAR MATERIAL.** Source and special nuclear (SS) material is a collective term which includes source material (e.g., uranium); special material (e.g., enriched uranium); and other material which may be used in the production of nuclear components for nuclear weapons and for which strict accountability is maintained.

15. **SPECIAL WEAPONS ORDNANCE PUBLICATION (SWOP).** Special Weapons Ordnance Publication is a technical publication having directions for the storage, inspection, shipment, retrofitting, and safeguarding of nuclear weapons; and the procedures for assembly, test, and maintenance of these weapons.

16. **TEST EQUIPMENT.** A test equipment is a specially designed device or apparatus which is used for testing nuclear weapons material. This equipment is considered an entity from the standpoint of function, material control, and for purposes of engineering specifications.

17. **WAR RESERVE.** War reserve is nuclear weapons material stockpiled in the custody of the Energy Research and Development Administration or transferred by the Energy Research and Development Administration to the custody of the Department of Defense and is intended for employment in the event of war. Within the Department of Defense this term also is used in reference to the level of quality of Department of Defense produced weapons accepted for stockpile. War reserve quality or mark quality is the highest quality level. The words atomic and nuclear are used interchangeably.

18. **WARHEAD SECTION.** The warhead section is an assembly that consists of an

Energy Research and Development Administration warhead and the Department of Defense material that mates directly to the warhead. The Department of Defense material basically consists of an adaption kit and case, compartment, complement, or skin section to enclose the warhead and adaption kit. Other Department of Defense designed assemblies which go to make up the complete weapon, such as propulsion and guidance units, are not considered part of the 'warhead section.

26513 NUCLEAR WEAPONS MATERIAL IDENTIFICATION

1. **GENERAL.** Nuclear weapons material for the supply support of Navy employed war reserve nuclear bombs, projectiles, demolition munitions, and nuclear warhead sections of missiles, except fleet ballistic missiles, and torpedoes is identified under cognizance symbols ØA and 8A. Issues of this material are not chargeable to an appropriation, allotment, or functional account.

2. ENERGY RESEARCH AND DEVELOPMENT ADMINISTRATION NUCLEAR ORD-NANCE ITEMS

a. **Base Spares.** Base spares are bulk ↓ stocks of nuclear weapons parts and components, funded and provided by the Energy Research and Development Administration and to the military for use as war reserve weapons, and necessary for maintenance and repair of stockpiled war reserve material. Parts remain the property of the Energy Research and Development Administration regardless of custody. Base spares are stocked by the Naval Supply Centers (Code 900), Norfolk and Oakland, as cognizance symbol ØA.

b. **Military Spares.** Military spares are parts and components funded for, procured, and owned by the Department of Defense for support of the Energy Research and Development Administration or Department of Defense produced training assemblies, test, and handling equipment. Military spares are stocked by the Naval Supply Centers (Code 900), Norfolk and Oakland, as cognizance symbol 8A.

3. DEPARTMENT OF DEFENSE NUCLEAR ORD-NANCE ITEMS

a. **One-Quality.** Normally, all service designed nuclear ordnance material is procured as one-quality material and is suitable for both war reserve and training use as applicable. However, once this material is used for a training application, it must be identified as "TRAINING USE ONLY". Subsequent use for war reserve application is prohibited until the material is recertified for such use by a Weapons Quality Engineering Center (WQEC) representative. One-quality material is ↑

- stocked at the Naval Supply Centers (Code
- 900), Norfolk and Oakland, under cognizance
- symbol 8A.

b. Training Quality. Training quality items, often identical to war reserve material, are, used for personnel training or for the maintenance and repair of training weapons and are carried by the Naval Supply Centers (Code 900), Norfolk and Oakland, under cognizance symbol 8A.

c. Test and Handling Equipment. Test and handling equipment consists of special test sets, tools, and containers peculiar to the handling, shipment, test, maintenance, and assembly of nuclear weapons. Energy Research and Development Administration, and Department of Defense designed and produced test and handling equipment, commonly called T and H gear, is carried by the Naval Supply Centers (Code 900), Norfolk and Oakland, under cognizance symbol 8A.

d. Air Monitoring Equipment. Air monitoring equipment encompasses specially designed test sets analogous to radiac instruments. This equipment is carried by the Naval Supply Centers (Code 900), Norfolk and Oakland, and is controlled by the Naval Ship Systems Command.

26514 NAVY NUCLEAR WEAPONS SUPPLY ACTIVITIES

1. GENERAL. The Naval Supply Centers (Code 900), Norfolk and Oakland, are the primary supply points for nuclear weapons material. The Naval Ammunition Depot, McAlester, is the reserve stock point for cognizance symbol 8A material. These activities are also assigned a depot level maintenance capability.

2. SPECIFIC

a. Navy Ships Parts Control Center. The Navy Ships Parts Control Center acts as inventory manager for cognizance symbol 8A material, prepares and distributes nuclear weapons Coordinated Shipboard Allowance Lists and is Navy control point for accounting, transfer, and disposal of source and special (SS) nuclear material.

b. Naval Supply Centers (Code 900). Naval Supply Centers (Code 900), Norfolk and Oakland, provide inert nuclear ordnance material and specified services to Navy and Marine Corps activities assigned a nuclear weapons capability.

c. Naval Ammunition Depot, McAlester. The Naval Ammunition Depot, McAlester, performs inspections, conversions, repair, and retrofit of nuclear weapons. It also

maintains and distributes Navy special weapons ordnance publications, administers the unsatisfactory report (UR) program, and prepares and distributes the Navy Nuclear Weapons Digest.

26515 LEVELS OF SUPPLY

1. NAVAL SUPPLY CENTERS (CODE 900). Levels of supply for nuclear weapons material under the inventory control of the Navy Ships Parts Control Center are computed numerically in terms of units for major components, assemblies, and equipment; and are computed in terms of current replenishable demand rates multiplied by the requisitioning objective factor for repair parts, consumables, and other expendable items. Levels of supply for Field Command, Defense Nuclear Agency controlled base spares are established in the same manner with exceptions as indicated in Navy Special Weapons Ordnance Publication 100-1. Cognizance symbols 0A and 8A material are exempt from the annual stratification process.

2. OTHER ACTIVITIES. Shore activities, such as naval weapons stations, naval ammunition depots, and naval air stations, as signed a storage and maintenance capability will stock cognizance symbols 0A and 8A repair parts and components to the full range and depth of allowance. Consumables coded C in the Coordinated Shipboard Allowance List, Part III B, will be stocked on the basis of replenishable demand experienced. Standard stock items listed in the Coordinated Shipboard Allowance List also will be stocked on a replenishable demand basis.

3. INSURANCE ITEM RETENTION. War reserve spare parts, "equipment, and consumables originally provided depot level maintenance activities in final functional account (no stores account) or as Appropriation Purchases Account material, will be retained throughout the active life of the applicable weapon program, unless declared excess by higher authority. This policy applies to items peculiar to nuclear weapons even though some of these items may later be capitalized under a stock fund. Items affected by the extension of stock funding will be retained as insurance items (see par. 21056-3). Additionally, for the purpose of this subparagraph, insurance items must meet all of the following criteria:

1. have nuclear weapons application;
2. have application to an active item;
3. are not regularly stocked in the Defense Supply Agency wholesale system;
4. do not have an acceptable substitute regularly stocked in the Defense Supply Agency wholesale system (a substitute will be considered acceptable or not

acceptable as determined by the Naval Ammunition Depot, McAlester);

5. are not readily available from commercial sources.

Numerical levels of supply will not be assigned for these insurance items. Issues will be recorded but not replaced.

▼26516 COMPUTATION OF REQUIREMENTS

The Navy Ships Parts Control Center is responsible for the computation of Navy and Marine Corps requirements for inert nuclear ordnance items which are produced by the Energy Research and Development Administration and the respective services. This responsibility includes providing statements of requirements to the producing agency (i.e., to Field Command, Defense Nuclear Agency for the Energy Research and Development Administration material; to the Army for Army produced items; to the Air Force for Air Force produced items; and to the Naval Air Systems Command and Naval Sea Systems Command for Navy produced items). The Navy Ships Parts Control Center also is responsible for the computation of requirements, procurement and delivery of end item stocks. of standard service items (except material under the cognizance of other inventory control points) to the Naval Supply

↑Centers (Code 900), Norfolk and Oakland.

26517 SUPPLY AVAILABILITIES AND NONOPERATING PERIODS

During scheduled yard availabilities or other nonoperating periods, type commanders may elect to:

1. leave all inert nuclear weapons material on board;

2. off-load inert nuclear weapons material except war reserve stockpile items to the Navy nuclear weapons supply point, for temporary storage, on a custody basis until the material is again required by the type commander;
3. off-load inert nuclear weapons material except war reserve stockpile items to the Navy nuclear weapons supply point for return to stock.

The method prescribed in item 2 is suggested for short periods of 4 months or less. Off-loaded material held on a custody basis should not be reported to the Navy Ships Parts Control Center on the stock status reports rendered by stocking activities. The method prescribed in item 3 is suggested in the case of inactive periods exceeding 4 months. When material is returned to stock, the type commander directing the off-loading will advise the Navy Ships Parts Control Center of the fact by letter. The material then will be included in subsequent stock status reports to the Navy Ships Parts Control Center by the Navy nuclear weapons supply points. An outfitting directive from the Navy Ships Parts Control Center will be required for reissue of the material.

26518 STRATIFICATION

Nuclear weapons material is exempt from the annual stratification process. The inventory of weapons and authority for deployment is established by presidential directive. Major items of equipment and training weapons are included in the mandatory turn-in repairable (MTR) system which provides sufficient inventory control data for such items.

PART G: MATERIAL UNDER THE INVENTORY MANAGEMENT OF THE DEFENSE SUPPLY AGENCY

Section I: GENERAL

26600 SCOPE

1. MATERIAL COVERED. The Defense Supply Agency has been assigned integrated inventory management responsibility for items of subsistence, clothing and textiles, medical and dental supplies, packaged petroleum, and such construction, industrial, general supply, and electrical and electronics supplies as the military services determine need not be managed by each service.

2. MISSION, The Defense Supply Agency has been assigned the responsibilities and functions outlined in subpars. 3 and 4 by the Secretary of Defense.

3. RESPONSIBILITIES. The responsibilities of the Defense Supply Agency are:

"a. Providing, as authorized and directed by the Secretary of Defense, responsive, effective, and economical support to the Military Services and other DOD components, Federal Civil Agencies, Governments and others.

"b. The organization, direction, management, administration, and control of the supply and service functions of assigned subordinate units, facilities and activities.

"c. Monitoring DOD supply relationships with the General Services Administration.

"d. The management (including organization, direction, procurement, administration, and control) of items, services, and programs designated herein and as may be directed by the Secretary of Defense.

"e. A wholesale distribution system for assigned items.

"f. Providing assigned contract administration services in support of the Military Services, other DOD Components, Federal Civil Agencies, and, when authorized, to "Foreign Governments and others.

"g. Administration and supervision of such Programs as may be directed by the Secretary of Defense.

"h. Systems analysis and design, procedural development, and maintenance for supply and service systems as assigned by the Secretary of Defense."

4. FUNCTIONS. The functions of the Defense Supply Agency are to:

a. Administer the Department of Defense, Coordinated Procurement Program, the Federal Catalog System, the Department of Defense Excess, Surplus, and Foreign Excess Personal Property Disposal Program, the Defense Material Utilization Program, the Department of Defense Item Entry Control Program, the Department of Defense Industrial Plant, Equipment Program, the Department of Defense wide program for redistribution and reutilization of excess government owned and rented automatic data processing equipment (ADPE), the Department of Defense Warehousing Gross Performances Measurement System, and operation of the Defense Automatic Addressing System.

b. Under policies and criteria prescribed by the Assistant Secretary of Defense (Installations, and Logistics), and in coordination with the military services, establish and maintain procedures for the coding and classification of items to be placed or maintained under integrated management and for resolving item management coding and classification conflicts between the military services and the Defense Supply Agency.

