

## FTNGD (ADOS) APPROVAL CHECKLIST

### 1. DA 1058-R

- Completely filled out by Soldier with assistance from Unit.
- Soldier signs in blocks 21 and 23.
- Commander signs block 34e.
- Records Custodian (Unit Administrator) signs block 35a.

2. ETS/MRD cannot be within 6 months of FTNGD start date, unless waived by the State Adjutant General (AG).

3. RPAM/Orders Query must show 31 day break from orders in last 4 years.

4. Medpros IMR Record reflects PHA within 12 months, HIV within 2 years, if 3 in PULHES must attach DA 3349 (Permanent Profile).

5. Medical- Soldier cannot have an open referral or LOD if starting a new FTNGD tour. If continuing a FTNGD tour from the previous FY the packet will be approved with open referrals or LODs.

-G-1 Med uses E-profile which is linked to the SibX FTNGD tracker. HRO Verifies medical eligibility.

6. DA 705 must reflect passing PT Test within 6 months of FTNGD start date. DA 5500/5501 must be attached if applicable.

7. Soldier cannot be Flagged.

8. UTARNG FTNGD In Brief must be signed by Soldier, MACOM and FTNGD Supervisor.

9. If Soldier is a Technician, approval from Technician supervisor is mandatory. HRO will get this.

10. DD 214 must be requested from HRO by Soldier/Unit at end of FTNGD tour over 90 consecutive days. SIDPERS will not change Soldiers active status code back to M-day without a DD 214. This affects the ability to pay Soldiers for M-day duties performed. The DD 214 is also required by the state if a Soldier applies for unemployment.

11. Packet approval can be determined by checking the SibX ADOS tracker, under secure apps. Any order approved without HRO approval may be revoked.

12. This information comes from the NGB Guidance on the UTARNG-HRO-ADOS website.