United States Department of State

Washington, D.C.   20520

INSTRUCTIONS FOR PAYMENT OF REGISTRATION FEES IN U.S. DOLLARS VIA INTERNATIONAL ELECTRONIC PAYMENT

The following are instructions for registration **renewals** of foreign brokers located **outside** the United States, or its territories, to provide to their banking institution to make registration fee payments in U.S. dollars. The originating account must be the registrant's account and not a third party's.

Provide the following banking information to your financial institution

SWIFT Code:	CITIUS33
Beneficiary Account:	Federal Reserve Bank of New York/ITS
(Beneficiary) Account Number:	36838868
(Beneficiary) Bank Name:	Citibank N.A. (New York)
(Beneficiary) Bank Address:	388 Greenwich Street, New York, NY 10013
Amount:	*(insert payment amount)*
Payment Details (Line 70):	19000001 ITARREGFEE *(insert PM/DDTC Registration Code)* *(insert the first 35 positions of registrant's legal business name as listed in block 4 of the DS-2032)*
Detail of Charges (line 71a):	Charge Our

Alert
Payment will not be received by this office if the required information for "Payment Details" is not provided.

Reminder
Must include the term 'Charge Our' or 'Our' on Line 71a. Otherwise an incorrect payment will be submitted to DDTC.

Note

1. The registrant **must** provide the above information to their banking institution, either physically or electronically, depending on their banking configuration.

2. Information provided above **must be** submitted **verbatim** with the exception where (*insert…)* appears. In such fields, the registrant will provide the requested information.

3. Field sizes noted above include spacing, punctuation, characters, and numbers.

4. Payment Details (Line 70) consist of two lines of data. Each line has a limit of 35 positions.
   a. On the first line insert 19000001 ITARREGFEE followed by a space and your PM/DDTC Registration Code.
   b. On the second line insert the first 35 positions of the registrant's legal business name, as listed in block 4 of the DS-2032.

5. Detail of Charges (line 71a)
   Detail of Charges must indicate, verbatim, **Charge Our**. This will ensure any additional processing fees are charged to the sender and not debited from the registration payment.

Example Data Only

SWIFT Code:	CITIUS33
Beneficiary Account:	Federal Reserve Bank of New York/ITS
(Beneficiary) Account Number:	36838868
(Beneficiary) Bank Name:	Citibank N.A. (New York)
(Beneficiary) Bank Address:	388 Greenwich Street, New York, NY 10013
Amount:	$2,250
Payment Details (Line 70):	19000001 ITARREGFEE K-9999 The Generic Company
Detail of Charges (line 71a):	Charge Our

Explanation

In the example above, The Generic Company (registration code K-999) registration fee is $2,250. Line one of the Payment Details (Line 70) captures Department of State's identification code (19000001) and descriptive code (ITARREGFEE) followed by the registrant's registration code (K-9999). Line two captures the legal business name, as listed in block 4 of the DS-2032. Line 71a includes 'Charge Our' to ensure administrative banking fees are not taken from the $2,250 renewal fee.