Determine the method of management (e.g, central stocking versus local purchase) of assigned items.

d. Compute requirements for Defense Supply Agency distribution system stockage and replenishment needed for support of authorized customers.

e. Obtain forecasts of special program requirements and mobilization material requirements. Review for suitability and, in the case of mobilization requirements, for conformance to Department of Defense criteria.

f. Complete mobilization material requirements, initial service support requirements (provisioning), and special program requirements, when, and in the manner mutually agreed upon between the Defense Supply Agency and the supported military service or other customer agency.

g. Utilize current and projected requirements in relation to available resources for the purpose of budgeting, procurement, positioning, maintenance, retention, and disposal.

h. Provide necessary planning information to military services and other authorized customers on supply capabilities in support of mobilization and peacetime program requirements.

i. Conduct or direct procurement of assigned or otherwise designated items and services to meet the needs of the military services and other authorized customers,

j. Administer the procurement priorities and allocation authorities as authorized by the Assistant Secretary of Defense (Installations and Logistics).

k. Take appropriate action to assure the quality and reliability of material procured by the Defense Supply Agency and stored and maintained in the Defense Supply Agency distribution system.

l. Conduct industrial mobilization and industrial readiness planning in assigned area of responsibility.

m. Maintain and publish revisions to the Department of Defense Register of Planned Emergency Producers (RPEP).

n. Determine requirement for storage space for Defense Supply Agency assigned items, and as assigned, for military service managed items, Civil Defense items, and items managed by other government agencies.

o. Arrange for use of storage space and related services and facilities of the Department of Defense, other government agencies, and commercial storage facilities, as necessary.

p. Manage, control, and operate assigned depots and storage facilities.

q. Administer the Department of Defense commercial warehouse service plan for general merchandise warehouses and refrigerated storage.

r. Establish and maintain inventory procedures and distribution control, including reporting systems, over items owned and managed by the Defense Supply Agency.

s. Control the distribution, redistribution, or disposition of assigned serviceable and repairable items of supply controlled by the Defense Supply Agency or controlled by, but excess to the needs of the individual installations of the military services and other authorized customers.

t. Provide for stock positioning of mobilization reserve stocks consistent with contingency, emergency, and mobilization plans.

u. Establish procedures for direct support of field and operating forces in the United States except Alaska and Hawaii and in Alaska and Hawaii and outside the United States when mutually agreed upon by the Defense Supply Agency and the supported military service.

v. Account for and control Defense Supply Agency owned property in the hands of government manufacturing plants.

w. Institute measures, in coordination with the using military services, for the use of available assets of interchangeable and substitutable Defense Supply Agency managed items.

x. Recommend to the military departments, or to the Director of Defense Research and Engineering, as appropriate, any new or changed research, development, and engineering projects considered desirable, to improve materials, items, and methods within the commodity jurisdictions assigned, and promote the elimination of undesirable duplication.

y. Arrange through the appropriate military department and the Office of the Secretary of Defense, for research and development and engineering effort required by the Defense Supply Agency in the performance of its mission.

z. Arrange for transportation of Defense Supply Agency owned material for initial distribution of stocks from supplier to point of storage, from point of storage or supplier direct to consumer, and for redistribution between storage points.

aa. Manage, control, and operate assigned maintenance and manufacturing facilities.

bb. Develop programs, schedules, and technical guidance, and provide or arrange for the maintenance, manufacture, modification, conversion, rehabilitation, reconstitution or assembly of Defense Supply Agency owned material, and items authorized for return to Defense Supply Agency from users for repair at facilities of the military services, commercial contractors, or those assigned to the Defense Supply Agency.

cc. Develop technical maintenance standards for Defense Supply Agency owned items and items authorized for return from users in coordination with the using military services.

dd. When requested by the using military services and other Department of Defense components, provide technical manuals for

the operation and maintenance of items assigned to the Defense Supply Agency.

ee. Participate, as a supporting inventory manager, in the provisioning processes of the military services. Establish and maintain, in coordination with the military services, definitive procedures for provisioning supply support of the military services and uniform provisioning procedural and technical documentation requirements for incorporation into Defense Supply Agency contracts requiring provisioning.

ff. Develop, administer, and maintain, as assigned, documentation governing the preparation of technical data. Acquire, process, interchange, identify, store, and issue technical data and information adequate to support mission requirements.

gg. Initiate value engineering type projects and studies to seek the lowest overall cost for Defense Supply Agency managed or procured items, consistent with requirements for performance, reliability, and maintainability. Coordinate findings with military departments, as applicable, to obtain agreement with respect to technical and engineering aspects. Make decisions with respect to value engineering changes for Defense Supply Agency managed items subject to the right of appeal to the Secretary of Defense by the military departments affected.

hh. Manage and conduct those portions of the Defense Standardization Program assigned to the Defense Supply Agency. In coordination with the military departments, direct and conduct technical reviews to determine the standardization status and to develop military supply standards for all items of supply assigned to the Defense Supply Agency. Make final standardization decision on all items managed by the Defense Supply Agency, subject to the right of appeal to the Secretary of Defense by the military services affected.

ii. Determine, in coordination with the military departments, interchangeability and substitutability of items of supply managed by the Defense Supply Agency.

26601 DEFENSE SUPPLY CENTER
INVENTORY MANAGEMENT
ASSIGNMENTS

Integrated inventory management responsibility for assigned material is delegated by the Defense Supply Agency to national inventory control points known as defense supply centers. Current inventory management assignments to defense supply centers

and to the Army Tank-Automotive Command for federal supply classes are as follows:

Defense Construction Supply Center

2230	3010	3910	4630
2410	3020	3930	4710
2420	3030	3950	4720
2510*	3Q40	4210	4730
2520*	3710	4220	4810
2530*	3720	4310	4820
2540*	3740	4320	4930
2590*	3770	4330	5410
2805*	3805	4440	5430
2815	3810	4460	5440
2895	3815	4510	5450
2910*	3820	4920	5510
2920*	3825	4530	5520
2930*	3830	4540	5530
2940*	3835	4610	5660
2990*	3895	4620	8110

Defense Electronics Supply Center

5805	5835	5930	5962
5815	5895	5935	5965
5820	5905	5945	5985
5821	5910	5950	5990
5825	5915	5955	5999
5830	5920	5960	6625
5831	5925	5961	

Defense General Supply Center

3210	3448	4240	6710
3220	3449	5940	6720
3230	3450	5970	6730
3405	3455	5975	6740
3408	3456	5977	6750
3410	3460	5995	6760
3411	3461	6105	6810
3412	3465	6110	6820
3413	3470	6115	6830
3414	3510	6120	6840
3415	3520	6125	6850
3416	3530	6130	7310
3417	3610	6140	7320
3418	3611	6150	7360
3419	3620	6210	7610
3422	3635	6220	7660
3424	3650	6230	7690
3426	3655	6240	8120
3431	3660	6250	8125
3432	3680	6260	9110
3433	3685	6350	9150
3436	3693	6635	9160
3438	3694	6645	9320
3439	3695	6655	9330
3441	3920	6660	9340
3442	3990	6670	9350
3443	4110	6675	9390
3444	4120	6680	9925
3445	4130	6685	9930
3446	4140	6695	9999
3447			

*See footnote at end of listing.

<u>Defense Industrial Supply Center</u>				medical and dental			
				<u>(m e d i c a l)</u>		<u>(n o n m e d i c a l)</u>	
3110	5306	5340	9515	6505	6525	6630	
3120	5307	5355	9520	6508	6530	6640	
3130	5310	5360	9525	6510	6532		
3940	5315	5365	9530	6515	6540		
4010	5320	6145	9535	6520	6545		
4020	5325	9505	9540				
4030	5330	9510	9545				
5305	5335			<u>subsistence</u>			
				8905	8925	8945	8960
				8910	8930	8950	8970
				8915	8935	8955	8975
				8920	8940		
<u>Defense Personnel Support Center</u>				<u>Army Tank-Automotive Command</u>			
<u>clothing and textiles</u>							
7210	8330	8415	8445	2610	2630	2640	
8305	8335	8420	8450				
8310	8340	8425	8455				
8315	8345	8430	8460				
8320	8405	8435	8465				
8325	8410	8440	8470				

*Army Tank-Automotive Command manages tactical vehicle items in these federal supply classes. ↑

Section II: DISTRIBUTIVE ORGANIZATION

26610 DEFENSE SUPPLY AGENCY
DISTRIBUTIVE ORGANIZATION

1. GENERAL. The Defense Supply Agency distributive organization consists of distribution depots, specialized support depots, and direct supply support points (see par. 21053).

2. RANGE OF COMMODITIES STOCKED. The range of commodities stocked by activities in the Defense Supply Agency distributive organization is reflected in the following chart. Activity abbreviations are:

<u>Activity</u>	<u>Abbreviation</u>
Army Depot	AR DEP
Defense Construction Supply Center	DCSC
Defense Depot	DEF DEP
Defense Electronics Supply Center	DESC
Defense General Supply Center	DGSC
Defense Industrial Supply Center	DISC
Defense Personnel Support Center	DPSC
Naval Supply Center	NSC
Naval Shipyard	NS Y
Naval Training Center	NTC

	Commodity						
	DPSC ¹			DCSC	DESC	DGSC	DISC
	Clothing and Textiles	Medical and Dental	Subsistence ²	Construction	Electrical-electronic	General	Industrial
<u>Distribution Depots</u>							
DD, Mechanicsburg.....	X	X	X	(X) ⁵	(X) ⁷
DGSC, Richmond.....	(X) ³	X	...
Ar Dep, Atlanta.....	X	X	X	X	...
DCSC, Columbus.....	(X) ³	(X) ⁴	X	X	...	X	(X) ⁸
DD, Memphis.....	X	(X) ⁴	X	X	...	(X)	X
DD, Ogden.....	X	...	(X) ⁴	X	X	(X) ⁶	(X) ⁹
DD, Tracy.....	(X)	X	X	(X) ⁷
<u>Specialized Support Depots</u>							
DESC, Dayton.....	X
DPSC, Philadelphia.....	X
NSC, Norfolk.....	X	X	X	X	X	X	X
NSC, Oakland.....	X	(X) ¹⁰	X	X	X	X	X
<u>Direct Supply Support Points</u>							
NSC, Charleston.....	(X) ¹¹
NSC, Long Beach.....	(X) ¹¹
NSC, San Diego.....	X	(X) ¹¹
NSY, Portsmouth.....	(X) ¹¹
NSY, Boston.....	(X) ¹¹
NSY, Philadelphia.....	(X) ¹¹
NSY, Norfolk.....	(X) ¹¹
NSY, Puget Sound.....	(X) ¹¹
NSY, San Francisco Bay.....	(X) ¹¹
NTC, Great Lakes.....	X

(X) Indicates limited federal supply class range.

¹ Although management of personnel support commodities has been grouped at Philadelphia, the distributive systems have not been combined.

² Nonperishable subsistence only. Norfolk and Oakland stock perishable subsistence for the Defense Supply Agency, but only as warehouses on a cross-servicing basis, not as specialized support depots.

³ Bulk storage only.

⁴ Fast moving items only.

⁵ Packaged petroleum items only.

⁶ Except packaged petroleum items.

⁷ Only Federal Supply Group 95 and Federal Supply Classes 3940, 4010, 4020, and 6145.

⁸ Except Federal Supply Group 95 (metals) and Federal Supply Class 6145 (electrical cable).

⁹ Except Federal Supply Group 95.

¹⁰ Only Federal Supply Classes 6630 and 6640 nonmedical.

¹¹ Only Federal Supply Group 95 items.

PART H: MATERIAL UNDER THE INVENTORY MANAGEMENT OF THE GENERAL SERVICES ADMINISTRATION

Section I: GENERAL

26613 AGREEMENT BETWEEN THE DEPARTMENT OF DEFENSE AND THE GENERAL SERVICES ADMINISTRATION GOVERNING SUPPLY MANAGEMENT RELATIONSHIPS UNDER THE NATIONAL SUPPLY SYSTEM

The Agreement between the Department of Defense and the General Services Administration governing supply management relationships under the National Supply System is the following:

"1. Objective and Authority

This Agreement is entered into between the Department of Defense (DOD) and the General Services Administration (GSA) in furtherance of the National Supply System concept. DOD and GSA are united in a common objective to eliminate avoidable duplication and overlap between their respective supply systems and those of other federal agencies and to provide responsive, effective, and economical integrated materiel management to all Government agencies (civil and military) in commonly used commodities. Basic authorities and responsibilities fixed upon the Administrator of General Services by Section 201(a) of the Federal Property and Administrative Services Act of 1949 (40 USC 481) are recognized as the basis of the National Supply System. Under the provisions of Section 205(e) of that Act (40 USC 486), the Administrator of General Services designates and authorizes the DOD to procure and supply personal property and nonpersonal services and perform related functions in support of federal civil agencies within the terms of this Agreement; the Assistant Secretary of Defense (Installations and Logistics) consents to the assignment of the above stated functions.

"2. Commodity Assignment Criterion, Review and Transfer Provisions

"a. The fundamental rationale/criterion for the division of management effort between GSA and the Defense Supply Agency (DSA), as well as the primary basis for integrated management alignment, is one w h i c h

- (1) Assigns to GSA those Federal Supply Classes (FSCs) or commodities commonly used by Federal agencies which are commercially available on the civilian economy and not predominantly of a military nature; and

- (2) Assigns to DSA those FSCs or commodities commonly used in military operations or weapon systems support, irrespective of their use by civil agencies.

"b. FSCS or commodity areas subsequently determined susceptible to integrated management or not previously reviewed will be reviewed against this criterion for appropriate management assignment to DSA or GSA under the terms of this Agreement. Likewise, these criteria shall be employed when reviewing commodities already under integrated materiel management, for optimum management alignment. To encourage reasonable management stability, however, such reviews, to be conducted jointly by GSA and DSA on an objective basis, shall be limited to intervals approved by the Assistant Secretary of Defense (Installations and Logistics) and the Administrator, GSA. Such changes will normally be made on the basis of overall economics accruing to the Federal Government, except where the change is required in the interest of National Security.

"c. Time phased plans shall be jointly developed for the assignments and subsequent logistic transfers. The resources, funds and personnel to be transferred shall be identified and determinations developed to achieve the transfers.

"3. Exclusions

"a. Notwithstanding their basic commercial nature, clothing and textiles, subsistence, medical (Federal Supply Group (FSC) 65), fuel and electronics commodities are considered appropriate for management by DSA.

"lb. Paint and hand tool commodities, notwithstanding the military nature of some of the items and their use in military operations or weapon systems support, are considered appropriate for management by GSA.

"c. Automatic data processing equipment and related supplies are excluded as the procurement of these commodities is vested in GSA by law (40 USC 759).

