



22nd Annual MIS Conference

**February 18-20, 2009
Sheraton Seattle Hotel
Seattle, Washington**

**Sponsored by: The National Center for Education Statistics and
The Washington State Office of Superintendent of Public Instruction**

Sample Sessions From Last Year

- Discussion of the Implementation of the Final Guidance on Collecting and Reporting Racial and Ethnic Data
- Understanding Longitudinal Data, Data Quality, Growth, and Reports in the Age of NCLB
- How Do You Leverage Longitudinal Data to Inform Stakeholders?
- Merging Two Large Data Collections: Lessons Learned From the CCD-EDEN Merger
- Creating High-Impact Information From Longitudinal Data

- ✓ How have improved information systems affected collaboration among schools, districts, and states?
- ✓ What tools and processes have been helpful in integrating data systems or in developing enterprise data systems?
- ✓ How are states and districts responding to the increasing requests for accountability data?
- ✓ What are the latest developments in information technology for education?
- ✓ How do we integrate information systems at the school district level? State level?



Get Current Updates From the Web

For conference information, visit the NCES website at <http://ies.ed.gov/whatsnew/conferences> and select the 22nd Annual MIS Conference link.

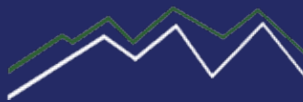
A registration form and other conference materials, such as a list of preliminary topics, a link to the conference hotel, and links to last year's sessions, can be found on the website. Visit the site from now until the week of the conference for current updates on schedules and speakers.

The 2009 MIS Conference is a concentrated 3 days of information about best practices, innovative ideas, current issues, and practical how-to advice about management information systems for K-12 education.

Co-sponsored by the Washington State Office of Superintendent of Public Instruction and the U.S. Department of Education's National Center for Education Statistics (NCES), the MIS Conference brings together the people who work with information collection, management, transmittal, and reporting in school districts and state education agencies.

Over the past 22 years, a state education agency has partnered annually with NCES to bring local, state, and national data professionals together to learn from one another in an informal setting. This year, the MIS Conference will offer more than 80 presentations, demonstrations, and workshops conducted by practitioners from K-12 information systems.

You are invited to attend the 2009 MIS Conference in Seattle, Washington and to submit a proposal for presenting a session that will add to the conference's interest and usefulness. Topics are invited from all sources, but the major focus will be on data use, data standards, statewide data systems, and data quality.



Preliminary Schedule of Events

Meeting of the National Forum on Education Statistics Forum Working Meetings

2/15/09	Sunday	8:30 AM – 5:00 PM	Task Force Meetings
2/16/09	Monday	7:30 AM 8:30 – 10:00 AM 10:30 AM – 12:00 PM 12:00 – 1:15 PM 1:15 – 4:15 PM 4:15 – 5:15 PM	Registration Forum Opening Session Standing Committee Meetings Lunch on your own and New Members' Orientation Session Standing Committee Meetings Steering Committee Meeting
2/17/09	Tuesday	7:30 AM 8:30 – 9:30 AM 9:45 AM – 12:00 PM 12:00 – 1:00 PM 1:00 – 3:00 PM 3:00 – 4:00 PM 4:00 – 5:00 PM	Registration Task Force Roundtable Discussions Standing Committee Meetings Roundtable Discussions Standing Committee Meetings Forum Closing Session Steering Committee Meeting

MIS Conference General Attendance

2/18/09	Wednesday	7:30 AM 8:30 AM 10:00 AM – 5:00 PM	Registration MIS Opening Session MIS Concurrent Sessions
2/19/09	Thursday	7:30 AM 8:30 AM 10:00 AM – 5:00 PM	Registration General Session MIS Concurrent Sessions
2/20/09	Friday	7:30 AM 8:30 AM – 12:00 PM	Registration MIS Concurrent Sessions

Important Dates

October 1, 2008 Online registration and information regarding the 22nd Annual MIS Conference are available on the NCES website: <http://ies.ed.gov/whatsnew/conferences>

Friday, November 7, 2008

Cut-off date for submission of presentation, workshop, and demonstration proposals.

Week of November 24, 2008

Presenters and demonstrators notified via e-mail of acceptance or rejection of proposal.

Monday, December 15, 2008

Cut-off date for name to appear in program participants' list.

Tuesday, January 20, 2009

Cut-off date for hotel room block. Reservations must be made before 5 PM Pacific Standard Time on this date. After this date, rooms will be sold at a significantly higher rate if space is still available.

Wednesday, January 28, 2009

Cut-off date for name badge to be available at the conference. After this date, participants will need to register onsite.

Attendance Costs/Sponsored Travelers

All local education agency and state education agency members of the Forum are eligible for sponsorship at the 2009 Winter Forum and MIS Conference. Sponsorship to attend the MIS Conference is also available for one additional state representative chosen by the State Forum Liaison. Sponsorship includes:

- Lodging at the February 2009 federal rate (currently \$158 plus tax). If you book at a higher rate, you will be responsible for the difference in cost.
- Make your own hotel reservations and guarantee it to your credit card. In February, Coffey Consulting will provide the hotel with a list of individuals whose room and tax will be transferred to the Coffey Consulting master account. If you have not reserved your room with the hotel, a reservation will not be made for you.
- Pre-paid Air/Ground Travel within GSA guidelines.
- Daily per diem (2009 Seattle per diem is \$64 and \$48 on a travel day).

