

**NIST Standards in Trade Workshop on  
Enquiry Point Operations  
19-23 July 2004**

# **SCHEDULE**

All sessions are at NIST North, 820 West Diamond Avenue, unless indicated otherwise.

**Sunday, 18 July 2004**

**Holiday Inn Gaithersburg**

4:00 PM

Workshop Orientation – Washingtonian Room  
Holiday Inn Gaithersburg

Seminar Objectives

Anne Meininger, Manager  
National Center for Standards and Certification Information  
(NCSCI), NIST

Diane Thompson  
Consultant to NIST

8:30 AM Bus pick-up from Hotel

8:50 AM Administration

**OPENING SESSION**

9:00-9:45 AM Welcome and Introductions  
Dr. Carmiña Londoño, Leader  
Global Standards and Information Group, NIST

9:45-10:15 AM U.S. Partners Perspective on the Value of Enquiry Points  
Mr. William Golike, Desk Officer for ASEAN  
International Trade Administration, U.S. Department of Commerce

10:15-10:45 AM BREAK

10:45-11:15 AM NIST Overview  
Dr. Claire M. Saundry, Chief  
International Affairs  
Office of International and Academic Affairs (OIAA), NIST

11:15 AM -12:15 PM U.S. WTO SPS Notification Authority and Enquiry Point System  
Bryan O'Byrne, International Trade Specialist  
International Trade Administration  
U.S. Department of Commerce

12:15 PM Depart for Main Campus

12:30-1:45 PM LUNCH – NIST Cafeteria  
Group Photo

1:45 PM Return to NIST North

2:00-3:15 PM Module 1 Continued and Completed

3:15-3:45 PM BREAK

3:45- 5:00 PM Module 2 – Roles and Responsibilities

5:15 PM Depart for Hotel

8:00 AM	Bus pick-up from Hotel
8:20 AM	Administration
8:30-9:45 AM	<u>Overview of SPS: How is it Different from TBT?</u> Gerald Smith, Agricultural Marketing Specialist WTO SPS and TBT Policy Coordination Branch Food Safety and Technical Services Division Foreign Agricultural Service, U.S. Department of Agriculture
9:45-10:30 AM	<u>Module 2 Continued and Completed</u>
10:30-11:00 AM	BREAK
11:00 AM-12:00 PM	Participant Presentations
12:00 PM	Depart for Main Campus
12:15-1:15 PM	LUNCH – NIST Cafeteria
1:15 PM	Return to NIST North
1:30-2:30 PM	Participant Presentations
2:30-3:15 PM	<u>Module 3: Operation of the Enquiry Point</u>
3:15-3:45 PM	BREAK
3:45 – 5:00 PM	<u>Module 3 Continued and Completed</u>
5:15 PM	Depart for Hotel

8:00 AM	Bus pick-up from Hotel
8:20 AM	Administration
8:30-10:00 AM	<u>Module 3 Continued</u>
10:00-10:30 AM	BREAK
10:30-11:45 AM	<u>Module 3 Continued</u>
11:45 AM	Depart for Main Campus
12:00-1:00 PM	LUNCH – NIST Cafeteria
1:00 PM	Tour of NIST campus
1:30 PM	Return to NIST North
1:15-2:45 PM	<u>Module 3 Continued</u>
2:45-3:15 PM	BREAK
3:15 – 5:00 PM	<u>Module 3 Continued and Completed</u>
5:30 PM	Depart for Hotel

8:00 AM	Bus pick-up from Hotel
8:20 AM	Administration
8:30-10:00 AM	<u>Module 4 – Tools and Resources</u>
10:00-10:30 AM	BREAK
10:30-11:45 AM	<u>Module 4 Continued</u>
11:45 AM	Depart for Main Campus
12:00-1:00 PM	LUNCH – NIST Cafeteria
1:00 PM	Return to NIST North
1:15-2:45 PM	<u>Module 4 Continued</u>
2:45-3:15 PM	BREAK
3:15 – 5:00 PM	<u>Module 4 Continued</u>
5:15 PM	Depart for Barbeque Dinner Home of Ellen Trager 19904 Ivoryton Place Montgomery Village 301-869-1121
8:00 PM	Depart for Hotel

8:00 AM	Bus pick-up from Hotel
8:20 AM	Administration
8:30-10:15 AM	<u>Module 4 Continued and Completed</u>
10:15-10:45 AM	BREAK
10:45 AM -12:15 PM	<u>Visit NCSCI</u>
12:15 PM	Depart for Main Campus
12:30-1:30 PM	LUNCH – NIST Cafeteria
1:30 PM	Return to NIST North
1:45-3:00 PM	Wrap Up and Course Evaluation
3:15 PM	Depart for Hotel