"d. Procurement Of DOD requirements for commercial passenger-carrying vehicles, buses, and trucks up to 10,000 pounds Gross Vehicle Weight (GVW), is assigned to GSA.

"4. Specific Agreement Provisions

"a. As a general concept, GSA will be responsible for the management of all items in the FSCs assigned [see par. 26615] for all federal agencies and DOD (except for those retained by the military services under approved item management coding criteria). Conversely, DSA will be responsible for the management of all items in FSCs assigned [see par. 26601] for all DOD activities and the federal agencies (except for those retained for military or civil agency management). Recognizing, however, that it is generally impractical to make exclusive FSC assignments, there will continue to exist the necessity for item management exceptions. These should be held to a minimum, however, and such exceptions, to be agreed to jointly by GSA and DSA, will be officially recorded and an exception listing will be published annually for the information of all customers. In this manner, individual item management duplication will be eliminated in the National Supply System.

"b. GSA will provide catalog and management data to DOD cataloging activities for items assigned hereunder for DOD support, and for civil agencies, will continue to publish, distribute and maintain a catalog of items managed by GSA for civil agency support. DSA will publish, distribute and maintain a catalog of items assigned hereunder tailored to civil agencies requirements.

"c. Civil agencies will not be required to register as users in the Federal Catalog System to obtain support. Such registration will be accomplished as appropriate by GSA or DSA.

"d. DOD and GSA will drop inactive items from support of civil agencies on the basis of recorded demand after notification of intent to civil agencies containing a proposed effective date allowing for reclama.

"e. Accessorial or other surcharges will be levied by DSA and GSA in a uniform manner for all customers.

"f. GSA and DOD will continue to develop and operate compatible systems and supply and financial procedures, affecting agencies they serve, fitted together as a coordinated supply system by which responsive and economical supply support is provided to military and civilian requisitioners.

"g. In recognition of a National Materiel Movement and Issue Priority System and

in coordination with GSA and the civil agencies affected, DOD will provide in the Defense Uniform Materiel Movement and Issue Priority System (UMMIPS) for assignment of appropriate priority designations for the programs of the civil agencies. Both GSA and DSA will honor UMMIPS time standards in filling requisitions of all customers. GSA also will participate in the military standard logistics data systems as maybe appropriate and as subsequently agreed to by separate arrangements.

"h. Federal Supply Service (FSS), GSA shall be responsible for monitoring civil agency supply relationships with DSA. DSA shall be responsible for monitoring Defense Component supply relationships with GSA.

"i. GSA and DSA will develop and maintain Federal Supply Schedule type contracts for Groups, Commodities or items assigned under terms of this Agreement.

j. This Agreement shall be published in the DOD Directives System and the GSA Federal Property Management Regulations.

"k. In the event of a future National emergency declared by the President or the Congress, the Administrator of General Services will delegate to the DOD the functions of the Federal Supply Service at least to the extent such functions are necessary for the supply support of the DOD. This delegation will be subject to the approval of the President and the Office of Management and Budget, and will be accompanied by a transfer of the management capabilities, facilities and resources of the Federal Supply Service which are necessary for the performance of the functions delegated.

"1. This Agreement supersedes the Memorandum of Understanding Between GSA and DOD, June 7, 1963, "Procurement and Management of Hand Tools (FSG 51 and FSC 5210) and Paint (FSG 80)" and the Agreement between GSA and DOD Governing Supply Management Relationships, December 12, 1964, and all other conflicting supply support arrangements, and is effective upon signature by both parties to the Agreement. It may be rescinded, revised or modified by mutual assent."

26614 THE FEDERAL SUPPLY SERVICE

1. MISSION. The Federal Supply Service is responsible for establishing and maintaining a material supply system to provide for the supply requirements of federal agencies and certain government contractors and activities which are eligible to procure their

requirements from government sources of Supply.

2. ORGANIZATION. Federal Supply Service activities are carried out by the General Services Administration Central Office, Washington, D.C., and ten regional offices. Under the guidance of the Commissioner, General Services Administration, the assistant commissioners direct the major organizational elements as follows:

1. Office of National Supply Policies and Programs,
2. Office of Procurement,
3. Office of Supply Control,
4. Office of Supply Distribution,
5. Office of Standards and Quality Control,
6. Office of Automated Data Management Services.

The Commissioner and assistant commissioners maintain communications with the Federal Supply Service regional directors in each of the GSA regional offices.

26615 GENERAL SERVICES ADMINISTRATION INVENTORY MANAGEMENT ASSIGNMENTS

Current integrated management assignments to the General Services Administration for federal supply classes areas follows:

3540	5640	7460	8030
3550	5650	7490	8040
3590	5670	7510	8105
3750	5680	7520	8115
5110	7105	7530	8135
5120	7110	7710	8510
5130	7125	7720	8520
5133	7195	7730	8530
5136	7220	7740	8540
5140	7230	7810	8710
5180	7240	7820	8720
5210	7290	7830	8730
5345	7330	7910	9310
5350	7340	7920	9905
5610	7350	7930	9910
5620	7420	8010	9915
5630	7430	8020	9920

Section II: DISTRIBUTIVE ORGANIZATION

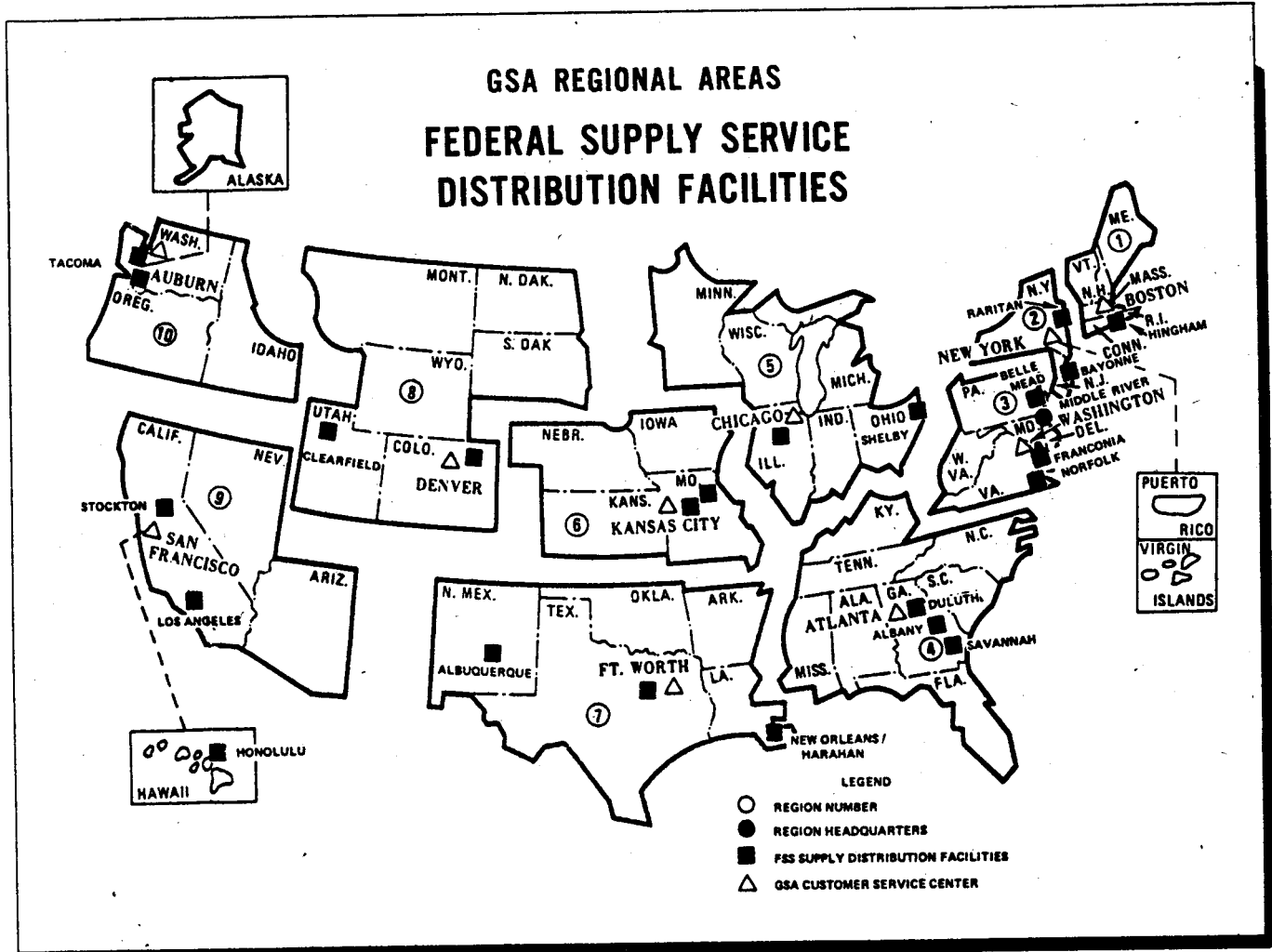
26618 GENERAL SERVICES ADMINISTRATION DISTRIBUTIVE ORGANIZATION

1. GENERAL. The General Services Administration distributive organization consists of ten regional offices.

See Illustration on Page 6-134

2. SELF-SERVICE STORES. Nearly 60 GSA self-service stores, located in various cities throughout the United States and Puerto Rico, offer federal agencies the convenience and economy of supermarket shopping. Self-service stores stock some 2,000 general-use

and administrative-type items listed in the GSA Stock Catalog and Federal Supply Schedules to satisfy the smaller day-to-day needs of agency consumers within the local area. The stores also provide special ordering services for thousands of other items available from GSA sources. The stores offer the advantages of personal examination and selection of supplies, immediate availability, on-site substitution, low prices, and simplified payment. Usually, items purchased at self-service stores are charged to the purchasing agency account and the agency is billed periodically by GSA, thus eliminating the agency's need for costly requisitioning and accounting procedures. Cash purchases also may be made.



PART I: MATERIAL UNDER THE INVENTORY MANAGEMENT OF THE NAVY FLEET MATERIAL SUPPORT OFFICE

Section I: GENERAL

26620 MATERIAL COVERED

The Navy Fleet Material Support Office exercises retail inventory management over cognizance symbols 9A, 9C, 9D, 9E, 9F, 9G, 9H, 9I, 9J, 9K, 5L, 9L, 5M, 9M, 5N, 9N, 9O, 5P, 9Q, 9S, 9V, 9W, 9X, 9Y, and 9Z materials as defined in par. 21147 and listed in the Navy Management Data List.

26621 MISSION AND FUNCTIONS

"1. MISSION. The mission assigned to the Navy Fleet Material Support Office is: To provide financial support and guidance for the management of Navy retail-level inventories; to design, program, and maintain designated data processing systems for Navy activities and ships; to serve as the central cataloging agency of the United States Navy and to prepare, distribute and maintain prescribed material load lists; to evaluate and report on supply readiness and support of assigned Navy weapon systems and programs; to provide operations analysis support and services pertaining to supply systems and management; and to perform other functions as directed by Commander, Naval Supply Systems Command.

"2. FUNCTIONS. The Navy Fleet Material Support Office, in the accomplishment of its mission, will perform functions as follows:

"a. Retail Management

"(1) Mobilization Requirements:

"(a) Provide estimates of Navy mobilization requirements by force, tempo and location of specific requirements to DSCs (Defense Supply Centers), TACOM (Army Tank-Automotive Command), GSA (General Services Administration), and other service wholesale managers (except for packaged petroleum and medical items).

"(b) compute requirements (except for packaged petroleum and medical items) and position and manage PWRS (Prepositioned War Reserve Stock); and provide specific Navy program requirements (including packaged petroleum and medical items) to DSCs, TACOM and other service wholesale managers.

"(c) Coordinate and monitor various PWRS Programs for NAVSUP and the Navy.

"(d) Formulate mobilization requirements data for inclusion in NSF budget and account

for funds to support the PWRS portion of the budget program.

"(e) Establish and maintain a central file of NAVSUP contributions to the ABFC (Advanced Base Functional Component) System. Maintain the catalog of ABIOLs (Advance Base Initial Outfitting Lists) (Abridged) (NAVSUP PUB 28). Serve as program manager in the development of NAVSUP dominant ABFCs and material contributions of NAVSUP to other systems commands/bureaus dominated ABFCs.

"(f) Serve as focal point for providing NAVSUP material readiness and financial information regarding the NAVSUP contribution to Advanced Base Functional Components and noncomponent material in support of CNO Special Projects/Elements by means of the PIRR (Prepositioned War Reserve Interrogation and Readiness Reporting) System. Coordinate the development and submission of inputs for maintenance of the PIRR System, assist in the development of data processing programs to be incorporated into the PIRR System.

"(g) Exercise positive inventory management of subsistence items in the Navy Stock Account through forced utilization and disposal of stocks. Determine funding requirements to support the forced issue program.

"(2) System procedures:

"(a) Recommend to NAVSUP the activities to be designated Navy retail and consumer stock points. For CONUS activities, recommend to NAVSUP requisitioning channels, levels of supply, and retention limits for Navy Stock Fund material assigned to the integrated management of DSA, GSA, and TACOM, and other service wholesale managers,

"(b) Develop and promulgate retail supply management procedures and methods for assigned material. Evaluate supply performance and develop, coordinate, recommend, or implement policy and procedural changes.

"(c) Provide assistance to NAVSUP in the retail clothing and small stores program by recommending establishment or disestablishment of stores, type of stores, and revisions to operating procedures.

"(d) Monitor logistic reassignments and cog transfers.

