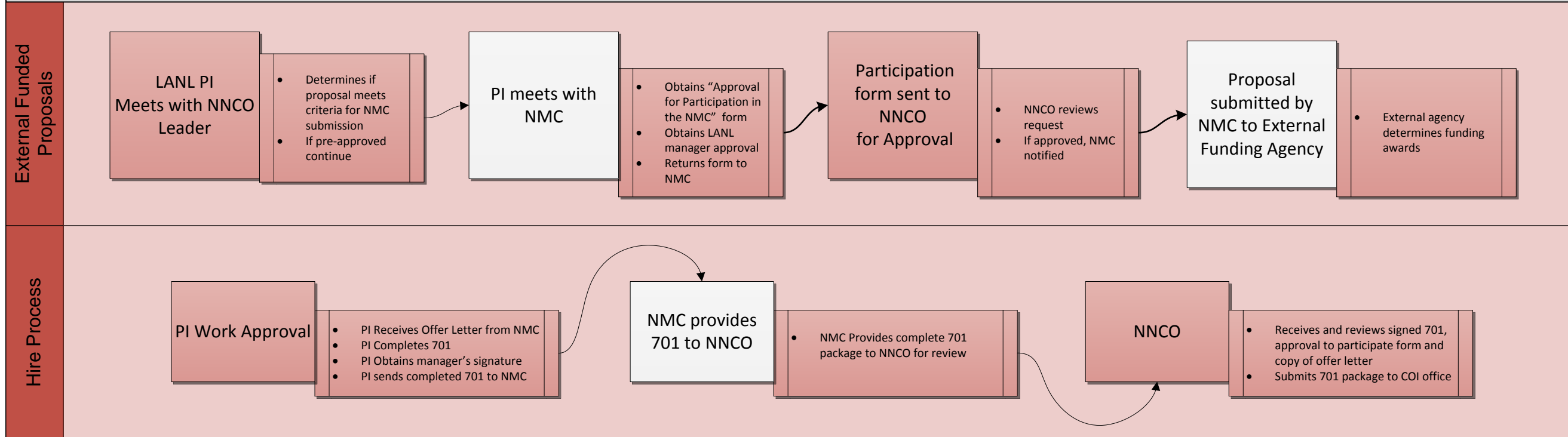
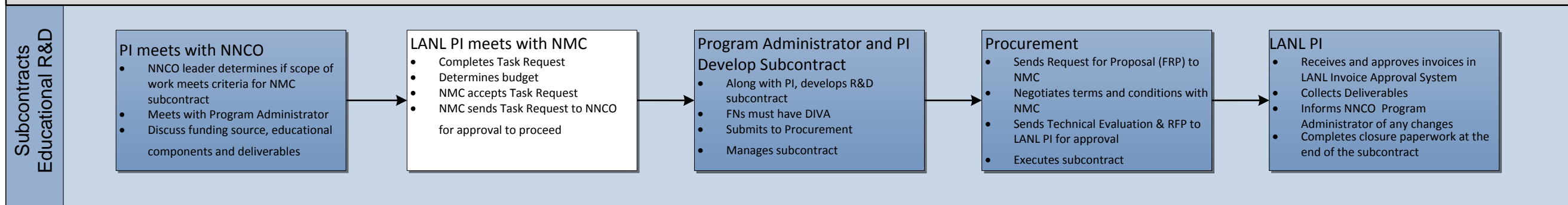


National Security Education Center NSEC/NMC Coordination Office (NNCO) Working with the NMC through the NNCO

The New Mexico Consortium (NMC) is a non-profit research and educational institution established in 2006 by the University of New Mexico, New Mexico State University and New Mexico Institute of Mining and Technology to partner with LANL to achieve common objectives: 1) Strategic partnerships with government, industry and other universities, 2) New research and educational programs in the state, and 3) Collaborative opportunities for students, faculty and staff that support recruitment and retention at the Laboratory and universities.



A DIVA is required if a foreign national is hired to work on a funded proposal. DIVA's are submitted through the LANL PI's organization. Once the 701 is approved through the COI office a copy is sent to the PI, the PI's manager, the Institutes/NMC Coordination Office and the NMC. The PI will then complete an NMC pre-hire checklist and return it to the NMC. The NMC sends a copy of the pre-hire checklist to the Institutes Coordination Office.



National Security Education Center (Institutes Office) NSEC/NMC Coordination Office (NNCO) Working with the NMC through the Institutes Office

IA Charter Funding

IA Charter Funding

- LANL reimburses NMC for collaborative programs with NM R&D Universities
- Leverages the strengths of the three NM R&D Universities (UNM, NMT and NMSU) to achieve common goals
- Develop strategic relationships with government, industry and other universities in support of the collaboration between NMC & LANL
- Bring new research and educational opportunities to the collaboration between NMC and LANL
- Provide common organization and facilities to support these initiatives

NMC

- NMC Uses funds in IA pre-determined target areas
- Management, Administration and Operations
- Program Development
- Workshops, Conferences and Collaborative Activities
- Travel support to faculty and student from universities to partner institutions

Charter Funded Project Awards

NMC Accepts Proposals for Funding from NMSU, NMT and UNM

- Accepts proposals from NMSU, NMT and UNM faculty and students
- NMC sends proposals to NNCO for approval
- When approved, NMC notifies recipient of award

Recipient Receives Award

- Recipient is notified of award
- Award recipient submits reimbursement to NMC in accordance to the IA terms and conditions
- NMC pays award recipient
- NMC prepares invoice

Reimbursement

- NMC invoices LANL through NNCO
- NNCO audits the invoice
- NNCO submits request to CFO for payment to NMC

Off-Site Visit Request

NMC Receives Request for Off-Site Meeting or Event

- NMC receives request from LANL staff for off-site meeting space
- NMC inquires if there are foreign national attendees
- If FNs are attending, NMC refers the LANL contact to the NNCO

NNCO Review

- NNCO Program Administrator collects off-site details
- Program Administrator provides Off-Site Visit Request to LANL PI for manager approval

LANL Requester

- Completes Off-Site Visit Request
- Obtains Group Leader Approval
- Returns signed form to Program Administrator
- NNCO Leader approves/declines request
- Approved requests sent to NMC

NMC Receives Approved Off-Site Visit Request

- NMC schedules meeting room
- Retains Off-Site Visit Request Approval