

Army Public Affairs
Reporting of Incidents

Supplementation: Local supplementation of this regulation is prohibited except upon approval of AFZF-PO.

Suggested Improvements: The proponent of this regulation is the Public Affairs Office(r) (PAO). Users are invited to send comments and suggested improvements to the Commander, III Corps and Fort Hood, ATTN: AFZF-PO.

OVERVIEW

		<u>1</u>
Purpose	This regulation fixes responsibilities and sets procedures to be followed by staff agencies in notifying the PAO, Fort Hood, of certain incidents to ensure proper reply to queries from the press or other civilian agencies.	<u>1a</u>
Reference	AR 360-5 (Public Information).	<u>1b</u>
General	The following type incidents are to be reported <ul style="list-style-type: none">● deaths,● critical injuries, or● serious injuries<ul style="list-style-type: none">● that occur to soldiers of this command either on or off post, or● when civilian death or critical or serious injury occurs in connection with soldiers of this command on or off post.● Disasters to include<ul style="list-style-type: none">● fire or explosion● flood, tornado, or other natural phenomena causing extensive damage or injury● aircraft accidents, to include United States Air Force, United States Navy or allied aircraft● extensive loss of government equipment.● Riots, mutiny, or similar group incidents.● Any incident which involves soldiers and civilian personnel<ul style="list-style-type: none">● affrays● civil complaints on conduct of soldiers● disputes arising between commanders, or troops and civilians, including	

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General
(continued)

- members of the media and
- use of the Fort Hood Explosive Ordnance Disposal (EOD) team away from Fort Hood
 - overflights
 - trespass
 - or entrance to military area.
- Injuries caused by
 - firearms, and
 - other weapons
 - bayonets
 - grenades
 - explosives, etc
 - to include attempted suicide.
- Any terrorist activity or bomb threat that occurs on Fort Hood.

1c

RESPONSIBILITIES

2

Provost
Marshal (PM)

The PM (or designated representative) notifies the PAO, during duty hours, or the on-call public affairs representative during non-duty hours in case of major accidents and items in paragraph 1c, above.

In those instances where the release of information would have an adverse effect on future military police (MP) investigation activities, the reporting person informs the PAO when making the report.

2a

Commander
Darnall Army
Community
Hospital (DACH)

The commanding officer of DACH (or designated representative) responds to query from the public affairs representative concerning deaths which occur at the hospital or dead on arrivals, and gives condition reports of patients currently in the hospital.

2b

Adjutant
General (AG)
Casualty
Section

The AG Casualty Section notifies the public affairs representative concerning all active duty member's deaths.

2c

III Corps
Operations
Center

The III Corps Operations Center is responsible for notifying the on-call PAO of incidents and items in paragraph 1c, above, after normal duty hours.

NOTE: Only III Corps PAO officials should respond to media queries concerning accidents/incidents. Any staff officer receiving a query should direct that reporter to a III Corps PAO representative.

2d

REPORTING

3

Reports

Reports are to be made

- during duty hours to the PAO by calling 287-7823/3703, and
- after duty hours, to the public affairs representative on-call, whose name and telephone number is on file with the III Corps Operations Center and MP desk sergeant.

3a

Information Reported

Report the following

- Nature of incident
- Casualties
 - number dead, critically or seriously injured
 - name, rank, age, unit
 - date arrived Fort Hood, date entered Army, if possible
 - location of incident
 - time of incident
 - present location of casualties
 - extent of damage in general terms
 - number of persons involved, and
 - who can be contacted for further information, and where.

NOTE: Immediate notification is to be made, reports are not to be delayed for lack of all items of information.

3b

FOR THE COMMANDER:



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COL, AG
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NEAL T. JACO
Brigadier General, USA
Chief of Staff

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