"(e) Provide inventory control guidance to stock points through the Variable Operating and Safety Level Programs. Monitor and analyze program results.

"(3) Material Control:

"(a) Accumulate, estimated demand statistics for clothing items, textiles, lubricants, greases and cleaning solvents and forward requirements forecasts to DSA.

"(b) Monitor Navy requisition histories on packaged petroleum products to ensure utilization of stocks procured specifically for Navy consumption.

"(c) Process and monitor Navy, Coast Guard and Marine Aviation requisitions for vesicant gas protective outfits and authorize DPSC (Defense Personnel Support Center) support.

"(d) Furnish Navy retail system asset data when requested by DSA activities or as directed by NAVSUP.

"(e) Process discrepant MILSTRIP (Military Standard Requisitioning and Issuing Procedures) requisitions.

"(f) Furnish logistics data to NAVILCO (Navy International Logistics Control Office), CNM (Chief of Naval Material) and/or CNO (Chief of Naval Operations) for FSNs required in support of MAP equipments.

"(g) Query wholesale inventory managers concerning logistics capabilities for items exhibiting a history of supply difficulties.

"(h) Manage defective material program.

"(i) Authorize wholesale inventory managers to delete Navy interest or to retain inactive items of supply.

"(j) Provide consultant service on retail management matters to other Navy activities.

"(4) Field Service:

"(a) Provide liaison with Fleet support activities in the Navy retail supply system to assist in resolving operating problems.

"(b) Conduct training classes for Navy retail stockpoints in retail inventory management.

"(5) Financial Management:

"(a) Prepare and execute Navy Stock Fund budget programs for retail inventory support of Navy material controlled by non-Navy

inventory managers, for material that is not centrally managed and for Navy owned mobilization reserve stocks.

"(b) Maintain a system of financial control of obligational authority and inventories at retail stock points.

"(c) Function as the centralized Navy allotment accounting activity for the OPNAV directed program pertaining to procurement and issue of vesicant gas protective clothing. Estimate future Navy, Marine Corps Aviation and Coast Guard requirements for protective clothing to support budget preparation by NAVSUP.

"b. Systems Design and Procedures

"(1) Develop and maintain detail system design for major supply-related and non-NIF financial systems and applications assigned by NAVSUP.

"(2) Evaluate the performance of assigned systems/applications and develop system refinements.

"(3) As requested, conduct special studies to determine the feasibility of extending UADPS concepts.

"(4) Conduct special studies as directed by NAVSUP into local operations at field activities.

"(5) Perform and/or coordinate detailed ADP analysis, programming, program testing, service testing and program assembly for assigned systems/applications; advise NAVSUP when approved system changes will necessitate equipment reconfiguration, additional processing time or additional costs.

"(6) Develop and maintain documentation systems and analysis and programming standards and conventions.

"(7) As directed by NAVSUP, establish, maintain and monitor management and program control systems to ensure effective operation of assigned systems/applications.

"(8) Develop and maintain uniform ADP software (except for shipboard) and files required for effective operation of UADPS.

"(9) Maintain liaison with the Maintenance Support Office and monitor the progress of 3M product development for supply system applications.

"(10) Provide training and assistance for new UADPS activities and new ADP applications.

"(11) Provide technical support for new hardware/software evaluation and selection.

"c. Fleet Material Support Documentation

"(1) Data Collection and Dissemination:

"(a) Collect, process, maintain, and/or disseminate all demand data reported by the Mobile Logistic Support Forces and activities.

"(b) Maintain the Navy portion of the DOD (Department of Defense) Automatic Address System file.

"(c) Compute and submit to allow publishing program ICPS the initial outfitting list requirements for demand-based, non-equipment related items to be included in the COSMAL (Coordinated Shorebased Material Allowance List), and COSBAL (Coordinated Shorebase Allowance List).

"(d) prepare parameters required for use in load list production to achieve support effectiveness goals and/or meet constraints established by proper authority.

"(2) Publications:

"(a) Schedule and monitor action by ICPs and other inventory control activities required in the publication of supply aids, validation aids, allowance and load lists, COSMALS, Equity Lists, and exchanges of area-of-interest data.

"(b) Develop, publish, maintain and distribute the NMDL (Navy Management Data List), ISSG (Illustrated Shipboard Shopping Guide), and other publications as directed by NAVSUP.

"(c) Prepare and publish initial outfitting lists on non-equipment related consumable materials.

"(d) For MLSF (Mobile Logistic Support Force) loads:

"1. Compute, publish, distribute, and maintain FIRL/FILL.

"2. Compute, publish, distribute, and maintain tender and repair shipload lists and special load lists as requested by NAVSUP.

"3. Schedule and monitor load list production.

"(3) Technical Coordination/Catalog Data Compilation and Publication:

"(a) Serve as the central catalog compilation and publication agency for the U.S. Navy.

"1. Furnish to NAVSUP budget estimates to fund procurement of DSA catalogs and

direct distribution of these copies to Navy activities.

"2. Serve as the Central Navy FIIG (Federal Item Identification Guide) Coordinating Office.

"3. Assign, control, and maintain pseudo UICs (Unit Identification Codes); promulgate pseudo and NAVCOMPT assigned UICs required in UICP files. Maintain centralized records of ICPs requests for assignment of UICs by NAVCOMPT to avoid overlap/duplication.

"4. Responsible for receipt and processing of Catalog Management Data Notification cards.

"5. Control, validate, tailor, and distribute change notice cards to all Navy activities for all Navy interest items and non-Navy items carried by Navy activities ashore and afloat.

"6. Prepare and distribute Catalog Management Data Notification cards to other services for material applicable to WISSAs and to DOD management data files.

"7. Maintain a management data file for all items required within the Naval Supply System.

"8. Coordinate technical and catalog matters concerning items in which more than one Navy ICP has a registered interest.

"9. Prepare, compile and distribute documents related to Foreign Military Sales Orders and their renegotiations.

"10. Prepare item applicability lists and other special documentation approved by NAVSUP.

"(4) Fleet Liaison:

"(a) Maintain direct liaison with fleet commands; develop and propose to NAVSUP means for satisfying unfilled supply or documentation requirements which fall within NAVSUP's general area of responsibility.

"(b) Develop and coordinate equipment validation procedures for ships when requested by NAVSUP.

"d. Supply Operations Evaluation

"(1) Operate the consolidated casualty reporting system.

"(2) Collect and review the ICP prepared SEEREP reports.

"(3) Monitor supply system support of weapon systems and equipments as specified by NAVSUP; submit recommendations for improvement of support deficiencies.

"(4) Evaluate the effectiveness of mobile logistic support loads as directed by NAVSUP.

"(5) Collect, maintain, and tabulate Navy MILSTEP data, as specified by NAVSUP. Analyze, program, and publish standardized and special reports as required by the Office of the Assistant Secretary of Defense (OASD), Comptroller.

"e. Operations Analysis

"(1) As directed by NAVSUP, develop solutions to problems in logistics management through applied operations analysis; provide advice and assistance to NAVSUP and elements of the Navy logistics systems relating to interpretation, understanding, and use of various mathematical, statistical, and economic techniques.

"(2) Develop, program, and/or maintain mathematical decision rules for logistics

management as directed or approved by NAVSUP. Design and use various analytical and simulation techniques to evaluate proposed logistics management policies and operating plans.

"(3) As directed, analyze and evaluate logistics research reports to determine and advise of their operational value and feasibility of use. Represent NAVSUP in briefing Navy contractors on Navy logistics management procedures and reviewing resulting proposals.

"(4) Insure effective interface between mathematical decision rules and those programs of which they are an integral part.

"(5) Monitor unique developments in data automating devices, data reduction techniques and analysis, computer languages and compilers; research their potential use by management.

"(6) Act as system planner; program logistics and business management techniques."

Section II: DISTRIBUTIVE ORGANIZATION, STOCK RESPONSIBILITIES, AND LEVELS OF SUPPLY

26630 DISTRIBUTIVE ORGANIZATION

1. SOURCES OF SUPPLY. The following chart shows the distributive organization for cognizance symbols of material under the management control of the Navy Fleet Material Support Office and is applicable to activities in the United States. Activity abbreviations are as follows:

<u>Activity</u>	<u>Abbreviation</u>
Fleet Anti-Air Warfare Training Center	FAAWTRACEN
Marine Air Wing	MAW
Marine Corps Air Station	MCAS
Military Sealift Command	MSC
National Naval Medical Center	NAT NAVMEDCEN
Naval Academy	USNA
Naval Aerospace Medical Center	NAVAEROMED-CEN
Naval Air Development Center	NAVAIRDEVCEN
Naval Air Engineering Center	NAEC
Naval Air Facility	NAF
Naval Air Propulsion Test Center	NAVAIRPROP-TESTCEN
Naval Air Test Center	NAVAIRTESTCEN
Naval Air Station	NAS
Naval Ammunition Depot	NAD
Naval Amphibious Base	NAVPHIBASE
Naval Avionics Facility	NAVAVIONICSFAC
Naval Coastal Systems Laboratory	NAVCOASTSYS-LAB
Naval Construction Battalion Center	NCBC
Naval Disciplinary Command	NAVDISCOM
Naval District Washington, D.C.	NDW
Naval Electronics Laboratory Center	NELC
Naval Hospital	NAVHOSP
Naval Ordnance Laboratory	NOL
Naval Ordnance Station	NAVORDSTA
Naval Regional Medical Center	NAVREGMEDCEN
Naval Research Laboratory	NRL
Naval Security Station	NAVSECSTA
Naval Shipyard	NAVSHIPYD

<u>Activity</u>	<u>Abbreviation</u>
Naval Station	NAVSTA
Naval Submarine Base	NSB
Naval Supply Center	NSC
Naval Support Activity	NAVSUPPACT
Naval Training Center	NTC
Naval Torpedo Station	NAVTORPSTA
Naval Weapons Center	NAVWPNSCEN
Naval Weapons Laboratory	NWL
Naval Weapons Station	WPNSTA
Navy Oceanographic Office	NAVOCEANO
Navy Ships Parts Control Center	NSPCC
Naval Underwater Systems Center	NUSC
Pacific Missile Range	PACMISRA
Polaris Missile Facility Atlantic	POMFLANT
Strategic Weapons Facility Pacific	SWFPAC

Activities which furnish supply support and their routing identifiers are:

<u>Routing identifier</u>	<u>Activity</u>
AKZ	Army Tank Automotive Command
GAØ	Supply Distribution Division, General Services Administration, Atlanta
GBØ	Supply Distribution Division, General Services Administration, Boston
GCØ	Supply Distribution Division, General Services Administration, Chicago
GDØ	Supply Distribution Division, General Services Administration, Denver
GFØ	Supply Distribution Division, General Services Administration, Fort Worth
GKØ	Supply Distribution Division, General Services Administration, Kansas City
GNØ	Supply Distribution Division, General Services Administration, New York
GSØ	Supply Distribution Division, General Services Administration, San Francisco
GTØ	Supply Distribution Division, General Services Administration, Seattle
GWØ	Supply Distribution Division, General Services Administration, Washington
NAI	Naval Shipyard, Boston



<u>Routing identifier</u>	<u>Activity</u>	<u>Routing Identifier</u>	<u>Activity</u>
NAZ	Naval Shipyard, Boston	PJZ	Naval Air Station, Jacksonville
NDI	Naval Supply Center, San Diego	PPZ	Naval Air Station, Pensacola
NDT	Naval Supply Center, San Diego	PQZ	Naval Air Station, Quonset Point
NDZ	Naval Supply Center, San Diego	PRZ	Naval Air Station, Patuxent River
NHI	Naval Shipyard, Portsmouth	P77	Naval Station, Key West
NHZ	Naval Shipyard, Portsmouth	P84	Naval Academy, Annapolis
NJI	Naval Shipyard, Philadelphia	P96	Naval Construction Battalion Center, Port Hueneme
NJZ	Naval Shipyard, Philadelphia	QGZ	Naval District Washington, D.C.
NLI	Naval Supply Center, Long Beach	QIZ	Naval Training Center, San Diego
NLZ	Naval Supply Center, Long Beach	QJZ	Naval Training Center, Great Lakes
NNC	Naval Supply Center, Norfolk	Q14	Naval Air Station, Memphis
NNE	Naval Supply Center, Norfolk	RIZ	Naval Hospital, Jacksonville
NNG	Naval Supply Center, Norfolk	RJZ	Naval Hospital, Key West
NNI	Naval Supply Center, Norfolk	RKZ	Naval Hospital, Corpus Christi
NNM	Naval Supply Center, Norfolk	RLZ	Naval Hospital, Great Lakes
NNS	Naval Supply Center, Norfolk	ROZ	Naval Hospital, Annapolis
NNT	Naval Supply Center, Norfolk	RQZ	Naval Hospital, Quantico
NNZ	Naval Supply Center, Norfolk	RTZ	Naval Hospital, Charleston
NOC	Naval Supply Center, Oakland	RUZ	Naval Hospital, Guantanamo Bay
NOE	Naval Supply Center, Oakland	RYZ	Naval Hospital, Portsmouth, N.H.
NOG	Naval Supply Center, Oakland	R12	Naval Hospital, Bremerton
NOI	Naval Supply Center, Oakland	R16	Naval Aviation Medical Center, Pensacola
NOM	Naval Supply Center, Oakland	R17	National Naval Medical Center, Bethesda
NOS	Naval Supply Center, Oakland	R36	Naval Hospital, Long Beach
NOT	Naval Supply Center, Oakland	SDS	Headquarters, Seattle Region (DPSC subsistence supplies)
NOZ	Naval Supply Center, Oakland	SØS	Headquarters, Chicago Region (DPSC subsistence supplies)
NPZ	Naval Supply Center, Pearl Harbor	S4S	Headquarters, Los Angeles Region (DPSC subsistence supplies)
NRI	Naval Supply Center, Charleston	S5S	Headquarters, New Orleans Region (DPSC subsistence supplies)
NRZ	Naval Supply Center, Charleston	S6S	Headquarters, New York Region (DPSC subsistence supplies)
NTZ	Naval Supply Center, Newport		
NUI	Naval Supply Center, Puget Sound		
NUZ	Naval Supply Center, Puget Sound		
PAZ	Naval Air Station, Alameda		
PCZ	Naval Air Station, Corpus Christi		
PDZ	Naval Air Station, North Island		
PEZ	Marine Corps Air Station, El Toro		
PGZ	Naval Shipyard, Pearl Harbor		

