



**INSTRUCTIONS FOR PAYMENT OF REGISTRATION FEES IN U.S. DOLLARS VIA  
AUTOMATED CLEARING HOUSE (ACH)**

The following are instructions for **new** registrants located **within** the United States, or its territories, to provide to their banking institution to make registration fee payments. The originating account must be the registrant's account and not a third party's.

**Provide the following banking information to your financial institution**

Your Company Name: *(insert the first 16 positions of the Registrant's legal business name)*

Standard Entry Class Code: CCD

Payment Effective Date: *(insert effective date of electronic payment)*

Transaction Code: 22

Department of State (DDTC)  
ABA Number: 051036706

Department of State (DDTC)  
Account Number: 540034

Amount of Payment: *(insert payment amount)*

Identification Number: *(insert telephone number of Registrant's point of contact)*

Receiving Company Name: ITARREGFEE PMDDTC

Addenda Record: *(insert the first 80 positions of the Registrant's legal business name)*

**Note**

1. The registrant **must** provide the above information to their banking institution, either physically or electronically, depending on their banking configuration.
2. Information provided above **must be** submitted **verbatim** with the exception where *(insert...)* appears. In such fields, the registrant will provide the requested information.
3. Field sizes noted above include spacing, punctuation, characters, and numbers.

## **Example Data Only**

Your Company Name:	The American Co
Standard Entry Class Code:	CCD
Payment Effective Date:	July 6, 2010
Transaction Code:	22
Department of State (DDTC) ABA Number:	051036706
Department of State (DDTC) Account Number:	540034
Amount of Payment:	\$2,250
Identification Number:	2025551212
Receiving Company Name:	ITARREGFEE PMDDTC
Addenda Data	The American Company Incorporated

### **Explanation**

In the example above, the registrant, The American Company Incorporated, registration fee is \$2, 250. The company name was abbreviated (The American Co) because the field limit for Company Name is 16 positions. The point of contact telephone number was entered without the hypens.

Whereas the registrant made the payment on July 2<sup>rd</sup>, the effective payment date is July 6<sup>th</sup> which is the first business day following the federal holiday, July 4<sup>th</sup>.