Travel expenses are reimbursed by Coffey Consulting. Sponsored participants will be contacted by Coffey Consulting with further logistics information.

There is no conference registration fee.

Hotel Highlights

- Situated nearby historic Pike Place Market, shopping, museums, theaters
- High-speed Internet access available in meeting facilities
- Full service restaurant, lounge, and room service
- Fitness center and indoor pool
- Business center with 24-hour access
- Gift shop

Room Amenities

- 100% non-smoking guestrooms
- Cable television
- Hair dryer
- Iron and ironing board
- Coffee maker
- High-speed Internet access in guest sleeping rooms (optional, fee)



Conference Hotel

Sheraton Seattle Hotel
1400 6th Avenue
Seattle, Washington 98101

Toll Free Reservation Line

1-888-627-7056
Fax: 206-621-8441

Conference Block Name

NCES-MIS



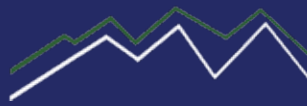
Making Your Hotel Reservations

(Please Read Carefully)

The Sheraton Seattle Hotel will provide accommodations for the winter meeting of the Forum representatives as well as the 22nd Annual MIS Conference participants. Please refer to the preliminary schedule of events in this flyer when making your hotel reservation.

Please call the Sheraton reservation line to reserve a sleeping room. Reference the conference block name, NCES – MIS, to receive the federal per diem rate. You will need to provide a personal credit card number to guarantee your room.

- All participants, including those sponsored by NCES, must contact the Sheraton Seattle Hotel directly to reserve their sleeping room.
- Reservations for lodging must be made before 5 PM Pacific Standard Time on Tuesday, January 20, 2009. After this date, any remaining rooms in the conference block will be released to the hotel for general sale at a significantly higher rate. The approved lodging per diem for Seattle is currently \$158 plus tax. This amount is subject to change by the General Services Administration, in which case the hotel lodging rate will change. State and local taxes will also be added.
- The conference sleeping room block has been set aside only for those individuals actively participating in the meeting of the Forum membership and/or the MIS Conference. The block is not intended to provide extended stays for vacations or other activities. If you are extending your stay, please make your reservation for those additional days outside the conference block.
- Cancellations must be made 24 hours prior to arrival date. Early departures will be charged an early departure fee of \$75.



About the Sheraton Seattle Hotel

The Sheraton Seattle Hotel, located 20 minutes from the Seattle-Tacoma International Airport, is in the heart of Seattle. The hotel is within walking distance of the Seattle Art Museum, Benaroya Hall, Pike Place Market, the Space Needle, and many other sights.

About Seattle

Known as the Emerald City, Seattle is surrounded by beautiful evergreen trees. Seattle's picturesque mountain ranges embrace the city's diverse culture. From museums to theaters, shopping to fine dining, Seattle offers something for everyone.



Information of Interest

Conference Website

<http://ies.ed.gov/whatsnew/conferences>

Sheraton Seattle Hotel

<http://www.sheraton.com/seattle>

Seattle Convention and Visitors Bureau

<http://www.visitseattle.org/visitors/>

Seattle-Tacoma International Airport

<http://www.portseattle.org/seatac/>

Seattle, Washington

<http://www.seattle.gov/html/visitor/>

Climate and Conference Attire

In February, the average high temperature is 51 degrees and the average low is 37 degrees.

Attire for the conference is business casual.



Directions to the Hotel

Getting There by Air

The Seattle-Tacoma International Airport, which is served by all major airlines, is approximately 20 minutes away from the Sheraton Seattle Hotel. For more information, please visit the airport website at <http://www.portseattle.org/seatac/>.

Driving Directions

From East

Take Interstate 90 to Interstate 5 North and use the Madison Street Exit. Turn left onto Madison Street, then turn right onto Sixth Avenue. Proceed for four blocks and the hotel will be on the right.

From North

Take Interstate 5 South and use the Union Street Exit. Proceed for one block to Sixth Avenue and then take a right onto Sixth Avenue. Continue one block and the hotel will be on the right.