<u>Routing identifier</u>	<u>Activity</u>	<u>Routing identifier</u>	<u>Activity</u>
S7S	Headquarters, Oakland, Region (DPSC subsistence supplies)	S9I	Defense Industrial Supply Center
S9C	Defense Construction Supply Center	S9M	Defense Personnel Support Center (medical supplies)
S9E	Defense Electronics Supply Center	S9S	Defense Personnel Support Center (subsistence supplies)
S9G	Defense General Supply Center	S9T	Defense Personnel Support Center (clothing and textile supplies)

Activity	Cognizance symbol										
	9A	9C	9D	9G	9L	9MF	9MP	9N	9Q	9U	9Z
<u>FAAWTRACEN</u>											
Dam Neck.....	NNS ¹⁴	NNS	NNT	...
<u>MAW</u>											
El Toro.....	PEZ	PEZ
<u>MCAS</u>											
Cherry Point.....	AKZ	S9C	S9T	S9G	S9M	S9S	S5S	S9E	GAØ	S9T	S9I
El Toro.....	AKZ	S9C	S9T	S9G	S9M	S9S	S4S	S9E	GSØ	S9T	S9I
Kaneohe Bay.....	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ ¹¹ PGZ ¹²
Quantico.....	AKZ	S9C	S9T	S9G	RQZ	S9E	GWØ	...	S9I
Yuma.....	AKZ	S9C	S9T	S9G	S9M	S9E	GDØ	...	S9I
<u>MSC Atlantic</u>											
Norfolk.....	NNZ	...
<u>NAD</u>											
Crane.....	AKZ	S9C	S9T	S9G	S9M	(¹)	(¹)	S9E	GCØ	...	S9I
Earle.....	AKZ	S9C	S9T	S9G	S9M	S9E	GNØ	...	S9I
Hawthorne.....	AKZ	S9C	S9T	S9G	S9M	S9E	GSØ	...	S9I
McAlester.....	AKZ	S9C	S9T	S9G	S9M	S9S	S5S	S9E	GFØ	...	S9I
Oahu.....	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ	...	NPZ ¹¹ PGZ ¹²

<u>NAEC</u>												
Philadelphia.....	AKZ	NJZ	S9T	NJZ	S9M	NJZ	GNØ	...	NJZ ⁷	NJI ⁸
<u>NAF</u>												
Andrews AFB.....	AKZ	S9C	S9T	S9G	S9M	(³)	(³)	S9E	GWØ	QGZ	S9I	
El Centro.....	NDZ	S4S
<u>NAS</u>												
Alameda.....	AKZ	NOC	NOT	NOG	S9M	NOS ¹⁴	S7S	NOE	GSØ	NOT	NOI	
Atlanta.....	PJZ	S9S	S5S	S9T
Barbers Point.....	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ ¹¹	PGZ ¹²
Brunswick.....	AKZ	S9C	S9T	S9G	S9M	S9S	S6S	S9E	GBØ	S9T	S9I	
Cecil Field.....	AKZ	S9C	S9T	S9G	S9M	S9S	S5S	S9E	GAØ	S9T	S9I	
Chase Field.....	PCZ	PCZ	PCZ	PCZ	PCZ	S9S	S5S	PCZ	PCZ	S9T	PCZ	
Corpus Christi.....	AKZ	S9C	S9T	S9G	R49	S9S	S5S	S9E	GFØ	S9T	S9I	
Dallas.....	PCZ	PCZ	S9T	PCZ	S9M	S9S	S5S	PCZ	PCZ	S9T	PCZ	
Fallon.....	PAZ	PAZ	...	PAZ	S9M	S9S	S7S	PAZ	PAZ	...	PAZ	
Glenview.....	AKZ	S9C	S9T	S9G	RIZ	QJZ	QJZ	S9E	GCØ	S9T	S9I	
Glynco.....	PJZ	S9S	S5S	S9T
Grosse Ile.....	AKZ	S9C	S9T	S9G	S9M	(²)	SØS	S9E	GCØ	S9T	S9I	
Imperial Beach.....	PDZ	PDZ	...	PDZ	NDZ	NDZ	NDZ	PDZ	PDZ	...	PDZ	
Jacksonville.....	AKZ	S9C	S9T	S9G	RIZ	S9S	S5S	S9E	GAØ	S9T	S9I	
Key West.....	F77	F77	S9T	F77	RJZ	F77	F77	S9E	F77	F77	F77	
Kingsville.....	PCZ	PCZ	PCZ	PCZ	PCZ	S9S	S5S	PCZ	PCZ	S9T	PCZ	

See footnotes at end of chart

Activity	Cognizance symbol										
	9A	9C	9D	9G	9L	9MF	9MP	9N	9Q	9U	9Z
<u>NAS--Continued</u>											
Lakehurst.....	AKZ	S9C	S9T	S9G	S9M	S9S	S6S	S9E	GNØ	S9T	S9I
Lemoore.....	AKZ	S9C	PAZ	S9G	S9M	S9S	S7S	S9E	GSØ	S9T	S9I
Los Alamitos.....	AKZ	S9C	S9T	S9G	S9M	S9S	S4S	S9E	GSØ	S9T	S9I
Memphis.....	AKZ	S9C	S9T	S9G	S9M	S9S	SØS	S9E	GAØ	S9T	S9I
Meridian.....	PPZ	PPZ	PPZ	PPZ	S9M	S9S	S5S	PPZ	PPZ	PPZ	PPZ
Miramar.....	NDZ	NDZ	NDZ	NDZ	NDZ	NDZ	S4S	NDZ	NDZ	...	NDZ
Moffett Field.....	AKZ	NOC	NOT	NOG	S9M	NOS ¹⁴	S7S	NOE	GSØ	NOT	NOI
New Orleans.....	AKZ	S9C	S9T	S9G	S9M	S9S	S5S	S9E	GFØ	S9T	S9I
Norfolk.....	NNZ	NNC	NNT	NNG	NNM	NNS ¹⁴	NNS	NNE	NNZ	NNT	NNI
North Island.....	NDZ	NDZ	NDZ	NDZ	NDZ	NDZ	S4S	NDZ	NDZ	...	NDZ
Oceana.....	NNZ	NNC	NNT	NNG	NNM	NNS ¹⁴	NNS	NNE	NNZ	NNT	NNI
Patuxent River.....	AKZ	S9C	S9T	S9G	S9M	S9S	S6S	S9E	GWØ	S9T	S9I
Pensacola.....	AKS	S9C	S9T	S9G	RL6	S9S	S5S	S9E	GAØ	S9T	S9I
Quonset Point.....	AKZ	S9C	S9T	S9G	S9M	S9S	S6S	S9E	GBØ	S9T	S9I
South Weymouth.....	PQZ	S9S	NAZ	S9T	...
Twin Cities.....	AKZ	S9C	S9T	S9G	S9M	S9S	SØS	S9E	GKØ	S9T	S9I
→ Whidbey Island.....	AKZ	S9C	S9T	S9G	S9M	NUZ	SDS	S9E	GTØ	S9T	S9I
Willow Grove.....	AKZ	S9C	S9T	S9G	S9M	NJZ	S6S	S9E	GNØ	S9T	S9I

<u>NATNAVMEDCEN</u>												
Bethesda.....	AKZ	S9C	S9T	S9G	S9M	S9S	S6S	S9E	GWØ	QGZ	S9I	
<u>NAVAEROMEDCEN</u>												
Pensacola.....	AKZ	S9C	PPZ	S9G	PPZ	PPZ	PPZ	S9E	GAØ	...	S9I	
<u>NAVAIRDEVCEN</u>												
Warminster.....	AKZ	S9C	S9T	S9G	S9M	NJZ	S6S	S9E	GNØ	S9S	S9I	
<u>NAVAIRPROPTSTCEN</u>												
Trenton.....	AKZ	S9C	NJZ	S9G	S9M	S9E	GNØ	NJZ	S9I	
<u>NAVAVIONICSFAC</u>												
Indianapolis.....	AKZ	S9C	QJZ	S9G	S9M	S9E	GCØ	...	S9I	
<u>NAVCOASTSYSLAB</u>												
Panama City.....	PPZ	PPZ	PPZ	PPZ	S9M	PPZ	S5S	PPZ	PPZ	S9T	PPZ	
<u>NAVDISCOM</u>												
Portsmouth.....	NHZ	NHZ	S9T	NHZ	RYZ	NHZ	NHZ	NHZ	NHZ	S9T	NHZ ⁷ NHI ⁸	
<u>NAVHOSP</u>												
Annapolis.....	AKZ	S9C	P84	S9G	S9M	P84	S6S	S9E	GWØ	...	S9I	
Beaufort.....	AKZ	S9C	NRZ	S9G	S9M	S9S	S5S	S9E	GAØ	NRZ	S9I	
→ Camp Lejeune.....	AKZ	S9C	S9T	S9G	S9M	S9S	S5S	S9E	GAØ	...	S9I	
Camp Pendleton.....	AKZ	NDZ	NLZ	NDZ	NDZ	NDZ	S7S	NDZ	NDZ	...	NDZ	
Charleston.....	NRZ	NRZ	NRZ	NRZ	S9M	NRZ	NRZ	NRZ	GAØ	NRZ	NRZ ⁷ NRI ⁸	

See footnotes at end of chart

Activity	Cognizance symbol										
	9A	9C	9D	9G	9L	9MF	9MP	9N	9Q	9U	9Z
<u>NAVHOSP--Continued</u>											
Chelsea.....	NAZ	NAZ	NAZ	NAZ	S9M	NAZ	S6S	NAZ	GBØ	NAZ	NAZ ⁷ NAI ⁸
Corpus Christi.....	PCZ	PCZ	PCZ	PCZ	S9M	PCZ	PCZ	PCZ	PCZ	...	PCZ
Great Lakes.....	QJZ	QJZ	QJZ	QJZ	S9M	S9S	QJZ	QJZ	QJZ	...	QJZ
Jacksonville.....	PJZ	PJZ	PJZ	PJZ	S9M	PJZ	PJZ	PJZ	PJZ	PJZ	PJZ
Key West.....	P77	P77	P77	P77	S9M	P77	P77	P77	P77	P77	P77
Long Beach.....	NLZ	NLZ	...	NLZ	S9M	NLZ	S7S	NLZ	GSØ	...	NLZ ⁹ NLI ¹⁰
Memphis.....	AKZ	S9C	Q14	S9G	S9M	Q14	Q14	S9E	GAØ	Q14	S9I
Newport.....	NTZ	NTZ	NTZ	S9M	S9M	NTZ	NTZ	NTZ	GBØ	NTZ	NTZ
Oakland.....	NOZ	NOC	S9T	NOG	NOM ⁵ S9M ⁶	NOS ¹⁴	S7S	NOE	GSØ	S9T	NOI
Philadelphia.....	NJZ	NJZ	NJZ	NJZ	S9M	NJZ	S6S	NJZ	GNØ	NJZ	NJZ ⁷ NJI ⁸
Portsmouth, N.H.....	NHZ	NHZ	NHZ	NHZ	S9M	NHZ	NHZ	NHZ	GBØ	NHZ	NHZ ⁷ NHI ⁸
Quantico.....	AKZ	S9C	S9T	S9G	S9M	S9S	S6S	S9E	GWØ	S9T	S9I
San Diego.....	NDZ	NDZ	S9T	NDZ	NDZ	NDZ	S4S	NDZ	NDZ	...	NDZ ⁷ NDI ⁸
St Albans.....	AKZ	S9C	S9T	S9G	S9M	NTZ	S6S	S9E	GNØ	S9T	S9I
<u>NAVOCEANO</u>											
Suitland.....	QGZ	QGZ	S9T	QGZ	S9M	QGZ	QGZ	...	QGZ

<u>NAVORDSTA</u>											
Forest Park.....	AKZ	S9C	...	S9G	S9M	S9E	GCØ	...	S9I
Indian Head.....	AKZ	S9C	S9T	S9G	S9M	S9S	S6S	S9E	GWØ	...	S9I
Louisville.....	AKZ	S9C	...	S9G	S9M	S9E	GCØ	...	S9I
<u>NAVPHIBASE</u>											
Coronado.....	NDZ	NDZ	NDZ	NDZ	NDZ	NDZ	NDZ	NDZ	NDZ	NDZ	NDZ
Little Creek.....	NNZ	NNC	NNT	NNG	NNM	NNS ¹⁴	NNS	NNE	NNZ	NNT	NNI
<u>NAVREGMEDCEN</u>											
→ Bremerton.....	NUZ	NUZ	NUZ	NUZ	NUZ	NUZ	SDS	NUZ	NUZ	NUZ	NUZ ⁷ NUI ⁸
→ Portsmouth, Va.....	NNZ	NNC	NNT	NNG	NNM	NNS ¹⁴	NNS	NNE	NNZ	NNT	NNI
<u>NAVSECSTA</u>											
Washington.....	AKZ	S9C	QGZ	S9G	S9M	S9E	GWØ	...	S9I
<u>NAVSHIPYD</u>											
Boston.....	AKZ	S9C	S9T	S9G	S9M	S9S	S6S	S9E	GBØ	S9T	S9I
Hunters Point.....	NOZ	NOC	NOT	NOG	NQM ⁵ S9M ⁶	NOS ¹⁴	S7S	NOE	NOZ	...	NOI ⁷
Mare Island.....	NOZ	NOC	NOT	NOG	NQM ⁵ S9M ⁶	NOS ¹⁴	S7S	NOE	NOZ	...	NOI ⁷
Norfolk.....	NNZ	NNC	NNT	NNG	NNM	NNS ¹⁴	NNS	NNE	NNZ	NNT	NNI
Pearl Harbor.....	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ	NPZ
Philadelphia.....	AKZ	S9C	S9T	S9G	S9M	S9S	S6S	S9E	GNØ	S9T	S9I
Portsmouth.....	AKZ	S9C	S9T	S9G	S9M	S9S	S6S	S9E	GBØ	S9T	S9I ⁷
→ Puget Sound.....	NUZ	NUZ	NUZ	NUZ	NUZ	NUZ	SDS	NUZ	NUZ	NUZ	NUZ ⁷ NUI ⁸
<u>NAVSTA</u>											
Adak.....	NUZ	NUZ ⁹	NUZ	NUZ ¹⁰	NUZ	NUZ	SDS	NUZ	NUZ	S9T	NUZ ⁷ NUI ⁸
Annapolis.....	P84	P84	P84
Boston.....	NAZ	NAZ	NAZ	NAZ	S9M	NAZ	NAZ	NAZ	NAZ	NAZ	NAZ ⁷ NAI ⁸

See footnotes at end of chart

Activity	Cognizance symbol										
	9A	9C	9D	9G	9L	9MF	9MP	9N	9Q	9U	9Z
<u>NAVSTA--Continued</u>											
Brooklyn.....	NTZ	S6S	S9T	...
Charleston.....	NRZ	NRZ	NRZ	NRZ	RTZ	NRZ	S5S	NRZ	NRZ	NRZ	NRZ ⁷ NRI ⁸
Key West.....	AKZ	S9C	S9T	S9G	RJZ	S9S	S5S	S9E	GAØ	S9T	S9I
Kodiak.....	NUZ	NUZ ⁹	NUZ	NUZ ¹⁰	NUZ	NUZ	SDS	NUZ	NUZ	S9T	NUZ ⁷ NUI ⁸
Long Beach.....	NLZ	NLZ	NLZ	NLZ	R36	NLZ	S4S	NLZ	NLZ	NLZ	NLZ ⁷ NLI ⁸
Mayport.....	PJZ	PJZ	PJZ	PJZ	S9M	PJZ	S5S	PJZ	PJZ	S9T	PJZ
Midway.....	NOT	NOS ¹⁴	NOS	NOT	...
Norfolk.....	NNS ¹⁴	NNS	NNT	...
Pearl Harbor.....	NPZ	NPZ	NPZ	NPZ	...
Philadelphia.....	NJZ	S6S	S9T	...
San Diego.....	NDZ	NDZ	QIZ	NDZ	NDZ	NDZ	NDZ	NDZ	NDZ	QIZ	NDZ
Treasure Island.....	NOS ¹⁴	S7S	NOT	...

<u>NAVSUPPACT</u>												
New Orleans.....	AKZ	S9C	...	S9G	S9M	S9S	S5S	S9E	GFØ	...	S9I	
Seattle.....	NUZ	NUZ	NUZ	NUZ	NUZ	NUZ	SDS	NUZ	NUZ	NUZ	NUZ	
<u>NAVTRPSTA</u>												
→ Keyport.....	NUZ	NUZ	NUZ	NUZ	RL2	NUZ	SDS	NUZ	NUZ	...	NUZ ⁷ NUI ⁸	
<u>NAVWPNSCEN</u>												
China Lake.....	AKZ	S9C	SDT	S9G	S9M	S9S	S4S	S9E	GSØ	S9T	S9I	
<u>NCBC</u>												
Davisville.....	AKZ	S9C	S9T	S9G	S9M	PQZ	PQZ	S9E	GBØ	...	S9I	
Gulfport.....	AKZ	S9C	S9T	S9G	S9M	S9E	GAØ	S9T	S9I	
Port Hueneme.....	AKZ	S9C	S9T	S9G	S9M	S9S	S4S	S9E	GSØ	S9T	S9I	
<u>NELC</u>												
San Diego.....	NDZ	NDZ	S9T	NDZ	NDZ	NDZ	NDZ	...	NDZ	
<u>NDW</u>												
Washington.....	AKZ	S9C	S9T	S9G	RL7	S9S	S6S	S9E	GWØ	S9T	S9I	
<u>NOL</u>												
White Oak.....	AKZ	S9C	S9T	S9G	S9M	S9E	GWØ	...	S9I	
<u>NRL</u>												
Washington.....	AKZ	S9C	...	S9G	S9M	S9E	GWØ	...	S9I	
<u>NSB</u>												
New London.....	AKZ	S9C	S9T	S9G	S9M	S9S	S6S	S9E	GBØ	S9T	S9I	
Pearl Harbor.....	NPZ	NPZ	NPZ	NPZ	...	

See footnotes at end of chart

Activity	Cognizance symbol										
	9A	9C	9D	9G	9L	9MF	9MP	9N	9Q	9U	9Z
<u>NSC</u>											
Charleston.....	AKZ	S9C	S9T	S9G	S9M	S9S	S5S	S9E	GAØ	S9T	S9I
Long Beach.....	AKZ	S9C	S9T	S9G	S9M	S9S	S4S	S9E	GSØ	S9T	S9I
Newport.....	AKZ	S9C	S9T	S9G	S9M	S9S	S6S	S9E	GBØ	S9T	S9I
Pearl Harbor.....	AKZ	S9C	S9T	S9G	S9M	S9S	S7S	S9E	GSØ	S9T	S9I
Puget Sound.....	AKZ	S9C	S9T	S9G	S9M	S9S	SDS	S9E	GTØ	S9T	S9I ⁷
San Diego.....	AKZ	S9C	S9T	S9G	S9M	S9S	S4S	S9E	GSØ	S9T	S9I
<u>NSPCC</u>											
Mechanicsburg.....	AKZ	S9C	S9T	S9G	S9M	S9E	GNØ	S9T	S9I
<u>NTC</u>											
Bainbridge.....	AKZ	S9C	S9T	S9G	S9M	S9S	S6S	S9E	GWØ	S9T	S9I
Great Lakes.....	AKZ	S9C	...	S9G	RLZ	S9S	SØS	S9E	GCØ	...	S9I
Orlando.....	AKZ	S9C	S9T	S9G	S9M	S9S	S5S	S9E	GAØ	S9T	S9I
San Diego.....	NDZ	NDZ	...	NDZ	NDZ	S9S ¹⁴	S4S	NDZ	NDZ	NDT	NDZ ⁷ NDI ⁸
<u>NUSC</u>											
Newport.....	AKZ	S9C	S9T	S9G	S9M	S9E	GBØ	...	S9I
<u>NWL</u>											
Dahlgren.....	AKZ	S9C	S9T	S9G	S9M	PRZ	S6S	S9E	GWØ	...	S9I
<u>PMR</u>											
Point Mugu.....	AKZ	S9C	S9T	S9G	S9M	P96	S4S	S9E	GSØ	S9T	S9I

<u>POMFLANT</u>											
Charleston	NRZ	NRZ	...	NRZ	NRZ	NRZ	NRZ	...	NRZ ⁷ NRI ⁸
→ <u>SWFPAC</u>											
→ Bangor.....	NUZ	NUZ	NUZ	NUZ	NUZ	NUZ	NUZ	NUZ	NUZ ⁷ NUI ⁸
→											
<u>USNA</u>											
Annapolis.....	AKZ	S9C	S9T ¹³	S9G	ROZ	S9S	S6S	S9E	GWØ	...	S9I
<u>WPNSTA</u>											
Concord.....	AKZ	NOC	NOT	NOG	S9M	S9S	S4S	NOE	GSØ	...	NOI
Seal Beach.....	AKZ	S9C	S9T	S9G	S9M	S9S	S4S	S9E	GSØ	...	S9I
Yorktown.....	NNZ	NNC	NNT	NNG	NNM	NNS ¹⁴	NNS	NNE	NNZ	NNT	NNI

¹ Commissary Store, Naval Ammunition Depot, Crane, Ind.

² Selfridge Air Force Base, Mt. Clemons, Mich.

³ Andrews Air Force Base, Washington, D.C.

⁴ Luke Air Force Base, Glendale, Ariz.

⁵ Federal Supply Classes 6630 and 6640 only.

⁶ Except Federal Supply Classes 6630 and 6640.

⁷ Except Federal Supply Group 95.

⁸ Federal Supply Group 95 only.

⁹ Federal Supply Classes 2815, 4210, 4820, 5610, and 5640 and Federal Supply Group 47 only.

¹⁰ Except Federal Supply Groups 68 and 91 and Federal Supply Class 8120.

¹¹ Except Federal Supply Classes 9510, 9515, 9520, 9535, 9540, and 9545.

¹² Federal Supply Classes 9510, 9515, 9520, 9535, 9540, and 9545 only.

¹³ Local purchase.

¹⁴ For Y coded items (local purchase, nonperishable subsistence items), activities will use routing identifier NOZ for Naval Supply Center, Oakland, routing identifier NNZ for Naval Supply Center, Norfolk, and routing identifier NDZ for Naval Supply Center, San Diego.

2. NAVY RETAIL STOCK POINTS AND NAVY CONSUMER STOCK POINTS. Navy retail stock points and Navy consumer stock points and Navy consumer stock points listed in subpar. 1, except for activities

designated by the Naval Supply Systems Command that are part of an interdependent area support complex, will requisition the following material direct from the integrated manager:

<u>Cognizance symbol</u>	<u>Routing identifier</u>	<u>Activity</u>
9E	A12	Army Mobility Command, St. Louis
9F	FLZ	USAF Warner-Robins Air Materiel Area
9H	B14	Army Weapons Command, Rock Island, Ill.
9I	FG Z	USAF Ogden Air Materiel Area
9J	FHZ	USAF Oklahoma City Air Materiel Area
9K	FFZ	USAF Sacramento Air Materiel Area
9O	MPB	Marine Corps Supply Activity, Philadelphia
9S	B64	Army Missile Command, Redstone, Arsenal, Ala.
9V	FPZ	USAF San Antonio Air Materiel Area
9W	B17	Army Aviation Systems Command, St. Louis
9Y	B16	Army Electronics Command, Philadelphia

3. CONSUMERS. Consumers which are not listed in the chart in subpar. 1 will submit requisitions for integrated manager materials to the Navy activity to which they submit requisitions for other types of material, or if prior arrangements have been made with the allotment accounting activity, direct to the appropriate defense supply center, other military service inventory control point, or General Services Administration regional office. Consumers making such arrangements will notify the Navy Fleet Material Support Office with a copy of the notification to the Naval Supply Systems Command.

placed in stock, they will not be automatically replenished if they experience a frequency of demand of less than three in six months. These items will be manually reviewed and unless circumstances justify their replenishment, they will be issued until exhausted and deleted from the stock inventory list of the activity. However, quantities on hand above the retention limit, and items which have received no requests in 12 months, will be interrogated and returned or disposed of in accordance with existing procedures for disposal of excess material. If an item is receiving no requests because of the known discontinuation of a program, lost customers, or other information indicating no further need for the item, the interrogation and return or disposal action will be taken prior to completion of the 12 month period.

26631 STOCKING AUTHORITY

1. ITEM RANGE. Stock points may stock integrated manager items, funds permitting, according to the criteria in subpars. 2-6.

2. NEW ITEMS. New items may be added to stock when four or more recurring demands for the item have been experienced in six months. New items will be established within funds available through prudent management of the inventory (e.g., disposal of excesses, cancellation of invalid dues, etc.). If these efforts fail to yield sufficient funds to add the new items, a funding advance predicated on future increased sales may be requested from the Navy Fleet Material Support Office. However, failure to realize the predicted increase will result in subsequent funding adjustment. Activities desiring to add items to stock on the basis of lower demand frequencies than the criteria herein will request and receive authority from the Navy Fleet Material Support Office prior to procurement under the exception criteria.

4. PLANNED REQUIREMENTS. Any material reserved locally in support of planned requirements will be absorbed within normal funding levels; no additional levels are authorized. Long and medium range planned requirements (more than 90 days in the future) will be submitted to the defense supply centers as special program requirements in accordance with Naval Supply Systems Command instructions. Items may be placed in stock for planned requirements established in accordance with the foregoing. Planned requirements normally will be approved by the Navy Fleet Material Support Office. However, if in the judgment of the commanding officer of the stock point, the requirement is sufficiently urgent to require immediate stockage of planned requirements, items may be stocked immediately with the understanding that either compensating sales or drawdown will follow.