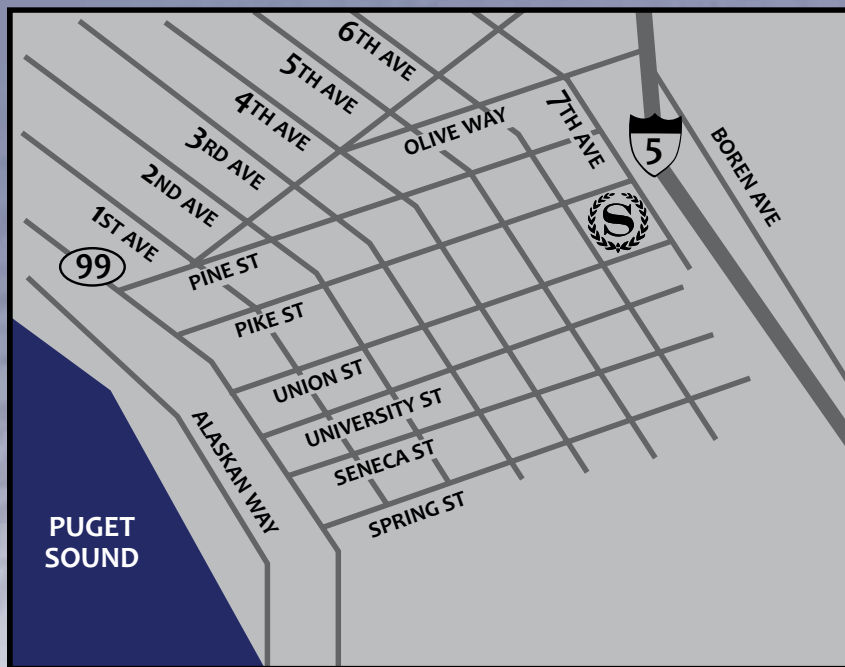
From Seattle-Tacoma International Airport

Take Interstate 5 North and exit at Seneca Street (use the left lane off the exit ramp). Turn right onto Sixth Avenue. The hotel entrance is on the right between Union Street and Pike Street.



Sheraton Seattle Hotel

1400 6th Avenue
Seattle, Washington 98101



Ground Transportation to the Hotel From the Airport

By Downtown Airporter by Gray Line

The Downtown Airporter by Gray Line does not accept reservations. For more information, visit Downtown Airporter's website at <http://www.graylineseattle.com/airportexpress1.cfm>.

The Downtown Airporter by Gray Line serves the airport outside Door "00" on the Baggage Claim (lower) level. It departs twice an hour from 5:30 a.m. - 11:00 p.m., with service to and from major downtown Seattle hotels, including the Sheraton Seattle. The approximate one-way fare is \$11 per person or \$18 roundtrip.

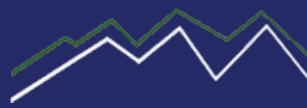
By Shuttle Express

Shuttle Express does not require reservations for service from the airport to downtown Seattle. For more information, visit Shuttle Express' website at <http://www.shuttleexpress.com/index.html>.

To find Shuttle Express at the airport—from Baggage Claim, cross a sky bridge and go to the 3rd floor of the parking garage. Follow the Ground Transportation signs—the Shuttle Express booth is in the center of the 3rd floor, between the orange and purple elevator banks (next to the airport's ground transportation office). The approximate one-way fare is \$19 per person.

By Taxi

Taxicabs are available on the third floor of the parking garage at the Seattle-Tacoma International Airport. Cab fare is approximately \$33.



22nd Annual MIS Conference

February 18 – 20, 2009

Preregistration Form *(Please type or print clearly)*

I will attend: Forum only (Feb. 16-17) MIS only (Feb. 18-20) Forum and MIS (Feb. 16-20)

Name _____

Title/Department _____

Agency/Affiliation _____

Work Address _____

City _____ State _____ Zip Code _____

Phone _____ Fax _____ E-mail _____

Methods of Registration

- Fax this form to 301-907-2925.
- Visit <http://ies.ed.gov/whatsnew/conferences> to register online or to download this form.

MIS Conference Call for Proposals – All proposals are due by Friday, November 7, 2008.

(Submit your proposal online at <http://ies.ed.gov/whatsnew/conferences>)

I am interested in making a concurrent session presentation. YES NO

I am interested in being a demonstrator in the Cyber Café. YES NO

(Demos will run Wednesday a.m. through 10:00 a.m. Friday)

Topics of Interest: Data Use, Data Standards, Statewide Data Systems, Data Quality

Presentation Type:

Individual presentation (50 minutes) Panel presentation (50 minutes) Workshop (2 hours)

Presentation/Demonstration Title: _____

Other presenters/demonstrators, their titles, and their agencies/affiliations: _____

Three keywords or phrases that can be used to index your presentation: _____

Please submit a separate abstract of the presentation/demonstration. This abstract will be used in the conference program. Summarize in 60-100 words, using complete sentences.

Please note:

All presenters, co-presenters, and demonstrators must register for the meeting to appear in the participants' list.

Audiovisual Equipment:

All presentation rooms will be equipped with a high-speed Internet line, laptop, data projector, screen, and flipchart. Overhead projectors will not be provided. Demonstrators will be provided with a high-speed Internet line.

Presentation Guidelines:

Vendors may only submit proposals for demonstrations in the Cyber Café.

Presentations from vendors are not allowed unless the vendors are co-presenting with the state or district representative with whom they are working. However, the state or district representative must submit the proposal and, if the proposal is selected, lead the session.

For information regarding the conference, contact:

Reneé Rowland, renee.rowland@ed.gov, at the National Center for Education Statistics, or
Tim Anderson, tim.anderson@k12.wa.us, at the Washington State Office of Superintendent of Public Instruction.