3. REPLENISHMENT OF STOCKED ITEMS. It is not in keeping with the authorized investment level to replenish stocked items which are now sustaining low demand frequencies. Therefore, once items have been

5. NONSTANDARD ITEMS. Nonstandard items meeting the criteria in subpars. 2 and 4 may be stocked if it is determined that no standard items are satisfactory for the intended use.

6. PREPOSITIONED WAR RESERVE STOCK. Stock points receiving specific directives and funds from the Navy Fleet Material Support Office to carry designated items of prepositioned war reserve stock will procure and reserve such items in inventory as prepositioned war reserve stocks.

26632 STOCK LEVELS

Stock levels and requisitioning objectives for retail materials in Tables I and II which follow, are stated in terms of recurring demand. These stock levels and requisitioning objectives are maximums for activities in the United States, excluding Alaska and Hawaii,

except that the maximum may vary in direct proportion to any actual variance in order and shipping time experienced at a given activity. Activities may vary the stock levels of individual items provided the maximums are not exceeded for the aggregate retail inventory. These levels will be used by activities in Alaska and Hawaii and outside the United States if levels have not been specified by the cognizant fleet or area commander or by Naval Supply Systems Command instruction. Stock levels at activities determined by the variable operating and safety level (VOSL) program will be utilized regardless of the levels indicated in Table I.

TABLE I

Navy Stock Fund Stock Levels for Retail Material (In Months) (Excludes Lumber Products and Cylinders)

Cognizance symbol	Safety level	Lead time	Reservations (additives)	Reorder level	Operating level	Requisitioning objective	Retention limit
<u>9A, 9C, 9G, 9L, 9N, 9Q, 9Z</u>							
→ Navy retail and Navy consumer stock points in the United States except Alaska and Hawaii	1.0	1.0	(1)	2.0	3.0	5.0	41.0
Activities in Alaska and Hawaii and outside the United States ²							
<u>9D</u>							
Activities in the United States except Alaska and Hawaii							
→ Navy retail and Navy consumer stock points	1.0	1.0	(1)	2.0	3.0	5.0	41.0
Naval Training Centers, Great Lakes and San Diego	—	.5		.5	1.0	1.5	1.5
Activities in Alaska and Hawaii and outside the United States ²							
<u>9M</u>							
Activities in the United States except Alaska and Hawaii							
NONPERISHABLE							
Direct requisitioner							
monthly to DPSC	1.00	1.00	(1)	2.00	1.00	3.00	6.00
monthly to DPSC (special)	1.00	1.00	(1)	2.00	3.00	5.00	8.00
bimonthly to DPSC	1.00	1.00	(1)	2.00	2.00	4.00	7.00
bimonthly to DPSC (special)	1.00	1.00	(1)	2.00	3.00	5.00	8.00
local purchase	1.00	—	(1)	1.00	1.00	2.00	5.00
Indirect requisitioner	.50	.33	(1)	.83	1.00	1.83	4.83
PERISHABLE							
Direct requisitioner							
frozen items	.50	1.00	(1)	1.50	1.00	2.50	5.50
stable fresh fruits, etc.	.50	1.00	(1)	1.50	.50	2.00	5.00
chill meats, etc.	.25	1.00	(1)	1.25	.25	1.50	4.50
local procurement (dairy)	.25	—	(1)	.25	.25	.50	3.50
Indirect requisitioner							
frozen items	.25	.25	(1)	.50	.50	1.00	4.00
stable fresh fruits, etc.	—	.25	(1)	.25	.50	.75	3.75
chill meats, etc.	—	.25	(1)	.25	.25	.50	3.50
Activities in Alaska and Hawaii and outside the United States ²							

¹Only reservations approved by Navy Fleet Material Support Office maybe carried.²Levels for Alaska and Hawaii and outside the United States are prescribed by fleet and area commanders.

TABLE II
Navy Stock Fund Levels for Retail Material (In Months) Three Digit Special Accounting Classes
(Excludes Lumber Products and Cylinders)

Three digit special accounting class inventories (excluding classes 207, 260, and 283)	Safety level	Lead time	Reservations (additives)	Reorder level	Operating level	Requisitioning objective	Retention limit
<u>Cognizance symbol</u>							
→ 9 cogs (less 9D, 9M & 9X) ^{1,3}							
Source of supply for the item							
All within 25 mile radius			(²)	(⁶)	2.0	2.0	2.0
In the United States except Alaska and Hawaii over 25 mile radius	—	1.0	(²)	1.0	2.0	3.0	3.0
In Alaska and Hawaii and outside the United States over 25 mile radius	1.0	1.0	(²)	2.0	2.0	4.0	4.0
→ 9D ⁵							
Source of supply for, the item							
All within 25 mile radius			(²)	(⁶)	1.0	1.0	1.0
In the United States except Alaska and Hawaii over 25 mile radius			(²)	(⁶)	1.0	1.0	1.0
In Alaska and Hawaii and outside the United States over 25 mile radius	1.0	1.0	(²)	2.0	1.0	3.0	3.0
<u>9M³</u>							
<u>SERVMARTS^{4,5}</u>							

¹Activities carrying all material in special accounting class 203 will use levels prescribed for activities in Alaska and Hawaii and outside the United States over 25 mile radius.

²Only reservations approved by Navy Fleet Material Support Office may be carried.

³All activities carry material in special accounting class 200 and will support levels as set forth in Table I except when otherwise directed by fleet or area commanders.

⁴The average on hand inventory authorized for SERVMARTS is 30 days (60 days, if the SERVMART is more than 25 miles from its back-up main supply). SERVMARTS inventory levels may be increased if average on hand inventory levels in main supply are reduced to compensate therefor. Naval Supply Systems Command instructions supply.

⁵If three digit accounts are not backed up in local two digit account (main supply) stocks (e.g., automotive shop stores), a level equal to that authorized for main supply may be maintained in the three digit account.

⁶There is no funded lead time for three digit stores within 25 miles and for cognizance symbol 9D material in the United States except Alaska and Hawaii over 25 miles from main supply. However, each activity should establish a reorder point based on its actual processing time encompassing the initiation of the replenishment order to the receipt and storage of the material in the store.

26633 RETENTION LIMIT

“The retention limit for retail material (except cognizance symbol 9M material) is equal to the appropriate requisitioning objective plus reservations plus 36 months stock based on the most recent 12 months recurring demand. Activities operating under the

variable operating and safety level program will utilize the requisitioning objective as determined by the variable operating level and safety level program to compute the retention limit. The basic formula for the retention limit for cognizance symbol 9M material in Table I, par. 26632, is the requisitioning objective plus reservations plus three months stock.

Section III: FIELD STOCK RECORDING PROCEDURES

26640 GENERAL

1. STOCK RECORDS. All Navy retail activities will remain stock records as prescribed in Chapter 4 and in MILSTRIP/MILSTRAP. For mechanized

activities, planned requirements normally in card columns 57-61 of the Stock Balance Card (NAV-SUP Form 801), will be added to the reservations in card columns 69-73; card columns

57-61 will be reserved for and will contain the requisitioning objective; card columns 36-40 will contain the reorder point. For items stocked only on the basis of reservations (additives), stock balance cards will include the letter "N" in a local code column to indicate that the item was not stocked on the basis of demands.

2. DEMAND. The consistent recording of demand to applicable stock records will be standard operating procedure at all stock points. In addition to posting recurring demand and quantity, mechanized stock points will post frequency of demand data as part of their demand history record. Frequency of demand is an element of data that is essential to making good inventory management decisions. A demand frequency of "one" occurs when a requisition is received for any quantity of an item, whether the item is a not carried item or a carried item either in stock or not in stock.

3. DEMAND HISTORY. Mechanized activities except activities that perform inventory management under the uniform, automatic data processing system (UADPS) procedures will retain demand history by quarter on the Demand History Card (NavSup Form 1142). Each activity may establish, at its own discretion, a date for the demand history maintenance cycle at the end of any three month period. On this date, which will be perpetuated quarterly, the demand quantity accumulated in the current demand field of each stock balance card will be transferred to the demand history card. Activities using the variable operating safety level (VOSL) program for inventory management will advise the Navy Fleet Material Support Office if it is necessary to adjust the date of the maintenance cycle. Demand history data will be made available to stock control personnel either by retaining the demand history cards in the stock batteries or by providing lists from the demand history cards. Activities using electronic data processing machines will devise procedures for providing at least eight quarters of demand history to stock control personnel.

4. FREQUENCY OF DEMAND. When the demand quantity is transferred to the demand history cards, the frequency of demand will be transferred as an alphabetic character to the left position in the field labeled, "Latest quarter" (card columns 29-34) on the demand history card. The letter "A" will designate a frequency of demand of one, "B" a frequency of two, "C" a frequency of three, etc. If the

frequency of demand has been zero during the preceding quarter, a zero will be used; if a frequency of demand of 26 or more has been experienced, a "Z" will be used. Alphabetic or numeric characters may be used on stock balance cards, to indicate the frequency of demand during the current quarter. The alphabetic character indicating frequency of demand will be transferred from field to field with quantitative demand at each quarterly update of the demand history.

5. ORDER AND SHIPPING TIME. Because of the importance of accurate order and shipping time data in inventory management, activities are urged to record order and shipping time data for their own use. Order and shipping time data on routine stock replenishment will be accumulated by mechanized activities on a 100% basis. Manual activities will make periodic checks. Mechanized activities may find that the simplest method of accumulating order and shipping time data is to use the Receipt Detail Card (NavSup Form 1193) following normal daily stock balance card updating. The following data elements will be reproduced on blank general purpose electric accounting machine cards commonly referred to as 5081 cards:

1. federal supply group,
2. Julian date of order,
3. cognizance symbols,
4. supply status codes.

The Julian date (year and day) of the stock balance card updating to record the receipt will be punched and the 5081 cards will be filed. To calculate order and shipping time the Julian date of the requisition will be subtracted from the Julian date of the stock balance card updating to determine order and shipping time in days. If the requisition is dated in the preceding calendar year 635 will be added to the Julian date before subtracting. Then this time in days will be punched on the 5081 cards, and the cards will be sorted and filed by cognizance symbol and within cognizance symbol by supply status code and federal supply group, or whatever method will best serve the purpose of the user. Average order and shipping time will be computed by totaling the order and shipping time in days on the 5081 cards divided by the number of cards. These averages, if substantially different from the standards outlined in par. 26632, will be used in replenishment computations. The Navy Fleet Material Support Office will be advised immediately of significant changes in lead time for possible use in corrective funding action.

Section IV STOCK STATUS REPORTING AND ROUTINE STOCK REPLENISHMENT

26646 STOCK STATUS REPORTING

Stock status reports are not required on a regular schedule for Navy retail material. Stock status data for specific items will be submitted as required by the Navy Fleet Material Support Office. Activities designated as stock points for prepositioned war reserve stock will submit management data reports for prepositioned war reserve stock as prescribed by the Navy Fleet Material Support Office.

26647 STOCK REPLENISHMENT

1. **BASIS.** A reorder point and a requisitioning objective will be established for each item stocked. The reorder point will be inserted in the low limit field of the Stock Record Card Insert (NavSup Form 768) or the Stock Balance Card (NavSup Form 801). Once each quarter the reorder point and the requisitioning objective of each item will be recomputed (at mechanized activities immediately following the updating of the Demand History Card (NavSup Form 1142)). In this computation, the average monthly demand for the preceding year, or the maximum available if a full one year history has not yet been developed, will be used unless the Stock Record Card (NavSup Form 766) or the NavSup Form 1142 substantiates a clearly defined upward or downward trend. As a general rule, no adjustment of the one year average demand will be made unless the demand for the second six months is more than twice or less than half of the demand for the first six months: Use of other than the one year average monthly demand for computing either the reorder point or the requisitioning objective for an item will be approved at the battery supervisor level or higher. When levels are computed based on less than one year's demand, erratic demand can have a great impact on procurement. The tendency to always use the highest demand has caused many overbuys in the past. The cost of this practice is prohibitive. Therefore, decisions based on less than one year of demand will be carefully considered by appropriate authority at the activity.

2. **DETERMINING REPLENISHMENT TIME AND QUANTITY.** The safety level, plus the full quantity of prepositioned war reserve stock (if

applicable) and that portion of other reservations (additives) that exceed the safety level, plus order and shipping time, equal the reorder point. When total stocks on hand and due in are equal to or less than the reorder point, stock will be replenished up to the requisitioning objective. The requisitioning objective is equal to the reorder level (synonymous with reorder point) plus the operating level. For example, an activity which is authorized a two month reorder point (one month safety level plus one month order and shipping time) and a three months operating level, will have a five months requisitioning objective. Therefore, when assets on hand and on order drop to the reorder point, the order quantity will be equivalent to three months stock (i.e., the total on hand plus the total on order will equal the requisitioning objective).

3. **VARIATIONS IN OPERATING LEVEL.** Activities are authorized to vary the operating level for certain items within its own inventory. This is successfully done by activities that have implemented the special treatment and review (STAR) program. This is also the basic theory behind the variable operating safety level (VOSL) program used by some mechanized activities; therefore, the operating level may be reduced for high value of annual demand (unit price times 12 months demand) items and increased for low value of demand items as long as the average on hand level remains within authorized levels.

4. **VARIATIONS IN DEMAND FORECASTING.** Activities are authorized to use single exponential smoothing to forecast demand requirements for levels setting purposes. Activities must choose the proper weighting constant consistent with the forecasting period (monthly or quarterly). Assistance may be obtained from the Fleet Material Support Office if needed. ↓ ↑

26648 REPORTING EXCESSES

Activities will report excesses of items under the cognizance of integrated managers on a Report of Excess Material (DD Form 1348-M3) in accordance with Naval Supply Systems Command instructions.

26649 SELECTIVE INVENTORY
MANAGEMENT OF SECONDARY
ITEMS (SIMSI)

1. GENERAL. The selective inventory management of secondary items (SIMSI) system has been established as a means of maintaining close surveillance over selected secondary items having a major procurement impact. This system provides a means for detecting opportunities to increase, reduce, or cancel procurement, production, and repair of these items.

2. CRITERIA FOR ITEM SELECTION. As a minimum, all secondary items having an annual procurement requirement value of \$1,000,000 or more in the current fiscal year will be designated for special management under the selective inventory management of secondary items system outlined in subpar. 1. The annual procurement requirement comprises total provisioning and replenishment requirements, including contract option quantities, phased or deferred provisioning, etc. For items procured through military interdepartmental purchase request (MIPR) procedures, the criterion applies to the Department of Defense component receiving the military interdepartmental purchase request. Once designated for special management, an item normally will continue to be so designated and

managed until annual procurements fall below \$500,000 for two consecutive years.

3. RESPONSIBILITY. The Navy Fleet Material Support Office is the central reporting point for Defense Logistics Agency managed selective inventory management of secondary items [SIMSI] controlled items in Navy retail stocks and is responsible for obtaining prescribed requirements and asset data, and submitting monthly reports to cognizant defense supply centers.

4. REPORTING. Navy stock points and ships with Navy Stock Account material in special accounting classes 224 and 207 will submit reports of selective inventory management of secondary items on an asset status card (Field Reporting Card (NavSup Form 804)) in the format outlined in applicable Navy Fleet Material Support Office instructions. Reports will be prepared on the final day of each month and will be forwarded to reach the Navy Fleet Material Support Office no later than the tenth day of the following month. The Navy Fleet Material Support Office will consolidate the reports and transmit them to the applicable defense supply centers by the fifteenth day of each month. Asset status cards may be forwarded by registered, certified air mail or by the transceiver (automatic digital network) system. An appropriate letter of transmittal or message header cards will accompany all submissions.

PART J: MATERIAL UNDER THE INVENTORY MANAGEMENT OF THE NAVAL TRAINING EQUIPMENT CENTER

Section I: GENERAL

26700 EQUIPMENT COVERED

The Naval Training Equipment Center is the inventory manager for all equipment identified as cognizance symbol 20 (see par. 21148-19). National stock number (NSN) items are listed in the Fed-

eral Supply Catalog, Navy Management Data List, prefixed by cognizance symbol 20. Data pertaining to national stock numbered items and local stock numbered items are listed in the Index to Directory of Naval Training Devices, Cognizance Symbol 20.

Section II: DISTRIBUTIVE ORGANIZATION, LOGISTIC RESPONSIBILITIES, AND LEVELS OF SUPPLY

26706 DISTRIBUTIVE ORGANIZATION

1. GENERAL. The distributive organization for cognizance symbol 20 material consists of reserve stock points and distribution points as defined in par. 21051. Reserve stock points also are designated distribution points for cognizance symbol 20 material.

2. ECHELONS OF SUPPLY. The following chart lists the distributive organization of the Naval Training Equipment Center segment of the Navy Supply System by echelon of supply and indicates logistic responsibilities:

<u>Activity</u>	<u>Echelon of supply</u>	<u>Logistic responsibility</u>
Naval Supply Center: Norfolk (Cheatham Annex) Oakland	Reserve stock point and distribution point for all categories of cognizance symbol 20 material	To provide storage, distribution, and reporting services for receipts of cognizance symbol 20 material from manufacturers and for material returned to store. Material is distributed by supply direction of the Naval Training Equipment Center from manufacturers, distribution points, and from excesses of other activities.
Naval Air Station: Norfolk North Island Pensacola Naval Training Center, Orlando	Distribution point for cognizance symbol 20 training equipment	To furnish storage, distribution, and reporting services for selected training equipment. Material distributed by supply direction of the Naval Training Equipment Center from excesses of other activities and from manufacturers and includes cognizance symbol 20 material moving in and out of rework facilities.

26707 REQUESTS FOR TRAINING EQUIPMENT

1. SOURCE OF SUPPLY. Cognizance symbol 20 training equipment is procured or produced at the request of and with specific funds provided by the cognizant training agency to meet known training requirements. All requests for cognizance symbol 20 training equipment are made in accordance with Section VII, Training Equipment Guide (NAVTRADEV P-530-2). The Index to Directory of Naval Training Devices, Cognizance Symbol 20, relates ap-

proval codes to individual items as a guide to operating personnel in determining the appropriate approval authority for all cognizance symbol 20 training equipment.

2. AVAILABILITY OF TRAINING EQUIPMENT. production and procurement of cognizance symbol 20 training equipment is funded by training agencies to support specific training programs under their cognizance. Most equipment procured by the Naval Training Equipment Center (NAVTRADEQUIPCEN) is contract allocated for direct delivery to field user activities. Minor

equipment having a general application may be stocked in limited quantities for subsequent use by requesting activities in accordance with the specified approval authority (approval code). Issue of available training equipment to authorized activities is controlled by either the cognizant training agency or the NAVTRAEQUIPCEN. Issue of training equipment to other activities may be made on a reimbursable basis only if the item is in stock and the issue request approved by the cognizant training agency.

3. NO BLANKET AUTHORIZATION. Except for equipment listed in the following current lists, no blanket authorization exists for issue of cognizance symbol 20 training equipment:

1. Allowance List for Projection and Sound Equipment for Naval Aviation Training Activities (OPNAVINST 1551.6),
2. Allowance for Projection and Sound Equipment for Activities Under the Chief of Naval Education and Training (CNETINST 1551.7),
3. projection equipment in support of the Navy Drug and Alcohol Education Program (CNETINST 1551.8),

4. Projection and Sound Equipment for Navy General Libraries Ashore (CNETINST 1551.9),
5. Training Devices and Aids for Surface Reserve Activities (CNAVRES P7300-2),
6. projection equipment authorized for weather training under sponsorship of the Naval Weather Service Command (NAVWEASVINST 1551.1),
7. projection and sound equipment for Marine Corps ground activities (MARCOR Order 1551).

26708 LEVELS OF SUPPLY

The levels of supply for cognizance symbol 20 training equipment will be as established by the Naval Training Equipment Center in conjunction with the sponsoring training agency.

26709 STOCKING AND ISSUE POLICY

Training equipment is maintained in stock to support specific training programs. Issue of cognizance symbol 20 material from stock is not authorized without the approval of the Naval Training Equipment Center.

Section III: FIELD STOCK RECORDING PROCEDURES

26715 APPLICABILITY

The mechanized stock recording procedures in Chapter 4 are applicable to cognizance symbol 20 material.

26716 DEMANDS

All demands for cognizance symbol 20 material will be recorded as nonreplenishable demands unless otherwise advised by the Naval Training Equipment Center.

26717 MATERIAL CONDITION CODES

Material condition codes A, F, and M are the only authorized material condition codes to be used by reserve stock points and distribution points for recording and reporting cognizance symbol 20 material. The Naval Training Equipment Center will issue shipment directives for all cognizance symbol 20 material to be returned to store. In such cases, the material condition code will be included in the MILSTRIP shipping directive.

Section IV STOCK STATUS REPORTING AND ROUTINE STOCK REPLENISHMENT

26725 STOCK STATUS REPORTING

1. TRANSACTION REPORTING. Reserve stock points and distribution points will provide the Naval Training Equipment Center with daily individual transaction item reports and asset status cards in accordance with MILSTRIP/MILSTRAP for all transactions involving cognizance symbol 20 material, including material assigned material condition codes A, F, and M.

2. ANNUAL RECONCILIATION REPORTS. To facilitate reconciliation of stock

records, reserve stock points and distribution points will provide the Naval Training Equipment Center annually, to arrive no later than 30 June of each year, a total item stock status report of all cognizance symbol 20 material on hand, including quantities and material condition code, for each line item reported. The cutoff date for each submission will be reflected in the report heading.

3. MATERIAL SCREENING AND IDENTIFICATION

a. Material Returned to Store. Reserve stock points and distribution points will

provide material screening and identification services (see NAVSUPINST 4440.157) for all cognizance symbol 20 material returned to store to accurately record and report item and condition status. Material which cannot be fully identified and material which is determined to have scrap value only will be reported to the Naval Training Equipment Center for disposition instructions.

b. Material Delivered from Manufacturers. Reserve stock points and distribution points will screen sample quantities of incoming new Cognizance symbol 20 material delivered from manufacturers to verify conformance with packaging, marking, and other special requirements in accordance with instructions of the Naval Training Equipment Center. Incidents of nonconformance will be expeditiously reported to the Naval Training Equipment Center.

26726 STOCK REPLENISHMENT

1. GENERAL. Cognizance symbol 20 material is not subject to routine replenishment procedures. Replenishment will be effected in accordance with subpars. 2 and 3.

2. REPORTING ACTIVITIES. Initial positioning, redistribution, and replenishment of cognizance symbol 20 material at reporting activities will be effected by the Naval Training Equipment Center.

3. NONREPORTING ACTIVITIES. Nonreporting activities are not authorized to stock cognizance symbol 20 training material. Cognizance symbol 20 material in stock or material received for which there is no end use requirement will be reported immediately to the Naval Training Equipment Center for disposition instructions.

26727 REPAIR OF MATERIAL

1. DEPOT LEVEL MAINTENANCE. Cognizance symbol 20 material which is unfit for issue will be reworked as directed by the Naval Training Equipment Center when training program requirements warrant.

2. STOCK STATUS. Stock status of cognizance symbol 20 material ordered into rework or undergoing rework at Navy depot level maintenance facilities will be maintained on stock records of reserve stock points and distribution points in appropriate condition codes and reported in accordance with par. 26725.

26728 POPULATION DATA

1. GENERAL. The Naval Training Equipment Center maintains a central world-wide

inventory accounting record, by assigned serial number, of all cognizance symbol 20 material in field use having a unit cost of \$1,000 or more. The maintenance of this record is achieved by means of the plant property accounting system with reporting, activities providing the Naval Training Equipment Center with copies of the DOD Property Record (DD Form 1342) prepared for all acquisitions, transfers, or disposition of cognizance symbol 20 material valued at \$1,000 or more. When it is necessary for fleet and training commands to exercise movement control of training equipment to conform with changes in training programs, copies of all documents pertaining to relocation of training equipment within the area of operation of the command will be forwarded to the Naval Training Equipment Center for updating population data.

2. SERIAL NUMBERS. Serial numbers, as applicable, will appear on shipment or disposal directives issued by the Naval Training Equipment Center, in addition to the standard identification of the item. Activities will include the assigned serial number for cognizance symbol 20 material valued at \$500 or more when preparing plant property records, shipping documents, survey reports, and related documents. Reserve stock points and distribution points will include serial numbers, as appropriate, for cognizance symbol 20 material valued at \$500 or more reported to the Naval Training Equipment Center on annual reconciliation reports (see par. 26725-2).

26729 FOLLOWUP

1. GENERAL. When it is necessary to obtain information on the status of material on order, the procedures in subpars. 2 and 3 will be followed.

2. MILSTRIP DOCUMENTS. When the material is expected as a result of a MILSTRIP document issued by the Naval Training Equipment Center, the followup communication will be directed to the activity designated to supply the material as specified on the MILSTRIP status document provided by the Naval Training Equipment Center in accordance with MILSTRIP/MILSTRAP.

3. CONTRACTUAL DOCUMENTS. When the material is expected direct from a manufacturer and the activity is indicated as a consignee on contractual documents or allocation letters issued by the Naval Training Equipment Center, requests for information concerning delivery of cognizance symbol 20 material will be directed to the Naval Training Equipment Center in lieu of the contractor.

4. BACKORDER RECONCILIATION. Backorders for cognizance symbol 2O material will be reconciled periodically by the Naval Training Equipment Center in accordance with MILSTRIP/MILSTRAP to revalidate the recorded demand.

26730 FINANCIAL INVENTORY REPORTS

Financial inventory reports will be prepared and distributed in accordance with MILSTRIP/MILSTRAP. Cognizance symbol 2O material will be held in the Appropriation Purchases Account.

26731 EXCESS COGNIZANCE SYMBOL 2O MATERIAL

1. GENERAL. The Naval Training Equipment Center will coordinate requirements for training equipment to support training programs established by training agencies

and will authorize redistribution, retention, or transfer to property disposal, as appropriate.

2. EXCESS REPORTING. Activities will report cognizance symbol 2O material excess to their training requirements to the Naval Training Equipment Center via their appropriate chain of command for screening and disposition instructions in accordance with the Training Equipment Guide, Section XXII. Letter reports or Report of Excess Personal Property (Standard Form 120) and Continuation Sheet (Standard Form 120A) will include the item identification, condition code (see the Defense Disposal Manual), and for items valued at \$500 or more, an itemized deficiency list of all missing components, accessory items including maintenance tool kit items, modification kits, and trainer handbooks. ←